



Milford City Hall Council Chambers 201 South Walnut Street Milford DE 19963

CITY COUNCIL AGENDA July 10, 2023

Per the Limited Public Health Emergency Declaration issued by Governor John Carney on March 1, 2022, and the virtual meeting provisions provided in Senate Bill 94, Milford City Council Meetings and Workshops will be held in the Council Chambers at City Hall. Attendees are welcome to participate virtually as well. Public Comments are encouraged on the agenda items designated with a ®. Virtual attendees may alert the City Clerk that they wish to speak by submitting their name, address, and agenda item via the Zoom Q&A function or by using the Raise Your Hand function during the meeting. Those attending in person may comment when the floor is opened for that purpose.

All written public comments received prior to the meeting will be read into the record.

This meeting is available for viewing by the public by accessing the following link:

<https://zoom.us/j/99156131279>

or

<http://www.cityofmilford.com/553/Watch-Public-Meetings>

Members of the public may also dial in by phone using the following number:

Call 301 715 8592 Webinar ID: 991 5613 1279

6:00 PM

15-Minute Public Comment Period*

Virtual attendees must register prior to start time of meeting by calling 302-422-1111 Extension 1300 or 1303, or by sending an email to cityclerk@milford-de.gov and providing your name, address, phone number, and item name and/or description you wish to comment on.

Persons in attendance that wish to speak must sign up prior to the start of the Council Meeting.

COUNCIL MEETING

Call to Order – Mayor Arthur J. Campbell

Invocation

Pledge of Allegiance

Roll Call

Approval of Previous Minutes

Recognition

Introduction/New City Employees

Proclamation 2023-16/Juneteenth Celebration

Staff Reports

Monthly Police Report
City Clerk
Monthly City Manager Report:
Public Works Department
Electric Department
Planning & Zoning Department
Parks & Recreation Department
Human Resources
Economic Development & Community Engagement
IT Department
Finance Department

Planning and Zoning Staff Report (continued)

Comp Plan Future Land Use Amendments Part II

Communications & Correspondence

Unfinished Business

New Business

Authorization/GPI Inc Proposal/Walnut Street Bridge Redecking Project ¹
Authorization/Nationwide-Clarke Realty Agreement/Economic Incentive Agreement Extension
Tenth Street Intersection Study/Century Engineering
Agreement Ratification/Central Square Naviline/Cloud Hosting Solution ¹

Introduction/Ordinance 2023-26

Lands of Cypress Hall on behalf of Shawnee Farm, LLC
91.69 +/- acres of land located along the west side of Route 113
approximately 3,100 feet south of the Shawnee Road intersection
Application Type: Conditional Use - Comprehensive Sign Plan
Comprehensive Plan Designation: Moderate Density Residential
Zoning District: R-3 (Garden Apartment and Townhouse District)
Present use: Planned Unit Development
Proposed Use: Planned Unit Development
Tax Parcel: 1-30-3.00-261.01, 1-30-3.00-562.00 thru 659.00

Introduction/Ordinance 2023-29

Lands of Mac Rentals LLC on behalf of Cascades Subdivision Phase II
8.05 +/- acres of land located along the south side of Airport Road
1,100 feet east of the Bowman Road intersection
Application Type: Revised Conditional Use/Planned Unit Development
Comprehensive Plan Designation: Moderate Density Residential
Zoning District: R-3 (Garden Apartment and Townhouse District)
Present Use: Vacant
Proposed Use: Multi-family Housing

Tax Parcel: MD-16-173.00-01-04.04 & 04.05

Introduction/Ordinance 2023-27

Amendment to City of Milford Code

Chapter 200/Subdivision of Land/Section 200-4 - Application Procedure

Subsection A - Preliminary Major Subdivision Review

Subsection B - Final Major Subdivision Review

Introduction/Ordinance 2023-28

Amendment to City of Milford Code Chapter 230 - Zoning Code

Article I - General Provisions; Article III - Use and Area Regulations;

Article IV - Off-Street Parking and Loading; Article VI – Signs;

Article VII - Board of Adjustment; Article IX - Conditional Uses; Article X - Site Plan Review;

Article XI – Administration; Article XII – Zoning Amendments

Executive Session

Pursuant to 29 Del. C. §10004(b)(2) Preliminary discussions on site acquisitions for any publicly funded capital improvements, or sales or leases of real property

Pursuant to 29 Del. C. §10004(b)(9) Personnel matters in which the names, competency and abilities of individual employees or students are discussed

Return to Open Session

Adjournment

All items on the Council Meeting Agenda are subject to a potential vote.

ALL SUPPORTING DOCUMENTS MUST BE SUBMITTED TO THE CITY CLERK IN ELECTRONIC FORMAT NO LATER THAN ONE WEEK PRIOR TO MEETING. NO PAPER DOCUMENTS WILL BE ACCEPTED, DISTRIBUTED, OR PRESENTED AT MEETING ONCE PACKET HAS BEEN POSTED ON THE CITY OF MILFORD WEBSITE. ANY MATERIALS UTILIZED DURING THE MEETING SHALL BE FROM THE COUNCIL PACKET AND REFERENCED BY PRESENTER USING AUDIO AND VISUAL MEANS TO ENSURE VIRTUAL PARTICIPATION BY ALL IN ATTENDANCE.

Ⓢ *Designated Items only; Public Comment, up to three minutes per person will be accepted.*

**Comments restricted to same date's Council agenda items.*

The time limit is three minutes per speaker, not to exceed a total of fifteen minutes for all speakers.

060223 062623 063023

070323 Item Removed

070623 Formatting & Spelling Corrected

¹ 070723 Intent/Description Clarified