

# City of Milford



## AGENDA

Monthly Council Meeting

November 14, 2011

Joseph Ronnie Rogers Council Chambers, Milford City Hall, 201 South Walnut Street, Milford, Delaware

7:00 p.m.

### COUNCIL MEETING

Call to Order - Mayor Joseph Ronnie Rogers

Invocation

Pledge of Allegiance

Approval of Previous Minutes

Recognition

Monthly Police Report

City Manager's Report

Committee Reports

Communications

Unfinished Business

Certification of Voter Registration List \*November 19, 2011 S. Washington Street Water Plant Referendum\*

New Business

Utility Agreement with MBT Land Holdings LLC

Utility Agreement with W. Nelson Hall, Trustee of Revocable Trust of W. Nelson Hall, Stephen K. Hall and Gregory D. Hall, Co-Trustees of the Irrevocable Trust of Dorothy I. Hall, All Owners in Fee, Gary W. Bolis, General Partner of Bolis Partners, LP, Equitable Owner

Introduction of Ordinance 2011-26/Approval of Borrowing/DWSRF Loan/Washington Street Treatment Facility

Introduction of Ordinance 2011-28/Solid Waste/Yard Waste

FY 2011-12 Budget Transfer/Water Department/Capital Reserves

Approval of 2012 Community Parade Date

EDAP Presentation\*\*

Monthly Finance Report

Executive Session-Pursuant to 29 Del. C. §10004(b)(9) Personnel matters in which the names, competency and abilities of individual employees

Personnel Matter

Adjourn

This agenda shall be subject to change to include additional items including executive sessions or the deletion of items including executive sessions which arise at the time of the public body's meeting.

**SUPPORTING DOCUMENTS MUST BE SUBMITTED TO THE CITY CLERK IN ELECTRONIC FORMAT  
NO LATER THAN ONE WEEK PRIOR TO MEETING; NO PAPER DOCUMENTS WILL BE ACCEPTED  
OR DISTRIBUTED AFTER PACKET HAS BEEN POSTED ON THE CITY OF MILFORD WEBSITE.**

# CITY OF MILFORD

DELAWARE



OFFICE OF THE CHIEF OF POLICE  
E. KEITH HUDSON

“THE GARDEN CITY OF TWIN COUNTIES”

400 N.E. FRONT STREET  
MILFORD, DELAWARE 19963  
(302)422-8081 FAX (302)424-2330

## MEMORANDUM

TO: Mayor and Members of City Council

FROM: E. Keith Hudson, Chief of Police

DATE: November 9, 2011

RE: Activity Report/October 2011

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### **Monthly Stats:**

A total of 724 arrests were made by the Milford Police Department during October 2011. Of these arrests, 188 were for criminal offenses and 536 for traffic violations. Criminal offenses consisted of 47 felonies and 141 misdemeanors. Traffic violations consisted of 210 Special Duty Radar, 8 Drunk-Driving charges, and 318 other.

Police officers investigated 50 accidents during the month (5 personal injury, and 45 property damage) and issued 189 written reprimands. In addition, they responded to 1179 various complaints including city requests and other agency assistance.

A total of \$16,213.88 was collected in fines during October.

### **Monthly Activities:**

The Community Parade was held on October 19. Fortunately, there were no serious issues associated with the parade. The police department was assisted by approximately 80 to 85 personnel from various police agencies including the Delaware State Fire Police and the Milford Police Senior Patrol Volunteers.

The Community Policing Unit assisted with the High School Homecoming Parade, the Oktoberfest at St. Johns Church and Harrington Heritage Day Parade during October. They also conducted a Prescription Pill Take Back program which was very successful while providing addition patrol during the Halloween Trick or Treat event.

School Resource Officer Pfc. Melvin remained busy during the month of October, teaching a Hunter Safety Course at the Milford High School, conducted a Drug Scan at the Milford Academy, assisted with Active Shooter Survival Inservice Training for Mispillion Elementary teachers and spoke to the Drivers Education classes about underage drinking.

For the month of October, the Milford Police K-9 Unit was utilized on twenty-nine incidents that included assisting other agencies. A short list of his activities are as follows:

K-9 Eros had eight sniffs for controlled dangerous substances resulting in the seizure of 240 grams of marijuana and 4.7 grams of crack cocaine.

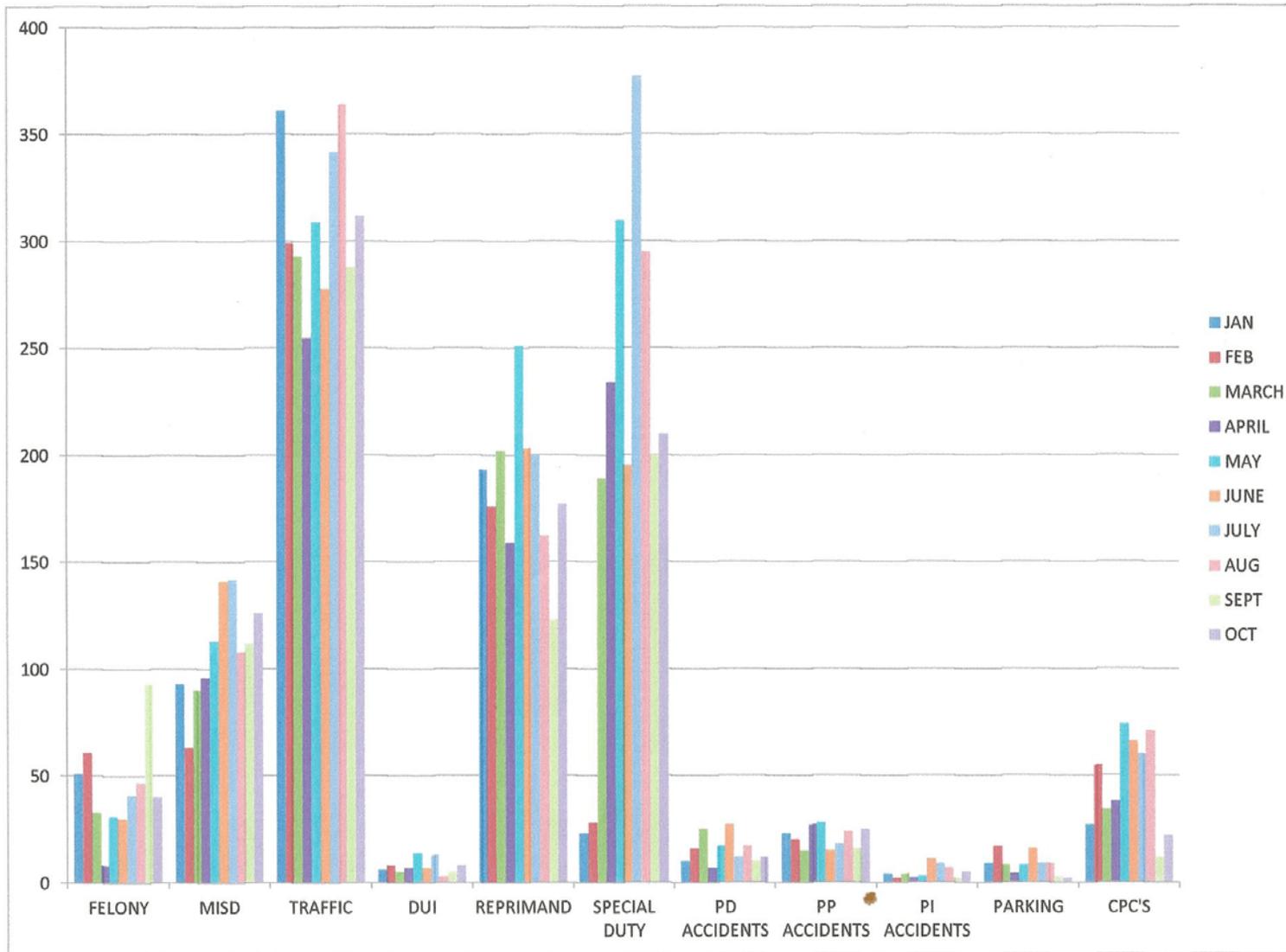
A successful track resulting in the apprehension of a DUI related (hit and run accident with injuries) suspect being taken into custody. The track was just over .6 of a mile.

EKH

vrk

## OCTOBER ACTIVITY REPORT

	<u>OCT 2010</u>	<u>TOTAL 2010</u>	<u>OCT 2011</u>	<u>TOTAL 2011</u>
<u>Complaints</u>	1021	11198	<b>1179</b>	<b>12873</b>
<u>Criminal Arrests</u>	200	1511	<b>188</b>	<b>1544</b>
Felonies	80	477	<b>47</b>	<b>438</b>
Misdemeanors	120	1034	<b>141</b>	<b>1090</b>
<u>Traffic Arrests</u>	232	2765	<b>536</b>	<b>4877</b>
Special Duty Radar	17	590	<b>210</b>	<b>2072</b>
D.W.I.	11	76	<b>8</b>	<b>73</b>
Other	192	1916	<b>318</b>	<b>2634</b>
<u>Reprimands</u>	129	1230	<b>189</b>	<b>1862</b>
<u>Accidents</u>	58	435	<b>50</b>	<b>415</b>
Personal Injury	4	67	<b>5</b>	<b>48</b>
Property Damage	54	377	<b>45</b>	<b>367</b>
Fatal (included in PI)	0	2	<b>0</b>	<b>0</b>
<u>Parking Summons</u>	6	67	<b>3</b>	<b>85</b>
<u>Crime Prevention Checks</u>	22	360	<b>27</b>	<b>461</b>
<u>Fines Received</u>	\$11,098.72	\$91,517.18	<b>\$16,213.88</b>	<b>\$125,929.25</b>



## City Manager's Report November 14, 2011

- **Solid Waste & Recycling**

In 2010, SB234 was signed into law and part of the legislation establishes diversion rates of 50% by January 1, 2015 for Municipal Solid Waste being disposed of at the landfill. The tables below compare the City's diversion rate by month with the same period of the previous year as well as year to date and annual totals.

	Solid Waste	Curbside Recycling	Igloo Recycling	Yard Waste	Total	Diversion Rate
Sept 2010	384.78	37.83	41.52	0	464.13	17.1%
Sept 2011	368.29	50.41	23.94	52.47	495.11	25.6%

	Solid Waste	Curbside Recycling	Igloo Recycling	Yard Waste	Total	Diversion Rate
2009	4,684.38	442.44	545.68	-	5,672.50	17.4%
2010	4,630.47	450.12	505.82	37.49	5,632.39	17.6%
2011(YTD)	3,143.51	358.21	328.13	285.14	4,114.99	23.6%

- **Impact Fee Waivers**

Since the waiver of impact fees was implemented in June 2010, the City has waived \$332,523 in fees. This waiver has allowed property owners in Milford to retain this money and has helped to support a total investment of \$17,168,038 (based on building permit values) during the months of June 2010 through October 2011.

- **I&I Construction Work Continues**

Construction work continues on the I&I project with the bulk of the work being completed by Teal Construction. Over the past two weeks, the focus of their work has been on N. Washington Street.

- **10<sup>th</sup> Street Water Tower Cleaning and Painting**

Residents are now able to see the progress on the 10<sup>th</sup> Street Tower. Approximately 50% of the Tower has been painted and crews are expected to return this week to complete the painting, weather permitting.

- **Electric Rate Analysis**

Mr. Kumar has prepared a number of options for the City to consider and I feel there are 3-4 that are worthy of more consideration. With this said, I am planning a time for Mr. Kumar to come to Milford and present the options to a committee comprised of the Chairman of the Public Works Committee, Finance Committee and Economic Development Committee to review and make a recommendation to the full Council. The meeting will be open to everyone and I will advise of the date and time once it has been established.

- **Wawa Settlement**

Mr. Rutt will be providing an update on the Wawa Settlement.

- **Public Referendum—Washington Street Water Plant**

The City will be holding a public referendum on Saturday, Nov. 19 from 12pm -8pm at City Hall for the purpose of voting on a loan to re-construct the existing water plant and offices on Washington St. The proposed project cost is \$4,000,000 and will be funded through the Drinking Water State Revolving Fund. Upon loan closing the State will forgive \$1.4 million (35%) of the loan leaving a loan balance of \$2.4 million with 1% interest to be paid over 20 years. Water user rates will not have to be increased as a result of this project. Anyone registered to vote in the City election is eligible to vote in the referendum.



# DELAWARE SOLID WASTE AUTHORITY

Pasquale S. Canzano, P.E., BCEE  
Chief Executive Officer

Richard P. Watson, P.E., BCEE  
Chief Operating Officer

**Board of Directors**  
Richard V. Pryor  
Chairman  
Ronald G. McCabe  
Vice Chairman  
Theodore W. Ryan  
Timothy P. Sheldon  
Tonda L. Parks  
Gerard L. Esposito  
Gregory V. Moore, P.E.

