



**REVENUE REPORT**

**Page Two**

42% of Year Expended

| Date: November 2018                            | AMOUNT BUDGETED     | MTD                | YTD                 | YTD%          |
|--|---------------------|--------------------|---------------------|---------------|
| ACCOUNT  |                     |                    |                     |               |
| Economic Development Fund                      | 125,000             | 0                  | 45,845              | 36.68%        |
| General Fund Reserves                          | 518,455             | 0                  | 0                   | 0.00%         |
| GF Reserves-New Police Officers                | 35,488              | 3,406              | 35,488              | 100.00%       |
| Realty Transfer Tax-Police                     | 500,000             | 41,666             | 208,333             | 41.67%        |
| Real Estate Tax                                | 3,927,717           | 3,925              | 3,907,190           | 99.48%        |
| Business License                               | 50,000              | 950                | 4,250               | 8.50%         |
| Rental License                                 | 85,000              | 725                | 1,625               | 1.91%         |
| Building Permits                               | 160,000             | 26,298             | 92,054              | 57.53%        |
| Planning & Zoning                              | 15,000              | 2,120              | 19,920              | 132.80%       |
| Grasscutting Revenue                           | 16,000              | 0                  | 8,000               | 50.00%        |
| Police Revenues                                | 462,485             | 8,888              | 246,807             | 53.37%        |
| Misc. Revenues                                 | 376,065             | 10,386             | 122,247             | 32.51%        |
| Transfers From                                 | 3,370,720           | 280,894            | 1,404,467           | 41.67%        |
| <b>Total General Fund Revenues</b>             | <b>\$9,641,930</b>  | <b>\$379,258</b>   | <b>\$6,096,226</b>  | <b>63.23%</b> |
| Water Revenues                                 | 2,848,500           | 273,638            | 1,178,455           | 41.37%        |
| Sewer Revenues                                 | 2,614,709           | 245,092            | 1,049,676           | 40.15%        |
| Kent County Sewer                              | 1,850,000           | 177,148            | 736,864             | 39.83%        |
| Solid Waste Revenues                           | 1,178,243           | 108,155            | 467,128             | 39.65%        |
| Electric Revenues                              | 25,547,000          | 2,455,146          | 10,861,963          | 42.52%        |
| <b>TOTAL REVENUES</b>                          | <b>\$43,680,382</b> | <b>\$3,638,437</b> | <b>\$20,390,312</b> | <b>46.68%</b> |
| YTD Enterprise Expense                         |                     | (26,480)           |                     |               |
| YTD Enterprise Revenue                         |                     | 23,635             |                     |               |
| LTD Carlisle Fire Company Building Permit Fund |                     | 433,712            |                     |               |

