

MILFORD CITY COUNCIL  
MINUTES OF MEETING  
March 9, 2009

— The Regular Monthly Meeting of Milford City Council was held in the Joseph Ronnie Rogers Council Chambers of Milford City Hall, 201 South Walnut Street, Milford, Delaware on Monday, March 9, 2009.

PRESIDING: Mayor Daniel Marabello

IN ATTENDANCE: Councilpersons Irvin Ambrose, Michael Spillane, John Workman, James Oechsler, Jr., Owen Brooks, Jr., Douglas Morrow, James Starling, Sr. and Katrina Wilson

ALSO: City Manager David Baird, Police Chief Keith Hudson and City Clerk/Recorder Terri Hudson

COUNSEL: City Solicitor Timothy Willard

CALL TO ORDER

Mayor Marabello called the Monthly Meeting to order at 7:30 p.m.

INVOCATION AND PLEDGE

The Pledge of Allegiance followed the invocation given by Councilman Starling.

APPROVAL OF PREVIOUS MINUTES

— Motion made by Councilman Ambrose, seconded by Mr. Brooks to approve the minutes of the June 16, 2008, December 10, 2008, January 16, 2009, February 4, 5, 9, 23 and 26, 2009 meetings as presented. Motion carried.

POLICE REPORT

Police Committee Chair Morrow moved for acceptance of the monthly police report submitted by Chief Hudson, seconded by Mr. Brooks. Motion carried.

It was noted that criminal complaints have increased and arrests doubled since last year.

Mr. Ambrose commended Chief Hudson and his police officers for providing the first Citizens Police Academy that Mayor Marabello, Councilman Morrow and himself participated in. He said the program was extremely valuable and informative. The goal is to encourage greater cooperation between residents and the police and acquaint citizens with law enforcement's role in the criminal justice system.

Mayor Marabello concurred with Mr. Ambrose noting it was an exceptional program which exceeded his expectations.

Mr. Morrow agreed noting it provides a much better understanding of the job and highly recommends it to other citizens.

Chief Hudson stated his appreciation adding he will forward the comments to Lieutenant Rust who developed and oversaw the implementation and training of the program. He then announced a future academy is being planned.

CITY MANAGER REPORT

— City Manager Baird read the following report into record:

*East of Route 1 Master Plan/Southeast Neighborhood Master Plan*

*The City continues to work with the Office of State Planning, Department of Transportation, Department of Agriculture and the Department of Natural Resources and Environmental Control regarding the master plan that is required as a part*

of the Memorandum of Understanding between the City and the State for the areas that were annexed east of Route 1. Mr. Norris is working to finalize the framework for the master plan with the State agencies. The City is interested in expanding the area covered by the master plan to the Southeast Neighborhood Plan as identified in the 2009 Comprehensive Plan. Once the framework is finalized, the City will be working with property owners, state and local agencies and groups to finalize the details of the master plan. The master plan has been targeted for completion by July 1<sup>st</sup>.

#### *Mispyllion Watershed Working Group*

The City, through the Parks and Recreation Department, is working with the U.S. Fish and Wildlife Agency, DNREC, and other local and regional groups to establish a working group regarding the Mispyllion Watershed. This involves the entire watershed and not just the portion in the city that drains into the river. The approach will examine opportunities and threats that exist in the watershed, from the standpoint of land use, farming practices, etc. and how the City can be a leader in this effort. This will impact the city in future land use decisions. These efforts are being coordinated with DNREC's establishment of a Tributary Action Team (TAT) in accordance with the TMDL regulations imposed on the Mispyllion watershed. Though the first meeting will be led by DNREC, the working group the city is taking a leadership role in, is not being driven by regulatory issues though the TAT is. A public information meeting will be held on March 18<sup>th</sup> at Parks and Recreation.

#### *Key Properties Sign Complaint*

A preliminary hearing was held on March 4<sup>th</sup> at JP Court 6 where the defendant pleaded not guilty. A trial has been scheduled for April 20<sup>th</sup> at JP Court 6.

#### *DeIDOT Overpass Project (Rt. 1/Wilkins Rd./Rt. 30)*

We recently met with DeIDOT officials regarding the status of the overpass design and construction at this intersection. The project is fully funded and the project's preliminary plan is currently going through the internal review process. It is anticipated that ROW acquisition will begin as early as late 2009 with construction beginning in the summer 2011. There is no indication that funding will lapse in anyway.