October 19, 2011

Mr. David Baird  
City of Milford  
P.O. Box 159  
Milford, DE 19963

Dear David:

Enclosed please find the City of Milford's numbers for the month of September 2011.

**September 2011  
Weight in Pounds**

**MARSHALL STREET**

<b>SINGLE-STREAM TOTAL</b>	<b>OIL GALLONS</b>
25,651	800

**MILFORD MIDDLE SCHOOL**

6,659	
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**MILFORD COMMONS**

15,538	
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Sincerely,

Rich Von Stetten  
Sr. Manager of Statewide Recycling

C:\RVS\RD correspondenc\cityofmilford.doc  
Attachments: City of Milford Curbside Totals

1128 S. Bradford Street, P.O. Box 455, Dover, Delaware 19903-0455  
Phone: (302) 739-5361 Fax: (302) 739-4287

CITIZENS' RESPONSE LINE: 1-800-404-7080 [www.dswa.com](http://www.dswa.com)

Date Out	Trans Num	MT Label	DT Label	Bill Acct Name	Net TN
9/1/2011	769540	2550-Single Stream R	100-Inventory	'City of Milford	6.71
9/2/2011	769552	2550-Single Stream R	100-Inventory	'City of Milford	5.91
9/9/2011	770296	2550-Single Stream R	100-Inventory	'City of Milford	6.63
9/16/2011	771103	2550-Single Stream R	100-Inventory	'City of Milford	6.42
9/16/2011	771105	2550-Single Stream R	100-Inventory	'City of Milford	6.31
9/23/2011	771863	2550-Single Stream R	100-Inventory	'City of Milford	5.4
9/30/2011	772569	2550-Single Stream R	100-Inventory	'City of Milford	6.62
9/30/2011	772579	2550-Single Stream R	100-Inventory	'City of Milford	6.41
					<u>50.41</u>



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11 S.E. FRONT STREET, MILFORD, DE 19963 ■ 302-422-8996 main ■ 302-422-9269 fax ■ milford@lib.de.us email

October 26, 2011

Mayor Ronnie Rogers  
Milford City Council  
PO Box 159  
Milford, DE 19963

Dear Mayor Rogers and Fellow Councilmen,

The library expansion is just beautiful! This is just an exciting time for all of us and all the citizens of Milford. We are seeing approximately five hundred people per day, using the enhanced library. Compliments come every day about Milford having such a wonderful facility and how the entire town came together to make this happen.

We received the fourth and final installment of \$75,000.00 towards your commitment of \$300,000.00. Thank you for your continuing support to the library.

Again, thank you for all you do for Milford and the library.

Sincerely,

A handwritten signature in cursive script that reads "Kay M. Hudson".

Kay M. Hudson  
Director

Last Name	First Name	Ward	Street Number	Street Name	Development	Notes
Aaron	Edna	4	202	S. Landing Drive	Knotts Landing	
Aaron	Thomas A.	4	202	S. Landing Drive	Knotts Landing	
Abbott	Gary S.	3	706	N. Washington Street		*
Abbott	Kathleen VanVorst	3	706	N. Washington Street		
Abrams	Martha Ann	4	714	Parson Thorne Apartments		
Absher	Diana L.	2	516	N.W. Front Street Apt 2		*
Adams	Dawn R.	2	504	New Street		
Adams	Gregory W.	3	811	N. Walnut Street		
Adams	John Joel	1	313	Fisher Avenue		
Addonizio	Robert	1	4402F	Fullerton Court	Hearthstone Manor	
Aden	Bruce W.	1	312	McColley Street		
Aden	Eloise H.	1	312	McColley Street		
Adkins	Glenda Denise	2	421	Kings Highway		
Adkins	Jason W.	2	421	Kings Highway		
Adkins	Ruth A.	2	513	Kings Highway		
Adkins	William C.	2	421	Kings Highway		
Alban	Elizabeth Bounds Davis	1	5	Fairway Court	Orchard Hill	
Alberts	Franklin R.	3	410	East Street		
Alexander	Roger S.	2	308	Lakeview Avenue		
Allen	Christine A.	1	702	Lindsay Lane	Matlinds Estates	
Allen	Dennis E.	1	4101C	Fullerton Court	Hearthstone Manor	
Allen	Lottie	1	4101C	Fullerton Court	Hearthstone Manor	
Ambrose	Irvin M.	2	210	S.E. Front Street		
Ambrose	Marilyn M.	2	210	S.E. Front Street		
Ament	Patricia C.	1	3701D	S. Sagamore Drive	Hearthstone Manor	
Amory	Bridget R.	2	604	S. Walnut Street		
Andersen	Harry C.	1	501	Maple Street	Marshall Commons	
Anderson	Barbara J.	1	309	Matthew Circle	Matlinds Estates	
Anderson	Carl Martin	4	600	N. Walnut Street		
Anderson	Elizabeth A.	1	308	Claude Street		
Anderson	Lauren Oliver	2	412	N.W. Front Street		
Andrews	Ann Lee	1	205	Matthew Circle	Matlinds Estates	
Andrews	Kathryn J.	1	702	Lindsay Lane	Matlinds Estates	
Andrews	Terry M.	1	205	Matthew Circle	Matlinds Estates	
Angelucci	Gail R.	2	412	N.W. Front Street		
Angelucci	Wayne Scott	2	412	N.W. Front Street		
Antonik	Carol Susan	2	415	Woodland Drive		
Antonik	Christopher G.	2	415	Woodland Drive		
Argenio	Armand	1	401	Marshall Street		
Artis	Lloyd P.	4	125	N.W. Second Street		

Artis	Odessa P.	4	102	Brightway Commons	
Ashley	Mary Elizabeth	3	53	General Torbert Drive	Sawmill Village
Assia	Anthony Jr.	1	5	Briar Court	Meadows at Shawnee
Assia	Elizabeth Marie	1	5	Briar Court	Meadows at Shawnee
Atkins	James D.	4	600	N. Walnut Street	
Atkinson	Patty	1	506	Matthew Circle	Matlinds Estates
Austin	Christine	3	610	S.E. Second Street	
Austin	Gladys A.	1	4201B	Summer Brook Way	Hearthstone Manor
Austin	Keith A.	1	304	Matthew Circle	Matlinds Estates
Austin	Veronica D.	1	304	Matthew Circle	Matlinds Estates
Awayes	Maha	2	511	Kings Highway	
Azzanesi	Margaux Fischer	1	9	Green Lane	Orchard Hill
Azzanesi	Steven	1	9	Green Lane	Orchard Hill
Bacon	Kathleen L.	2	903	S. DuPont Boulevard	
Bacon	Paul W. Jr.	2	903	S. DuPont Boulevard	
Bacon	Paul W. Sr.	2	903	S. DuPont Boulevard	
Baggetta	Angelo Robert	1	704	Cedarwood Court	Marshall Commons
Baier	Valerie H.	4	105	West Street	
Bailey	Alexis L.	3	709	N. Washington Street	
Bailey	J. Patrick	2	602	Marvel Road	
Bailey	James A.	3	709	N. Washington Street	
Bailey	James C.	1	607	S. Washington Street	
Bailey	Jay E.	2	602	Marvel Road	
Bailey	Lorenz M.	3	32	Charles Street	
Bailey	Mary K.	3	709	N. Washington Street	
Bailey	Patricia L.	2	999	S. DuPont Boulevard	
Bailey	Sharon Jean	2	602	Marvel Road	
Bailey-Brown	Helen	1	103	Barksdale Court	Hearthstone Manor
Baker	Alice V.	3	919	S.E. Third Street	*
Baker	James L.	4	4	Salevan Place	
Baker	Lester Samuel	4	126	N.W. Second Street	
Baker	Patricia M.	2	515	Lakeview Avenue	
Baker	Robert E. Jr.	1	7	E. Thrush Drive	Meadows at Shawnee
Baker	Ronald R.	2	515	Lakeview Avenue	
Baker	Sally F.	1	7	E. Thrush Drive	Meadows at Shawnee
Baker	William C.	3	919	S.E. Third Street	*
Baker	Yvonne S.	1	601	Cedarwood Avenue	Marshall Commons
Baksany	George	1	4	Delores Court	Orchard Hill
Baksany	Judith J.	1	4	Delores Court	Orchard Hill
Balck	Eric	1	16	Homestead Boulevard	Hearthstone Manor
Balck	Lucie	1	6	Homestead Boulevard	Hearthstone Manor

Baney	Jacquelynn P.	3	507	S.E. Front Street		*
Banks	Mark Robin	2	801	S. Walnut Street		
Banks	Tiana Kecia	4	400-19	Valley Drive		
Banning	Hildray O.	4	703	N. Shore Drive	North Shores	
Banning	Iva M.	4	703	N. Shore Drive	North Shores	
Barker	Barbara A.	1	165	Hickory Branch Court	Hearthstone Manor	
Barnes	Paige B.	1	5	Hickory Branch Lane	Hearthstone Manor	
Barnett	Dorothy E.	3	5	N.E. Tenth Street		
Barr	Clare Heafey	2	226	Jefferson Avenue		
Barr	Linda K.	2	226	Jefferson Avenue		
Barr	Robert T.	2	226	Jefferson Avenue		
Barrows	Wesley H.	3	214	N. Walnut Street		*
Barrows	Wesley H.	1	304	Marshall Street		****
Barto	June G.	2	10	W. Clarke Avenue		****
Bason	Claudia	1	400	Matthew Circle	Matlinds Estates	
Bason	Frank J.	1	400	Matthew Circle	Matlinds Estates	
Batchelor	Collins B.	2	417	S. Washington Street		
Baumgarner	Jessie M.	1	306	McColley Street		
Bayalis	John A. Jr.	2	29	Church Street		
Bayalis	Margaret J.	2	29	Church Street		
Baylis	Kathleen Marie	3	213	East Street		
Baynard	Bertha J.	4	611	North Street Ext.		
Baynard	Shelly Althea	3	17	General Torbert Drive	Sawmill Village	
Baynard	Tamara D.	3	401A	S.E. Front Street		
Beach	Janet D.	2	5879	Old Shawnee Road		
Beal	Arthur W.	1	3902E	Fullerton Court	Hearthstone Manor	
Beckett	Vivi V.	4	114	Brightway Commons		
Becton	Sherron C.	4	606	Church Street		
Beeson	Linsey J.	1	4001A	Fullerton Court	Hearthstone Manor	
Beideman	Ruth Ann	2	605	Lakeview Avenue		
Bellia	Margaret Mary	1	101	Aspen Court	Hearthstone Manor	
Bellia	Matthew J.	1	101	Aspen Court	Hearthstone Manor	
Benedict	Richard	2	603	Lakelawn Drive		
Benedict	Ruth Ellen	2	603	Lakelawn Drive		
Beneventano	Steven	1	10	Big Pond Drive	Meadows at Shawnee	
Benham	Harry William Jr.	1	133	Aspen Court	Hearthstone Manor	
Benham	Joselyn R.	1	133	Aspen Court	Hearthstone Manor	
Benn	K. Gwenn	1	701	Beechwood Court	Marshall Commons	
Bennett	Gina R.	3	19	Columbia Street		
Benson	Nancy	4	105	N. Landing Drive	Knotts Landing	
Benson	Thurman O. III	3	619	S.E. Front Street		