**EXPENDITURE REPORT**

Page Three

Date: November 2018

42% of Year Expended

| ACCOUNT                                   | AMOUNT<br>BUDGETED | MTD             | YTD              | YTD%          | UNEXPENDED<br>BALANCE |
|---|--------------------|-----------------|------------------|---------------|-----------------------|
| <b>City Manager</b>                       |                    |                 |                  |               |                       |
| Personnel                                 | 522,678            | \$45,643        | 170,721          | 32.66%        | 351,957               |
| O&M                                       | 117,430            | \$20,656        | 42,248           | 35.98%        | 75,182                |
| Capital                                   | 0                  | \$0             | 0                |               | 0                     |
| <b>Total City Manager</b>                 | <b>\$640,108</b>   | <b>\$66,299</b> | <b>\$212,969</b> | <b>33.27%</b> | <b>427,139</b>        |
| <b>Planning &amp; Zoning</b>              |                    |                 |                  |               |                       |
| Personnel                                 | 129,534            | \$15,631        | 58,236           | 44.96%        | 71,298                |
| O&M                                       | 38,475             | \$793           | 13,755           | 35.75%        | 24,720                |
| Capital                                   | 0                  | \$0             | 0                |               | 0                     |
| <b>Total P, C &amp; I</b>                 | <b>\$168,009</b>   | <b>\$16,424</b> | <b>\$71,991</b>  | <b>42.85%</b> | <b>96,018</b>         |
| <b>Code Enforcement &amp; Inspections</b> |                    |                 |                  |               |                       |
| Personnel                                 | 297,525            | \$23,685        | 68,732           | 23.10%        | 228,793               |
| O&M                                       | 99,816             | \$19,768        | 63,056           | 63.17%        | 36,760                |
| Capital                                   | 0                  | \$0             | 0                |               | 0                     |
| <b>Total P, C &amp; I</b>                 | <b>\$397,341</b>   | <b>\$43,453</b> | <b>\$131,788</b> | <b>33.17%</b> | <b>265,553</b>        |
| <b>Council</b>                            |                    |                 |                  |               |                       |
| Personnel                                 | 31,230             | \$2,572         | 12,236           | 39.18%        | 18,994                |
| O&M                                       | 55,000             | \$2,297         | 21,053           | 38.28%        | 33,947                |
| Council Expense                           | 17,500             | \$359           | 11,838           | 67.65%        | 5,662                 |
| Contributions                             | 175,500            | \$0             | 75,000           | 42.74%        | 100,500               |
| Codification                              | 10,000             | \$790           | 5,578            | 55.78%        | 4,422                 |
| Employee Recognition                      | 21,000             | \$0             | 2,289            | 0.00%         | 18,711                |
| Insurance                                 | 18,200             | \$0             | 8,698            | 47.79%        | 9,502                 |
| Christmas Decorations                     | 10,000             | \$8,734         | 9,581            | 95.81%        | 419                   |
| Economic Development                      | 5,000              | \$0             | 845              | 16.90%        | 4,155                 |
| Resident Survey                           | 15,000             | \$0             | 0                | 0.00%         | 15,000                |
| Kent Economic Partnership                 | 30,000             | \$0             | 30,000           | 100.00%       | 0                     |
| Repair Parking Lot                        | 15,000             | \$0             | 0                | 0.00%         | 15,000                |
| Armory Expenses                           | 12,000             | \$100           | 3,126            | 26.05%        | 8,874                 |
| Capital                                   | 30,400             | \$0             | 0                | 0.00%         | 30,400                |
| <b>Total Council</b>                      | <b>\$445,830</b>   | <b>\$14,852</b> | <b>\$180,244</b> | <b>40.43%</b> | <b>265,586</b>        |
| <b>Finance</b>                            |                    |                 |                  |               |                       |
| Personnel                                 | 427,660            | \$57,590        | 190,749          | 44.60%        | 236,911               |
| O&M                                       | 84,850             | \$7,358         | 30,991           | 36.52%        | 53,859                |
| Capital                                   | 0                  | \$0             | 0                |               | 0                     |
| <b>Total Finance</b>                      | <b>\$512,510</b>   | <b>\$64,948</b> | <b>\$221,740</b> | <b>43.27%</b> | <b>290,770</b>        |
| <b>Information Technology</b>             |                    |                 |                  |               |                       |
| Personnel                                 | 159,366            | \$17,590        | 63,835           | 40.06%        | 95,531                |
| O&M                                       | 200,450            | \$733           | 44,283           | 22.09%        | 156,167               |
| Capital                                   | 49,000             | \$0             | 42,863           | 87.48%        | 6,137                 |
| <b>Total Information Technology</b>       | <b>\$408,816</b>   | <b>\$18,323</b> | <b>\$150,981</b> | <b>36.93%</b> | <b>257,835</b>        |