#### *Inflow & Infiltration Study*

Preliminary work has started on the I&I Study and the project is being led by Mark Mallamo for the City. It is expected for more physical work to begin during the next 2-4 weeks weather permitting. This will include a large focus on the sewer line on Northeast and Northwest Front Streets.

#### *Northeast Front Street Streetscaping Project*

The City and DMI continue to coordinate efforts on the Northeast Front Street Streetscaping project. Recent efforts have included coordinating with the utility companies on firm prices to relocate utilities and that is just about completed. DMI is taking the lead on developing public outreach regarding the project and specific efforts are being made to formally notify and engage property owners along the project limits. Our next progress meeting is scheduled for March 27<sup>th</sup>.

#### *Reschedule of May Workshop*

The May workshop regularly scheduled for Monday, May 25<sup>th</sup> has been rescheduled to Tuesday, May 26<sup>th</sup> due to Memorial Day.

Mr. Ambrose asked the status of the new signs entering town to recognize the recent state football championship at Milford High School. He asked the wrestling team also be included noting their recent state championship.

Mr. Ambrose moved to accept the city manager's report, seconded by Mr. Oechsler. Motion carried.

## COMMITTEE REPORTS

### *Charter Review Committee*

Mr. Brooks advised that as a member of the Charter Review Committee, it has been suggested that three meetings a month be held versus the two meetings currently held. The recommendation is the regular business meeting, workshop and public

hearings be held on separate nights. He feels this would allow council to devote the proper time to individual items and allow more attention to workshop items. In that manner, many of the issues would be discussed in depth before they are placed on the business meeting agenda.

#### *North Street Signs*

Ms. Wilson requested additional one way signs be placed on North Street due to an increased number of vehicles traveling the wrong way in the area of the cemetery.

#### *Homeless People*

Ms. Wilson then noted the increasing number of homeless families in Milford and asked that this be discussed at a future meeting. She is familiar with some areas where people are sleeping outside on a regular basis which is a concern to her. She feels it would be appropriate for the city to have a plan in place to help with this problem.

Mr. Ambrose agrees and suggested the item be placed on an upcoming workshop. He has also had requests from people who have asked for the city's assistance.

Mayor Marabello advised a representative from Milford Ministerium will discuss the topic at the March workshop.

#### *City Hall Facility Assessment Committee*

Mr. Workman reported he has had weekly discussions on the project and deferred to Mr. Baird for the following update:

*Progress continues on the design and layout of the lower level of City Hall in accordance with the schedule that was presented at the end of January. The design phase is scheduled for completion by the end of March. One of the delays has been obtaining mechanical as-built drawings from the architect and general contractor. We are anticipating having that completed information by March 11<sup>th</sup> at which time it will be provided to the architect to finalize his drawings.*

*Arrangements are in place for bid specifications to be completed as soon as the architectural drawings are finalized. The plan is to bid the project two ways with two sets of drawings and two sets of specifications. One package will include the cashiers upstairs and the second option will have all billing personnel downstairs.*

*The committee will review both bid packages from the design standpoint and the bid costs for the project. That will be presented to full council for a final decision on how to proceed.*

*There has been a little time lost on as-built drawings though it appears the project will catch up in the next couple of weeks.*

#### COMMUNICATIONS

Mayor Marabello advised that Governor Jack Markell will hold a Town Hall Meeting on March 16<sup>th</sup> at 7 p.m. at Milford Senior Center to discuss the current economic crisis. Anyone wishing to attend should RSVP.

The mayor then read the following correspondence received from Lorraine Brown at Hearthstone Manor:

*Thank you for a very considerate electric company. The manager of the billing department and the ladies there are all very nice. When you call, they go out of their way to help. Likewise, in the meter department. You should be very proud of them all.*

#### UNFINISHED BUSINESS

*Kent County Sewer Project/Milford Bypass Option/Hans Medlarz*

The city manager advised that since Kent County Public Works Director Hans Medlarz attended the February meeting, the Council of the City of Harrington voted to move forward with the proposal to connect with a line from Harrington to western Milford that will extend to the treatment plant at Frederica.

Kent County Public Works Director Hans Medlarz then presented the transmission system enhancement plan approved by the City of Harrington.