Benton	Laura S.	3	211	East Street		*
Bernadzikowski	Donna L.	1	13	E. Bullrush Drive	Meadows at Shawnee	
Bernadzikowski	Walter R.	1	13	E. Bullrush Drive	Meadows at Shawnee	
Berry	Kenneth R.	2	422	S. Walnut Street		
Berry	Kyle Ryan	2	422	S. Walnut Street		
Berry	Myrtle W.	2	15	W. Clarke Avenue		
Better	Barbara P.	3	1	Governor Burton Court	Sawmill Village	
Betts	Harold L.	4	402	Truitt Avenue		
Betts	M. Dean	3	47	Cedar Beach Road		
Betts	Mary Colleen	3	47	Cedar Beach Road		
Bielema	Dale R.	3	1005	N. Walnut Street		
Biesterfeld	Atrisha Amber	1	16	Windy Drive	Meadows at Shawnee	
Biesterfeld	Steven Andrew	1	16	Windy Drive	Meadows at Shawnee	
Billings	Audrey J.	1	133	Hickory Branch Court	Hearthstone Manor	
Billings	Clarence	1	133	Hickory Branch Court	Hearthstone Manor	
Billings	Herschel	2	202	Grier Lane		
Bird	Monroe Murphy Jr.	2	101	Lakelawn Drive		
Bird	Nancy K.	2	101	Lakelawn Drive		
Bishop	Jason Lee	1	8	W. Thrush Drive	Meadows at Shawnee	
Bishop	William Twingo	3	110	N.E. Second Street		
Black	Alice M.	3		RD 3 Box 306		
Black	Helene M.	3	218	N. Walnut Street		
Blackson	W. Scott	1	412	Marshall Street		
Blackston	Eloise C.	4	704	Truitt Avenue		
Blackston	Samuel A.	4	704	Truitt Avenue		
Blackston	Samuel J.	4	704	Truitt Avenue		
Blackwell	Daisy Campbell	2		Milford Manor		
Blakely	Sheila G.	2	404	Lakeview Avenue		*
Blance'	Nancy H.	2	10	N.W. Front Street 2A		
Bleadow	Cheryl Y.	2	901	S. DuPont Boulevard		
Bleadow	Kenneth A.	2	901	S. DuPont Boulevard		
Blessing	Joel F.	2	608	New Street		
Blum	James R.	1	15	Big Pond Drive	Meadows at Shawnee	
Blum	Rita M.	1	15	Big Pond Drive	Meadows at Shawnee	
Bocasan	Colwin Gabina	1	8	Meadow Lark Drive	Meadows at Shawnee	
Boddy	Mitzi H.	2	9	Elizabeth Street		
Boddy	William L.	2	9	Elizabeth Street		
Boehm	Richard D.	4	1036	N. Walnut Street		
Bokeno	Elli	1	16	Meadow Lark Drive	Meadows at Shawnee	
Bokeno	Eugene R.	1	16	Meadow Lark Drive	Meadows at Shawnee	
Bond	Daniel L.	4	101	N.W. Front Street		

Bond	Rhonda Sue	4	101	N.W. Front Street		
Bonner	Joanne E.	1	18	Kingston Terrace	Hearthstone Manor	
Bonner	John E.	1	19	Kingston Terrace	Hearthstone Manor	
Bontrager-Thomas	Sherrie M.	2	314	N.W. Front Street		
Booker	Melody T.	4	6	Archers Way		
Boone	Karen F.	3	402	N.E. Fourth Street		
Boone	Kayla Janay	3	107	N.E. Fourth Street		
Boone	Linda Jean	1	12	Meadow Lark Drive	Meadows at Shawnee	
Booz	Sally T.	4	312	Silver Lake Estates		
Born	Cynthia	1	314	Matthew Circle	Matlinds Estates	*
Boutin	Amy Clare	2	308	S. Walnut Street		
Boutin	Edward H.	2	308	S. Walnut Street		
Boutin	Theresa M.	2	308	S. Walnut Street		
Boutin	Virginia L.	2	308	S. Walnut Street		
Bovis	Irving	3	600	S.E. Front Street		
Bowe	Ethel T.	4	216	North Street		
Bowen	Gary Allen	4	235	S. Landing Drive	Knotts Landing	
Bowen	Helene Phyllis	4	235	S. Landing Drive	Knotts Landing	
Bowers	Donna C.	2	435	S. Walnut Street		
Bowers	Kevin R.	2	435	S. Walnut Street		
Bowers	Marian Claire	4	127	N. Landing Drive	Knotts Landing	
Bowers	Norman J.	4	127	N. Landing Drive	Knotts Landing	
Bowman	Joan M.	2	611	Marvel Road		
Bradley	Carrie Beth	3	507	N. Washington Street		
Bradley	Jimmy R. Jr.	3	705	S.E. Front Street		
Bradley	Michael John	3	507	N. Washington Street		
Bradley	Thomas C.	4	117	N.W. Front Street		
Bradley	William J.	4	311B	N.W. Second Street		
Brady	Ellen M.	3	111	Brady Drive		
Brady	Norman Jr.	3	111	Brady Drive		
Brady	Tracey Nadine	3	111	Brady Drive		
Branson	Charles William	1	158	Rock Ledge Court	Hearthstone Manor	
Bray	D. Aileen	1	305	Columbia Street		
Brenneman	Patricia	2	507	Crestview Drive		
Brenneman	Wayne M.	2	507	Crestview Drive		
Brereton	William S.	4	103	Silver Hill Apartments		
Brewer	Bernice Ann	2	507	S. Walnut Street		*
Brewer	James G. Jr.	2	507	S. Walnut Street		
Brewington	Cynthia M.	4	409 ½	Church Street		
Brickley	Robert J.	1	14	Fairway Court	Orchard Hill	
Briggs	Donald James	4	240	S. Landing Drive	Knotts Landing	

Briggs	Mary	2	1019	S. DuPont Boulevard		
Brittingham	Staci Renee	1	317	Fisher Avenue		
Brittingham	Thomas R.	1	313	Matthew Circle	Matlinds Estates	
Brockett	Hattie	4	104A	Moyer Circle West		
Brockett	Ronald E.	3	201	North Street		
Brooks	Carol Sue	2	303	S. Walnut Street		
Brooks	Devon J.	1	218	Beaufort Lane	Orchard Hill	
Brooks	Owen S. Jr.	3	301	N.E. Tenth Street		
Brooks	Rose Anne	3	301	N.E. Tenth Street		
Brooks	Warren L.	2	303	S. Walnut Street		
Brothers	Elva J.	1	704	Cedarwood Court	Marshall Commons	
Brown	Beverly Anne	1	127	Hickory Branch Court	Hearthstone Manor	
Brown	Carole Ann	1	706	Lindsay Lane	Matlinds Estates	
Brown	Carrie P.	3	413	N.E. Front Street		
Brown	Daniel Michael	1	706	Lindsay Lane	Matlinds Estates	
Brown	Helen L.	3	102	Lovers Lane		
Brown	Howard Lee	4	408	North Street		
Brown	Jane R.	4	26	N.W. Tenth Street		
Brown	Kevin	1	509C	Marshall Street		
Brown	Lorraine E.	1	135	Hickory Branch Court	Hearthstone Manor	
Brown	Mary	3	700	N. Washington Street		
Brown	Merlyn Edward	4	702	North Street		*
Brown	Newton W.	3	700	N. Washington Street		
Brown	Richard T.	1	4	E. Bullrush Drive	Meadows at Shawnee	*
Brown	Sandra June	1	4501C	Summer Brook Way	Hearthstone Manor	
Brown	Sharon R.	1	4	E. Bullrush Drive	Meadows at Shawnee	
Brown	Woodrow	1	103	Barksdale Court	Hearthstone Manor	
Brozefsky	Adrienne Billings	3	807	N. Walnut Street		
Brozefsky	Jesse Dominic	3	807	N. Walnut Street		
Bullock	Beverly G.	2	6	Delaware Avenue		
Bullock	Brian Scott	2	4	Sunset Lane		
Bullock	William E. Jr.	2	6	Delaware Avenue		
Bunselmeyer	Frances B.	2	109	School Place		
Bunselmeyer	Louis Richard	2	109	School Place		
Burch	Mary Lee	2	327	S. DuPont Boulevard		
Burk	Albert J.	2	423	Kings Highway		
Burk	Amanda S.	2	423	Kings Highway		
Burk	Blanche A.	4	5	Linstone Lane Apt 101	Silver Lake Apartments	
Burk	James Frederick	2	129	School Place		
Burke	Agnes N.	4	602	Truitt Avenue Ext.		
Burke	Dorothy J.	1	40	Meadow Lark Drive	Meadows at Shawnee	

Burke	Gowens Ashley	4	602	Truitt Avenue Ext.		
Burke	Neil A.	1	40	Meadow Lark Drive	Meadows at Shawnee	
Burkett	Sybil E.	4	103	Ashley Way		
Burlingame	Robert Matthew	1	318	Matthew Circle	Matlinds Estates	*
Burn	Thomas	2	503	Seabury Avenue		
Burris	Deborah B.	2	417	Kings Highway		
Burris	Howard W.	2	417	Kings Highway		
Burris	Janice H.	2	602	Reed Road		
Burris	Linda	2	420	Kings Highway		
Burris	Michael W.	2	420	Kings Highway		**
Burton	Ann	2	208	Grier Lane		
Burton	Carla J.	1	3402H	S. Sagamore Drive	Hearthstone Manor	
Burton	David G.	2	208	Grier Lane		
Butcavage	Lorraine D.	1	9	Little Pond Drive	Meadows at Shawnee	
Butcavage	Nicholas J.	1	9	Little Pond Drive	Meadows at Shawnee	
Butz-Miller	Melissa K.	2	503	Crestview Drive		
Byer	William B.	1	8	Homestead Boulevard	Hearthstone Manor	
Byerly	Richard M.	3	805	S.E. Second Street		
Byle	Michael Raymundo	1	7	Meadow Lark Drive	Meadows at Shawnee	
Byle	Nennah Asunta R.	1	7	Meadow Lark Drive	Meadows at Shawnee	
Byrd	Betty Diane	4	200-26	Valley Drive		
Byrum	Laura Jarman	1	704	Lindsay Lane	Matlinds Estates	*
Bythway	Catherine	1	601	Montgomery Street		
Cadmus	Jeanne C.	1	28	Clearview Drive	Hearthstone Manor	
Cadmus	Russell M.	1	28	Clearview Drive	Hearthstone Manor	
Cahall	Arthur B. III	2	446	Kings Highway		
Cain	Robert Thomas	2	705	S. Walnut Street		
Caiola	Debra M.	2	107	S. Church Street		
Caiola	Robert M.	2	107	S. Church Street		
Calhoun	Robin L.	3	205	North Street		
Callahan	Billy B.	2	439	Kings Highway		
Callaway	Dorothy J.	4	203	Parson Thorne Apartments		
Callaway	Robert E.	3	520	Cedar Beach Road		
Callaway	Thomas E.	4	203	Parson Thorne Apartments		
Calvert	Carol T.	1	702	S.E. Fifth Street		
Calvert	James Bishop	1	702	S.E. Fifth Street		
Campana	Betsy Ann Raymond	2	506	Kings Highway Extended		
Campana	Kenneth Arthur	2	506	Kings Highway Extended		***
Campaniello	Joseph L.	1	4	E. Thrush Drive	Meadows at Shawnee	***
Campaniello	Tammi L.	1	4	E. Thrush Drive	Meadows at Shawnee	
Campbell	Arthur James	1	6	Little Pond Drive	Meadows at Shawnee	

Campbell	Charles A.	1	113	Hickory Branch Court	Hearthstone Manor	
Campbell	David C.	3	15	N.W. Second Street		
Campbell	Veronica	1	6	Little Pond Drive	Meadows at Shawnee	
Cannon	Alicia Lynne	3	606	S.E. Second Street		
Cannon	James Edward Jr.	3	23	N.W. Second Street		
Cannon	John W.	3	606	S.E. Second Street		
Cannon	Justin R.	2	806	S. Walnut Street		
Cannon	Stephen Gregory	2	806	S. Walnut Street		
Canti	Juan J.	2	104	S.E. Second Street		
Cantwell	Timothy D.	2	14	Pennsylvania Avenue		
Cappelli	Shirley Maxine	1	112	Rock Ledge Court	Hearthstone Manor	
Cardea	Marianne W.	1	3	Royal Drive	Orchard Hill	
Carlino	Lorraine H.	2	721	New Street		
Carmean	Adam R.	1	102	McCoy Street		
Carmean	Jacqueline W.	1	102	McCoy Street		
Carmean	Richard Dennis	1	102	McCoy Street		
Carmean	Richard W. Jr.	3	417	N.E. Front Street		
Carpenter	Louis H. Jr.	3	9	General Torbert Drive	Sawmill Village	
Carr	Ann T.	1	1	Little Birth Drive	Hearthstone Manor	
Carr	Brenda K.	3	700	S.E. Second Street		
Carr	Leonard G. Sr.	1	1	Little Birch Drive	Hearthstone Manor	
Carroll	George Lee	2	26	N.W. Front Street		
Carroll	Kenneth R.	3	23	McColley Street		
Carroll	Ramona O.	3	23	McColley Street		****
Carter	JoAnn	2	13	Delaware Avenue		****
Carter	Judy K.	3	303	Pierce Street		
Carter	Kim C.	2	13	Delaware Avenue		
Carter	Lareka Rhinell	4	100-20	Valley Drive		
Carter	Mark S.	3	707	N. Walnut Street		
Carter	Nicole E.	3	707	N. Walnut Street		
Carter	William R.	2	511	Seabury Avenue		
Cartwright	Rita C.	4	711	Truitt Avenue Ext.		
Cartwright	Sydney A.	4	711	Truitt Avenue Ext.		
Cassase	Robert J.	2	405	Mispillion Apts.		
Cassedy	Gary R.	3	705	N. Walnut Street		
Cavanaugh	Linda E.	1	7	E. Green Lane	Orchard Hill	
Cavanaugh	Michael M.	1	7	E. Green Lane	Orchard Hill	
Cephas	Sharon Y.	4	4	Lucia Circle		
Cephas-Morris	Felicia E.	4	606	North Street		
Chamberlin	Sharon S.	2	8	W. Clarke Avenue		
Chapman	Diane	4	5	Linstone Lane Apt 319	Silver Lake Apartments	

