



Milford City Hall Council Chambers 201 South Walnut Street Milford DE 19963

CITY COUNCIL AGENDA January 8, 2024

Attendees are welcome to participate virtually as well. Public Comments are encouraged on the agenda items designated with a ®. Virtual attendees may alert the City Clerk that they wish to speak by submitting their name, address, and agenda item via the Zoom Q&A function or by using the Raise Your Hand function during the meeting. Those attending in person may comment when the floor is opened for that purpose. All written public comments received prior to the meeting will be read into the record.

This meeting is available for viewing by the public by accessing the following link:

<https://zoom.us/j/99156131279>

or

<http://www.cityofmilford.com/553/Watch-Public-Meetings>

Members of the public may also dial in by phone using the following number:

Call 301 715 8592 Webinar ID: 991 5613 1279

6:00 PM

15-Minute Public Comment Period*

Virtual attendees must register prior to start time of meeting by calling 302-422-1111

Extension 1300 or 1303, or by sending an email to cityclerk@milford-de.gov and providing your name, address, phone number, and item name and/or description you wish to comment on.

Persons in attendance that wish to speak must sign up prior to the start of the Council Meeting.

COUNCIL MEETING

Call to Order – Mayor Arthur J. Campbell

Invocation

Pledge of Allegiance

Roll Call

Recognition

Introduction/New City Employees

Delaware Municipal Supervisory Management Academy/2023 Graduates

Introduction/2024 DMI President Shelby DiCostanzo

Proclamation 2024-01/Martin Luther King Tribute 01.15.2024

Public Comments/Final Determination ®

Ordinance 2023-48

Preliminary Conditional Use Application of Southern States Milford Coop, Inc.

4.959 +/- acres of land located along the north side of

Milford-Harrington Highway at the intersection of Williamsville Road

Comprehensive Plan Designation: Commercial
Zoning District: C-3 (Highway Commercial)
Present use: Vacant Proposed Use: Retail Sales & Equipment Repair
Tax Parcel: MD-16-182.00-01-03.00

Approval of Previous Minutes

Staff Reports

Police Department
City Clerk
City Manager
Public Works
Electric
Planning & Zoning
Parks & Recreation
Human Resources
Economic Development & Community Engagement
Information Technology
Finance

Monthly Finance Report-November 2023

Communications & Correspondence

Unfinished Business

Authorization/Police Department/Additional Dispatchers & Budget Adjustment
Authorization/Police Department/Crime Analyst & Budget Adjustment
Appointment/Charter Review Committee

New Business

Bid Award/Walnut Street Pedestrian Bridge Project ³
Authorization/Construction Administration Walnut Street Pedestrian Bridge Project ³

Introductions:

Ordinance 2024-1

Application of Knight Crossing – Phase 2B for a Final Major Subdivision
25.80 +/- acres of land located south of Cedar Beach Road east of Beaver Dam Road and west of Route 1
Comprehensive Plan Designation: Moderate Density Residential
Zoning District: R-3 (Garden Apartment & Townhouse)
Present use: Vacant Proposed Use: Planned Unit Development
Tax Parcel: 3-30-7.00-035.00, 036.00 & 037.00 (portion)

Ordinance 2024-02

Caliber Collision on behalf of CC Milford DE, LLC
Preliminary Conditional Use
3.81 +/- acres of land along the east side of South Rehoboth Boulevard approximately 540 feet north of Evans Street
Address: 201 S. Rehoboth Boulevard
Comprehensive Plan Designation: Commercial
Zoning District: C-3 (Highway Commercial District)
Present and Proposed Use: Car Repair
Tax Parcel: 3-30-7.13-002.00

Ordinance 2024-03

Amendment to City of Milford Code

Chapter 88-Building Construction/Removal of Fence Permit Exemption
Section 88-2 Additions, Insertions and Changes of Article I International Residential Code
Section 88-5 Additions, Insertions and Changes of Article II International Building Code

Executive Session

Property Acquisition/Purchase (2) ¹

Pursuant to 29 Del. C. §10004(b)(2) Preliminary discussions on site acquisitions for any publicly funded capital improvements, or sales or leases of real property;

Legal ²

Pursuant to 29 Del. C. §10004(b)(4) Strategy sessions, including those involving legal advice or opinion from an attorney-at-law, with respect to collective bargaining or pending or potential litigation

Potential Votes:

¹ Land Acquisition

Authorization of Easement

² Legal Issue/Process

Adjournment

All items on the Council Meeting Agenda are subject to a potential vote.

ALL SUPPORTING DOCUMENTS MUST BE SUBMITTED TO THE CITY CLERK IN ELECTRONIC FORMAT NO LATER THAN ONE WEEK PRIOR TO MEETING. NO PAPER DOCUMENTS WILL BE ACCEPTED, DISTRIBUTED, OR PRESENTED AT MEETING ONCE PACKET HAS BEEN POSTED ON THE CITY OF MILFORD WEBSITE. ANY MATERIALS UTILIZED DURING THE MEETING SHALL BE FROM THE COUNCIL PACKET AND REFERENCED BY PRESENTER USING AUDIO AND VISUAL MEANS TO ENSURE VIRTUAL PARTICIPATION BY ALL IN ATTENDANCE.

**Time Limit is three minutes per speaker, not to exceed a total of fifteen minutes for all speakers prior to start of meeting/workshop.*

Ⓢ Designated Items only; Public Comment, up to three minutes per person will be accepted.

110723 112823 113029 122023 122623 122823 122923

^{1/2} 010424 Late Agenda Items (ES) Requested by Solicitor Rutt; DMI President Name Corrected

³ 010524 Agenda Item Clarified by City Engineer