



Milford City Hall Council Chambers 201 South Walnut Street Milford DE 19963

CITY COUNCIL AGENDA May 22, 2023

Per the Limited Public Health Emergency Declaration issued by Governor John Carney on March 1, 2022, and the virtual meeting provisions provided in Senate Bill 94, Milford City Council Meetings and Workshops will be held in the Council Chambers at City Hall. Attendees are welcome to participate virtually as well. Public Comments are encouraged on the agenda items designated with a ®. Virtual attendees may alert the City Clerk that they wish to speak by submitting their name, address, and agenda item via the Zoom Q&A function or by using the Raise Your Hand function during the meeting. Those attending in person may comment when the floor is opened for that purpose.

All written public comments received prior to the meeting will be read into the record.

This meeting is also available for viewing by the public by accessing the following link:

<https://zoom.us/j/94877121629>

or

<http://www.cityofmilford.com/553/Watch-Public-Meetings>

Members of the public may also dial in by phone using the following number:

Call 301 715 8592 Webinar ID: 948 7712 1629

6:00 PM

15-Minute Public Comment Period*

Virtual attendees must register prior to start time of meeting by calling 302-422-1111 Extension 1300 or 1303, or by sending an email to cityclerk@milford-de.gov and providing your name, address, phone number, and the specific agenda item you wish to comment on.

Persons in attendance that wish to speak must sign up prior to the start of the Council Meeting.

COUNCIL MEETING

Call to Order - Mayor Archie Campbell

Invocation

Pledge of Allegiance

Roll Call

Recognition

New City Employee Recognition

Ordinance Final Action/Public Hearings/Public Comments ®

Adoption/Ordinance 2023-20
Conditional Use Application/DE OZ Property Management, LLC
0.373 +/- acres of land located at the southeast corner
of the SW Front Street and N. Church Street intersection
Application Type: Conditional Use
Comprehensive Plan Designation: Commercial
Zoning District: C-2 (Central Business District)
Present Use: Office
Proposed Use: Multi-family Residential
Address: 13 N. Church Street
Tax Parcel: MD-16-183.10-04-69.00

Adoption/Ordinance 2023-18
Code of the City of Milford
PART II-General Legislation
Chapter 222-Water
Cross Connection Control Program

Communication & Correspondence

Monthly Finance Report

Unfinished Business

New Business

Adoption/Resolution 2023-07/Final Acceptance/Brookstone Phase 1 ®

Adoption/Resolution 2023-08/Walnut Village Phase 3 ®

Introduction/Ordinance 2023-21⁴ /Petroleum Equipment Incorporated/Cypress Hall ¹

An Ordinance of the City of Milford Granting to Petroleum Equipment Incorporated, Its Successors and Assigns, the Nonexclusive Right, Privilege, Authority and Franchise to Distribute Natural, Mixed or Manufactured Gas and to Construct, Operate and Maintain in, along, and upon Public Places, Associated Mains, Valves, Manholes, Meters, and Connections for Purposes of Distributing Gas to the Inhabitants of the City of Milford, in Accordance with the Terms and Conditions of the Franchise Agreement, Executed by All Parties and effective June 24, 2023.

Adjournment

COUNCIL BUDGET WORKSHOP

Introduction and Overview

Review and Discussion of Proposed City of Milford FY24 Budget:

Department

Revenues

Finance Department

Customer Service

IT Department
Planning & Code Enforcement
Real Estate Transfer Tax
Reserves

SPECIAL COUNCIL MEETING

Executive Session ²

Motion to Recess into Executive Session

Personnel-

Pursuant to 29 Del. C. §10004(b)(9) Personnel matters in which the names, competency and abilities of individual employees or students are discussed

Potential Vote

Return to Open Session

Adjournment

All items on the Council Meeting Agenda are subject to a potential vote.

ALL SUPPORTING DOCUMENTS MUST BE SUBMITTED TO THE CITY CLERK IN ELECTRONIC FORMAT NO LATER THAN ONE WEEK PRIOR TO MEETING. NO PAPER DOCUMENTS WILL BE ACCEPTED, DISTRIBUTED, OR PRESENTED AT MEETING ONCE PACKET HAS BEEN POSTED ON THE CITY OF MILFORD WEBSITE. ANY MATERIALS UTILIZED DURING THE MEETING SHALL BE FROM THE COUNCIL PACKET AND REFERENCED BY PRESENTER USING AUDIO AND VISUAL MEANS TO ENSURE VIRTUAL PARTICIPATION BY ALL IN ATTENDANCE. 05192

032923 050323 051123

051923 Item Removed

¹ 051923 Late Addition/Cypress Hall/CO's on hold for Agreement

² 051923 Executive Session Returned to Agenda/Prior to Confirmation by Council

³ 051923 Packet Page Numbers Added

⁴ 052223 1127hrs/Ordinance Added/Charter Requirement

052223 Item (IT Budget Request) Removed/Added to 061223 Agenda

052223 Packet Page Numbers Removed (New Items Added)