

# City of Milford



## CITY COUNCIL AGENDA Monday, January 11, 2021

Joseph Ronnie Rogers Council Chambers  
Milford City Hall, 201 South Walnut Street, Milford, Delaware

In accordance with the State of Emergency Declaration issued by Governor John Carney that became effective on March 13, 2020, and as extended, all public meetings of the City of Milford shall be conducted electronically through Zoom until further notice to prevent unnecessary public gatherings.

This meeting is available for viewing by the public by accessing the following link:  
<https://zoom.us/j/96045987495?pwd=Mis1QXFEUmhpd2xMckZ2MjhLM1lnUT09> Passcode: 942225

Members of the public may also dial in by phone using the following number:  
1 301 715 8592 Webinar ID: 960 4598 7495 Passcode: 942225

Public Comments are encouraged on items as noted on the agenda and must be submitted via email to [cityclerk@milford-de.gov](mailto:cityclerk@milford-de.gov) no later than the start of the meeting. Attendees may also alert the City Clerk that they wish to speak at the appropriate time by submitting their name, address, and applicable agenda item via the Zoom Q&A function or by using the Raise Your Hand function during the meeting. All comments received will be read into the record at the meeting.

### 7:00 P.M. COUNCIL MEETING

Call to Order - Mayor Archie Campbell

Invocation

Pledge of Allegiance

Approval of Previous Minutes

Recognition

Proclamation 2021-01/Honoring Martin Luther King Jr.

Public Hearing ® & Final Determination:

#### **ORDINANCE 2020-18**

Mispiration Gateway LLC on behalf of Grant Shane, t/a Clear Definition Detailing, for a Conditional Use Permit to allow a Car Detailing Operation in a portion of an existing commercial building located at 301 Northeast Front Street. The property is currently zoned C-3 and consists of 1.494 +/- acres on the north side of Northeast Front Street between East Street and Northeast Fourth Street in Kent County. Present Use: Vacant Building Proposed Use: Car Detailing Operation Tax Map & Parcel MD-16-183.10-04-23.01

**ORDINANCE 2020-26<sup>1</sup>**

Davis, Bowen & Friedel on behalf of Milford Ponds LLC for a Final Major Subdivision (Phase II Only) of 28.06 +/- acres into 89 single family units in R1, R2, and R3 Zoning Districts. Property is located along Patchwork Drive and Round Robin Drive in the Milford Ponds Subdivision, Milford, Delaware. Present Use: Subdivision known as Milford Ponds; Proposed Use: Same. Tax Map: 1-30-3.00-264.01, 1-30-3.00-558.00, 1-30-6.00-600.00 through -691.00

## Staff Reports

Monthly Police Chief Report

## Monthly City Manager Report

Finance Department

Public Works Department

Planning & Economic Development Department

Parks & Recreation Department

Human Resources Office

## Monthly City Finance Report

## Committee &amp; Ward Reports

## Communication &amp; Correspondence

Scheduling Pre-Retreat Workshop (Public Safety & Infrastructure) <sup>1</sup>

Scheduling of On-Site Retreat<sup>1</sup>

## Unfinished Business

## New Business

Bid Award/Milford NE Front Street Waterline Replacement Project

Adoption/Resolution 2021-01/DEMEC Executive Board Appointment <sup>®</sup>

Adoption/Fund Balance Policy

Police Facility Citizens Advisory Committee <sup>2</sup>

Introduction/Ordinance 2021-01/Mahadev LLC on behalf of Comfort Inn & Suites at 699 N. DuPont

Boulevard Request to amend a previously-approved Conditional Use Permit to allow a hotel on 2.287 +/- acres located along the west side of North Dupont Boulevard, currently zoned C-3 (Highway Commercial). Tax Map & Parcel MD-16-183.05-01-03.00

*Executive Session*

Motion to Recess into Executive Session

*Pending Litigation:*

*Pursuant to 29 Del. C. §10004(b)(4) Strategy sessions, including those involving legal advice or opinion from an attorney-at-law, with respect to collective bargaining or pending or potential litigation*

*Property Sale/Lease:*

*Pursuant to 29 Del. C. §10004(b)(2) Preliminary discussions on site acquisitions for any publicly funded capital improvements, or sales or leases of real property;*

Personnel:

*Pursuant to 29 Del. C. §10004(b)(9) Personnel matters in which the names, competency and abilities of individual employees or students are discussed*

Return to Open Session

Executive Session Items/Potential Vote(s):

Litigation

Property

Personnel Matters

Adjournment

All items on the Council Meeting Agenda are subject to a potential vote.

**SUPPORTING DOCUMENTS MUST BE SUBMITTED TO THE CITY CLERK IN ELECTRONIC FORMAT  
NO LATER THAN ONE WEEK PRIOR TO MEETING; NO PAPER DOCUMENTS WILL BE ACCEPTED OR DISTRIBUTED  
AFTER PACKET HAS BEEN POSTED ON THE CITY OF MILFORD WEBSITE.**

Ⓢ *Public Comment, up to three minutes per person, will be accepted.*

111820 121020 121120 121820 010421

010521 Items Removed

<sup>1</sup>Added 010721 Items Removed from Initial Agenda in Error

<sup>2</sup> Item Removed & Agenda Item Clarified