The map shows a 12-inch line running to Broad Street in Houston, a 14-inch line to the intersection of Church Hill and Bowman Road and an 18-inch line extending to the wastewater treatment plant. They also approved a modified user agreement addressing funding and ownership of the line.

Mr. Medlarz reported that last week, it was considered by the Sewer Advisory Board of Levy Court who recommended execution of the Harrington agreement. The item has been placed on tomorrow night's agenda. Levy Court would like to see this become part of a transmission network as the current one would stop at Church Hill Road.

He explained that at the intersection of Bowman and Church Hill Roads, the Harrington transmission system would meet the Milford by-pass system. South of this handshake point, the financial responsibilities would be split between Kent County for the line segment in the unincorporated areas north of Milford and the city for the in-city portion from pump station 7 up to the area north of the Milford High School.

The user agreement Milford has in place with the county would provide for some cost-sharing. The total project costs have been shared with the city manager and split by Harrington, Milford and the county portions. If Harrington joins, half of the project will be paid by sources other than the City of Milford and the county. The other two segments roughly break out 50/50. The county and city portions are both \$1.7 million. Mr. Medlarz said it would provide the opportunity to reroute flow on an emergency and scheduled repair basis. This would allow them to investigate all high points. The cost difference is about ten to one.

He advised if this is done with the local bypass in place and line stops, then it becomes a major disruption and much more difficult. The cost would be approximately \$250,000 per attempt with no guarantee and the possibility of ruptures at anytime.

If Milford prefers not to participate and instead wishes to take the one-step-at-a-time approach, it would only cost Milford's share of the sewer rates which is roughly 17 - 18% versus having to carry \$1.7 million in cost sharing.

Other benefits would be to open up transmission services for the city in the future on the eastern side of the town possibly to Woodshaven or an extension to the southeast.

Mr. Medlarz asked council to make a timely decision because there is the potential to receive some USDA funding with the stimulus money available.

He said a motion would be needed to amend the contract user agreement which would put the county in the position to make the application. This would require no referendum on their part and allow Milford to pay their share indirectly through the rate reimbursement.

Mr. Medlarz provided maps showing the proposed transmission system enhancements (see attached).

When questioned about the stimulus money, Mr. Medlarz feels there is a very good chance the county would receive the funding if requested. It would involve a 40-year loan. Current interest rates are slightly over 4% for similar loans, though it may be somewhat lower.

Mr. Medlarz suggests that instead of the city funding their loan, an easier approach would be to exercise a mutual agreement between Kent County and the City of Milford by modifying the user agreement with some very simple language that states Milford would assume the associated debt service of the portion identified on the map. He would then present the request

to modify the user agreement to Levy Court which would allow Kent County to make the application.

— Mr. Brooks asked the timetable for this plan; Mr. Medlarz reported that Harrington is proceeding. It would need to move forward in order to qualify for the various funding packages. He feels it would unfold over the next two months. He is hoping Levy Court will approve Harrington's agreement tomorrow night. With that in place, Milford would then submit their modified agreement. Within four weeks or less, Levy Court would vote to modify Milford's agreement. In less than two months, the application would be filed. The stimulus money must be allocated within 120 days. In approximately 18 months, construction could begin.

Mr. Medlarz does not expect it to proceed any faster because there are some challenging permitting issues involved because of some wetlands that are involved.

Mr. Medlarz then advised the county has included \$250,000 in next year's budget to handle the costs of the first repair at Milford Diner. If Milford were not willing to proceed, the county would make that repair during the later fall or early 2010.

It was confirmed the new line would temporarily bypass the diner area. Mr. Medlarz would not use that or recommend using that on a continuous basis as it is specifically sized for it. They would use it for two weeks, make one repair and reschedule another repair six months later. In the meantime, service would switch to the other line.

Mr. Oechsler asked if the \$1.63 million included just the new line and/or the necessary repairs. Mr. Medlarz clarified that is the cost of the new line. Once the repairs are made, the uniform rate covers standard repairs while giving an extra 75% capacity. In that case, the majority of the work will be paid by others.

It was verified that if Milford agreed to the new line, it would make the repair of the older line much easier.

