



City of Milford
Public Works Equipment Operator
Pay Grade: G05

Employment Status: Full- Time

FLSA Status: Non- Exempt

Experience Required: Extensive experience in related work and demonstrated ability to operate both light and heavy equipment and/or operation of automated refuse collection equipment; Delaware commercial driver's license class B CDL, first aid training, NIMS (National Incident Management System) ICS-100 and FEMA IS-700 training is required. A comparable amount of training and experience may be substituted for the minimum qualifications. Possession and retention of a valid Delaware vehicle operator's license and CDL. Must pass pre-employment testing for substance abuse, criminal background, motor vehicle driver's license history, and a pre-employment physical.

Minimum Education Requirements: High school diploma or equivalent

Direct Supervisor: Supervisor, Streets and Utilities and Supervisor, Solid Waste and Facilities

Supervisory Responsibility: None

Primary Work Location: In/around the city with possible exposure to extreme environments, with reporting, office duties and meetings, at the Public Works facility.

Job Summary: Responsible for maintaining streets and roadways, maintenance and operation of sewer and water systems; Performs routine unskilled manual work; operates various refuse collection equipment and construction equipment including backhoe, tractors, street sweeper, automated refuse collection truck and dump trucks as needed.

The Public Works Equipment Operator shall utilize sound judgment and acceptable performance levels. The Public Works Equipment Operator shall be committed to the mission, vision and values of the City and demonstrate such through ethical conduct, community stewardship, individual initiative and responsive service. The Public Works Equipment Operator shall demonstrate technical skills through effective communication and collaboration, proper use of resources, sound decision-making, personal accountability and responsibility.

The job description is intended merely to illustrate the duties that may be assigned to persons assigned this title. It should not be interpreted to describe all the duties that may be required of persons holding this position or to limit the nature and extent of assignments a person may be given.

Supervision Received: Work is performed under the general supervision of the Assistant Supervisor, Streets and Utilities and Assistant Supervisor, Solid Waste and Facilities.

Essential Job Functions

An employee in this position may be called upon to do any or all of the following essential duties:

- A. Operate backhoe/loader, sewer flusher/vacuum truck, automate refuse truck, leaf vacuum, asphalt sealer, paint machines, dump trucks with snow plows, street sweepers, mowers, tractors, and other equipment as assigned.
- B. Install, repair, and replaces water lines, sanitary sewer lines and storm sewer lines and services.
- C. Operate small hand tools, saw, pump, pipe saw, jackhammer, etc.
- D. Maintain operation of sewer manholes, fire hydrants and water valves



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- E. Load and unload gravel, dirt, timber, chemicals, and other materials, tools and equipment.
- F. Cut grass, trees and rake leaves; dig shallow trenches and ditches; clean catch basins and manholes; pick up paper and debris on public property and streets.
- G. Perform various roadway and thoroughfare repairs, including streets, curbs, gutters, sidewalks and storm water pond construction.
- H. Collect refuse/recycling containers; manual and/or mechanical use of packer; physical site cleanup; operation of cable connector when disposing of large trash containers; pull and guide large container into position for dumping.
- I. Direct traffic during periods of traffic congestion.
- J. Wash trucks and maintain trucks and equipment;
- K. Checks equipment and vehicles for safety and mechanical issues prior to operating.
- L. Assist in various duties after hours as required, including on-call, snow removal and debris clean up resulting from weather events, special events, sewer back-ups, water leaks, etc.
- M. Performs related work as required.

Essential Functions, Qualifications, & Knowledge, Skills, and Abilities (KSA) for Employment

An employee in this class must have the following knowledge, skills, and abilities upon application:

Knowledge

- Truck and related equipment maintenance.
- Traffic laws and regulations.

Skills

- Communication- able to understand written and oral communication.
- Time management.
- Judgement and decision making.

Abilities

- Understand and follow specific oral and written instructions.
- Work with others in a uniform manner.
- Interact with the public.
- Understand and abide by all safety rules.
- Work with only moderate supervision.



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Signatures / Date

- I have read the job description for my position. I understand and accept the requirements as stated.
- I have read the job description for my positions. I would like to have a second review of the job description with my manager and human resources.

Department Head _____

Employee _____

Director of Human Resources _____