

City of Milford



AGENDA

Council Meeting

August 25, 2014

Joseph Ronnie Rogers Council Chambers, Milford City Hall, 201 South Walnut Street, Milford, Delaware

7:00 P.M.

COUNCIL MEETING

Call to Order - Mayor Bryan Shupe

Invocation

Pledge of Allegiance

Recognition

Tribute/2014-10/World Series Champions/Milford Big League Softball

Tribute/Kent County Levy Court/Commissioner Erik Buckson

Communications

No Smoking Policy/City Parks/Councilman Pikus***

Unfinished Business

Bid Award/DBF/Washington Street Water Treatment Facility Raw Water Main Replacement Project

FY 2014-2015 Budget Adjustment/Water Reserves/Standby Power System Replacement Project****

Bid Award/DBF/Standby Power System Replacement Project

USDA \$2 Million Loan/Referendum Issue/Water Projects

New Business

Tax Bill Issue & Due Date Extension**

Milford School District/Referendum Update/Superintendent Phyllis Kohel*

Milford School District School Resource Officer/Expenditure Reimbursement/Superintendent Phyllis Kohel*

Adjourn

WORKSHOP

Call to Order - Mayor Bryan Shupe

Greater Kent Committee/Kent County Regional Sports Complex/Executive Director Shelly Cecchett/

Past President Bill Strickland/Committee Member Gregg Moore/Kent County Commissioner Erik Buckson

Adjourn

This agenda shall be subject to change to include additional items including executive sessions or the deletion of items including executive sessions which arise at the time of the public body's meeting.

**SUPPORTING DOCUMENTS MUST BE SUBMITTED TO THE CITY CLERK IN ELECTRONIC FORMAT
NO LATER THAN ONE WEEK PRIOR TO MEETING; NO PAPER DOCUMENTS WILL BE ACCEPTED
OR DISTRIBUTED AFTER PACKET HAS BEEN POSTED ON THE CITY OF MILFORD WEBSITE.**

City of Milford



TRIBUTE 2014-10

2014 Big League Softball World Champions-Milford Little League

WHEREAS: Milford Little League has served the greater Milford area since 1960, promoting sportsmanship, leadership and excellence in athletics;

Excellence and success in competitive sports can be achieved only through strenuous practice, team play and team spirit, nurtured by dedicated coaching and strategic planning;

The Milford Big League Softball Team is comprised of the top 16 to 18-year old girls from Milford Little League;

After winning the District I Title, Milford's Big League Softball Team worked tirelessly to capture the Regional Title in Worcester, Massachusetts and attain their goal of returning to their home state as the USA East representative at the World Series in Roxana, Delaware;

Topping their five-team pool with a 3-1 record, the USA East/Big League Softball Team advanced to the semifinals in the World Series where they defeated USA Southwest team from Calhoun, Louisiana by a score of 9 to 1;

In a thrilling eight-inning championship game on August 9, 2014, the USA East/Delaware District I Team from Milford, Delaware defeated the Host/Delaware District III Team from Laurel, Delaware by a score of 1-0 to win the 2014 Big League Softball World Series Championship in Roxana, Delaware;

The Milford Big League Softball Team became the first Milford Team to win a World Series Championship and the first for a District I All-Star team since Delaware realigned its districts nearly two decades ago;

The 2014 Big League Softball World Championship Team consists of players Haylee Scruggs, Shaina Reed, Sierra Watkins, Whitney DeMora, Chelsea Fuhr, Kasey Fry, Alexis Howerin, Brea MacFarland, Megan Fry, Brittany Brown, Haley Rickards, Cassetty Howerin and Emily Messick and is led by Manager Ron Fry, Coach Kevin Brown and Coach Ernie Scruggs; and

The championship victory of the Milford Big League Softball Team sets an example of sportsmanship, dedication, and a "never give up" spirit for all little league teams across the country and its achievement is the cause of enormous pride for the Nation, State of Delaware and the City of Milford.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council hereby commend and congratulate the Big League Softball Team from Milford, Delaware on winning the 2014 Big League World Series Championship!

GIVEN under my Hand and Seal of the City of Milford
this 25th day of August Two Thousand and Fourteen.

Mayor Bryan W. Shupe

Attest: Teresa K. Hudson, City Clerk



The Board of Directors of
Delaware Municipal Electric Corporation
Cordially invite you to their
Twentieth Annual Dinner

The Importance of Creditworthiness

Dennis Pidherny, Managing Director, Fitch Ratings
Christopher Hessenthaler, Senior Director, Fitch Ratings

Public Power: Passing on the Legacy

Sue Kelly, President & CEO, American Public Power Association

Wednesday, September 24, 2014

Social Hour	5:30pm
Dinner	6:30pm

Dover Downs Hotel
1131 North DuPont Highway
Dover, Delaware 19901

R.S.V.P. (302) 653-2733 by September 12, 2014

SECTION 00020

INVITATION TO BIDDERS

Sealed Bids, in duplication, will be received by the City of Milford, 201 S. Walnut Street, Milford, Delaware 19963, until **2:00 p.m. local time on Thursday, July 31, 2014**, for the general construction of the **Washington Street Water Treatment Facility Rehabilitation, Contract C - Raw Water Main Replacement** project, at which time the bids will be opened publicly. Any bid received after said time will be returned unopened.

The scope of work on the proposed project includes the installation of approximately 660 LF of 6" and 8" ductile iron raw water main and appurtenances by open cut and directional bore method; removal and replacement of approximately 360 LF of existing raw water main; replacement of approximately 265 LF of 10" potable water main and appurtenances; installation of 1500 LF of 4" electrical conduit; and abandonment of an existing well, meter vault, yard piping, and appurtenances, as required by the Contract Documents.

Bidders are required to provide bid security in the amount of ten percent (10%) of the bid sum. The successful bidder will be required to post Performance and Payment Bonds equal to one hundred percent (100%) of the contract price upon execution of the agreement.

The CONTRACT DOCUMENTS may be examined and/or obtained at the office of Davis, Bowen & Friedel, Inc., 23 North Walnut Street, Milford, Delaware, 19963, (302) 424-1441 upon payment of \$150.00 for each set, non-refundable. Checks should be made payable to Davis, Bowen & Friedel, Inc.

This project is funded by the State of Delaware Drinking Water State Revolving Fund (DWSRF) program and is subject to the requirements of the program including State and Davis-Bacon wage rates, Disadvantaged Business Enterprise (DBE) and Equal Opportunity requirements.

A MANDATORY PRE-BID meeting will be held on **Friday, July 18, 2014, at 10:00 a.m.**, at City Hall.