Chapman	Domeka W.	4	602	Truitt Avenue Ext.	
Chapman	James J. Jr.	4	443	North Street	
Chen	Byron G.	2	709	N. Shore Drive	North Shores
Chen	Kitty R.	2	709	N. Shore Drive	North Shores
Cherry	Natalie	4	117	Starland Way	Knotts Landing
Chidzik	Delores Jean	1	6	E. Bullrush Drive	Meadows at Shawnee
Chidzik	Walter	1	6	E. Bullrush Drive	Meadows at Shawnee
Chilton	Henrietta I.	1	38	Meadow Lark Drive	Meadows at Shawnee
Chilton	Thomas J.	1	38	Meadow Lark Drive	Meadows at Shawnee
Chodkowski	Jean C.	2	314	Lakelawn Drive	
Christensen	Kathryn Elaine	2	6	S. Maple Avenue	
Christensen	Robert Mark	2	6	S. Maple Avenue	
Cimo	Mary E.	3	410	East Street	
Cinelli-Miller	Jennifer	2	715	New Street	
Cioni	Albert	1	34	Meadow Lark Drive	Meadows at Shawnee
Clark	Donna L.	4	805	N. DuPont Boulevard	
Clark	Mary Edna	4	612	North Street Ext.	
Clark	Michael Andrew	1	34	Clearview Drive	Hearthstone Manor
Clark	Paul E.	4	805	N. DuPont Boulevard	
Clarke	Barbara A.	1	1	E. Bullrush Drive	Meadows at Shawnee
Clarke	Brian G.	1	9	Fairway Street	Orchard Hill
Clarke	Charles Wilson	1	1	E. Bullrush Drive	Meadows at Shawnee
Clarke	Katina Letrice	1	9	Fairway Street	Orchard Hill
Clark-Thompson	Sara Martha	1	34	Clearview Drive	Hearthstone Manor
Clayville	John Mark	2	628	N.W. Front Street	
Clendaniel	Anna	2	700	Marvel Road	
Clendaniel	Deborah W.	2	302	S. Walnut Street	
Clendaniel	Eugenia	2	505	New Street	
Clendaniel	F. Brooke	2	302	S. Walnut Street	
Clendaniel	Henry L. Jr.	3	919	S.E. Second Street	
Clendaniel	Lawrence E.	2	300	Hall Place	
Clough	Louis Curtis	1	802	Joshua Drive	Matlinds Estates
Cocorikis	Lillian N.	1	26	Clearview Drive	Hearthstone Manor
Cohen	Frank M.	2	106	Franklin Street	
Cole	Trudy G.	1	618	Cedarwood Avenue	Marshall Commons
Coleman	Andrew L.	1	14	Clearview Drive	Hearthstone Manor
Coleman	Carol Susan	4	234	S. Landing Drive	Knotts Landing
Colletti	Johanna C.	1	13	Homestead Boulevard	Hearthstone Manor
Collins	Cynthia H.	3	66	Cedar Beach Road	
Collins	Joseph E.	1	22	W. Bullrush Drive	Meadows at Shawnee
Collins	Katherine	4	5	Linstone Lane	Silver Lake Apartments

Collins	Kenneth W.	3	66	Cedar Beach Road		
Collins	Mary Catherine	1	22	W. Bullrush Drive	Meadows at Shawnee	
Comstock	Helen Mae	2	604	Marvel Road		
Comstock	Janice L.	2	442	Kings Highway		
Comstock	Richard D.	2	604	Marvel Road		
Comstock	Richard D. Jr.	2	442	Kings Highway		
Condiff	Violet M.	4	107	West Street		
Connelly	Barbara H.	2	801	New Street		
Connelly	Larry W.	2	801	New Street		
Connelly	Norma P.	2	1203	Mispillion Apts.		
Connelly	Robert Joseph	1	107	Barksdale Court	Hearthstone Manor	
Connelly	Rosemary	1	107	Barksdale Court	Hearthstone Manor	
Cooper	Lillian K.	4	701	Moyer Circle East		
Copple	Ruth Ann	2	507	Caulk Road		
Corder	Ida S.	2	560	S. DuPont Boulevard		
Corder	Orray W.	2	560	S. DuPont Boulevard		
Cortis	David S.	1	6	Meadow Lark Drive	Meadows at Shawnee	
Cortis	Sandra M.	1	6	Meadow Lark Drive	Meadows at Shawnee	***
Cortright	Laura M.	2	500	Caulk Road		***
Cortright	Paul Hanford	2	500	Caulk Road		
Cotton	Thomas G.	1	16	E. Bullrush Drive	Meadows at Shawnee	
Coulbourne	Gary L.	2	512	Crestview Drive		***
Coulbourne	Kimberly Lee	3	1002	S.E. Second Street		
Coulet	Dominique R.	3	15	Marshall Street		
Coverdale	Beatrice A.	3	703	N. Washington Street		
Coverdale	Charles A.	2	7	Donovan Street		
Coverdale	Clifford Keith	3	515	N. Washington Street		
Coverdale	Clifford Wilson	2	111 1/2	School Place		
Coverdale	Cynthia R.	4	1022	N. Walnut Street		
Coverdale	Donna Lee	3	515	N. Washington Street		
Coverdale	Earl A.	3	203	Bridgeham Avenue		
Coverdale	Jeffrey C.	3	42	Fisher Avenue		
Coverdale	Marcia A.	2	7	Donovan Street		
Coverdale	Noela M.	3	203	Bridgeham Avenue		
Coverdale	Tara J.	2	111 1/2	School Place		
Covey	Fay L.	3	213	Columbia Street		
Covington	David	2	431	S. Walnut Street		
Cox	Marguerite Josephine	1	13	Windy Drive	Meadows at Shawnee	
Crabb	Patricia H.	2	430	Kings Highway		
Crabb	Richard B.	2	430	Kings Highway		
Craft	Darryl	2	201	Williams Street		

Crawford	Dolly M.	4	503	Ashley Way		*
Crawford	Robin L.	1	303	Lovers Lane		
Cregier	Linda L.	1	147	Aspen Court	Hearthstone Manor	*/** NEW CARD NEEDED
Cregier	Robert P.	1	147	Aspen Court	Hearthstone Manor	
Cripps	Gary D.	1	26	Fairway Street	Orchard Hill	
Cromer	Darrell R.	3	507	N. Walnut Street		
Cromer	Debra S.	3	507	N. Walnut Street		
Crossley	Eric Edward	1	26	Kingston Terrace	Hearthstone Manor	
Crossley	Loretta	1	26	Kingston Terrace	Hearthstone Manor	
Croteau	Camille	1	134	W. Green Lane	Orchard Hill	
Croteau	Wilfred J. III	1	134	W. Green Lane	Orchard Hill	
Crouch	Clifford T.	2	424	S. Walnut Street		
Crouch	Vaughn P.	2	424	S. Walnut Street		
Culotta	Charles R.	2	6	E. Clarke Avenue		
Culp	Anna M.	2	5	Delaware Avenue		
Currie	Jack Daniel	3	200	N.E. Fourth Street		
Currie	Jack Daniel	4	5	N.W. Fourth Street		****
Currie	Jack Daniel	2	1031	S. Walnut Street		****
Currie	Robert W. Jr.	2	510	Lakeview Avenue		****
Curry	Pauline G.	4		Valley Run		
Curtin	Carol A.	2	402	Lakeview Avenue		*
Curtin	John A.	2	402	Lakeview Avenue		
Daino	Alice	1	24	Fairway Street	Orchard Hill	
Daino	Edward	1	24	Fairway Street	Orchard Hill	
Dakin	Janet Lillian	1	6	Clearview Drive	Hearthstone Manor	
Dale	Donna M.	3	1006	S.E. Second Street		
Daniels	Wauneti J.	4	102	Parson Thorne Apartments		
Danielson-O'Hearn	Ruth D.	2	843	S. DuPont Boulevard		
Darsney	Elizabeth Marie	2	307	Hall Place		
Darsney	John P.	2	307	Hall Place		
Darsney	Sheila M.	2	307	Hall Place		
Dato	Frederick Jr.	1	22	Meadow Lark Drive	Meadows at Shawnee	
Dato	Sandra K.	1	22	Meadow Lark Drive	Meadows at Shawnee	
David	Kathleen A.	2	204	S. Walnut Street		
David	Luis L.	2	204	S. Walnut Street		
Davila	Antonio	1	12	Meadow Lark Drive	Meadows at Shawnee	
Davis	Betty L.	2	11	S.E. Second Street		
Davis	Carol Joann	2	723	Seabury Avenue		***
Davis	Carol Lee	1	515	Cedarwood Avenue		
Davis	Claretta	3	804	N. Washington Street		
Davis	Debra A.	3	911	Berry Lane		

Davis	Donna J.	1	701	Lindsay Lane	Matlinds Estates	***
Davis	Gordon P.	3	601	N. Walnut Street		
Davis	Harriet S.	3	814	East Street		
Davis	Helen	4	110	N.W. Fourth Street		
Davis	Helen E.	4	1020	N. Walnut Street		
Davis	Jehu M. Jr.	1	113	Barksdale Court	Hearthstone Manor	
Davis	Jerry K.	2	216	N.W. Front Street		
Davis	Jo Ann W.	2	2	Delaware Avenue		
Davis	Jonathan Tyler	1	701	Lindsay Lane	Matlinds Estates	
Davis	Kathryn W.	3	9	N.E. Sixth Street		
Davis	Kenneth C.	1	701	Lindsay Lane	Matlinds Estates	
Davis	Laura A.	2	103A	S. Washington Street		*
Davis	Marie R.	1	113	Barksdale Court	Hearthstone Manor	
Davis	Marjorie J.	1	7	Windy Drive	Meadows at Shawnee	
Davis	Mark Charles	2	5	W. Clarke Avenue		
Davis	Melanie Donna	3	401	N. Washington Street		***
Davis	Raleigh Jr.	3	911	Berry Lane		
Davis	Rebecca E.	4	110	N.W. Fourth Street		***
Davis	Richard James	2	723	Seabury Avenue		
Davis	Robert A.	3	804	N. Washington Street		
Davis	Robert J.	1	7	Windy Drive	Meadows at Shawnee	
Davis	Sadie M.	4	207	N.W. Third Street		
Davis	Sherry Lee	4	443	North Street		
Davis	Susan L.	2	216	N.W. Front Street		
Davis	Sylvester	4	104	N. Church Street		
Davis	Victoria L.	1	305	Fisher Avenue		
Davis	William H.	2	11	S.E. Second Street		
Davison	Virginia L.	2	18	Elizabeth Street		***
Dawson	Earl J. Jr.	1	15	E. Bullrush Drive	Meadows at Shawnee	
Dawson	Maria A.	1	15	E. Bullrush Drive	Meadows at Shawnee	
Day	George E.	2	412	S. Walnut Street		
Day	Marian A.	2	513	S. Walnut Street		*
Deeney	Joshua Steven	3	324	S.E. Second Street		
Delosier	Russell C. Jr.	2	13	Pennsylvania Avenue		
Delrossi	Jeannine	1	4	Windy Drive	Meadows at Shawnee	
Delrossi	Kent C.	1	4	Windy Drive	Meadows at Shawnee	
DeMartin	Peggy J.	3	39	N. Walnut Street		
Dennehy	Bradley A.J.	2	305	Hall Place		***
Dennehy	Kristin Yvette	2	305	Hall Place		
Denneny	Colleen M.	3	42	Fisher Avenue		
Densten	Marilyn A.	1	7	E. Bullrush Drive	Meadows at Shawnee	

