



Milford City Hall Council Chambers 201 South Walnut Street Milford DE 19963

CITY COUNCIL AGENDA October 23, 2023

Per the Limited Public Health Emergency Declaration issued by Governor John Carney on March 1, 2022, and the virtual meeting provisions provided in Senate Bill 94, Milford City Council Meetings and Workshops will be held in the Council Chambers at City Hall. Attendees are welcome to participate virtually as well. Public Comments are encouraged on the agenda items designated with a Ⓣ. Virtual attendees may alert the City Clerk that they wish to speak by submitting their name, address, and agenda item via the Zoom Q&A function or by using the Raise Your Hand function during the meeting. Those attending in person may comment when the floor is opened for that purpose.

All written public comments received prior to the meeting will be read into the record.

This meeting is also available for viewing by the public by accessing the following link:

<https://zoom.us/j/94877121629>

or

<http://www.cityofmilford.com/553/Watch-Public-Meetings>

Members of the public may also dial in by phone using the following number:

Call 301 715 8592 Webinar ID: 948 7712 1629

6:00 PM

15-Minute Public Comment Period*

Virtual attendees must register prior to start time of meeting by calling 302-422-1111 Extension 1300 or 1303, or by sending an email to cityclerk@milford-de.gov and providing your name, address, phone number, and item name and/or description you wish to comment on. Persons in attendance wishing to speak must sign up prior to the start of the Council Meeting.

COUNCIL MEETING

Call to Order - Mayor Archie Campbell

Invocation

Pledge of Allegiance

Roll Call

Recognition

New City Employee Recognition

Proclamation 2023-15 /Lung Cancer Awareness Month

Proclamation 2023-17/Extra Mile Day

Communication & Correspondence

DelDOT Letter/US North/South Alternative/Community Consensus

Monthly Finance Report

Unfinished Business

Authorization/Downtown Restroom Plans/Recommendation

New Business

New Street Sidewalk Infill ²

Authorization/Replacement & Purchase Vehicle/Streets & Utilities/S-2/2024 Ford F350/CIP

Authorization/Replacement & Purchase Vehicle/ Parks & Recreation/PR-06/2024 15-Pass Ford Cargo Van/CIP

Authorization/Purchase Vehicle/Parks & Recreation/PR-16/2024 Ford F350/CIP ²

Authorization/Replacement & Purchase Equipment/Parks & Recreation/PR-30/2024 Mahindra Cab Tractor & Accessories/CIP ²

Authorization/Replacement & Purchase Vehicle/Parks & Recreation/PR-41/2024 Ford 250/CIP

Ordinance Introductions:

ORDINANCE 2023-39

Application 23-020/Riverwalk Villas

Applicant & Owner: Milford Housing Development Corporation

977 East Masten Circle

Milford, DE 19968

Application Type: Preliminary Major Subdivision

Comprehensive Plan Designation: Moderate Density Residential

Zoning District: R-3 Garden Apartment & Townhouse District

Present Use: Vacant Land Proposed Use: Townhouse Subdivision

Area and Location:

3.829 +/- acres of land located along the north side of Mispillion Street and west side of Marshall Street.

Tax Map & Parcel: 3-30-7.17-11.00

ORDINANCE 2023-40

AMENDING AND ADOPTING BY ORDINANCE

THE 2018 CITY OF MILFORD COMPREHENSIVE PLAN

Amendment #16

MILFORD CORPORATE CENTER

MD-16-173.00-01-01.00 (portion)

FUTURE LAND USE DESIGNATION CHANGE

ORDINANCE 2023-41

Application: 23-008 / Milford Corporate Center

Applicant & Owner: City of Milford, 201 South Walnut Street, Milford, DE 19963

Application Type: Change of Zone

Present Comprehensive Plan Map Designation: Industrial & Commercial

Present Zoning District(s): I-1 (Limited Industrial) Proposed Zoning District(s):BP (Business Park)

Present Use: Vacant Land Proposed Use: Industrial Park/Corporate Center

Size and Location:

182 +/- acres of land (portion of) located at the northwest corner of Milford-Harrington Highway & Canterbury Road

Tax Map & Parcel: MD-16-173.00-01-01.00 (portion of)

ORDINANCE 2023-42

AMENDING AND ADOPTING BY ORDINANCE

THE 2018 CITY OF MILFORD COMPREHENSIVE PLAN
Amendment #17
BURRIS FOOD, INC.
3-30-10.08-070.00 (portion)
FUTURE LAND USE DESIGNATION CHANGE

ORDINANCE 2023-43
Application 23-027/Burriss Foods, Inc.
Applicant & Owner: Burriss Foods, Inc., 501 SE Fifth Street, Milford, DE 19963
Application Type: Change of Zone
Present Comprehensive Plan Map Designation: Industrial
Present Zoning District(s): R-2 (Residential District)
Proposed Zoning District(s): I-1 (Limited Industrial District)
Present Use: Industrial Outdoor Storage Proposed Use: Industrial Outdoor Storage
Size and Location: 0.621 +/- acres of land located to the west of 412 McColley Street.
Tax Map & Parcel: 3-30-10.08-070.00 (portion)

ORDINANCE 2023-44
AMENDING AND ADOPTING BY ORDINANCE
THE 2018 CITY OF MILFORD COMPREHENSIVE PLAN
Amendment #18
KENTON PROPERTY
MD-16-183.07-01-12.00 & MD-16-183.07-01-14.00
FUTURE LAND USE DESIGNATION CHANGE

Adoption/Resolution 2023-22/City Holidays 2024 ®

Purchase Authorization/Generator/Fork Landing Pump Station ¹

Executive Session

Motion to Recess into Executive Session

Pursuant to 29 Del. C. §10004(b)(9) Personnel matters in which the names, competency and abilities of individual employees or students are discussed

Return to Open Session

Potential Vote/Personnel Matter

Adjournment

All items on the Council Meeting Agenda are subject to a potential vote.

ALL SUPPORTING DOCUMENTS MUST BE SUBMITTED TO THE CITY CLERK IN ELECTRONIC FORMAT NO LATER THAN ONE WEEK PRIOR TO MEETING. NO PAPER DOCUMENTS WILL BE ACCEPTED, DISTRIBUTED, OR PRESENTED AT MEETING ONCE PACKET HAS BEEN POSTED ON THE CITY OF MILFORD WEBSITE. ANY MATERIALS UTILIZED DURING THE MEETING SHALL BE FROM THE COUNCIL PACKET AND REFERENCED BY PRESENTER USING AUDIO AND VISUAL MEANS TO ENSURE VIRTUAL PARTICIPATION BY ALL IN ATTENDANCE.

*Time Limit is three minutes per speaker, not to exceed a total of fifteen minutes for all speakers prior to start of meeting/workshop.

® Designated Items only; Public Comment, up to three minutes per person will be accepted.

¹ 101923 Late Addition by Public Works Director

² 102023 Item Clarification by Public Works Director/Item Removed/Returned to Agenda