The City reserves the right, as the interest of the City of Milford may appear, to reject any and all bids, to waive any informality or irregularity in bids received and to accept or reject any items of any bid.

City of Milford
By: Richard Carmean
City Manager

State Public -
Legal Notices

State Public -
Legal Notices

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City of Milford
By: Richard Carmean
City Manager

16853 DSN 7/8,15/2014

CITY OF MILFORD

WASHINGTON ST. WTF REPLACEMENT PROJECT
 CONTRACT C: RAW WATER MAIN



Bid Opening: July 31, 2014
 Location: Milford City Hall

CERTIFIED BID OPENING RESULTS

BIDDER	Sub & Supplier List (Y/N)	Bid Bond (Y/N)	TOTAL BID AMOUNT (OPTION 1)	TOTAL BID AMOUNT (OPTION 2)
A.P. Croll & Son, Inc.				
Common Sense Solutions	Y	Y	648,502.77	489,411.25
East Coast Underground				
George & Lynch, Inc.				
Mid-Atlantic Dismantlement	Y	Y	-	538,410.00
Teal Construction, Inc.	Y	Y	457,642.00	412,412.00

CERTIFIED BY: *Teresa K. Hudson*
 TERESA K. HUDSON
 CITY CLERK



CITY OF MILFORD
WASHINGTON ST WTF REPLACEMENT PROJECT
CONTRACT C: RAW WATER MAIN



Project No: 0052A154-C
Bid Date: July 31, 2014
Location: City Hall

BID RESULTS

					LOW BIDDER								
					TEAL CONSTRUCTION, INC		COMMON SENSE SOLUTIONS LLC		MID-ATLANTIC DISMANTLEMENT CORPORATION				
ITEM NO. & DESCRIPTION					SIZE/DEPTH	UNIT	EST. QTY.	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
RAW WATER MAIN FROM PROPOSED WELL - OPTION 1	1a	Mobilization/Demobilization (Max. 3% of Total Bid Amount)	---	LS	1	---	\$ 4,400.00	---	\$ 6,250.00	---	---	---	---
	2a	Furnish & Install New Raw Water Main Via Open Cut Method	6"	LF	140	\$ 198.00	\$ 27,720.00	\$ 281.73	\$ 39,442.20	---	---	---	---
	3a	Furnish & Install New Raw Water Main Via Directional Drill Method	8"	LF	170	\$ 550.00	\$ 93,500.00	\$ 1,335.00	\$ 226,950.00	---	---	---	---
	4a	Furnish & Install Gate Valve Assembly	6"	EA	2	\$ 2,200.00	\$ 4,400.00	\$ 5,735.81	\$ 11,471.62	---	---	---	---
	5a	Furnish & Install Conduit	4"	LS	1	---	\$ 13,700.00	---	\$ 6,282.72	---	---	---	---
	6a	Furnish & Install Hot Mix Asphalt, Type B	3"	Ton	3	\$ 225.00	\$ 675.00	\$ 625.42	\$ 1,876.26	---	---	---	---
	7a	Furnish & Install Hot Mix Asphalt, Type C	2"	Ton	14	\$ 275.00	\$ 3,850.00	\$ 353.54	\$ 4,949.56	---	---	---	---
	8a	Remove & Replace Concrete Sidewalk	4"	SF	420	\$ 23.00	\$ 9,660.00	\$ 15.65	\$ 6,573.00	---	---	---	---
	9a	Remove & Replace Curb & Gutter	---	LF	40	\$ 30.00	\$ 1,200.00	\$ 102.34	\$ 4,093.60	---	---	---	---
	TOTAL BID AMOUNT							\$ 159,105.00	\$ 307,888.96				NO BID
RAW WATER MAIN FROM PROPOSED WELL - OPTION 2	1b	Mobilization/Demobilization (Max. 3% of Total Bid Amount)	---	LS	1	---	\$ 2,900.00	---	\$ 6,250.00	---	\$ 5,000.00	---	\$ 5,000.00
	2b	Furnish & Install New Raw Water Main Via Open Cut Method	6"	LF	310	\$ 180.00	\$ 55,800.00	\$ 285.27	\$ 88,433.70	\$ 340.00	\$ 105,400.00	---	---
	3b	Furnish & Install Gate Valve Assembly	6"	EA	2	\$ 2,200.00	\$ 4,400.00	\$ 5,735.81	\$ 11,471.62	\$ 2,450.00	\$ 4,900.00	---	---
	4b	Furnish & Install Conduit	4"	LS	1	---	\$ 21,400.00	---	\$ 5,152.08	---	\$ 22,500.00	---	---
	5b	Furnish & Install Hot Mix Asphalt, Type B	3"	Ton	29	\$ 225.00	\$ 6,525.00	\$ 387.90	\$ 11,249.10	\$ 390.00	\$ 11,310.00	---	---
	6b	Furnish & Install Hot Mix Asphalt, Type C	2"	Ton	62	\$ 275.00	\$ 17,050.00	\$ 316.17	\$ 19,602.54	\$ 380.00	\$ 23,560.00	---	---
	7b	Remove & Replace Concrete Sidewalk	4"	SF	200	\$ 23.00	\$ 4,600.00	\$ 19.16	\$ 3,832.00	\$ 18.00	\$ 3,600.00	---	---
	8b	Remove & Replace Curb & Gutter	---	LF	40	\$ 30.00	\$ 1,200.00	\$ 70.16	\$ 2,806.40	\$ 70.00	\$ 2,800.00	---	---
	TOTAL BID AMOUNT							\$ 113,875.00	\$ 148,797.44	\$ 179,070.00			
RAW WATER MAIN REPLACEMENT TO WATER TREATMENT FACILITY	1c	Mobilization/Demobilization (Max. 3% of Total Bid Amount)	---	LS	1	---	\$ 2,751.00	---	\$ 4,375.00	---	\$ 4,300.00	---	\$ 4,300.00
	2c	Remove & Replace Raw Water Main & Install Dual Conduits	8"	LF	375	\$ 192.00	\$ 72,000.00	\$ 185.20	\$ 69,450.00	\$ 238.00	\$ 89,250.00	---	---
	3c	Furnish & Install Gate Valve Assembly	8"	EA	2	\$ 2,430.00	\$ 4,860.00	\$ 6,239.98	\$ 12,479.96	\$ 2,800.00	\$ 5,600.00	---	---
	4c	Furnish & Install Hot Mix Asphalt, Type B	3"	Ton	36	\$ 225.00	\$ 8,100.00	\$ 402.16	\$ 14,477.76	\$ 390.00	\$ 14,040.00	---	---
	5c	Furnish & Install Hot Mix Asphalt, Type C	2"	Ton	81	\$ 275.00	\$ 22,275.00	\$ 368.06	\$ 29,812.86	\$ 380.00	\$ 30,780.00	---	---
	6c	Remove & Replace Concrete Sidewalk	4"	SF	80	\$ 23.00	\$ 1,840.00	\$ 31.49	\$ 2,519.20	\$ 22.00	\$ 1,760.00	---	---
	7c	Remove & Replace Curb & Gutter	---	LF	20	\$ 30.00	\$ 600.00	\$ 102.82	\$ 2,056.40	\$ 60.00	\$ 1,200.00	---	---
	TOTAL BID AMOUNT							\$ 112,426.00	\$ 135,171.18	\$ 146,930.00			
UPGRADES AT WATER TOWER SITE	1d	Mobilization/Demobilization (Max. 3% of Total Bid Amount)	---	LS	1	---	\$ 2,751.00	---	\$ 3,500.00	---	\$ 4,500.00	---	\$ 4,500.00
	2d	Furnish & Install Overflow Line & Assembly	6"	LS	1	---	\$ 7,770.00	---	\$ 11,058.96	---	\$ 9,500.00	---	\$ 9,500.00
	3d	Remove & Replace Finished Water Main	10"	LF	275	\$ 180.00	\$ 49,500.00	\$ 180.97	\$ 49,766.75	\$ 218.00	\$ 59,950.00	---	---
	4d	Furnish & Install Conduit	4"	LF	175	\$ 44.00	\$ 7,700.00	\$ 8.96	\$ 1,568.00	\$ 36.00	\$ 6,300.00	---	---
	5d	Furnish & Install Concrete Sidewalk	4"	SF	80	\$ 23.00	\$ 1,840.00	\$ 31.94	\$ 2,555.20	\$ 22.00	\$ 1,760.00	---	---
	6d	Furnish & Install Concrete Curb & Butter	---	LF	20	\$ 30.00	\$ 600.00	\$ 113.48	\$ 2,269.60	\$ 60.00	\$ 1,200.00	---	---
	7d	Remove Existing Meter Vault, Piping, Etc.	---	LS	1	---	\$ 22,400.00	---	\$ 21,571.05	---	\$ 52,500.00	---	---
	8d	Abandon existing production & test wells	---	LS	1	---	\$ 23,000.00	---	\$ 20,947.50	---	\$ 39,400.00	---	---
	TOTAL BID AMOUNT							\$ 115,561.00	\$ 113,237.06	\$ 175,110.00			
CONTINGENT ITEMS (TO BE COMPLETED AT THE DISCRETION OF THE ENGINEER)	1e	Undercut, Furnish, Install & Compact GABC	---	CY	200	\$ 25.00	\$ 5,000.00	\$ 96.40	\$ 19,280.00	\$ 30.00	\$ 6,000.00	---	---
	2e	Undercut, Furnish, Install & Compact Select Fill	---	CY	200	\$ 16.00	\$ 3,200.00	\$ 67.28	\$ 13,456.00	\$ 20.00	\$ 4,000.00	---	---
	3e	Test Pitting, Including Temporary Restoration	---	CY	100	\$ 135.00	\$ 13,500.00	\$ 122.81	\$ 12,281.00	\$ 25.00	\$ 2,500.00	---	---
	4e	Furnish & Install Cut-In Gate Valve in Existing Water Main	6"	EA	1	\$ 4,400.00	\$ 4,400.00	\$ 6,060.08	\$ 6,060.08	\$ 2,000.00	\$ 2,000.00	---	---
			8"	EA	1	\$ 4,800.00	\$ 4,800.00	\$ 6,407.93	\$ 6,407.93	\$ 2,300.00	\$ 2,300.00	---	---
			10"	EA	1	\$ 5,100.00	\$ 5,100.00	\$ 7,573.56	\$ 7,573.56	\$ 3,500.00	\$ 3,500.00	---	---
	5e	Modified Proctor Tests	---	EA	20	\$ 230.00	\$ 4,600.00	\$ 312.50	\$ 6,250.00	\$ 100.00	\$ 2,000.00	---	---
	6e	Field Density Tests	---	EA	20	\$ 57.50	\$ 1,150.00	\$ 343.75	\$ 6,875.00	\$ 100.00	\$ 2,000.00	---	---
7e	Perform Line-Stop for Isolation of Water Main	10"	EA	2	\$ 14,400.00	\$ 28,800.00	\$ 7,011.00	\$ 14,022.00	\$ 6,500.00	\$ 13,000.00	---	---	
TOTAL BID AMOUNT							\$ 70,550.00	\$ 92,205.57	\$ 37,300.00				
TOTAL BID AMOUNT (WITH OPTION 1)							\$ 457,642.00	\$ 648,502.77	NO BID				
TOTAL BID AMOUNT (WITH OPTION 2)							\$ 412,412.00	\$ 489,411.25	\$ 538,410.00				