**EXPENDITURE REPORT****Page Four**

Date: November 2018

42% of Year Expended

| <b>ACCOUNT</b>                        | <b>AMOUNT<br/>BUDGETED</b> | <b>MTD</b>       | <b>YTD</b>         | <b>YTD%</b>   | <b>UNEXPENDED<br/>BALANCE</b> |
|---------------------------------------|----------------------------|------------------|--------------------|---------------|-------------------------------|
| <b>Police Department</b>              |                            |                  |                    |               |                               |
| Personnel                             | 4,199,720                  | \$480,501        | 1,687,743          | 40.19%        | 2,511,977                     |
| O&M                                   | 577,376                    | \$64,573         | 245,704            | 42.56%        | 331,672                       |
| Capital                               | 95,100                     | \$1,430          | 92,946             | 97.74%        | 2,154                         |
| <b>Total Police</b>                   | <b>\$4,872,196</b>         | <b>\$546,504</b> | <b>\$2,026,393</b> | <b>41.59%</b> | <b>2,845,803</b>              |
| <br>                                  |                            |                  |                    |               |                               |
| <b>Streets &amp; Grounds Division</b> |                            |                  |                    |               |                               |
| Personnel                             | 394,200                    | \$39,438         | 145,947            | 37.02%        | 248,253                       |
| O&M                                   | 444,305                    | \$25,515         | 123,352            | 27.76%        | 320,953                       |
| Capital                               | 182,000                    | \$3,115          | 68,068             | 37.40%        | 113,932                       |
| <b>Total Streets &amp; Grounds</b>    | <b>\$1,020,505</b>         | <b>\$68,068</b>  | <b>\$337,367</b>   | <b>33.06%</b> | <b>683,138</b>                |
| <br>                                  |                            |                  |                    |               |                               |
| <b>Parks &amp; Recreation</b>         |                            |                  |                    |               |                               |
| Personnel                             | 701,515                    | \$65,592         | 303,703            | 43.29%        | 397,812                       |
| O&M                                   | 286,100                    | \$15,059         | 99,464             | 34.77%        | 186,636                       |
| Capital                               | 189,000                    | \$0              | 33,265             | 17.60%        | 155,735                       |
| <b>Total Parks &amp; Recreation</b>   | <b>\$1,176,615</b>         | <b>\$80,651</b>  | <b>\$436,432</b>   | <b>37.09%</b> | <b>740,183</b>                |
| <br>                                  |                            |                  |                    |               |                               |
| <b>Total General Fund</b>             |                            |                  |                    |               |                               |
| <b>Operating Budget</b>               | <b>\$9,641,930</b>         | <b>\$919,522</b> | <b>\$3,769,905</b> | <b>39.10%</b> | <b>5,872,025</b>              |

**EXPENDITURE REPORT**

Page Five

Date: November 2018

42% of Year Expended

| ACCOUNT                                   | AMOUNT<br>BUDGETED  | MTD                | YTD                 | YTD%          | UNEXPENDED<br>BALANCE |
|---|---------------------|--------------------|---------------------|---------------|-----------------------|
| <b>Water Division</b>                     |                     |                    |                     |               |                       |
| Personnel                                 | 269,170             | \$27,649           | 105,153             | 39.07%        | 164,017               |
| O&M                                       | 1,216,187           | \$71,251           | 431,544             | 35.48%        | 784,643               |
| Capital                                   | 1,033,378           | \$0                | 0                   | 0.00%         | 1,033,378             |
| Debt Service                              | 329,765             | \$0                | 65,448              | 19.85%        | 264,317               |
| <b>Total Water</b>                        | <b>\$2,848,500</b>  | <b>\$98,900</b>    | <b>\$602,145</b>    | <b>21.14%</b> | <b>2,246,355</b>      |
| <b>Sewer Division</b>                     |                     |                    |                     |               |                       |
| Personnel                                 | 267,659             | \$27,373           | 101,957             | 38.09%        | 165,702               |
| O&M                                       | 1,201,036           | \$118,845          | 554,477             | 46.17%        | 646,559               |
| Capital                                   | 750,524             | \$0                | 158,209             | 0.00%         | 592,315               |
| Debt Service                              | 395,490             | \$0                | 25,471              | 6.44%         | 370,019               |
| <b>Sewer Sub Total</b>                    | <b>\$2,614,709</b>  | <b>\$146,218</b>   | <b>\$840,114</b>    | <b>32.13%</b> | <b>1,774,595</b>      |
| Kent County Sewer                         | 1,850,000           | \$127,538          | 823,034             | 44.49%        | 1,026,966             |
| <b>Total Sewer</b>                        | <b>\$4,464,709</b>  | <b>\$273,756</b>   | <b>\$1,663,148</b>  | <b>37.25%</b> | <b>2,801,561</b>      |
| <b>Solid Waste Division</b>               |                     |                    |                     |               |                       |
| Personnel                                 | 355,828             | \$37,563           | 136,222             | 38.28%        | 219,606               |
| O&M                                       | 822,415             | \$61,982           | 348,011             | 42.32%        | 474,404               |
| Capital                                   | 0                   | \$0                | 0                   | 0.00%         | 0                     |
| <b>Total Solid Waste</b>                  | <b>\$1,178,243</b>  | <b>\$99,545</b>    | <b>\$484,233</b>    | <b>41.10%</b> | <b>694,010</b>        |
| <b>Total Water, Sewer<br/>Solid Waste</b> | <b>\$8,491,452</b>  | <b>\$472,201</b>   | <b>\$2,749,526</b>  | <b>32.38%</b> | <b>5,741,926</b>      |
| <b>Electric Division</b>                  |                     |                    |                     |               |                       |
| Personnel                                 | 1,394,940           | \$146,913          | 528,437             | 37.88%        | 866,503               |
| O&M                                       | 2,055,683           | \$104,114          | 615,808             | 29.96%        | 1,439,875             |
| Transfer to General Fund                  | 2,500,000           | \$208,334          | 1,041,667           | 41.67%        | 1,458,333             |
| Capital                                   | 976,412             | \$18,581           | 51,781              | 5.30%         | 924,631               |
| Debt Service                              | 319,965             | \$0                | 0                   | 0.00%         | 319,965               |
| <b>Electric Sub Total</b>                 | <b>\$7,247,000</b>  | <b>\$477,942</b>   | <b>\$2,237,693</b>  | <b>30.88%</b> | <b>5,009,307</b>      |
| Power Purchased                           | 18,300,000          | \$1,314,203        | 7,559,557           | 41.31%        | 10,740,443            |
| <b>Total Electric</b>                     | <b>\$25,547,000</b> | <b>\$1,792,145</b> | <b>\$9,797,250</b>  | <b>38.35%</b> | <b>15,749,750</b>     |
| <b>TOTAL OPERATING<br/>BUDGET</b>         | <b>\$43,680,382</b> | <b>\$3,183,868</b> | <b>\$16,316,681</b> | <b>37.35%</b> | <b>27,363,701</b>     |