Densten	Paul L.	1	7	E. Bullrush Drive	Meadows at Shawnee	
Deputy	Margarett A.	4	614	Parson Thorne Apartments		
DeRose	Anthony J.	1	159	Aspen Court, Unit 28B	Hearthstone Manor	
DeRose	Margaret D.	1	159	Aspen Court, Unit 28B	Hearthstone Manor	
Derrickson	Susan L.	2	2	Sunset Lane		
DeRue	Barbara E.	1	17	E. Bullrush Drive	Meadows at Shawnee	
DeRue	John III	1	17	E. Bullrush Drive	Meadows at Shawnee	
Devan	Constance Marie	1	13	Kingston Terrace	Hearthstone Manor	
Devita	Judith Elaine	2	304	Regent Road		
Devita	Louis J.	2	304	Regent Road		
Dickerson	Denise E.	4	108	Allen Way		
Dickerson	Derrick J.	2	7	Delaware Avenue		
Dickerson	Doris L.	4	502	N. Church Street		
Dickerson	Elaine T.	2	500	Marvel Road		
Dickerson	Frances M.	3	901	S.E. Third Street		
Dickerson	Jack N.	3	615	N. Walnut Street		
Dickerson	John	3	616	N. Washington Street		
Dickerson	Marian N.	3	616	N. Washington Street		
Dickerson	Nancy K.	3	615	N. Walnut Street		
DiFrancesca	Christopher M.	1	4	W. Thrush Drive	Meadows at Shawnee	
DiFrancesca	Giselle	1	4	W. Thrush Drive	Meadows at Shawnee	
Dill	Carolyn E.	3	212	N. Walnut Street Apt A		
Dillon	April Marie	1	22	Fairway Street	Orchard Hill	
Diogo	Teresa Toni	3	222	N.E. Second Street		
Diskau	Helene A.	2	431	Kings Highway		*/**
Diskau	John R.	2	431	Kings Highway		
Dodd	Donna K.	3	810	East Street		
Doerfler	John Henry III	1	651	Beechwood Avenue	Marshall Commons	
Dohring	Nancy W.	4	5	Linstone Lane Apt 3	Silver Lake Apartments	
Donnellan	Hubert J.	4	103	Starland Way	Knotts Landing	
Donnelly	James M.	3	802	S.E. Front Street		
Donnelly	Patricia A.	3	802	S.E. Front Street		***
Donohoe	M. Charlotte	2	405	S. Walnut Street		***
Donovan	Ernest L.	2	104	S. Walnut Street		
Donovan	George R.	3	913	S.E. Third Street		
Donovan	Jay R.	3	1020	S.E. Second Street		
Donovan	Meta M.	3	711	N. Washington Street		
Donovan	Phyllis A.	1	102	Rock Ledge Court	Hearthstone Manor	
Doran	Andrew Daniel	2	409	S. Walnut Street		
Doran	Anne L.	4	133	N. Landing Drive	Knotts Landing	
Doran	Beverly W.	2	409	S. Walnut Street		

Doran	Charles L.	4	133	N. Landing Drive	Knotts Landing	
Doran	Katie Brown	2	409	S. Walnut Street		
Dorler	Nancy-Ellen Marie	1	601	Maple Street	Marshall Commons	
Dorman	Jean	4	5	Linstone Lane Apt 210	Silver Lake Apartments	
Dottoli	Donna Jo	2	1401	Mispillion Apts.		
Doughty	Lillian V.	1	603	S. Washington Street		
Downes	Betty	3	306	S. Rehoboth Boulevard		
Downes	Gary Wayne	2	510	Kings Highway		
Downes	Lena Mae	1	303	Richard Street		
Downes	Victoria A.	2	510	Kings Highway		
Downing	Helen M.	3	17	McColley Street		
Downing	William Ervin	3	17	McColley Street		
Doyle	Catherine C.	4	111A	N.W. Third Street		
Draper	Anne L.	4	503	Parson Thorne Apartments		
DuBois	Joanne Allison	1	121	Barksdale Court	Hearthstone Manor	
Dugan	Brad M.	2	100	Causey Avenue		
Dula	Andrea M.	1	115	W. Green Lane	Orchard Hill	***New Card
Duncan	Carol A.	3	509	N. Walnut Street		
Duncan	Lorraine E.	1	408	Marshall Street		
Duncan	Richard R.	3	509	N. Walnut Street		
Dunn	Michael J.	1	304	Charles Street		
Dunn	Susanna Rose	1	304	Charles Street		
Duphily	Francis Jane	2	15	Nelson Street		
Dutton	Ruth Ann	2	328	Lakelawn Drive		
Eastburn	Anna L.	2	405	Lakelawn Drive		
Eaton	John Robert	1	4403K	Summer Brook Way	Hearthstone Manor	
Edmondson	Guy Mitchell	2	208	Lakeview Avenue		
Edmondson	Loretta I.	2	208	Lakeview Avenue		
Edwards	Doris J.	1	312	Marshall Street		
Ehrmann	Ann Sonetto	2	817	Seabury Avenue		
Ehrmann	George H.	2	817	Seabury Avenue		
Ehrmann	George H. Sr.	2	817	Seabury Avenue		
Eisenbrey	Joan Louise	2	16	Delaware Avenue		
Eisenbrey	John C.	3	801	S.E. Front Street		
Eisenbrey	John C. III	2	16	Delaware Avenue		
Eisenbrey	Michelle L.	3	801	S.E. Front Street		
Eitelbach	Elaine M.	1	303	Columbia Street		
Elliott	Dodson Edward	2	203	Lakelawn Drive		
Elliott	Granville A.	3	604	S.E. Front Street		
Elliott	Ronald N.	1	310	McColley Street		
Ellison	Abraham L.	2	604	Marvel Road		

Ellison	Betty	2	604	Marvel Road		
Elton	Richard Alan	1	111	W. Green Lane	Orchard Hill	
Elton	Suzanne L.	1	111	W. Green Lane	Orchard Hill	
Emory	Alice M.	3	107	N.E. Tenth Street		
Emory	Cecil L.	2	413	S. Walnut Street		
Emory	Donald M.	2	4	Pennsylvania Avenue		
Emory	Hunter Jacob	1	7403	Cedar Creek Road	Lincoln	
Emory	James W.	3	35	Cedar Beach Road		
Emory	Judy L.	1	7403	Cedar Creek Road	Lincoln	
Emory	Patrick Jason	1	7403	Cedar Creek Road	Lincoln	
Emory	R. Marie	2	413	S. Walnut Street		
Ennis-Jopp	Joyce E.	1	23	Kingston Terrace	Hearthstone Manor	
Ermer	Marguerite Mary	1	3302H	S. Sagamore Drive	Hearthstone Manor	
Ermer	William Douglas	1	3302H	S. Sagamore Drive	Hearthstone Manor	
Ernsberger	Donna Kay	1	109	Marlin Street	Orchard Hill	
Ernsberger	James Clifford	1	109	Marlin Street	Orchard Hill	
Evans	Betty A.	4	121B	N.W. Front Street		
Evans	Edward B.	3	705	N. Walnut Street		
Evans	Eileen V.	1	14	Clearview Drive	Hearthstone Manor	
Evans	Laconda Sue	1	16	Clearview Drive	Hearthstone Manor	
Evans	Martha Lee	2	313	Hall Place		
Evans	Parry O. Jr.	1	811	S.E. Fourth Street		
Evans	Ronald T.	1	315	Fisher Avenue		
Evans	Rosellen G.	2	121	School Place		
Evans	Veronica K.	3	705	N. Walnut Street		
Evans-Keesler	Rebecca A.	1	315	Fisher Avenue		
Ewadinger	Maureen E.	1	5	Little Pond Drive	Meadows at Shawnee	
Fader	Doris	2	30	McCoy Street		
Fair	Susan E.	4	113	Brightway Commons		
Fannin	Brent J.	1	36	Clearview Drive	Hearthstone Manor	
Fannin	Elmer G.	1		Rd. 211 & 225		
Fannin	Mary Ann	1		Rd. 211 & 225		***
Fannon	James J.	1	17	W. Thrush Drive	Meadows at Shawnee	***
Fannon	Mary A.	1	17	W. Thrush Drive	Meadows at Shawnee	
Fantozzi	Anthony J.	4	107	Alexa Court	Knotts Landing	
Fantozzi	Christine A.	4	107	Alexa Court	Knotts Landing	
Farrall	Ruth J.	1	504	Gilcrest Street		
Farrell	Dorothy A.	1	16	W. Bullrush Drive	Meadows at Shawnee	
Farrell	Kathleen S.	3	900	S.E. Front Street		
Farrell	Robert J. Jr.	1	16	W. Bullrush Drive	Meadows at Shawnee	
Farrell	Robert John	1	16	W. Bullrush Drive	Meadows at Shawnee	

Faulkner	Sharon S.	3	406A	S.E. Front Street		
Fearn	Ann Elizabeth	1	7	Royal Drive	Orchard Hill	
Fearn	Kenneth Brian	1	7	Royal Drive	Orchard Hill	
Feehan	John S.	1	103	Beaufort Lane	Orchard Hill	
Feehan	Marion C.	1	103	Beaufort Lane	Orchard Hill	
Feindt	Sharon A.	2	4	Lakelawn Drive		
Feindt	Walter G.	2	4	Lakelawn Drive		
Fetterman	David L.C.	2	517	Kings Highway		
Fetterman	Joan W.	2	517	Kings Highway		
Fischer	Joanne T.	2	12	Lakelawn Drive		
Fisher	Carlton	2	202	Cherry Street		
Fisher	Donald	2	502	Crestview Drive		
Fisher	Patricia M.	2	502	Crestview Drive		
Fister	Holly K.	3	509	Carlisle Lane		
Fitzcharles	Carl D.	1	3	Little Birch Drive	Hearthstone Manor	*
Fitzgerald	Mary L.	2	1031	S. Walnut Street		
Flanary	Sandra Schwartz	1	6177	Kirby Road	Meadows at Shawnee	
Flanary	Willard Oland	1	6177	Kirby Road	Meadows at Shawnee	
Fleig	Alice Ann	1	4203J	Summer Brook Way	Hearthstone Manor	
Fleig	Michael David	1	4203J	Summer Brook Way	Hearthstone Manor	
Fluharty	Dorothy S.	2	710	New Street		
Fogel	Stuart Marshall	1	10	W. Thrush Drive	Meadows at Shawnee	
Fondren	Carl J.	4	140	N. Landing Drive	Knotts Landing	
Fong	Cecelia L.K.	1	503	Charles Street		
Forbes	Gordon S.	1	2	Fairway Court	Orchard Hill	
Forbes	Margaret A.	1	2	Fairway Court	Orchard Hill	
Fort	Delores L.	4	518	Truitt Avenue		
Foster	Beechie L.	2	4	N. Maple Avenue		
Foster	JoAnn	2	38	N. Walnut Street		
Fountain	Alfredia	4	602	North Street Ext.		
Fountain	Brennon Almond	4	102	Parson Thorne Apartments		
Fountain	Cleo H.	4	510	Truitt Avenue		
Fountain	Franklin A.	4	516	N. Church Street		
Fountain	Gwendolyn M.	4	608	Truitt Avenue Ext.		***
Fountain	Janice L.	4	604	Truitt Avenue Ext.		
Fountain	Kenneth D.	4	510	Truitt Avenue		
Fountain	Reginald DaWayne	4	604	Truitt Avenue Ext.		
Fox	Charlotte D.	3	802	S.E. Second Street		
Fox	Connie	2	809	New Street		
Fox	Duane T.	2	809	New Street		
Fox	Michelle L.	1	200	E. Clarke Avenue		

Fox	Miriam S.	2	409	Marvel Road		
Fox	Phyllis M.	1	200	E. Clarke Avenue		
Fox	Sarah Elizabeth	1	200	E. Clarke Avenue		
Fox	William J.	1	200	E. Clarke Avenue		
France	Richard W.	1	612	Beechwood Avenue	Marshall Commons	
Francis	Kay O.	2	118	N.W. Front Street		
Franklin	Teresa E.	4	5	Lucia Circle		
Franklin	Teresa M.	4	604	N. Church Street		
Freebery	Mark	1	2	E. Bullrush Drive	Meadows at Shawnee	
Freebery	Nancy Bennett	1	2	E. Bullrush Drive	Meadows at Shawnee	
French	Alvin W.	2	512	Kings Highway		
French	Beverly A.	3		N. Washington St Lot		
French	Cynthia W.	2	512	Kings Highway		***
French	M. Russell	3		N. Washington St Lot		
Frey	Sonja M.	3	208	Lovers Lane		***
Friedman	Rhoda	2	447	Kings Highway		
Frith	Viola H.	4	111	N.W. Third Street Apt B		
Frost	Thaddeus W.	2	108	Lakelawn Drive		
Fry	Douglas Ernest	4	916	Roosa Road		
Fry	Holly M.	2	501	S. Walnut Street		***
Fry	Kerri Burton	2	501	S. Walnut Street		
Fry	Ralph B.	4		County Road 404		
Fuchs	Cheryl L.	2	514-5	N.W. Front Street		***
Fullman	Benjamin	2	10	N.W. Front Street		
Fullman	Dorothy	3	19	Columbia Street		
Fullman	Sadie	3	21	Columbia Street		
Fullman	Yvonne Denise	4	427	North Street		
Furlong	Edward	1	10	W. Bullrush Drive	Meadows at Shawnee	*
Furlong	Lois M.	1	10	W. Bullrush Drive	Meadows at Shawnee	
Furnish	Dorothy P.	2	508	Kings Highway		
Furry	Adam Richard	1	409	Fisher Avenue		
Furry	Kristen Steen	1	409	Fisher Avenue		
Gaffney	Daniel M.	2	307	S. Walnut Street		
Gagne	Roger	2	1	Gagne Lane		
Gagnon	Edward A. Jr.	1	41	Meadow Lark Drive	Meadows at Shawnee	
Gallagher	Barbara	2	7	Sunset Lane		***
Gallego	Margaret K.	3	803	N. Washington Street		
Garbutt	Ella F.	2	105	Wilbur Street		
Garbutt	John W.	2	105	Wilbur Street		
Garbutt	Thomas William	2	105	Wilbur Street		
Garner	Glenn L.	1	144	Rock Ledge Court	Hearthstone Manor	