*Michael R. Wigley, AIA, LEED AP
Randy B. Duplechain, P.E.
Charles R. Woodward, Jr., LS
W. Zachary Crouch, P.E.
Michael E. Wheedleton, AIA
Jason P. Loar, P.E.
Gerald G. Friedel, P.E.*

August 22, 2014

City of Milford
201 South Walnut Street
Milford, Delaware 19963

Attn: Richard D. Carmean
City Manager

RE: **RECOMMENDATION FOR AWARD**
Washington St. WTF Replacement Project
Contract C: Raw Water Main
Project No. 0052A154-C

Dear Dick:

Please find enclosed the certified bid opening results, bid tabulation and copies of the bids received for the above-referenced project. We have reviewed all of the submitted bids and find them to be in order.

Per the requirements of the funding agency, the Drinking Water State Revolving Fund (DWSRF) program, the Office of Engineering, Department of Public Health, has reviewed and accepted the supplemental information provided by the low bidder to verify compliance with the Disadvantaged Business Enterprise (DBE) requirements of the program. Copies of the supplemental DBE information have been included with the attached bids.

Additionally, as required by the DWSRF program, our office has confirmed the low bidder's registration and active status in the System for Award Management (SAM). A copy of the low bidder's SAM registration and active status has also been included in the attached documents.

After reviewing the submitted bids and supplemental information, **our office recommends award of the contract to Teal Construction, Inc. in the amount of \$412,412.00.** Please note this award amount includes Option 2 for the Raw Water Main from the Proposed Well.

Should you have any questions or wish to further discuss the matter, please contact our office.