**INTERSERVICE DEPARTMENTS REPORT**

**Page Six**

Date: November 2018

| ACCOUNT                                | AMOUNT<br>BUDGETED | MTD           | 42% of Year Expended |               | UNEXPENDED<br>BALANCE |
|--|--------------------|---------------|----------------------|---------------|-----------------------|
|  |                    |               | YTD                  | YTD%          |                       |
| <b>Garage</b>                          |                    |               |                      |               |                       |
| Personnel                              | 91,215             | 10,069        | 37,875               | 41.52%        | 53,340                |
| O&M                                    | 106,393            | 8,678         | 41,474               | 38.98%        | 64,919                |
| Capital                                | 50,000             | 14,994        | 41,859               | 83.72%        | 8,141                 |
| <b>Total Garage Expense</b>            | <b>\$247,608</b>   | <b>33,741</b> | <b>\$121,208</b>     | <b>48.95%</b> | <b>126,400</b>        |
| <b>Public Works</b>                    |                    |               |                      |               |                       |
| Personnel                              | 554,980            | 57,846        | 214,569              | 38.66%        | 340,411               |
| O&M                                    | 206,055            | 15,552        | 69,274               | 33.62%        | 136,781               |
| Capital                                | 10,000             | 0             | 0                    | 0.00%         | 10,000                |
| <b>Total Public Works Expense</b>      | <b>\$771,035</b>   | <b>73,398</b> | <b>\$283,843</b>     | <b>36.81%</b> | <b>487,192</b>        |
| <b>Billing &amp; Collections</b>       |                    |               |                      |               |                       |
| Personnel                              | 559,820            | 68,238        | 239,704              | 42.82%        | 320,116               |
| O&M                                    | 225,650            | 13,896        | 80,109               | 35.50%        | 145,541               |
| Capital                                | 20,000             | 0             | 0                    | 0.00%         | 20,000                |
| <b>Total Billing &amp; Collections</b> | <b>\$805,470</b>   | <b>82,134</b> | <b>\$319,813</b>     | <b>39.71%</b> | <b>485,657</b>        |
| <b>City Hall Cost Allocation</b>       |                    |               |                      |               |                       |
| Personnel                              | 0                  |               |                      |               | 0                     |
| O&M                                    | 63,300             | 4,327         | 30,133               | 47.60%        | 33,167                |
| Capital                                | 0                  |               |                      |               | 0                     |
| <b>Total City Hall Cost Allocation</b> | <b>\$63,300</b>    | <b>4,327</b>  | <b>\$30,133</b>      | <b>47.60%</b> | <b>33,167</b>         |

**ALL COSTS SHOWN ON PAGE 6 ARE ALSO INCLUDED IN THE VARIOUS DEPARTMENTS LISTED ON PAGES 3-5 OF THE EXPENDITURE REPORT WHO UTILIZE THE SERVICES OF THE DEPARTMENTS LISTED ABOVE. INTERSERVICE FUNDS ARE ENTIRELY FUNDED BY OTHER CITY DEPARTMENTS.**