

MILFORD CITY COUNCIL
MINUTES OF MEETING
May 2, 2016

The Annual Organizational Meeting of Milford City Council was held Monday, May 2, 2016 in the Joseph Ronnie Rogers Council Chambers of Milford City Hall at 201 South Walnut Street, Milford, Delaware.

PRESIDING: Honorable Mayor Bryan W. Shupe

IN ATTENDANCE: Councilpersons Christopher Mergner, Arthur Campbell, Lisa Ingram Peel, James Burk, Owen Brooks Jr., Douglas Morrow, James Starling Sr. and Katrina Wilson

City Manager Hans Medlarz, Police Chief Keith Hudson and City Clerk/Recorder Terri Hudson

COUNSEL: City Solicitor David Rutt

CALL TO ORDER

Mayor Shupe called the Annual Organization Meeting to order at 7:00 p.m.

INVOCATION AND PLEDGE

The invocation, given by Councilman Starling, followed the Pledge of Allegiance.

CERTIFICATION BY BOARD OF ELECTION

Mayor Shupe referenced the Certification Letter in tonight's packet, signed and submitted by the 2016 City of Milford of Elections stating as follows:

Honorable Mayor and Members of City Council:

As members of the City of Milford Board of Election and in accordance with 15 Del. C. § 7558(d), we hereby certify the results of the April 23, 2016 Annual Election, in which one office was contested, to be as follows:

<i>Total Ward I Votes Cast:</i>	<i>255</i>
<i>Absentee Ballots</i>	<i>23</i>
<i>Machine Votes</i>	<i>232</i>

<i>Ward I Council Seat Votes:</i>	
<i>Arthur J. Campbell</i>	<i>181</i>
<i>Anne L. Villalobos</i>	<i>74</i>

Hence, Arthur J. Campbell is hereby elected as the Ward I Councilperson for a two-year term to begin May 2, 2016.

There being only one candidate for the Office of Mayor and each Office of Council Member in Ward Two, Ward Three and Ward Four, the Election Board of the City of Milford hereby declares the following candidates elected for a two-year term beginning May 2, 2016:

*Bryan W. Shupe - Mayor
Lisa Ingram Peel - Ward Two
Owen S. Brooks Jr. - Ward Three
Katrina J. Wilson - Ward Four*

The above four candidates are entitled to assume office without a formal election pursuant to 15 Del. C. §7555(j).

Respectfully submitted,

*City of Milford Board of Elections
Board Member Karen Boone
Board Member Joanne Leuthauser
Board Member Carlene Wilson*

ELECTION REPORT

City Manager Eric Norenberg then read the 2016 City of Milford Election results into record:

On behalf of the Board of Elections whose members were appointed by the City Council of the City of Milford, I, Eric Norenberg, City Manager, do hereby report the certified results of the April 23, 2016 City of Milford Annual Election to be as follows:

With only one contested Council race in the First Ward, a total of 255 persons voted, with Arthur J. Campbell receiving 181 votes and Anne L. Villalobos receiving 74 votes. As a result, Arthur J. Campbell has been declared the winner. Following the Oath of Office, Councilman Elect Campbell's two-year term will commence this date, the 2nd day of May 2016.

Given:

*Mayor Bryan W. Shupe,
2nd Ward Councilperson Lisa Ingram Peel,
3rd Ward Councilperson Owen S. Brooks, Jr.
and
4th Ward Councilperson Katrina E. J. Wilson*

each ran unopposed, an Election for those Offices was not required (pursuant to 15 Del. C. §7555(j)).

Each office carries a two-year term commencing this 2nd day of May 2016.

Mr. Brooks moved to accept the 2016 Election Report, seconded by Mr. Morrow. Motion carried with no one opposed.

OATH OF OFFICE

Mayor Shupe announced that Honorable William J. Walls, Jr. of Kent County Family Court, was present to administer the Oath of Office to the re-elected Mayor and newly and re-elected members of City Council:

Mayor Bryan Shupe

Wife Sherry, stood beside Mayor Shupe, as he was administered the Oath of Office by Judge Walls.

1st Ward Councilmember Arthur J. Campbell

Wife Ronnie, stood beside Councilman Campbell, as he was administered the Oath of Office by Judge Walls.

2nd Ward Councilmember Lisa Ingram Peel

Husband, Jason and their three children, stood beside Councilwoman Peel, as she was administered the Oath of Office by Judge Walls.

3rd Ward Councilmember Owen S. Brooks, Jr.

Wife Rose, stood beside Councilman Brooks, as he was administered the Oath of Office by Judge Walls.

4th Ward Councilwoman Katrina J. Wilson

Husband Darrell stood beside Councilwoman Wilson, as she was administered the Oath of Office by Judge Walls.

After the swearing in procedure concluded, the re-elected Mayor and new and re-elected Council Members signed their Oaths of Office and were issued Certificates of Office.

Judge Walls congratulated the new and old members he has sworn in and wished them continued success.

Mayor Shupe then welcomed Councilman Campbell and congratulated those councilmembers being sworn in tonight. He thanked the citizens for allowing him to serve another two years noting the many accomplishments during that time of which he is very proud of the positive direction this city is headed.

VICE MAYOR NOMINATION & ELECTION

Mayor Shupe then opened the floor to nominations for Vice Mayor.

Mr. Brooks moved to nominate Councilman Douglas Morrow to serve as Vice Mayor for a one year term, seconded by Mr. Burk; with no further nominations, Ms. Peel moved to close nominations for Vice Mayor, seconded by Mr. Brooks which carried unanimously.

Ms. Peel moved to elect Councilman Morrow as Vice Mayor, seconded by Mr. Brooks. All present voted in favor of electing Councilman Morrow as the Vice Mayor with no one opposed.

CITY SOLICITOR APPOINTMENT

On motion of Mr. Burk, seconded by Ms. Wilson, Esquire David Rutt was reappointed Solicitor for the City of Milford with all present voting in favor and no one opposed.

CITY COUNCIL COMMITTEE CONSIDERATIONS

Mayor Shupe asked council to e-mail him with their considerations of committee interest. The city manager and he intend to rotate members on the various committees to allow more involvement in different areas. Their goal is to have no more than one member serving on more than three committees.

The matter will be further discussed at the next council meeting.

WORKFORCE DEVELOPMENT COMMISSION REAPPOINTMENTS

When asked about any interest in the vacant position on the commission, Mayor Shupe said he and City Manager Norenberg are talking to interested persons and will make a list which will be provided to council for future consideration.

Motion made by Ms. Wilson, seconded by Mr. Starling to reappoint the following persons as Workforce Development Commissioners:

Mayor Bryan Shupe
Shawn Snyder*
Councilwoman Katrina Wilson
Grant Curtis
VACANCY

*MSD Designee for Superintendent

Motion carried with no one opposed.

ADJOURN

Ms. Wilson moved to adjourn the Annual Organizational Meeting, seconded by Mr. Morrow. Motion carried.

The Annual Organizational Meeting adjourned at 7:28 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Terri K. Hudson". The signature is fluid and cursive, with a large initial "T" and "H".

Terri K. Hudson, MMC
City Clerk/Recorder