



Milford City Hall Council Chambers 201 South Walnut Street Milford DE 19963

CITY COUNCIL AGENDA September 11, 2023

Per the Limited Public Health Emergency Declaration issued by Governor John Carney on March 1, 2022, and the virtual meeting provisions provided in Senate Bill 94, Milford City Council Meetings and Workshops will be held in the Council Chambers at City Hall. Attendees are welcome to participate virtually as well. Public Comments are encouraged on the agenda items designated with a ®. Virtual attendees may alert the City Clerk that they wish to speak by submitting their name, address, and agenda item via the Zoom Q&A function or by using the Raise Your Hand function during the meeting. Those attending in person may comment when the floor is opened for that purpose.

All written public comments received prior to the meeting will be read into the record.

This meeting is available for viewing by the public by accessing the following link:

<https://zoom.us/j/99156131279>

or

<http://www.cityofmilford.com/553/Watch-Public-Meetings>

Members of the public may also dial in by phone using the following number:

Call 301 715 8592 Webinar ID: 991 5613 1279

6:00 PM

15-Minute Public Comment Period*

Virtual attendees must register prior to start time of meeting by calling 302-422-1111 Extension 1300 or 1303, or by sending an email to cityclerk@milford-de.gov and providing your name, address, phone number, and item name and/or description you wish to comment on.

Persons in attendance that wish to speak must sign up prior to the start of the Council Meeting.

Call to Order – Mayor Arthur J. Campbell

Invocation

Pledge of Allegiance

Roll Call

Approval of Previous Minutes

Recognition

Introduction/New City Employees

Proclamation/2023 18/Suicide Prevent Awareness Month Sept 2023

Proclamation/2023 19/National Preparedness Month Sept 2023

Staff Reports

Police Department

City Clerk

City Manager

Public Works

Electric
Planning & Zoning
Parks & Recreation
Human Resources
Economic Development & Community Engagement
Information Technology
Finance

Communications & Correspondence

Unfinished Business

Authorization/Change Orders/Memorial Park Playground ¹

New Business

Authorization/Tyler Technology/ERP Software Update

Adoption/Resolution 2023-19/Revision to Independence Commons Deed Covenants, Conditions and Restrictions ®

Introduction/ Ordinance 2023-33

Preliminary Conditional Use Site Plan Application of Helmick Milford – Fast Food
1.024 +/- acres of land located at the southwest
corner of Warner Road and US Route 113
Comprehensive Plan Designation: Commercial
Zoning District: C-3 (Highway Commercial District)
Present use: Vacant Proposed Use: Fast Food Restaurant & Drive-in Restaurant
Tax Parcel: MD-16-174.14-01-03.02

Introduction/Ordinance 2023-34

Preliminary Conditional Use Site Plan Application of Milford School District/Milford Middle School
23.97 +/- acres of land located on the
south side of Lakeview Avenue, approximately 875 feet east of the Route 113 Intersection
Address: 512 Lakeview Avenue
Comprehensive Plan Designation: Low Density Residential
Zoning District: R-1 (Single-Family Residential District)
Present and Proposed Use: Public School
Tax Parcel: 1-30-3.07-138.00 & 138.01

Introduction/Ordinance 2023-35

Conditional Use Application of Food Bank of Delaware
11.5 +/- acres of land
West Side of Delaware Veterans Boulevard within the Independence Commons Business Park
Address: 102 Delaware Veterans Boulevard
Comprehensive Plan Designation: Commercial
Zoning District: OC-1 (Office Complex District)
Present and Proposed Use: Charitable and Philanthropic Organization
Tax Parcel: MD-16-173.00-01-02.08

Introduction/Ordinance 2023-36

Conditional Use Application of James Purcell
0.31 +/- acres
South Side of Kings Highway between South Walnut Street and Polk Avenue
Address: 102 Kings Highway
Comprehensive Plan Designation: Low Density Residential

Zoning District: R-1 (Single-Family Residential District)
Present Use: Single-Family Dwelling
Proposed Use: Single Family Dwelling with Accessory Dwelling Unit
Tax Parcel: 1-30-3.08-063.00

Introduction/Ordinance 2023-37
Legal Owner Mispollion Realty LLC for a Change of Zone from
R-1 (Single-Family Residential District) to C-3 (Highway Commercial)
on 1.73 +/- acres of land located along the east side of S. Dupont Boulevard approximately 235 feet north of the
Donovan Street Intersection
Address: 839 South DuPont Boulevard, Milford, DE
Present Use Single-family Detached Dwelling & Vacant Lot;
Proposed Use Single-family Detached Dwelling
Tax Map & Parcels 1-30-3.15-014.00 & 1-30-3.15-015.00

Executive Session

Legal-
Pursuant to 29 Del. C. §10004(b)(4) Strategy sessions, including those involving legal advice or opinion from an attorney-at-law, with respect to collective bargaining or pending or potential litigation

Property Sale/Lease-
Pursuant to 29 Del. C. §10004(b)(2) Preliminary discussions on site acquisitions for any publicly funded capital improvements, or sales or leases of real property

Potential Vote:

MPD Dispatcher Collective Bargaining Agreement
Potential Land Purchase by City

Adjournment

All items on the Council Meeting Agenda are subject to a potential vote.

ALL SUPPORTING DOCUMENTS MUST BE SUBMITTED TO THE CITY CLERK IN ELECTRONIC FORMAT NO LATER THAN ONE WEEK PRIOR TO MEETING. NO PAPER DOCUMENTS WILL BE ACCEPTED, DISTRIBUTED, OR PRESENTED AT MEETING ONCE PACKET HAS BEEN POSTED ON THE CITY OF MILFORD WEBSITE. ANY MATERIALS UTILIZED DURING THE MEETING SHALL BE FROM THE COUNCIL PACKET AND REFERENCED BY PRESENTER USING AUDIO AND VISUAL MEANS TO ENSURE VIRTUAL PARTICIPATION BY ALL IN ATTENDANCE.

**Time Limit is three minutes per speaker, not to exceed a total of fifteen minutes for all speakers prior to start of meeting/workshop.
© Designated Items only; Public Comment, up to three minutes per person will be accepted.*

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¹ 090623 Late Addition by P&R Director/Sensitive Matter

090823 Item Removed