

**PETITION OF APPEAL
CITY OF MILFORD**

PLEASE SEE INSTRUCTION SHEET.

DATE FILED: _____

SECTION I: PETITIONER INFORMATION

NAME OF PETITIONER: _____
MAILING ADDRESS: _____
CITY STATE, ZIP
DAYTIME PHONE NUMBER: _____

NAME, ADDRESS AND PHONE NUMBER OF PERSON OR ATTORNEY TO BE NOTIFIED OF JUDGEMENT, IF DIFFERENT FROM ABOVE:

SECTION II: PROPERTY INFORMATION

PARCEL IDENTIFICATION: _____
PROPERTY LOCATION: _____

SECTION III: ASSESSMENT INFORMATION

<u>CURRENT ASSESSMENT</u>		<u>REQUESTED ASSESSMENT</u>	
Land	\$ _____	Land	\$ _____
Improvement	\$ _____	Improvement	\$ _____
Total	\$ _____	Total	\$ _____
Purchase Price	\$ _____		
Date of Purchase	_____		

SECTION IV: COMPARABLE SALES

Parcel Identification	Property Location	Sale Price	Sale/Deed Date
1. _____	_____	\$ _____	_____
2. _____	_____	\$ _____	_____
3. _____	_____	\$ _____	_____
4. _____	_____	\$ _____	_____
5. _____	_____	\$ _____	_____

WHEREFORE, Petitioner seeks judgment reducing / increasing (circle one) the said assessment to the correct assessable value of said property.

Date

Petitioner or Attorney for Petitioner

**INSTRUCTION SHEET FOR PETITION OF APPEAL
CITY OF MILFORD**

1. FILING DATE

Your appeal must be ***received*** (not merely postmarked) by the City of Milford on or before 4:30 pm on 9-30-2021. An appeal received after the close of business on 9-30-2021 is untimely filed and will result in dismissal of the appeal.

2. SEPARATE APPEALS

Separate appeals must be filed for each taxed parcel.

3. FILING OF PETITION

The original petition must be filed with the City of Milford. Copies of supporting documents can be filed with the petition and should be retained by the petitioner prior to filing with the City of Milford.

SECTION I: PETITIONER INFORMATION

Using the Notice of Change in Assessment letter you received in the mail, this information can be found in the upper left corner.

SECTION II: PROPERTY INFORMATION

This information is found in the upper right corner of your letter.

SECTION III: ASSESSMENT INFORMATION

Only the property value can be appealed-not the amount of taxes on the property.

The Current Assessment is the revised total that was indicated in your letter. The Requested Assessment is what you believe the correct assessment should be. The Purchase Price and Date of Purchase is what you paid for your property and when.

SECTION IV: COMPARABLE SALES

In order to determine the taxable value of your property, you must demonstrate what the market value of your property is. Evidence to support a tax assessment revision should include, but not be limited by, the following:

- a. APPRAISALS-**dated between January 1, 2010 and December 31, 2011 ONLY**
- b. COMPARABLE SALES-**dated between January 1, 2010 and December 31, 2011 ONLY**
 - a. Not more than five comparable sales shall be submitted as attachments to the petition. The information regarding each comparable sale shall be included in the Parcel Identification, Property Location, Sale Price and Sale/Deed Date.
**NOTE: Comparable SALES of real property are acceptable evidence of market value.
Comparable ASSESSMENTS are unacceptable as evidence of value.**
- c. OTHER RELEVANT INFORMATION
 - a. Other information you feel relevant concerning the property under appeal, such as photographs, survey, etc. may be submitted with the petition and are subject to the Board's discretion.

SIGNATURE

The signature of the petitioner or the petitioner's attorney is required on the petition.