



Milford City Hall Council Chambers 201 South Walnut Street Milford DE 19963

CITY COUNCIL AGENDA March 13, 2023

Per the Limited Public Health Emergency Declaration issued by Governor John Carney on March 1, 2022, and the virtual meeting provisions provided in Senate Bill 94, Milford City Council Meetings and Workshops will be held in the Council Chambers at City Hall. Attendees are welcome to participate virtually as well. Public Comments are encouraged on the agenda items designated with a ®. Virtual attendees may alert the City Clerk that they wish to speak by submitting their name, address, and agenda item via the Zoom Q&A function or by using the Raise Your Hand function during the meeting. Those attending in person may comment when the floor is opened for that purpose.

All written public comments received prior to the meeting will be read into the record.

This meeting is available for viewing by the public by accessing the following link:

<https://zoom.us/j/99156131279>

or

<http://www.cityofmilford.com/553/Watch-Public-Meetings>

Members of the public may also dial in by phone using the following number:

Call 301 715 8592 Webinar ID: 991 5613 1279

6:00 PM

15-Minute Public Comment Period*

Virtual attendees must register prior to start time of meeting by calling 302-422-1111 Extension 1300 or 1303, or by sending an email to cityclerk@milford-de.gov and providing your name, address, phone number, and the specific agenda item you wish to comment on.

COUNCIL MEETING

Call to Order – Mayor Arthur J. Campbell

Invocation

Pledge of Allegiance

Roll Call

Approval of Previous Minutes

Recognition

Introduction/New City Employees

Staff Reports

Monthly Police Report

Monthly City Clerk Report

Monthly City Manager Report:

- Public Works Department
- Electric Department
- Planning & Zoning Department
- Parks & Recreation Department
- Human Resources
- Economic Development & Community Engagement
- IT Department
- Finance Department

Communications & Correspondence

Unfinished Business

New Business

- Authorization/Agreement/SE Transportation Improvement District/DELDOT
- Authorization/New Position/Technical Services
- ³Adopt Resolution 2023-04/Investment Policy
- Authorization/Investment Management Agreement
- Authorization/Tyler Technologies Contract Amendment/ERP System
- Authorization/Purchase of Available Non-Hybrid Police Vehicles/Take-Home Vehicle Program
- ¹ Reappointment/City of Milford Election Board
- Approval/DNREC Mosquito Spraying Control Policy ²

Introduction/Ordinance 2023-09 - Conditional Use
Application of Bay to Beach Builders, Inc.
0.172 +/- acres of land located along the north side of
SE Second Street between Montgomery Street and Franklin Street
Comprehensive Plan Designation: Low Density Residential
Zoning District: R-2 (Residential District)
Present Use: Vacant
Proposed Use: Single-family Semi-detached
Tax Parcel: 3-30-7.17-118.00

Introduction/Ordinance 2023-10 - Conditional Use
Application of Jaasiel, LLC
0.304 +/- acres of land located at the northwest corner
of the NE Front Street and East Street intersection
Comprehensive Plan Designation: Commercial
Zoning District: C-2 (Central Business District)
Present Use: Single-Occupancy Retail
Proposed Use: Mixed Use – (3) Commercial Tenant Spaces and (10) Apartments
Tax Parcel: MD-16-183.10-03-68.00

Introduction/Ordinance 2023-11 - Conditional Use
Application of Patricia Persia
0.238 +/- acres located along the north side of School Place
between Lakeview Avenue and Seabury Avenue
Comprehensive Plan Designation: Low Density Residential
Zoning District: R-1 (Single-family Residential District)
Present Use: Single-family Detached Dwelling

Proposed Use: Single-family Detached Dwelling with an Accessory Dwelling Unit
Tax Parcel: 1-30-3.08-028.00

Introduction/Ordinance 2023-13/City of Milford Comprehensive Plan Amendments:
AMENDING AND ADOPTING BY ORDINANCE
THE 2018 CITY OF MILFORD COMPREHENSIVE PLAN
Amendment #15
MILFORD MINI-STORAGE, INC.
3-30-11.09-134.00
FUTURE LAND USE DESIGNATION CHANGE

Introduction/Ordinance 2023-15 – Change of Zone
Application of Milford Mini-Storage, Inc.
0.08 +/- acres of land located along the south of
Industrial Boulevard and Watergate Boulevard North
Comprehensive Plan Designation: Industrial
Present Zoning: R-3 (Garden Apartment & Townhouse)
Proposed Zoning: I-1 (Limited Industrial)
Present Use: Vacant
Proposed Use: Self-Storage
Tax Map & Parcel 3-30-11.09-134.00

Introduction/Ordinance 2023-12 - Conditional Use
Application of Milford Mini-Storage, Inc.
1.82 +/- acres of land located along the east side of Marshall Street
approximately 1,025 feet north of the McCoy Street intersection
Comprehensive Plan Designation: Industrial
Zoning District: I-1 (Limited Industrial District)
Present Use: Vacant Lot
Proposed Use: Outdoor Storage
Tax Parcel: 3-30-11.09-029.01

Introduction/Ordinance 2023-14/City of Milford Comprehensive Plan Amendments:
AMENDING AND ADOPTING BY ORDINANCE
THE 2018 CITY OF MILFORD COMPREHENSIVE PLAN
Amendment #14
SOUTHERN STATES MILFORD COOPERATIVE, INC.
MD-16-182.00-01-03.00
FUTURE LAND USE DESIGNATION CHANGE

Introduction/Ordinance 2023-16 – Change of Zone
Application of Southern States Milford Coop, Inc.
4.959 +/- acres of land located along the north side of
Milford-Harrington Highway at the intersection of Williamsville Road
Present Zoning: I-1 (Limited Industrial)
Proposed Zoning: C-3 (Highway Commercial)
Present Use: Vacant
Proposed Use: Retail Sales
Tax Map & Parcel MD-16-182.00-01-03.00

Executive Session

Pursuant to 29 Del. C. §10004(b)(2) Preliminary discussions on site acquisitions for any publicly funded capital improvements, or sales or leases of real property

Pursuant to 29 Del. C. §10004(b)(9) Personnel matters in which the names, competency and abilities of individual employees or students are discussed

Return to Open Session

Potential Vote/Real Estate Purchase/Sale/Lease
Potential Vote/Personnel Matter/Communications Item

Adjournment

All items on the Council Meeting Agenda are subject to a potential vote.

ALL SUPPORTING DOCUMENTS MUST BE SUBMITTED TO THE CITY CLERK IN ELECTRONIC FORMAT NO LATER THAN ONE WEEK PRIOR TO MEETING. NO PAPER DOCUMENTS WILL BE ACCEPTED, DISTRIBUTED, OR PRESENTED AT MEETING ONCE PACKET HAS BEEN POSTED ON THE CITY OF MILFORD WEBSITE. ANY MATERIALS UTILIZED DURING THE MEETING SHALL BE FROM THE COUNCIL PACKET AND REFERENCED BY PRESENTER USING AUDIO AND VISUAL MEANS TO ENSURE VIRTUAL PARTICIPATION BY ALL IN ATTENDANCE.

Ⓢ *Designated Items only; Public Comment, up to three minutes per person will be accepted.*

**Comments restricted to same date's Council agenda items.
The time limit is three minutes per speaker, not to exceed a total of fifteen minutes for all speakers.*

020123 030623 030723
030823 Items Removed
030823 ¹Late Request by Police Chief/Amendment to Take-Home Vehicle Program
030823 ²Late Addition/City Clerk rec'd Paperwork from CM this Date/Due Date 031323
031323 ³Late Addition by City Manager/Adopt Resolution 2023-04