

# City of Milford



## CITY COUNCIL AGENDA

**Monday, April 12, 2021**

Joseph Ronnie Rogers Council Chambers  
Milford City Hall, 201 South Walnut Street, Milford, Delaware

*In accordance with the State of Emergency Declaration issued by Governor John Carney that became effective on March 13, 2020, and as extended, all public meetings of the City of Milford shall be conducted electronically through Zoom until further notice to prevent unnecessary public gatherings.*

*This meeting is available for viewing by the public by accessing the following link:*  
<https://zoom.us/j/99156131279>

*Members of the public may also dial in by phone using the following number:*  
301 715 8592 Webinar ID: 991 5613 1279

*Public Comments are encouraged on the items noted on the agenda and may be submitted via email to [cityclerk@milford-de.gov](mailto:cityclerk@milford-de.gov) no later than the start of the meeting. Attendees may also alert the City Clerk they wish to speak at the appropriate time by submitting their name, address, and agenda item via the Zoom Q&A function or by using the Raise Your Hand function during the meeting. All written comments received will be read into the record during the meeting.*

**6:00 P.M.**  
**WORKSHOP**  
CIP Presentation

**7:00 P.M.**  
**COUNCIL MEETING**

Call to Order - Mayor Archie Campbell

Invocation

Pledge of Allegiance

Approval of Previous Minutes

Recognition

*Proclamation 2021-03/Lineman Appreciation Day/April 18, 2021*

*Proclamation 2021-08/National Public Safety Telecommunicators Week/Milford/April 11-17, 2021*

Staff Reports

*Monthly Police Chief Report*

*Monthly City Manager Report*

*Public Works Department*

*Planning & Economic Development Department*

*Parks & Recreation Department*

Human Resources Office  
Finance Department

Monthly City Finance Report

Committee & Ward Reports

Communication & Correspondence

*Reminder/Annual Organizational Meeting-Swearing in of City Council/May 3, 2021*

Unfinished Business

*Authorization/Capital Purchase/Trencher/Electric Department<sup>1</sup>*

*Authorization/Capital Purchase/Dump Truck/Electric Department<sup>1</sup>*

New Business

*Chamber of Commerce/2021 Freedom Festival/Request for Funding/Alcohol Waiver Request/Bicentennial Park*

*Adoption/Resolution 2021-05 ©*

*Annexation/Committee Investigation/Walter G. Feindt, Trustee Sharon A. Feindt Trustee Sussex County*

*Tax Map No. 330 -11.00-44.05, 44.06 & 44.07 / East side of South Rehoboth Boulevard,*

*approximately 0.4 miles south/southeast of Route 36*

*Introduction/Ordinance 2021-04*

*Brad Schlotterbeck for a Conditional Use Permit to allow a Single-Family Detached Dwelling with Apartment on .42 +/- acres of land at 219 South Walnut Street acres located on the east side of South Walnut Street in an R-1 (Single Family Residential) District. Applicant proposes to convert a 6,654 square foot medical office building into a single-family detached dwelling and a single 840 square foot apartment unit. Chapter 230-9 (C)(4) of the City Zoning Code states conversion of a one-family dwelling into multiple dwelling units is permitted with the conditional use approval by City Council. Present Use: Medical Office Tax Map & Parcel 3-30-6.20-055.00*

Executive Session

Motion to Recess into Executive Session

*Legal-*

*Pursuant to 29 Del. C. §10004(b)(4) Strategy sessions, including those involving legal advice or opinion from an attorney-at-law, with respect to collective bargaining or pending or potential litigationReturn to*

*Property Sale/Lease-*

*Pursuant to 29 Del. C. §10004(b)(2) Preliminary discussions on site acquisitions for any publicly funded capital improvements, or sales or leases of real property;*

Open Session

Potential Vote/Negotiations

Adjournment

All items on the Council Meeting Agenda are subject to a potential vote.

**SUPPORTING DOCUMENTS MUST BE SUBMITTED TO THE CITY CLERK IN ELECTRONIC FORMAT  
NO LATER THAN ONE WEEK PRIOR TO MEETING; NO PAPER DOCUMENTS WILL BE ACCEPTED OR DISTRIBUTED  
AFTER PACKET HAS BEEN POSTED ON THE CITY OF MILFORD WEBSITE.**

© Public Comment, up to three minutes per person, will be accepted.

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<sup>1</sup>040821 Late Addition/PW Operations Supervisor/Capital Item Previously Approved

041221 Item Removed (Chief Brown Request)