Dick Carmean
August 22, 2014
Page 2

Recommendation for Award
Wash. St. WTF Replacement
Contract C: Raw Water Main
City of Milford, Delaware

Sincerely,

A handwritten signature in black ink, appearing to read "Erik Retzlaff", with a long horizontal line extending to the right.

Erik F. Retzlaff, P.E.
Associate

Enc.

Milford\0052A154-C\Bidding\Recommendation for Award

cc: Doug Lodge, Office of Engineering
Heather Warren, DWSRF

SECTION 00020

INVITATION TO BID

Sealed Bids, in duplication, will be received by the City of Milford, 201 South Walnut Street, Milford, Delaware 19963, until **10:00 A.M. local time on July 31, 2014** for the general construction of the **Standby Power System Replacement, 10th Street Water Treatment Facility, Project 0052A162**, at which time the bids will be opened publicly.

Work includes furnishing and installing an emergency generator with automatic transfer switch, associated wiring, conduit and appurtenances.

The CONTRACT DOCUMENTS may be examined and/or obtained at the office of Davis, Bowen & Friedel, Inc., 23 North Walnut Street, Milford, Delaware, 19963, (302) 424-1441 upon payment of \$100.00 for each set, non-refundable. Checks should be made payable to Davis, Bowen & Friedel, Inc.

Bidders are required to provide bid security in the amount of 10% of the bid sum. The successful bidder will be required to post Performance and Payment Bonds equal to 100% of the contract price upon execution of the contract.

A MANDATORY PRE-BID meeting will be held at **10:00 a.m on July 17, 2014**, at the office of Davis, Bowen & Friedel, Inc., 23 North Walnut Street, Milford, Delaware 19963.

The City reserves the right, as the interest of the City of Milford may appear, to reject any and all bids, to waive any informality or irregularity in bids received and to accept or reject any items of any bid.

City of Milford
By: Richard D. Carmean
City Manager

END OF SECTION

State Public -
Legal NoticesState Public -
Legal Notices**INVITATION TO BID**

Sealed Bids, in duplication, will be received by the City of Milford, 201 South Walnut Street, Milford, Delaware 19963, until 10:00 A.M. local time on July 31, 2014 for the general construction of the **STANDBY POWER SYSTEM REPLACEMENT, 10th STREET WATER TREATMENT FACILITY**, at which time the bids will be opened publicly.

Work includes furnishing and installing an emergency generator with automatic transfer switch, associated wiring, conduit and appurtenances.

Bidders are required to provide bid security in the amount of ten percent (10%) of the bid sum. The successful bidder will be required to post Performance and Payment Bonds equal to one hundred percent (100%) of the contract price upon execution of the contract.

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The City reserves the right, as the interest of the City of Milford may appear, to reject any and all bids, to waive any informality or irregularity in bids received and to accept or reject any items of any bid.

City of Milford
By: Richard Carmean
City Manager

15892 DSN 7/1,8/2014

CITY OF MILFORD

STANDBY POWER SYSTEM REPLACEMENT PROJECT
10th STREET WATER TREATMENT FACILITY



Bid Opening: August 5, 2014
Location: Milford City Hall

CERTIFIED BID OPENING RESULTS

BIDDER	Bid Bond (Y/N)	BASE BID (ITEM 1)	ALTERNATE BID ITEMS (Y/N)	ADDITIONAL BID ITEMS (Y/N)
Bilbrough's Electric, Inc.	✓	117,500.00	4	4
Cahill Electrical Contractors, Inc.		<< NO BID RECEIVED >>		
Nickle Electrical Companies		<< NO BID RECEIVED >>		
Power Plus Electrical Contracting, Inc.	✓	126,750.00	4	4
Stroika Construction Solutions, Inc.		<< NO BID RECEIVED >>		

CERTIFIED BY:

TERESA K. HUDSON
CITY CLERK



CITY OF MILFORD

**STANDBY POWER SYSTEM REPLACEMENT
10th STREET WATER TREATMENT FACILITY**



Project No: 0052A162
Bid Date: August 5, 2014
Location: City Hall

BID RESULTS

					LOW BIDDER						
					BILBROUGH'S ELECTRIC, INC.		POWER PLUS ELECTRICAL CONTRACTING, INC.				
ITEM NO. & DESCRIPTION					SIZE/ DEPTH	UNIT	EST. QTY.	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	Furnish & Install Standby Power System (as Manufactured by Cummings Power), COMPLETE				250 kW	LS	1	---	\$ 117,500.00	---	\$ 126,750.00
BASE BID AMOUNT								\$ 117,500.00		\$ 126,750.00	
<i>ALTERNATE FOR BID ITEM 1</i>											
1A	Furnish & Install Standby Power System (as Manufactured by Kohler), COMPLETE				250 kW	LS	1	---	\$ 93,500.00	---	\$ 98,500.00
ALTERNATE BID AMOUNT								\$ 93,500.00		\$ 98,500.00	
<i>ADDITIONAL BID ITEMS</i>											
2	Modify & Relocate Existing Generator Access Platform				---	LS	1	---	\$ 15,210.00	---	\$ 15,000.00
3	Furnish & Install New Generator Access Platform				---	LS	1	---	\$ 19,980.00	---	\$ 18,000.00
4	Demolish, Remove & Properly Dispose of Existing Generator Access Platform				---	LS	1	---	\$ 1,200.00	---	\$ 1,000.00
5	Remove & Properly Dispose of Existing Generator				---	LS	1	---	\$ 1,250.00	---	\$ 1,500.00
6	Demolish, Remove & Dispose of Existing Generator Concrete Pad				---	LS	1	---	\$ 2,800.00	---	\$ 3,500.00
ADDITIONAL BID AMOUNT								\$ 40,440.00		\$ 39,000.00	
TOTAL BID AMOUNT (WITH ALL ADDITIONAL ITEMS)								\$ 157,940.00		\$ 165,750.00	
TOTAL BID AMOUNT (WITH ADDITIONAL ITEMS 4 & 5)								\$ 119,950.00		\$ 129,250.00	



*Michael R. Wigley, AIA, LEED AP
Randy B. Duplechain, P.E.
Charles R. Woodward, Jr., LS
W. Zachary Crouch, P.E.
Michael E. Wheedleton, AIA
Jason P. Loar, P.E.
Gerald G. Friedel, P.E.*

August 25, 2014

City of Milford
201 South Walnut Street
Milford, Delaware 19963

Attn: Richard D. Carmean
City Manager

RE: **RECOMMENDATION FOR AWARD**
Standby Power System Replacement
10th Street Water Treatment Facility
Project No. 0052A162

Dear Dick:

Please find enclosed the certified bid opening results, bid tabulation and copies of the bids received for the above-referenced project. We have reviewed all of the submitted bids and find them to be in order.