Garner	Martha E.	1	632	Marshall Street		
Garner	Robert L.	1	632	Marshall Street		
Garrett	Henry J.	3	306	S.E. Front Street		
Geise	Ellis W.	2	7	W. Clarke Avenue		
Geise	Marian M.	2	7	W. Clarke Avenue		
Gerber	Ronald Dale	3	36	General Torbert Drive	Sawmill Village	
Gervan	James R.	1	415	Marshall Street		
Gervan	Mary T.	1	415	Marshall Street		***
Giannone	Julieann E.	1	3	W. Thrush Drive	Meadows at Shawnee	***
Giannone	Riccardo Giovanni	1	3	W. Thrush Drive	Meadows at Shawnee	
Gibson	Douglas A.	4	704	North Street Ext.		
Gilbert	Carolyn Louise	1	137	Aspen Court	Hearthstone Manor	
Gilbert	Donald Wayne	1	137	Aspen Court	Hearthstone Manor	
Gilbert	Elizabeth Loveman	1	137	Aspen Court	Hearthstone Manor	
Gilbert	Gerri L.	1	3401C	S. Sagamore Drive	Hearthstone Manor	
Gilbert	Lisette C.	1	25	E. Green Lane	Orchard Hill	
Gilewski	Diane	3	310	S. Rehoboth Boulevard		
Gilewski	Teresa J.	4	2	Archers Way		
Gill	Charles E. Jr.	3	209	McColley Street		
Gill	Dora J.	3	209	McColley Street		
Gillespie	David A.	3	505	N. Washington Street		
Gillespie	Harvey D.	3	508	Mispillion Street		
Gillespie	Laraine J.	3	508	Mispillion Street		
Gillespie	Margaret A.	3	505	N. Washington Street		
Gillespie	Steven D.	2	1025	S. Walnut Street		
Gillette	Betty J.	1	304	Richard Street		
Ginn	Vivian Fowler	1	20	Clearview Drive	Hearthstone Manor	
Gladstone	John R.	1	1	E. Green Lane	Orchard Hill	
Gladstone	Sheila M.	1	1	E. Green Lane	Orchard Hill	
Glanden	Kandy E.	2	417	S. Walnut Street		
Glanden	Kenneth V.	2	417	S. Walnut Street		
Gleason	Charles O.	3	301	S.E. Second Street		
Gleysteen	Diana M.	2	426	S. Walnut Street		***
Gleysteen	Dirk Graham	2	426	S. Walnut Street		
Godwin	Dawn M.	3	811	S.E. Second Street		
Godwin	Milton B.	3	811	S.E. Second Street		
Goldstein	Marsha	1	15	W. Thrush Drive	Meadows at Shawnee	
Goldstein	Paul R.	1	15	W. Thrush Drive	Meadows at Shawnee	
Gonzalez	Elaise	3	803A	S.E. Second Street		
Good	Christopher Alexander	3	411	East Street		
Good	Joan Silvers	3	411	East Street		

Gooden	Lora A.	3	909	N. Walnut Street		
Goodman	D. Corrine	1	803	Joshua Drive	Matlinds Estates	
Goodman	James P.	1	803	Joshua Drive	Matlinds Estates	
Goodwin	Esther S.	2	4	Kings Highway		
Goodwin	Shirley E.	3	204	Charles Street		
Goracci	Marie	1	404	Matthew Circle	Matlinds Estates	
Goracci	Robert	1	404	Matthew Circle	Matlinds Estates	
Gordon	Pamela Geneen	4	114	Brightway Commons		
Gorrin	Ann R.	2	125	School Place		
Gorrin	Daniel Peter	2	125	School Place		
Gorrin	Paul E.	2	125	School Place		
Gosnell	Elaisa Sanchez	1	16	Little Pond Drive	Meadows at Shawnee	
Gosnell	Peter J.	1	16	Little Pond Drive	Meadows at Shawnee	
Goswick	Charles E.	1	5	Little Birch Drive	Hearthstone Manor	
Gottfried	Benjamin F.	1	14	Royal Court	Orchard Hill	
Gottfried	Nancy L.	1	14	Royal Court	Orchard Hill	
Govatos	Theodore P.	2	445	Kings Highway		
Grabowski	Henry	2	14	W. Clarke Avenue		
Grabowski	Linda L.	2	14	W. Clarke Avenue		
Graham	Joyce F.	3		Cedar Beach Road		
Gramling	Carolyn E.	1	5	Homestead Boulevard	Hearthstone Manor	
Gramling	Keith M.	1	5	Homestead Boulevard	Hearthstone Manor	
Gray	Rachel T.	2	104	Kings Highway		
Green	Priscilla J.	2	415	Kings Highway		
Green	Richard A.	2	415	Kings Highway		
Greenage	Paul W.	3	218	N. Walnut Street		
Greenwood	Anna E.	1	139	Hickory Branch Court	Hearthstone Manor	
Gregory	Ida Mae	3	104	Brady Drive		
Gregory	Maynard R. Jr.	1	304	Bridgeman Avenue		
Grier	Garrett Layton III	1	203	Matthew Circle	Matlinds Estates	
Griffin	Earl B.	1	22	E. Green Lane	Orchard Hill	
Griffin	Emma Jane	4	220	North Street		
Griffin	James D.	1	2	Kingston Terrace	Hearthstone Manor	
Griffin	Jennie P.	4	419	North Street		***
Griffin	Luther J.	4	220	North Street		
Griffin	Rachel G.	1	22	E. Green Lane	Orchard Hill	
Griffith	Nila M.	4	402	Ashley Way		
Grimanelis	Gary D.	1	33	Meadow Lark Drive	Meadows at Shawnee	*
Guerke	Gwen F.	2	709	S. Walnut Street		
Gunning	Emma W.	2	317	S. DuPont Boulevard		
Haack	Audrey H.	2	814	New Street		

Haack	Clifford W.	2	814	New Street		
Hall	David Wayne	1	218	Columbia Street		
Hall	Donald Sherman	2	107	Pine Street		
Hall	Hilda T.	2	610	S. Walnut Street		
Hall	Joyce A.	2	32	Elizabeth Street		
Halstead	Ward B.	4	226	S. Landing Drive	Knotts Landing	
Hamer	Patricia E.	1	135	Aspen Court	Hearthstone Manor	
Hamer	Thomas H.	1	135	Aspen Court	Hearthstone Manor	
Hamilton	Mary M.	3	701	S.E. Front Street		
Hamm	Eleanor M.	4	111	N.W. Fourth Street		
Hammond	Charles T. Jr.	4	608	North Street		
Hammond	Eunice Regina	4	608	North Street		
Hammond	Wyatt F.	3	1111	N. DuPont Boulevard		
Hampton	Patrica Ann	1	102	Marlin Court	Orchard Hill	
Hampton	Robert Raymond	1	102	Marlin Court	Orchard Hill	
Hangstefer	Priscilla Lynn	1	14	W. Thrush Drive	Meadows at Shawnee	
Hardy	Alice Marie	3	203	North Street Apt C		
Hardy	Alice S.	1	604	McColley Street		
Hardy	Justina Marie	3	203	North Street		
Hardy	William A. I.	1	604	McColley Street		
Hardy	William A. II	1	521	McColley Street		
Hare	Lou Ann	3	907	Berry Lane		
Harkins	Ada E.	1	3103I	E. Brookmyer Drive	Hearthstone Manor	
Harmon	Diana C.	4	304	Truitt Avenue		
Harmon	Theresa Y.	4		Truitt Avenue		*
Harrington	Jean F.	4	800	Parson Thorne Apartments		*
Harris	Anthony	2	101	Montgomery Street		
Harris	Dorothy S.	2	835	S. DuPont Boulevard		
Harris	Estelle K.	2	610	Lakelawn Drive		***NEW FORM REQ.
Harris	Fernando O.	2	200	S.E. Front Street		
Harris	John D.	3	25	McColley Street		
Harris	John T.	2	835	S. DuPont Boulevard		
Harris	Ronald Dale	4	309	Church Street		***NEW FORM REQ.
Harris	Thomas Lee	2	610	Lakelawn Drive		
Harris	Tina Y.	4	106	Brightway Commons		
Harris	William R.	2	835	S. DuPont Boulevard		
Harrison	Beverly Rhodes	1	141	Barksdale Court	Hearthstone Manor	
Hart	Darcel D.	1	18	Little Pond Drive	Meadows at Shawnee	
Hart	Gloria M.	2	516	N.W. Front Street Apt 2		
Hart	Kevin A.	2	404	S. Washington Street		
Hart	Samuel	1	18	Little Pond Drive	Meadows at Shawnee	

Hartford	Brian Arnold	1	177	Hickory Branch Court	Hearthstone Manor
Hartford	Dorothea	1	177	Hickory Branch Court	Hearthstone Manor
Hastings	Bonnie J.	1	312	Fisher Avenue	
Hastings	Elwood E.	3	1009	N. Walnut Street	
Hastings	Granville E. Jr.	1	312	Fisher Avenue	
Hastings	Ivah J.	1	312	Fisher Avenue	
Hastings	Rorie S.	3	41	Fisher Avenue	
Hatfield	Robert D.	2	506	Caulk Road	
Hauck	John D.	1	5	Hickory Branch Lane	Hearthstone Manor
Haug	Laura Kristin	1	614	Beechwood Avenue	Marshall Commons
Hauser	Charles A.	1	302	McColley Street	
Hauser	Karen Renee	1	302	McColley Street	
Haverkamp	Howard F.	2	5	Donovan Street	
Hawk-Jarman	Jody Jeanette	2	316	Lakelawn Drive	
Hayes	Karolyn S.	2	10	Causey Avenue	
Hayes	Paul D.	2	10	Causey Avenue	
Hazzard	Carla J.	1	703	Lindsay Lane	Matlinds Estates
Hazzard	Dennis S.	2	503	Caulk Road	
Hazzard	Richard M.	1	703	Lindsay Lane	Matlinds Estates
Hazzard	Roy L.	4	108	N. Church Street	
Hazzard	Vivian J.	2	503	Caulk Road	
Heath	Nancy E.	1	4	Fairway Court	Orchard Hill
Heinold	Mary Ann	2	607	Lakelawn Drive	
Heller	Betty M.	3	18	General Torbert Drive	Sawmill Village
Heller	David S.	3	18	General Torbert Drive	Sawmill Village
Hemshrot	Alva W.	1	101	W. Green Lane	Orchard Hill
Hemshrot	Gene A.	1	101	W. Green Lane	Orchard Hill
Henderlong	Shirley A.	3	44	Fisher Avenue	
Henderson	Carol S.	3	8	N.W. Second Street	
Henderson	Deborah S.	4	207	Church Street	
Henderson	Eugene W.	3	8	N.W. Second Street	
Henderson	Judith Ann	1	3401D	S. Sagamore Drive	Hearthstone Manor
Henderson	Walter W.	1	3401D	S. Sagamore Drive	Hearthstone Manor
Hennelly	Michael J.	3	101	N.E. Tenth Street	
Hennelly	Sally Ann	3	101	N.E. Tenth Street	
Henry	Frances E.	4	519	West Street	
Henry	Sophronia	3	107	Brady Drive	
Hepford	Sharon R.	1	139	Aspen Court	Hearthstone Manor
Hepford	Walter J.	1	139	Aspen Court	Hearthstone Manor
Herholdt	Patricia O.	2	603	New Street	
Herholdt	Thomas S.	2	603	New Street	