— When asked if the treatment plan will be kept open by Harrington, Mr. Medlarz stated that is an extra expense they incur though that means they will keep their six-acre lagoon in place. They will rehabilitate and seed it and essentially make a large basin. If there was an issue with the Harrington line coming over, it could be stopped and another bypass would not be needed. Any issues on the north side and Milford's flow could be transmitted to Harrington temporarily.

After considering the options, it is Mr. Baird's recommendation to move forward with the new bypass option as was presented this evening.

Mr. Medlarz added that any third party contribution brought forward by anyone other than the city or the county would be counted toward the city portion.

Mr. Oechsler moved that councils' intent is to follow through with the project by allowing the city manager to work out the details which information will be provided to council at the next workshop, seconded by Ms. Wilson. Motion carried.

Mr. Medlarz will relay the information to Levy Court.

## NEW BUSINESS

### *Approval of First State BMX Property Lease*

— Mr. Baird advised the five year BMX land lease adjacent to Milford High School will expire in September. Some modifications were made as a result of the recent school district plans. Those have been incorporated into the lease and the school and BMX are in agreement. Mr. Willard has reviewed and made recommendations which were also incorporated.

A renewal will be negotiated six months prior to the next expiration date.

Mr. Brooks moved for approval of the five-year lease agreement between First State BMX and the City of Milford,

seconded by Mr. Morrow. Motion carried by unanimous roll call vote.

*Adoption of Resolution/Spring Clean-Up Week*

Mayor Marabello read the following resolution into record:

*Now, Therefore, Be It Resolved by the Mayor and Council of the City of Milford, in Council met:*

*WHEREAS, it is desirous to promote the general cleaning of the City of Milford and improve its overall beauty to the maximum enjoyment and benefit of all citizens and visitors; and*

*WHEREAS, we are fortunate to live in a community so abundantly blessed with natural assets that we have a continuing responsibility to preserve our environment by keeping it clean, healthy and in order by organizing and carrying out clean-up and fix-up projects which will enhance, restore and maintain the beauty of all properties; and*

*WHEREAS, all maintenance and clean-up debris, including large and bulk items, shall be placed for curbside pickup in order to exemplify cleanliness and beauty.*

*NOW, THEREFORE, I, Daniel Marabello, Mayor of the City of Milford, by the power vested in me, do hereby proclaim the week of April 20, 2009 to April 24, 2009 "Spring Clean-Up Week" in the City of Milford; in the case of inclement weather, "Spring Clean-Up Week" will be extended through May 1, 2009.*

*IN WITNESS WHEREOF, I hereunto set my hand and caused the Seal of the City of Milford to be affixed this 9<sup>th</sup> day of March 2009.*

The resolution was amended to extend the Clean-Up Week an additional week should inclement weather occur as was recommended by Mr. Brooks. The mayor suggested that should this occur, it be properly advertised to ensure the information is disseminated to all residents. Ms. Wilson suggested that when this is advertised, it be noted that an additional week would be designated if needed because of inclement weather.

Mr. Brooks also recalled council recommending an additional week in the fall be designated.

Mr. Brooks moved for adoption of the resolution, as amended, seconded by Mr. Oechsler. Motion carried.

Mr. Workman asked that the city manager include this information in future reports as a reminder.

*Introduction of Ordinance 2009-5/Change of Zone from R-1 to OC-1 at 820 Seabury Avenue*

Mr. Baird advised this is the first step of a change of zone process for a property at 820 Seabury Avenue. The application was originally submitted in 2008 but action deferred until the 2008 Comprehensive Plan was certified. Under the old plan, the property was ineligible to be rezoned to OC-1.

The planning commission recommended approval of the change of zone at their February 17, 2009 meeting. A public hearing is scheduled on March 23, 2009 at which time final action can be taken. At this time, the ordinance is being introduced for council consideration.

*AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MILFORD, DELAWARE PERMITTING A CHANGE OF ZONE FROM R-1 (RESIDENTIAL) to OC-1 (OFFICE COMPLEX) AT TAX PARCEL 1-30-3.11-055.01 TO ALLOW A DENTAL OFFICE.*

*Whereas, Steve Buckles has filed an application on behalf of Joy Courtney with the City of Milford for a Change of Zone at 820 Seabury Avenue, Milford, Delaware; and*

*Whereas, the Planning and Zoning Commission ("Commission") conducted a Public Hearing on February 17, 2009 pursuant to notice required by law; and*

*Whereas, subsequent to the Public Hearing and discussion by the Commission, the Commission elected by majority vote to forward the application to the City Council with a recommendation for approval; and*

*Whereas, following a duly advertised Public Hearing on March 23, 2009, the City Council concurs with the recommendation of the Planning Commission and those condition(s) stated in Resolution No. PC09-005 as adopted by the Planning Commission.*

*Now, Therefore, the City of Milford hereby ordains as follows:*

*Section 1. The City Council accepts the recommendation made and entered into by the Planning Commission in support of the Change of Zone from R-1 to OC-1 of 1.0 +/- Acres at 820 Seabury Avenue, Milford, Delaware.*

*Section 2. The City Council hereby approves the Change of Zone of Parcel 1-30-3.11-055.01 to an OC-1 Zoning District.*

*Section 3. In granting the Change of Zone, the City Council designates any applicable condition(s) set forth in Resolution No. PC09-005 adopted by the Planning Commission on February 17, 2009.*

*Section 4. This ordinance shall take effect and be in force ten days after its adoption.*

*Section 5. Dates.*

*Introduction to Council: March 9, 2009*

*Planning Commission Public Hearing: February 17, 2009 (Recommendation to City Council)*

*City Council Public Hearing & Projected Adoption Date: March 23, 2009*

*Projected Effective Date: April 2, 2009*

Mr. Morrow asked if the state has approved the city's comprehensive plan. Mr. Baird advised there was a concern by DNREC in relation to our source water ordinance which has held up state certification. City Planner Gary Norris is meeting with them March 17<sup>th</sup> to rectify the issue.

Mr. Morrow confirmed and the city manager agreed the plan would be approved by the state sometime in April or May.

#### *FY2008-2009 Budget Amendment/Capital Funds/Sewer Department*

Mr. Baird advised there was \$60,000 allocated in the sewer capital budget for improvements to the North Street Pumping Station. He said we have moved forward with the design of those improvements, but during the evaluation, it was determined it is not in the best interest to proceed with the construction of those improvements based upon the flow moving through that station. It seems capable of accommodating the current and projected flow for sometime.

Approximately \$12,787 has been spent and another \$1,200 will be spent on the design work leaving a balance of \$46,012. The department heads have requested \$46,000 from the remaining balance to purchase a \$30,000 sewer grinder and \$16,000 for SCADA improvements.

The grinder pumps are needed to alleviate a problem with industrial type wipes that are clogging up the sewer system and causing maintenance and repair problems throughout the system.

Mr. Brooks moved for approval of the following budget amendment, seconded by Mr. Ambrose:

Remove \$46,000 from the remaining balance of North Street Pumping Station in the Sewer Capital Budget for a \$30,000 Sewer Grinder and \$16,000 SCADA repairs.

Motion carried.

## FINANCE REPORT

### *City Financial Responsibilities*

Finance Committee Chairman Ambrose announced that a meeting of the Finance Committee has been scheduled on March 23<sup>rd</sup> at 6:00 p.m. The purpose is to review the current budget situation considering the state of the economy.

Mr. Ambrose has been in constant contact with the city finance director who has indicated the city is in good financial condition. During the finance committee meeting, Mr. Portmann will update council on his thoughts for next year's budget. This has been postponed because department head requests are due tomorrow. At that time, the finance director will be in a position to share some of those numbers.

In regard to the pending bond issue, Mr. Portmann believes the rates are lower and we are in a more favorable position for borrowing. However, we are still waiting until more information is obtained on the stimulus package in case we do not have to borrow.

Referring to the water bond escrow account, almost \$40,000 was spent in January on the water project related to the bond issue which will be reimbursed by bond money. The land acquisition for the electric project is still in the works.

Almost \$20,000 was dispersed from the general improvement fund for the sports complex and Downtown Milford; almost \$114,000 was spent from Municipal Street Aid for the 2008 paving projects; a final payment to Dixie Construction in the amount of \$42,000 was spent from General Fund Capital Reserves for work at Independence Commons.

The revenue accounts are in line with the exception of the building permits and planning and zoning fees as was expected. A total of \$61,900 has been collected for rental licenses. The miscellaneous revenue column will increase as the majority of that revenue involves one-time payments such as cell tower rentals that are typically paid the end of the year. The police revenue will also increase with grants and funding reimbursements.