After reviewing the alternate and additional bid item amounts, we feel that the costs for the alternate bid item and additional items 2, 3 & 6 are not in the best interest of the City.

After reviewing the submitted bids and supplemental information, **our office recommends award of the contract to Bilbrough's Electric, Inc. in the amount of \$119,950.00.** Please note this award amount includes the Base Bid Item and Additional Bid Items 4 & 5. In order to award the Contract at this amount, the City must transfer an additional \$10,000 from Water Reserves to the project. **Thus, our office is also recommending the City transfer the additional \$10,000 from Water Reserves to award the project.**

Should you have any questions or wish to further discuss the matter, please contact our office.

Sincerely,

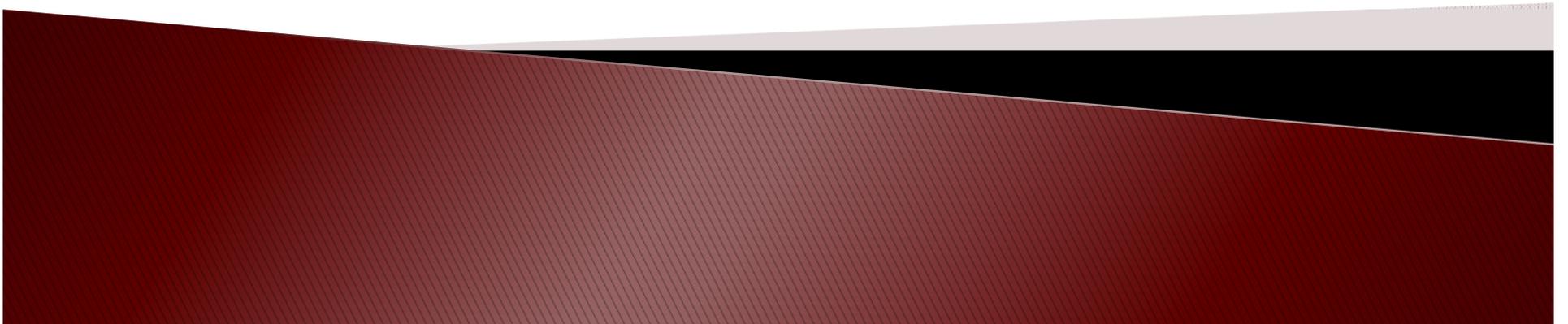


Erik F. Retzlaff, P.E.
Associate

Enc.

Milford\0052A162\Bidding\Recommendation for Award

USDA Funding Possibilities



USDA Funding Possibilities

- ▶ USDA Rural Development approached DBF as they have funding but not enough projects
- ▶ USDA willing to provide grant funds to entice Milford to pursue improvements projects
- ▶ Projects to be funded over 2 years to maximize Grant
- ▶ Based on the Affordability of City Utility Rates, only the Sewer Utility is eligible for Grant Funds. Water Utility is not.
- ▶ \$2,000,000 Grant
- ▶ \$2,000,000 Loan – 40 Year Term, 2.375% Interest Rate (Currently)

Proposed Year 1 Projects

\$2,000,000	Total Project Costs
\$ 400,000	System-Wide SCADA Instrumentation & Programming Upgrades
\$ 525,000	North Street Pump Station Rehabilitation
\$ 325,000	Fisher Avenue Pump Station Rehabilitation – Phase 1
\$ 450,000	South Milford Pump Station Upgrades – Phase 1
\$ 300,000	Lighthouse Estates Pump Station Improvements

Proposed Year 2 Projects

\$2,000,000	Total Project Costs
\$ 850,000	Fisher Avenue Pump Station Rehabilitation – Phase 2
\$ 400,000	N. Shores Pump Station Rehabilitation
\$ 750,000	I & I Sewer System Repairs

System-Wide SCADA Instrumentation & Programming Upgrades

- ▶ SCADA (Supervisory Control And Data Acquisition)
- ▶ City has a SCADA System in Place – Not Integrated for Best Use with Sewer System
- ▶ Annunciate Alarms For Pump Malfunctions to Avoid Overflows or Burning Up Pumps
- ▶ Monitor Amount of Water Pumped, Time Pumps Run Each Day
- ▶ Utilize Data to Identify Average (Dry) Day Amounts for Flow & Run Time
- ▶ Any Deviation from Average Day Signifies Issue at Station, i.e. Check Valve Not Closing, Debris Clogging Pump
- ▶ Compare Against Wet Day Amounts to Identify Areas Greatest Impacted by Inflow & Infiltration

North Street Pump Station Rehabilitation



- ▶ Located at Intersection of Rte. 113 & North St. (Opposite old Dickinson Medical Center)
- ▶ 37 Years Old
- ▶ Constructed Circa 1977
- ▶ Valves Inside Wet Well with Raw Sewage
- ▶ No Means of Bypassing Flow in Case of Pump Failure
- ▶ Project Initiated in 2007
- ▶ Project Placed on Hold Due to Lack of Funding

Fisher Avenue Pump Station Rehabilitation – Phase 1

- ▶ 25 Years Old
- ▶ Constructed circa 1989–90
- ▶ City's Largest Pumping Station
- ▶ Phase 1 Includes Replacement of Existing Generator & Odor Control System (which is obsolete & no longer serviceable)



South Milford Pump Station Upgrades – Phase 1



- ▶ First Step in Expansion of Sewer System to Accommodate Growth in SE Area
- ▶ Additional Capacity to be Added Via Larger Pump Impellers & Associated Upgrades

Lighthouse Estates Pump Station Improvements

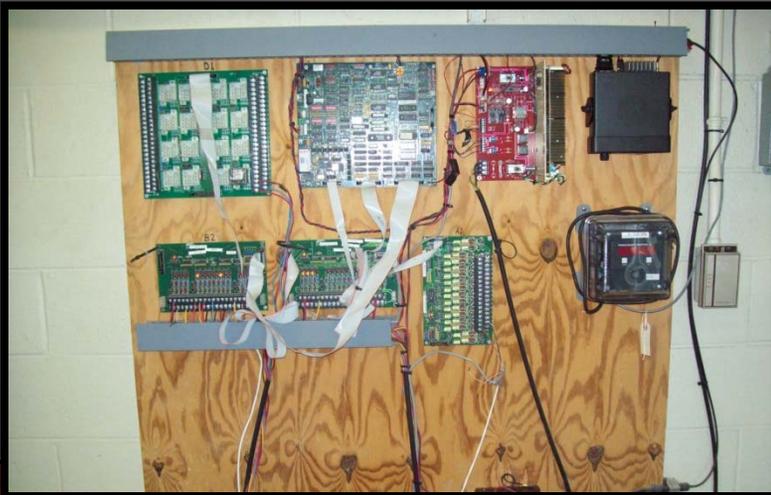
- ▶ Constructed circa 2007
- ▶ Station Discharges Directly into Main from Milford to Kent County WWTP
- ▶ During Periods of Heavy Rain, Pumps are NOT Large Enough to Overcome Pressure in County Forcemain & Station Overflows