Heringslake	Rona A.	1	302	Marshall Street		
Herka	Peter J.	1	3703K	S. Sagamore Drive	Hearthstone Manor	
Herka (Kanuka)	Joanna	1	3703K	S. Sagamore Drive	Hearthstone Manor	
Herring	Carri Ann	3	215	Columbia Street		
Herring	Garrett W.	3	215	Columbia Street		
Herring	James B.	2	308	Regent Road		
Herron	Dale Marie	4	106	Ginger Lane	Knotts Landing	
Herron	David William	4	106	Ginger Lane	Knotts Landing	
Hessler	David C. Sr.	4	120	N. Landing Drive	Knotts Landing	
Hessler	Jean F.	4	120	N. Landing Drive	Knotts Landing	
Hicks	Brian K.	4	502	Truitt Avenue		
Hicks	Darryl L.	4	502	Truitt Avenue		
Hicks	Ida Mae	4	125	N.W. Second Street		
Hicks	Shirley A.	4	502	Truitt Avenue		
Higgins	James L.	1	20	Meadow Lark Drive	Meadows at Shawnee	
Higgins	Karyn J.	1	20	Meadow Lark Drive	Meadows at Shawnee	
Hill	Barry	3	1017	S.E. Second Street		
Hill	Mary	3	47	General Torbert Drive	Sawmill Village	
Hill	Robert S.	4		Silver Lake Estates		
Hill	William D.	3	906	S.E. Second Street		*
Hinex	Larry Jr.	1	26	Meadow Lark Drive	Meadows at Shawnee	
Hinton	Carolyn E.	4	100	Brightway Commons		
Hitchens	Virginia Richard	1	314	Marshall Street		
Hobbs	Doris W.	4	112	Truitt Avenue		
Hobbs	Ormond H.	4	112	Truitt Avenue		
Hoey	Amy L.	2	802	New Street		
Hoey	Conor Adrian	2	802	New Street		
Hoey	Walter J. III	2	802	New Street		
Holden	Claudia H.	4	100	Drew Street		
Holden	Elroy S.	4	100	Drew Street		
Holland	Ilona	2	505	Seabury Avenue		
Holland	Randy J.	2	505	Seabury Avenue		
Holleger	Hilda M.	3	101	Charles Street		
Holleger	Julia L.	1	3901B	Fullerton Court	Hearthstone Manor	
Holleger	Richard J. Jr.	3	101	Charles Street		
Hollingsworth	Robert C.	2	719	S. DuPont Boulevard		
Hollingsworth	Shirley A.	2	719	S. DuPont Boulevard		
Hollis	Alicia	3	611	N. Washington Street		
Holmes	Theresa C.	4	715	N. Church Street		
Hoomans	Claudia A.	2	213	S. Walnut Street		
Hoomans	Richard P.	2	213	S. Walnut Street		

Hooper	Rebecca M.	2	7	Mill Street		
Hopkins	Brenda D.	4	3	Lucia Circle		
Hopkins	Dawn M.	2	434	Kings Highway		
Hopkins	Edith Z.	3	18	Marshall Street		
Hopkins	Harmon R.	3	18	Marshall Street		
Hopkins	Steven E.	4	3	Lucia Circle		
Horney	Edward H.	2	3	W. Clarke Avenue		
Horney	Maryvone A.	2	3	W. Clarke Avenue		
Hosbach	Norman A.	2	425	S. Washington Street		
Hoskin	Mary Amelia	1	44	Clearview Drive	Hearthstone Manor	
Houser	Doreen L.	3	403	N. Walnut Street		
Houser	Lawrence J. Jr.	3	403	N. Walnut Street		
Howard	Caleb Jr.	4	441	North Street		
Howard	Dena I.	1	114	Rock Ledge Court	Hearthstone Manor	
Howard	Ernest J.	3	105	Bridgeham Avenue		*
Howard	George C.	2	25	Elizabeth Street		
Howard	Jerald W.	2	707	Seabury Avenue		
Howard	Kevin E.	2	19	Nelson Street		
Howard	Lynn M.	2	19	Nelson Street		
Howard	Maxine R.	2	707	Seabury Avenue		
Howard	Melva L.	3	105	Bridgeham Avenue		
Howell	Bonnie Lee	3	68	Cedar Beach Road		
Howell	Bruce	3	68	Cedar Beach Road		
Howell	Constance L.	2	317	S. Walnut Street		
Howell	Katherine Lynch	4	509	Parson Thorne Apartments		
Hoyer	Michael W.	3	6052	N. Walnut Street		
Hudson	Donald Walter	4	122	N. Landing Drive	Knotts Landing	
Hudson	Judith K.	4	122	N. Landing Drive	Knotts Landing	
Hudson	Rebecca K.	2	504	Marvel Road		
Hudson	Sheldon Paul	1	2903	S. Heather Drive	Hearthstone Manor	
Hudy	Anthony W.	3	811	N. Washington Street		
Hudy	Mary Jo	3	811	N. Washington Street		
Huff	JoAnn H.	1	119	Hickory Branch Court	Hearthstone Manor	
Huff	Warren R.	1	119	Hickory Branch Court	Hearthstone Manor	
Hugg	Margaret R.	4	708	Parson Thorne Apartments		
Hughes	Frederick A. Jr.	3	206	N.E. Fourth Street		
Hughes	John M.	3	701	S.E. Second Street		
Hughes	Mary Ellen	4	102	Alexa Court	Knotts Landing	
Hughes	Nancy M.	1	6	Fairway Court	Orchard Hill	
Hughes	Shirley J.	3	206	N.E. Fourth Street		
Hughes	William A.	2	516	N.W. Front Street Apt 6		

Hughes	William S.	1	6	Fairway Court	Orchard Hill	
Humes	Alan Wesley	2	513	Caulk Road		
Humes	Benjamin Ryan	3	605	N. Walnut Street		
Humes	Carolyn M.	2	102	Lakelawn Drive		
Humes	Harry E.	2	102	Lakelawn Drive		
Humes	Thomas H.	2	510	Caulk Road		
Hundzinski	Steve Mark	2	409	Marvel Road		
Hunt	Christine A.	1	147	Barksdale Court	Hearthstone Manor	
Hunt	Peter J.	1	147	Barksdale Court	Hearthstone Manor	
Hunter	Elsie R.	2	816	New Street		
Huot	Gerry Louise	1	1	Fairway Court	Orchard Hill	
Huot	Robert Armand	1	1	Fairway Court	Orchard Hill	
Hurd	Brenda M.	2	3	Nelson Street		
Hurd	R. Wayne	2	3	Nelson Street		
Hurst	John S.	4	205	S. Landing Drive	Knotts Landing	
Hurst	Mary Carol	4	205	S. Landing Drive	Knotts Landing	
Hutchman	Jean S.	4	111	Ginger Lane	Knotts Landing	
Irons	Charles G. Jr.	2	3	Elizabeth Street		
Irons	Sandra F.	2	3	Elizabeth Street		
Irwin	Dorothy H.	2	510	N.W. Front Street Apt 1		
Irwin	Jean V.	2	17	E. Clarke Avenue		
Irwin	Selma R.	2	8	Pennsylvania Avenue		
Irwin	Willard J. Jr.	2	8	Pennsylvania Avenue		
Isenbarger	Dennis L.	3	810	East Street		
Iturriaga	Joseph C.	2	7	Pennsylvania Avenue		
Jackson	Carol A.	1	151	Hickory Branch Court	Hearthstone Manor	
Jackson	Catherine E.	4	406	Ashley Way		
Jackson	John L. Jr.	1	151	Hickory Branch Court	Hearthstone Manor	
Jackson	Virginia L.	4	805	N. DuPont Boulevard		
Jackson	Virginia L.	1	306	Marshall Street		****
Jackson	William P.	4	805	N. DuPont Boulevard		****
Jackson	William P.	1	306	Marshall Street		****
James	Agusta G.	2	305	S. Walnut Street		****
James	Jason L. Sr.	4	1	Games Drive		
James	Joseph E.	2	305	S. Walnut Street		
James	Pamela T.	4	1	Games Drive		
Jarman	Harry E. III	2	316	Lakelawn Drive		
Jarrell	Joyce Mae	2	420	S. Washington Street		
Jefferson	Charles F.	1	608	McColley Street		
Jefferson	Justin C.	3	314	S. Rehoboth Boulevard		
Jefferson	Kim M.	3	314	S. Rehoboth Boulevard		

Jenary	Rose Marie	1	151	Aspen Court	Hearthstone Manor	
Jenkins	Clarence E.	3	316	S. Rehoboth Boulevard		
Jenkins	Daniel O.	3	5	Governor Watson Court	Sawmill Village	
Jenkins	Patricia A.	3	5	Governor Watson Court	Sawmill Village	
Jenkins	Sharon W.	1	10	Homestead Boulevard	Hearthstone Manor	
Jenkins	Tammy S.	3	316	S. Rehoboth Boulevard		
Jensen	Robert J.	3	104	Bridgeham Avenue		
Jenson	Moses M.	4	604	N. Church Street		
Jerread	Gladys A.	2		Milford Manor		
Jester	Alan R.	3	809	N. Walnut Street		*
Jester	Allen S. Jr.	3	401	N. Rehoboth Boulevard		
Jester	Barbara P.	2	17	McCoy Street		*
Jester	Diane L.	3	415	East Street		
Jester	Donald M	2	17	McCoy Street		
Jewell	Margaret W.	2	705	S. DuPont Boulevard		
Johansson	Patrica C.	1	703	Beechwood Court	Marshall Commons	
Johansson	William F.	1	703	Beechwood Court	Marshall Commons	
Johns	Edward Andre	1	8	Little Pond Drive	Meadows at Shawnee	
Johnson	Carol Ann	1	619	Beechwood Avenue	Marshall Commons	
Johnson	Charles E. II	1	4002G	N. Sagamore Drive	Hearthstone Manor	
Johnson	Cindy Lynn	1	23	E. Bullrush Drive	Meadows at Shawnee	
Johnson	Cynthia A.	2	624	N.W. Front Street		
Johnson	Dorothy S.	4	102	Parson Thorne Apartments		
Johnson	Dwayne Malcolm	1	129	Aspen Court	Hearthstone Manor	
Johnson	George W. Jr.	1	23	E. Bullrush Drive	Meadows at Shawnee	
Johnson	Grace	3	104	N.E. Tenth Street		
Johnson	Guadalupe M.	2	313	S. Walnut Street		
Johnson	Ivar C.	2		Heritage of Milford		
Johnson	Jeannie N.	4		Air Park Plaza		*
Johnson	Jewell Y.	1	600	Beechwood Avenue	Marshall Commons	***
Johnson	June Elaine	1	645	Beechwood Avenue	Marshall Commons	
Johnson	Linda Louise	1	129	Aspen Court	Hearthstone Manor	
Johnson	Nathalia E.	3	806	N. Washington Street		
Johnson	Raydia N.	4	200-3	Valley Drive		
Johnson	Raymond O.	1	600	Beechwood Avenue	Marshall Commons	
Johnson	Richard M.	2	1035	S. Walnut Street		
Johnson	Samuel C.	3	104	N.E. Tenth Street		
Johnson	Steven L.	1	3703L	S. Sagamore Drive	Hearthstone Manor	
Johnson	Teresa M.	4	700	Truitt Avenue Ext.		
Johnson	Timothy S.	4		Air Park Plaza		
Johnson	William	4	700	Truitt Avenue Ext.		***

Johnson-Sudler	Sonya F.	4	105	Valley Drive		
Jones	Bessie	1	315	Fisher Avenue		*
Jones	Betty R.	1	509	Marshall Street Apt A		
Jones	Helen M.	3		RD 5 Box 79A		
Jones	Jesse A. Jr.	2	5	Elizabeth Street		
Jones	John C.	3		RD 5 Box 79A		
Jones	Jonathan David	2	7	Delaware Avenue		
Jones	June	2	5	Maple Avenue		
Jones	Kathleen Callahan	1	28	Kingston Terrace	Hearthstone Manor	*
Jones	Lida M.	4	206	North Street		
Jones	Margaret Ann	2	500	S. DuPont Boulevard		
Jones	Margarette C.	3	801	N. Washington Street		*
Jones	Paul Sevier Jr.	1	28	Kingston Terrace	Hearthstone Manor	
Jopp	Darryl Bennett	1	23	Kingston Terrace	Hearthstone Manor	
Joseph	Anita B.	1	179	Hickory Branch Court	Hearthstone Manor	
Joseph	John W.	3	921	S.E. Front Street		
Joseph	Ronnie M.	1	179	Hickory Branch Court	Hearthstone Manor	
Kalesis	Panagioti	1	3	E. Green Lane	Orchard Hill	
Kaleyias	Coula	1	108	Marlin Street	Orchard Hill	
Kaleyias	Frank Steve	1	108	Marlin Street	Orchard Hill	
Kamalski	Joseph	2	1001	S. DuPont Boulevard		
Kane	Barbara A.	1	137	Barksdale Court	Hearthstone Manor	
Kean	David B.	4	5	Linstone Lane Apt 409	Silver Lake Apartments	
Keen	Michele Stevens	1	5	W. Thrush Drive	Meadows at Shawnee	
Kehler	Harry C. Jr.	4	103	Parson Thorne Apartments		
Kehler	Sarah B.	4	103	Parson Thorne Apartments		
Kellam	Patsy Lea	4	201	Church Street		
Keller	Christian A.	2	502	Caulk Road		
Keller	Nancy M.	2	502	Caulk Road		
Kelly	James Edward	4	205	N.W. Front Street		
Kelly	Raymond H.	4	205	N.W. Front Street		
Kelsey	Margaret C.	1	402	Charles Street		
Kemp	Barbara S.	2	8	Maple Avenue		
Kemp	Ronald J.	2	305	Regent Road		
Kemp	Roy B. Jr.	2	305	Regent Road		*
Kemp	Ruth Ann	2	305	Regent Road		
Kemper	Carmen V.	2	13	McCoy Street		
Kendzierski	F. Sigmund	1	401	McColley Street		
Kennedy	Barbara C.	3	902	S.E. Front Street		
Kennedy	Thomas C.	3	902	S.E. Front Street		
Kenney	David B.	1	626	Beechwood Avenue	Marshall Commons	

