



**City of Milford**  
**Electric Ground Technician**  
Pay Grade: Ground Tech

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**Employment Status:** Full- Time

**FLSA Status:** Non- Exempt

**Experience Required:** At least 1 year of experience working in general construction preferably in the electric utility field. Experience working with electric equipment and materials. CPR/AED/First Aid Certification. Environmental Oil Spill Training. NIMS (National Incident Management System) ICS-100, FEMA IS-700 training. Lineman School. A comparable amount of training and experience may be substituted for the minimum qualifications. Possession and retention of a valid Delaware vehicle operator's license and Class B CDL (Minimum) is required. Must pass pre-employment testing for substance abuse, criminal background, motor vehicle driver's license history, and a pre-employment physical.

**Minimum Education Requirements:** High school diploma or equivalent

**Direct Supervisor:** Electric Lead Line Technician, Electric Line Supervisor, Electric Operations Supervisor, Electric Superintendent and Public Works Director

**Supervisory Responsibility:** None

**Primary Work Location:** In/around, and out of the city with possible exposure to extreme environments with reporting and meetings at the Public Works facility.

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**Job Summary:** Responsible for keeping trucks stocked, digging and burying underground electric power lines/supply. Set transformers, fixes and installs streetlights, and hauls equipment to and from job sites.

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**Supervision Received:** Work is performed under the general supervision of the Electric Lead Line Technician and Electric Line Supervisor.

**Essential Job Functions:**

An employee in this position may be called upon to do any or all of the following essential duties:

- A. Supply Electric Line Technicians with materials and tools while they are involved in line work.
- B. Operate trencher in preparing ditches for underground cable.
- C. Prepare conduit, cable and related materials for installation; installs underground cable; backfills and tamps fill material; installs poles; cleans up job sites.
- D. Dig hole and trenches for poles, guy wires, and underground lines.
- E. Prepare and assists in the installation of transformers, cut outs, cross arms, streetlights for use in line work; may ride bucket to hang lights or transformers, under the supervision of an Electric Line Technician, First Class for training purposes.
- F. Stock trucks with required materials, supplies and tools; cleans and repairs tools; performs required secondary work; assist with a variety of emergency problem and on call duties.
- G. Move equipment from one site to another site; load transformers and wire; install transformers.



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- H. Assist Electric Line Technician.
- I. Tree trimming around power lines for line maintenance.
- J. Work scheduled on-call duties.
- K. Performs related work as required.

**Essential Functions, Qualifications, & Knowledge, Skills, and Abilities (KSA) for Employment:**

An employee in this class must have the following knowledge, skills, and abilities upon application:

**Knowledge**

- Familiarity with electrical utility work, equipment and materials

**Skills**

- Communication- communicate effectively and tactfully with fellow employees and the public.
- Time management- able to efficiently and safely complete work in a timely fashion.

**Abilities**

- Follow oral and written instructions.
- Perform manual tasks quickly and accurately.
- Strength to perform manual work and physical stamina to withstand working under adverse weather conditions.
- Observe and comply with safety rules and regulations.
- Must live within 30 minutes of the Public Works facility.

**Signatures / Date**

- I have read the job description for my position. I understand and accept the requirements as stated.
- I have read the job description for my positions. I would like to have a second review of the job description with my manager and human resources.

Department Director:

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Employee:

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Human Resources Administrator:

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