Fisher Avenue Pump Station Rehabilitation – Phase 2

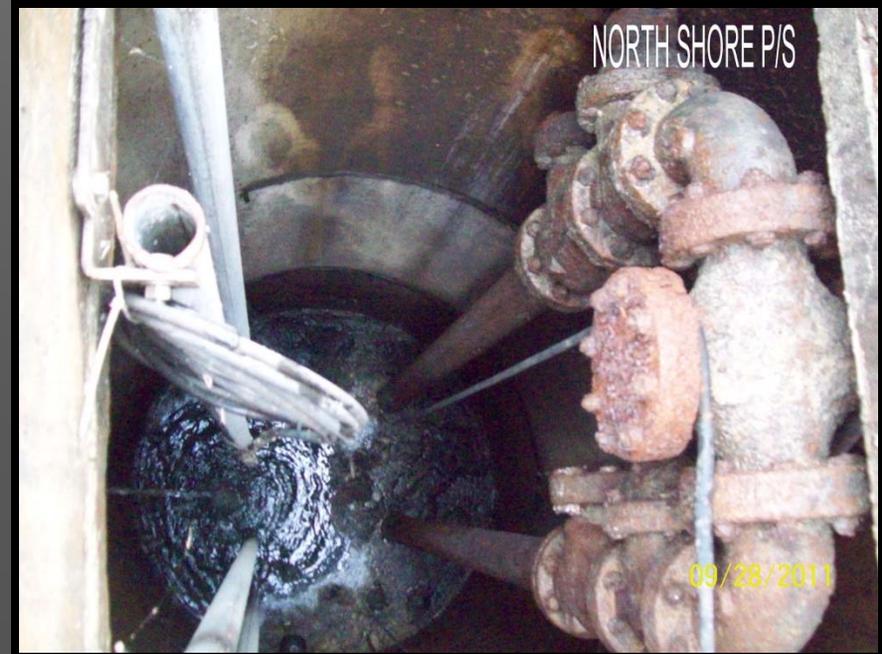


- ▶ 25 Years Old
- ▶ Constructed circa 1989–90
- ▶ City's Largest Pumping Station
- ▶ Phase 2 Includes Remainder of Rehabilitation Work Including Replacement of Pumps, Valves, Electrical, Etc.

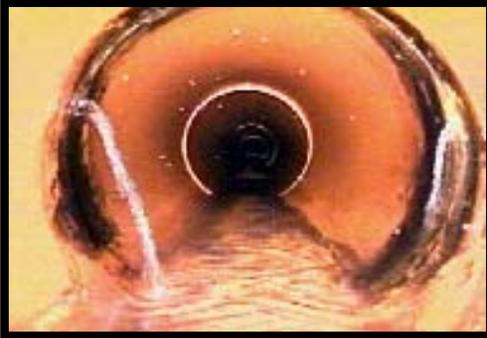


N. Shores Pump Station Rehabilitation

- ▶ 38 Years Old
- ▶ Constructed circa 1976
- ▶ Located at Entrance Off of Rte. 113 to North Shores Development
- ▶ Only Serves Annexed Property in Development
- ▶ Shut-Off & Check Valves Located Inside Wet Well with Raw Sewage
- ▶ No Means of Bypassing Flow in Case of Emergency



I & I Sewer System Repairs



- ▶ First Phase of Recommended Repairs Complete With Significant Amount of I & I Still Entering System
- ▶ Estimated Annual Cost of Infiltration & Inflow to System = \$150,000



MILFORD SCHOOL DISTRICT

906 Lakeview Avenue Milford, Delaware 19963-1799

(302) 422-1600 FAX (302) 422-1608

Dr. Phyllis Kohel, Superintendent

Sylvia Henderson, Ed.D.
Director of Student Support

Tammy Korosec, MBA
Chief Financial Officer

Laura L. Manges, M. Ed.
Director of Special
Education

Travis Moorman, M. Ed.
Director of Teaching/Learning

Glen Stevenson, Ed.D.
Supervisor of
Buildings & Grounds

Paul Walmsley, Ed.D.
Director of Personnel

June 30, 2014

Mr. Richard Carmean
City Manager
City of Milford
201 S. Walnut Street
Milford, DE 19963

Dear Mr. Carmean;

As per our conversation on June 30, 2014, I am writing to request that the City consider reimbursing the Milford School District the \$100,000, minus whatever expenses were incurred for the training, etc., for a third School Resource Officer who was never hired. Originally, the district had planned on having three additional officers to help cover our 6 schools. However, since the third officer has never been hired, we wish to remain with the two officers currently working in the district and be reimbursed for the third officer. We are hoping that the City Council will continue to support the district with providing the additional SRO. In today's times, it is a blessing to have that kind of support and protection.

If I need to come before the City Council, I would be glad to do so. In the meantime, if any further information is needed, please feel free to contact me.

Sincerely,

Phyllis Kohel

FY13-14 SRO Expense Account#: 12180104208049

Date	PO#	A/B/C	
10/28/2013	18900	\$ 195.00	A
10/28/2013	18901	\$ 427.67	
10/28/2013	18903	\$ 532.40	
10/28/2013	18904	\$ 1,100.00	\$ 500.00 Credit from Academy
10/28/2013	18905	\$ 350.00	
10/28/2013	18906	\$ 350.00	
10/28/2013	18912	\$ 359.50	
11/26/2013	19122	\$ 161.00	B
1/31/2014	18508	\$ 222.00	C
2/12/2014	19562	\$ 1,100.00	
2/12/2014	19580	\$ 831.91	
2/12/2014	19582	\$ 195.00	
2/12/2014	19561	\$ 350.00	\$ 350.00 Credit from Academy
2/12/2014	19577	\$ 858.28	
2/12/2014	19578	\$ 359.50	
2/19/2014	29596	\$ 563.51	\$ 563.51 Credit - Ck#1152
2/19/2014	4018	\$ 172.41	
3/12/2014	19767	\$ 379.00	
4/15/2014	20010	\$ 495.00	Basic SRO Training (3)
		\$ 9,002.18	Subtotal
		\$ 1,413.51	Credits
		\$ 7,588.67	Total Spent on 3rd SRO

