



City of Milford  
Electric Line Technician, 3<sup>rd</sup> Class  
Pay Grade: Line Tech 3<sup>rd</sup> (Union)

**Employment Status:** Full-Time

**FLSA Status:** Non- Exempt

**Experience Required:** Three years of experience as a lineman (combination of on the job training and Lineman School). A comparable amount of training and experience may be substituted for the minimum qualifications.

**Licenses, Certificates and Other Requirements:** Must live within 30 minutes of the Public Works Facility and work scheduled On-Call Duty. Possession and retention of a valid Delaware vehicle operator's license and Class B CDL (Minimum) is required. NIMS (National Incident Management System) ICS-100 and FEMA IS-700 training. CPR/AED/First Aid Certification. Environmental Oil Spill training. Must pass pre-employment testing for substance abuse, criminal background, and motor vehicle driver's license history. Subject to random drug and alcohol testing in accordance with City policy.

**Minimum Education Requirements:** High School diploma or equivalent

**Direct Supervisor:** Electric Line Technician, 1<sup>st</sup> Class

**Supervisory Responsibility:** None

**Primary Work Location:** In and out of city limits with possible exposure to extreme environments with reporting and meetings at the Public Works Facility.

**Job Summary:** Performs responsible technical and skilled work in the installation and maintenance of electric power distribution systems.

This position shall be committed to the mission, vision and values of the City and demonstrate such through ethical conduct, community stewardship, individual initiative and responsive service. This position shall demonstrate leadership, management and technical skills through effective communication and collaboration, proper use of team resources, progressive decision-making, personal accountability and responsibility.

The job description is intended merely to illustrate the duties that may be assigned to persons assigned this title. It should not be interpreted to describe all the duties that may be required of persons holding this position or to limit the nature and extent of assignments a person may be given.

**Essential Job Functions:** An employee in this position may be called upon to do any or all of the following essential duties:

- A. Install and maintain overhead and underground, high and low voltage, energized or deenergized, electrical power lines, including making splices.
- B. Identify different sizes of wire and what connectors are used to complete a circuit.
- C. Read blueprints for installation of underground primary and secondary wires.
- D. Set and build transformers.
- E. Terminate underground riser poles.
- F. Assist with preparation of pole installations, including hauling poles to and from the job site.
- G. Set guy anchors.
- H. Operate bucket trucks, digger derricks, and trenchers.
- I. Assist with the training of the Electric Ground Technician.
- J. Install meters.
- K. Trim trees for line maintenance.
- L. Assist with troubleshooting outages and repair.
- M. Work scheduled on-call duties.
- N. Performs related work as required.



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**Essential Functions, Qualifications, & Knowledge, Skills, and Abilities (KSA) for Employment** : An employee in this class must have the following knowledge, skills, and abilities upon application:

**Knowledge**

- Knowledge of electric utility systems, equipment, and materials.

**Skills**

- Communicate clearly and concisely, both verbally and in writing.
- Establish and maintain effective work relationships.
- Time management.

**Abilities**

- Perform manual tasks quickly and accurately.
- Strength to perform manual labor.
- Physical stamina to withstand working under adverse weather conditions.
- Understand and abide by all safety rules.
- Interact positively with the public.

**Signatures / Date**

- I have read the job description for my position. I understand and accept the requirements as stated.
- I have read the job description for my positions. I would like to have a second review of the job description with my manager and human resources.

Department Director:

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Employee:

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Human Resources Administrator:

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