

## WATER UTILITY PERMIT APPLICATION

Revised 10/20/2020

\*\*\*ALL FORMS **MUST BE COMPLETED** AND 911 ADDRESS PROVIDED  
OR APPLICATION **WILL BE REJECTED**\*\*\*

- It is the responsibility of the general contractor to ensure sub-contractors are licensed with City of Milford.
- No permit will be issued if property owner is delinquent of City taxes or utilities or has open code violations.
- Once the City has reviewed your application, you will be contacted with the permit cost and where you can pick it up. This usually takes approximately 3-5 business days.

### **Application Procedures:**

1. Complete the TOP part of the application.
2. Contact the Water Department to schedule an **onsite** meeting with the property owner, the contractor, and the City. (**Water/Sewer Department: Charlie Nordberg 422-1110 ext 1125**)
3. Bring the application to the onsite meeting and obtain a signature of approval from the City representative.
4. Take the completed Application to the Building Permit Department at the Public Works Facility to have the permit issued. The Building Department will contact you when the permit is available for payment and pick up.

### **Inspections:**

- **IRRIGATION / WATER / SEWER / FIRE LINE PERMITS:**

To schedule a back fill inspection, call the Water Dept...**422-1110 ext 1125**

To set the meter, call the Meter Dept...**422-1110 ext 1125**

# UTILITY PERMIT

*PLEASE **CHECK** ALL THAT APPLY:*

<input type="checkbox"/> IRRIGATION	<input type="checkbox"/> WATER	<input type="checkbox"/> SEWER	<input type="checkbox"/> FIRE LINE
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TAX PARCEL ID # \_\_\_\_\_

**Site Address Information** (911 Address Only, Lot #'s will not be accepted.)

Address \_\_\_\_\_

**Contractor Information**

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

Contractor License # (in-town only) \_\_\_\_\_

**Property Owner Information**

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

<i>UTILITY TO BE <b>BILLED TO:</b></i>	<input type="checkbox"/> OWNER	<input type="checkbox"/> CONTRACTOR
<i>LEVEL OF SERVICE:</i>	<input type="checkbox"/> RESIDENTIAL	<input type="checkbox"/> COMMERCIAL

**\*\*Office Use Only\*\***

<b>WATER / SEWER DEPARTMENT</b>		
<input type="checkbox"/>	Commercial Meter	1" - \$350      Other _____
<input type="checkbox"/>	Residential Meter	\$200
<input type="checkbox"/>	Meter Connection	\$35.00
<input type="checkbox"/>	City Water Impact	\$3,072
<input type="checkbox"/>	City Sewer Impact	\$1,623
<input type="checkbox"/>	Kent County Sewer Impact	\$2,759
<input type="checkbox"/>	Sewer Cleanout	\$300
<input type="checkbox"/>	Water/Sewer Backfill Inspection	\$35.00
<input type="checkbox"/>	Fire Line	2" - \$2,500 / 4" - \$3,000 / 6" - \$3,500 / 8" - \$4,000 / 10" - \$6,000
<input type="checkbox"/>	Irrigation Impact Fee	\$3,072 per connection
<input type="checkbox"/>	Permit Fee	\$10.00

**TOTAL:** \$ \_\_\_\_\_

Comments: \_\_\_\_\_

**DEPARTMENT APPROVAL:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

This signature certifies that this permit application has been approved by the appropriate department and a permit may be generated. Work may commence upon payment of and receipt of permit.