Credits for 3rd SRO	
\$	500.00
\$	350.00
\$	563.51
\$	<u>1,413.51</u>

**CITY MILFORD POLICE DEPARTMENT/MILFORD SCHOOL DISTRICT
SCHOOL RESOURCE OFFICER MOU AGREEMENT**

This Agreement is made, this 12th day of Aug., 2013, by and between the SCHOOL DISTRICT OF MILFORD (hereinafter "School District"), and the CITY OF MILFORD POLICE DEPARTMENT (hereinafter "Police Department") as follows:

WITNESSETH:

WHEREAS, the Police Department agrees to provide the School District a School Resources Officer (SRO) Program in the School District; and

WHEREAS, the School District and the Police Department desire to set forth in this SRO Agreement the specific terms and conditions of the services to be performed and provided by the SROs in the School District;

NOW, THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

Cost of the SRO Program.

The cost of the SRO Program shall be paid by the parties as set forth herein. It is agreed that the Milford School District will remit to the City of Milford \$100,000 per year per officer (three) for an annual total of \$300,000 for a total of five years. (Refer to Terms of Agreement.)

Term of Agreement.

The initial term of this Agreement is five years commencing on the 12th day of Aug., 2013, and ending on the 11th day of Aug. 2018. Following the initial five year term, this agreement shall be automatically renewed for successive one year periods unless either party requests termination or modification of this agreement. This request will be made in writing.

Greater Kent
COMMITTEE



KENT COUNTY REGIONAL SPORTS COMPLEX

Final Concept Site Plan





**\$18 Million
Minimum Economic
Impact
Annually**

We've Been Busy

- Delaware Union Signs as Anchor Tenant
- Bylaws and Articles Incorporated
- Obtained 501c3
- Land Lease Signed
- Establishing KCRSC Board of Directors
- Master plan completed
- Coordination with US Field Hockey Association
- Worked with CHA to update business plan and pro forma
- Established Financing



Financing Breakdown

Sources

Bank Financing	\$	15,000,000
USDA	\$	5,000,000
DE Jobs Infra. Fund	\$	3,200,000
Bond Bill 2014	\$	<u>978,269</u>
Total Sources	\$	24,178,269

Uses

Buildings	\$	1,478,000
Site work/Utilities	\$	1,700,000
Playing Fields	\$	8,832,300
Stadium	\$	2,404,800
Sport Lighting	\$	2,040,000
Parking Lots	\$	2,129,500
Fencing	\$	345,000
Contingency (10%)	\$	2,482,962
Soft Costs	\$	<u>2,765,707</u>
Total	\$	24,178,269

PRO FORMA



KENT COUNTY SPORTS COMPLEX

SUMMARY OPERATING CASH FLOW

	Annual Increase		1 2016	2 2017	3 2018	4 2019	5 2020	6 2021	7 2022	8 2023	9 2024
Revenues	2.5% Yr 4+	\$	1,908,138	2,311,684	2,870,160	2,941,914	3,015,462	3,090,848	3,168,120	3,247,323	3,328,50
Expenses	2.5% Yr 4+	\$	(1,098,932)	(1,200,877)	(1,331,123)	(1,364,401)	(1,398,511)	(1,433,474)	(1,469,311)	(1,506,044)	(1,543,69
NOI before Debt		\$	809,206	1,110,807	1,539,037	1,577,513	1,616,951	1,657,374	1,698,809	1,741,279	1,784,81
Debt Service: \$20 million Bonds		\$	(1,288,372)	(1,288,372)	(1,288,372)	(1,288,372)	(1,288,372)	(1,288,372)	(1,288,372)	(1,288,372)	(1,288,37
Net Surplus/(Deficit)		\$	(479,166)	(177,565)	250,665	289,141	328,579	369,002	410,437	452,907	496,43
Cumulative Surplus/(Deficit)		\$	(479,166)	(656,731)	(406,067)	(116,926)	211,653	580,655	991,092	1,443,998	1,940,43

GREATER KENT COMMITTEE / CHA SPORTS



- Public Private Partnership
- KCRSC Owner
- Operating structure mirrors



- **CHIA** established the day to day Management / Operations plan based on Maryland Soccer Plex

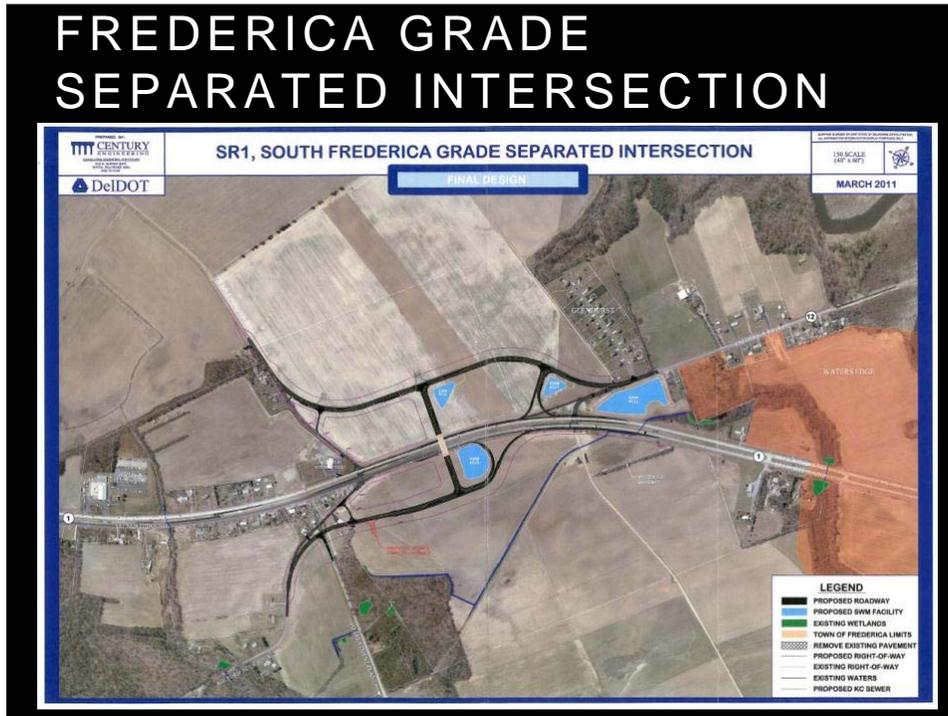


Business Plan

Sports Complex Partners



FREDERICA GRADE SEPARATED INTERSECTION



Why do we need the planned Interchange?