Through the seventh month of Fiscal Year 2008-2009 with 58% of the fiscal year having passed, 63.41% of revenues have been received and 55.86% of the operating budget expended.

When questioned, Mr. Baird confirmed the money paid to DEMEC for margin calls has been reimbursed.

Mr. Morrow moved to accept the January 2009 Finance Report, seconded by Mr. Brooks. Motion carried.

Mr. Workman said we have talked about financial responsibility, but nothing is happening in Milford. The state and other municipalities are cutting back and he wants to know what Milford is doing. Though Milford looks good financially, if everyone else is cutting back, he thinks it should be considered here.

It was confirmed that would be discussed at the Finance Committee meeting on March 23<sup>rd</sup>. Mr. Ambrose pointed out there are things being done and recalled the finance director had asked each department to attempt to limit their O&M spending to approximately 90% of their budget.

Mr. Ambrose pointed out that when comparing Milford to other towns, Milford may be in a better position financially because we have always prepared for a rainy day. However, he agrees cutbacks should be discussed but having hard numbers will allow council a better picture of what can be considered.

Mr. Workman feels that some departments can make cutbacks. He asked that when considering training, it should be assured that it would benefit that person's position.

Mr. Workman then noted the opening on the finance committee since the resignation of Councilman Crouch. He feels it

needs to be filled. Mr. Brooks pointed out that typically when the finance committee meets, all eight members of council attend.

Mayor Marabello asked Mr. Workman how he preferred this be handled and offered to fill the position by the time the finance committee meets. Mr. Workman feels council needs to make the decision. Ms. Wilson recalled that historically, the mayor has appointed committee members. Mr. Workman disagreed stating that is not how it is written in the charter. The mayor advised that is one of the issues currently being discussed in the charter review meetings.

When asked to report, Charter Review Committee Chairman Spillane advised that in the future, the mayor will ask council members to sign up for committees they wish to serve. The mayor would then make a decision on those with no, too few or too many members. The mayor would then present the appointments to council for a final decision.

Mr. Workman said that is a proposal and he is only concerned about the current rules. The mayor said he does not believe the current charter addresses committee assignments and it has only been traditional the mayor appoint committees. The charter only requires the mayor to appoint the annexation committee.

Mr. Brooks pointed out the finance committee meeting is the next meeting; therefore, the appointment should be done tonight.

When asked who wants to serve on the committee, Mr. Oechsler offered. Mr. Workman asked for other nominees. Mr. Brooks then nominated Mr. Oeschler, which was seconded by Mr. Workman.

There were no other nominees.

All council members were in agreement.

Mayor Marabello advised that until the new charter is adopted and new appointments are made, Mr. Oeschler would serve as a member of the finance committee.

ADJOURN

Mr. Ambrose moved to adjourn the Monthly Meeting, seconded by Mr. Oechsler. Motion carried.

The Monthly Meeting was adjourned at 8:56 p.m. by Mayor Marabello.