Greater Dover Recreation
 Recreation/Community/Planning/Development
 #14

BRAILSFORD & DUNLAVEY
 . 198 1976-1987

SPORTS COMPLEX
 East Coast, Dover, Delaware

WORKSHOP SUMMARY

BECKER MORGAN GROUP INC. / CHA SPORTS

CHA SPORTS

300 South Governors Avenue, Dover, DE 19802 • (302) 734-7900 • Becker Morgan Group

Kent County Regional Sports Complex

Development Plan

Frederica, Delaware

The Goals Group
 Sports Business Solutions

Why do we need the planned Interchange?



Corridor Capacity Preservation Program

What's being done to make sure existing roads can handle future economic growth?





Which Roadways are in the Program?

Voluntary Program
In 1992 the Delaware Department of Transportation (DelDOT) and the Federal Highway Administration, in cooperation with Kent and Sussex counties and law state agencies, began a voluntary program for about 31 miles of SR 1 from Dover Air Force Base south to Five Points.

Current Program
Because of the success of the voluntary program, in 1996 Section 145 of Title 17 of the Delaware Code was amended to establish the Corridor Capacity Preservation Program. This new law required that roadway corridor nominations be a part of the Statewide Long Range Transportation Plan, and that the public be given an opportunity to review and comment on roadway nominations.

The following corridors were accepted into the Program:

- SR48 (Hamaker Pike) in New Castle County from Hensley Road to Route 41
- US 13 from Route 10 in Camden, south to the Maryland state line
- US 133 from Millford, south to the Maryland State line; and
- SR 1 from Dover, south to Five Points.

Although the corridor preservation program for SR 1 had been in place for several years earlier, it was nominated for the current program to bring it into conformance with the corridor capacity preservation statute.

To date, only these four corridors have been designated under the Corridor Capacity Preservation Program. Updates to Delaware's Statewide Long Range Transportation Plan may identify other corridors for adoption.

The Corridor Capacity Preservation Program's success depends on cooperation and active participation by the public, and continued funding to support it. If you are contemplating a rezoning, subdivision approval, or entrance permit within a Program area, it is advantageous to meet early in the planning stages with DelDOT staff. They can assist in developing solutions to meet your needs and the objectives of the Program.

GROUND LEASE

BY AND BETWEEN

KENT COUNTY LEVY COURT

AND

KENT COUNTY REGIONAL SPORTS COMPLEX CORPORATION

FOR THE

KENT COUNTY REGIONAL SPORTS COMPLEX

A. The following events shall be deemed to be events of default by Lessee under this Ground Lease:

(a) Lessee shall fail to pay when or before due any sum of money becoming due to be paid to Lessor hereunder.

(b) Lessee shall not cure or diligently commence to cure within sixty (60) days after written notice thereof to Lessee.

(c) Lessee's failure to commence construction of the Regional Sports Complex on the Demised Premises within twenty-four (24) months of the time that the Delaware Department of Transportation completes construction of the proposed overpass on Delaware Route 1 and provides access to the Regional Sports Complex.

(d) Lessee shall not occupy the Demised Premises for a period exceeding one (1) year.

13. **REMEDIES:** Upon the occurrence of any of such events of default described in this Ground Lease on the part of Lessee, Lessor's remedies shall include (i) to bring an action for specific performance to compel Lessee to cure any such event of default, and/or (ii) to bring an action to collect amounts due from Lessee to Lessor hereunder. These remedies are in addition to all other remedies Lessor may have at law or in equity.

14. **HOLDING OVER:** If Lessee continues to occupy the Demised Premises after the last day of the Term, and Lessor elects to accept rent thereafter, a tenancy from month to month only shall be created, and not for any longer period.

15. **CONDEMNATION:** If the whole or any substantial part of the Demised Premises is taken or condemned by any competent authority for any public use or purpose during the Term of this Ground Lease, this Ground Lease shall terminate at Lessee's option. Lessee reserves unto itself the right to claim and prosecute its claim in all appropriate courts and agencies, for an award of damages for such taking based upon its leasehold interest and

Financing

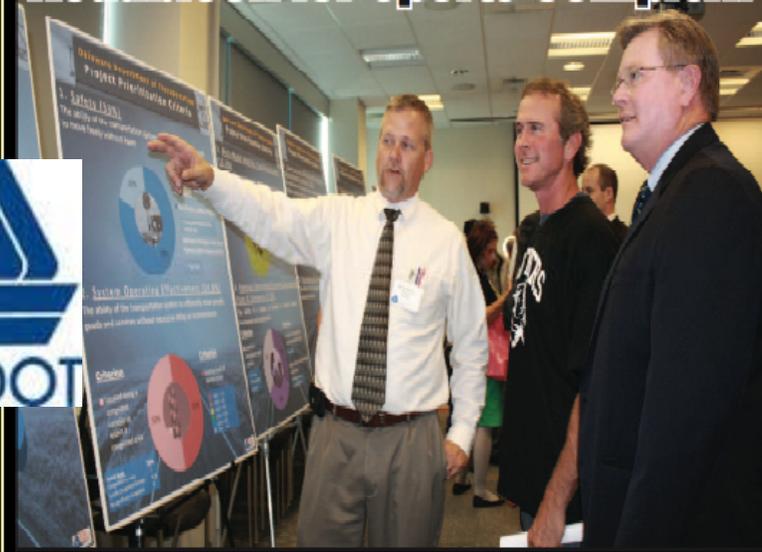
Combination
State of Delaware
Infrastructure Fund Grant
USDA Grants and Loans
Commercial Loan



OTHER CONDITIONS:

1. Prior to funding, the Bank shall require that Delaware Department of Transportation begin construction of the proposed overpass project officially known as the "South Frederica Grade Separated" intersection.

Roadblock for sports complex?



Delaware State News/Jen Rini
Drew Doyce, director of planning for the Delaware Department of Transportation, explains the agency's new project prioritization process to Kent County Levy Court commissioners Eric Buckson, left, and Terry Pepper during a public hearing for the Fiscal Years 2015-2019 Capital Transportation Program. Monday, The announcement has turned down construction for the South Frederica

TAKE ACTION

- Call Governor Markell
- Send Letters & Emails
- Attend Meetings
- Support our Kent County Elected Officials



Kent County Regional Sports Complex

THANK YOU FOR
SUPPORTING THIS
ECONOMIC ENGINE
AND
JOB CREATOR
FOR DELAWARE

KENT COUNTY
SPORTS
COMPLEX