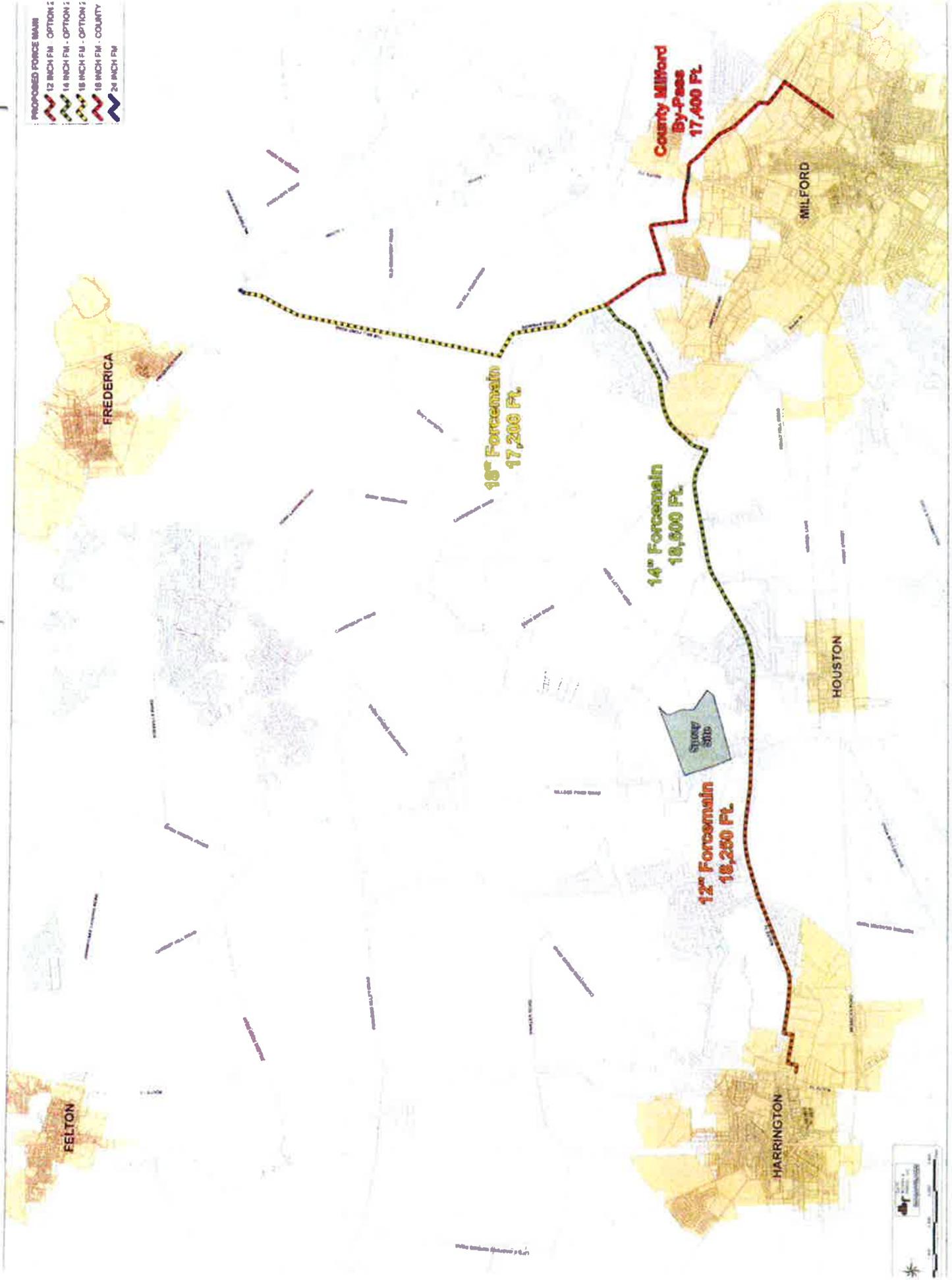
Respectfully submitted,



Terri K. Hudson, CMC  
City Clerk/Recorder

Attachment

- PROPOSED FORCE MAIN
- 12 INCH FM - OPTION 1
  - 14 INCH FM - OPTION 2
  - 16 INCH FM - OPTION 3
  - 18 INCH FM - COUNTY
  - 24 INCH FM



County Milford  
By-Pass  
17,400 Ft.

18" Force Main  
17,200 Ft.

14" Force Main  
18,500 Ft.

12" Force Main  
18,250 Ft.



*MILFORD CITY COUNCIL  
MINUTES OF MEETING  
March 9, 2009*

On Monday, March 9, 2009, the City Council of the City of Milford held a Public Comment Session in the Joseph Ronnie Rogers Council Chambers of Milford City Hall at 201 South Walnut Street, Milford, Delaware, prior to the commencement of the official City of Milford Council Meeting to allow the public to comment about issues of interest that impact the City of Milford.

PRESIDING: Mayor Daniel Marabello

IN ATTENDANCE: Councilpersons Irvin Ambrose, Michael Spillane, John Workman, James Oechsler, Jr., Owen Brooks, Jr., Douglas Morrow, James Starling, Sr. and Katrina Wilson

STAFF: City Manager David Baird, Police Chief Keith Hudson and City Clerk/  
Recorder Terri Hudson

COUNSEL: City Solicitor Timothy Willard

At 7:16 p.m., Mayor Marabello announced that no one from the public had signed up to speak. As a result, no public comment session was held.

Respectfully submitted,



Terri K. Hudson, CMC  
City Clerk/Recorder