Kenton	David W.	2	200	Lakeview Avenue		
Kenton	Dawn D.	2	200	Lakeview Avenue		
Kenton	Deborah Ann	1	612	McColley Street		
Kenton	Elouise B.	2	309	S. Washington Street		
Kenton	G. Nelson	2	309	S. Washington Street		
Kenton	George Nelson Jr.	2	302	Kent Place		
Kenton	Karen L.	2	302	Kent Place		
Kenton	Mariam E.	4	415A	Silver Lake Estates		
Kersey	Michael C.	1	104	McCoy Street		
Keys	John Lloyd III	2	310	Hall Place		
Keys	Mykael E. J.	2	1403	Mispillion Apts.		
Keys	Rachel Burris	2	310	Hall Place		
Kiefer	Carol A.	1	312	Matthew Circle	Matlinds Estates	
Kiefer	Jane Mary	1	312	Matthew Circle	Matlinds Estates	
Kiefer	John M.	1	312	Matthew Circle	Matlinds Estates	
Kieffer	Casey Ann	3	703	N. Washington Street		
Killen	Frances C.	2		RD 5 Box 314		
Killian	Kevin Patrick	1	44	Meadow Lark Drive	Meadows at Shawnee	
Killian	Patricia Marie	1	44	Meadow Lark Drive	Meadows at Shawnee	
Kimbrough	Kathy A.	4	308	North Street		
Kimmel	Doris	2	300	Lakelawn Drive		
KimmeY	JoEllen	2	600	New Street		
KimmeY	Ted M.	2	600	New Street		*
King	Alton Clarence	3	710	N. Washington Street		*
King	David	2	5	Clarke Avenue		
King	Deborah Faye	3	710	N. Washington Street		
King	Gary D.	2	10	Sunset Lane		
Kingsley	Joann Ellen	1	3602F	N. Sagamore Drive	Hearthstone Manor	
Kinkle	Barbara R.	1	160	Rock Ledge Court	Hearthstone Manor	
Kinkle	Carol Ann	1	160	Rock Ledge Court	Hearthstone Manor	
Kinney	Russell L.	1	39	Meadow Lark Drive	Meadows at Shawnee	
Kinports	Donna Marie	1	32	Clearview Drive	Hearthstone Manor	
Kinports	Richard Martin	1	32	Clearview Drive	Hearthstone Manor	
Kinzer	Barbara A.	3	203	North Street		
Kirby	Blanche L.	2	821	S. DuPont Boulevard		
Kirby	Robert J. Jr.	2	406	Evergreen Circle		
Kirby	Russell Rudy II	2	206	Cherry Street		
Kirk	Rita Jacqueline	1	105	Delaware Avenue		
Kirlin	Anna Marie	1	708	Lindsay Lane	Matlinds Estates	
Kirwan	Jeffrey	2	607	Lakeview Avenue		
Kitzmiller	Arthur L.	2	4	W. Clarke Avenue		

Kitzmmiller	Colleen M.	2	4	W. Clarke Avenue		
Kline	Beverly J.	1	3	Briar Court	Meadows at Shawnee	
Kline	Harvey Eugene	1	3	Briar Court	Meadows at Shawnee	
Knapp	Nancy Frances	3	805	N. Walnut Street		
Knapp	Robert Lawrence	3	805	N. Walnut Street		
Kniceley	Beatrice V.	1	209	E. Clarke Avenue		
Kniceley	Betty A.	3	17	N.W. Second Street		
Kniceley	Donald E.	3	17	N.W. Second Street		
Knorr	Barclay Alan	1	130	W. Green Lane	Orchard Hill	
Knutsen	Dean S.	1	15	Meadow Lark Drive	Meadows at Shawnee	
Knutsen	Jenny Andrea	1	15	Meadow Lark Drive	Meadows at Shawnee	
Koenig	Jeanne	2	502	S. Walnut Street		
Koenig	John J.	2	502	S. Walnut Street		
Koetz	Jacqueline	1	136	Manor Lane	Marshall Manor	
Kopack	Elvira Marie	1	17	W. Bullrush Drive	Meadows at Shawnee	
Kopinke	Rena F.	2	38	N. Walnut Street		
Koropka	Stanley J. Jr.	2	611	Marvel Road		***
Kotwas	Alexander E.	1	145	Barksdale Court	Hearthstone Manor	
Kovach	Olga	3	318	N. Rehoboth Boulevard		
Kovack	Jerry F.	2	17776	Oak Hill Drive		
Kozora	Gary A.	2	704	Lakeview Avenue		*
Kramlich	Ellen M.	1	419	Marshall Street		
Kramlich	Essie E.	3	300	S.E. Front Street		
Kramlich	Fred S.	3	300	S.E. Front Street		
Kramlich	John Anthony	1	419	Marshall Street		
Kramlich	John F.	1	419	Marshall Street		
Kufahl	Sharon Annette	2	715	Seabury Avenue		
Kugelman	Sue	2	311	S. Walnut Street		***
Kulhanek	Stephanie M.	1	416	Marshall Street		
Kunkel	Kenneth Christopher	1	152	Rock Ledge Court	Hearthstone Manor	
Kurtz	Eleanor Frances Burnet-	1	39031	Fullerton Court	Hearthstone Manor	
Labajo	Nila B.	1	6	W. Bullrush Drive	Meadows at Shawnee	
Labajo	Pike G.	1	6	W. Bullrush Drive	Meadows at Shawnee	
Lacaillade	Henry E.	1	4402F	Fullerton Court	Hearthstone Manor	
Lacaillade	Rafaela M.	1	4402F	Fullerton Court	Hearthstone Manor	
Lane	Diane H.	2	403	S. Washington Street		
Lane	Janet Virginia	1	6	Crown Circle	Orchard Hill	
Lane	Lula M.	3	118	Marshall Street		
Lane	Richard Alan Sr.	1	3	Fairway Court	Orchard Hill	
Lane	Rufus G.	1	6	Crown Circle	Orchard Hill	
Lane	Shirley J.	1	3	Fairway Court	Orchard Hill	

Lane	William J.	1	7	Hickory Branch Lane	Hearthstone Manor	
Lank	Diane J.	2	13	Sunset Lane		
Lank	Robert B.	2	13	Sunset Lane		
Lankford	Patricia L.	3	106	N.E. Tenth Street		
Lardner	Janet M.	4	228	S. Landing Drive	Knotts Landing	
Lardner	Ring William	4	228	S. Landing Drive	Knotts Landing	
Larocca	Vanessa	3	219	N. Walnut Street		
LaRoss	David Ryan	1	503E	Marshall Street		
Larue	Eric Todd	3	207	N.E. Fourth Street		
Lash	Jack R.	3	810	S.E. Second Street		
Lash	Martha H.	3	810	S.E. Second Street		
Laurent	John Emil	3	34	General Torbert Drive	Sawmill Village	
Lavallee	Troy Alan	2	425	S. Walnut Street		
Lawhorn	Samuel N.	4	435	North Street		
Lawrence	Nancy J.	2	454	Kings Highway		
Lawrence	Ronald W.	2	454	Kings Highway		
Layfield	Anita L.	2	900	S. DuPont Boulevard		
Layfield	Jehu C.	2	900	S. DuPont Boulevard		
Layton	James Floyd	2	620-624	N.W. Front Street		
Layton	Jane H.	2	113	School Place		***
Lear	Mary Jo	1	616	Cedarwood Avenue	Marshall Commons	
Lear	Norman J. Sr.	1	616	Cedarwood Avenue	Marshall Commons	
Lebengood	Ann M.	1	9	Windy Drive	Meadows at Shawnee	
Lebengood	Peter Reed	1	9	Windy Drive	Meadows at Shawnee	
Lee	James W.	3	703	S.E. Second Street		
Lee	Mary S.	3	617A	S.E. Front Street		
Legg	Donald T. Sr.	1	10	Clearview Drive	Hearthstone Manor	
Legg	Rosalie D.	1	10	Clearview Drive	Hearthstone Manor	
Leggett	Celestine W.	4	704	E. Moyer Circle		
LeGrand	Dana C.	4	411	N. Church Street		
LeGrand	Romonita I.	4	411	N. Church Street		
LeGree	Ellen A.	4	103	Brightway Commons		
Lehr	Darlene R.	1	24	Clearview Drive	Hearthstone Manor	
Leithmann	Theodor	4		Silver Hill Apartments A-3		
Lemmon	Hazel	2	403	Crestview Drive		
Lemmon	John P. Jr.	2	403	Crestview Drive		
Lender	Elizabeth J.	4	104	Alexa Court	Knotts Landing	
Lender	Robert B.	4	104	Alexa Court	Knotts Landing	
Lenet	Elizabeth Ann	4	252	S. Landing Drive	Knotts Landing	
Lenet	Howard Alan	4	252	S. Landing Drive	Knotts Landing	
Lerch	Jane L.	1	308	Matthew Circle	Matlinds Estates	

Lessner	Gabrielle Margaret	1	1	E. Thrush Drive	Meadows at Shawnee
Lessner	Timothy B.	1	1	E. Thrush Drive	Meadows at Shawnee
Leuthauser	Joanne	4	509	Ashley Way	***
Leutz	Clara M.	4	5	Linstone Lane Apt 201	Silver Lake Apartments
Leutz	Henry P.	4	5	Linstone Lane Apt 201	Silver Lake Apartments
Levenson	Louis Elliott	1	17	Fairway Street	Orchard Hill
Levin	Harold P.	1	704	Beechwood Court	Marshall Commons
Lewis	Bessie M.	4	103B	Moyer Circle	
Lewis	Caroline A.	3	218	N. Walnut Street	
Lewis	Evelyn Rae	2	423	S. Walnut Street	
Lewis	Leroy	4	103B	Moyer Circle	
Lewis	Linda A.	4	5	Linstone Lane Apt 212	Silver Lake Apartments
Ligon	Christopher J.	3	203	S.E. Front Street	
Limardi	Joseph N.	4	23	Linstone Lane Apt 2	Silver Lake Apartments
Lindale	Nicholas B.	2	11	Mill Street	
Lindale	Sheila D.	2	11	Mill Street	
Littleton	Beatrice L.	4	5	Linstone Lane Apt 414	Silver Lake Apartments
Littmann	Helmut K.	1	3301A	N. Sagamore Drive	Hearthstone Manor
Loeffler	Adam E.	3	1002	S.E. Second Street	
Lofland	Barbara B.	2	711	S. DuPont Boulevard	
Lofland	Joan W.	3	6	Columbia Street	
Lofland	Joseph Sudler	3	6	Columbia Street	
Lofland	Medford R.	2	711	S. DuPont Boulevard	(NEW FORM)
Lomax	Judith A.	3	110	Bridgeman Avenue	
Long	Gary R.	1	201	Matthew Circle	Matlinds Estates
Long	Sydell R.	1	201	Matthew Circle	Matlinds Estates
Lopez	Jose Martin	3	703	S.E. Second Street	
LoPresti	Thomas J.	4	123	N. Landing Drive	Knotts Landing
Lorenz	Bruce R.	2	306B	S. Walnut Street	
Louis	Duvanel Richard	4	401	N. Church Street	
Love	Catherine W.	2	901	Seabury Avenue	
Love	Cynthia B.	4	200	Truitt Avenue	
Love	Michael J.	4	200	Truitt Avenue	
Loveland	Margaret	3	701	S.E. Front Street	
Lucas	Phoebe H.	2	430	S. Walnut Street	
Luchinsky	Alan Lee	1	154	Rock Ledge Court	Hearthstone Manor
Luchinsky	Sharon L.	1	154	Rock Ledge Court	Hearthstone Manor
Luiken	Dharma A.	2	403	Lakeview Avenue	
Luiken	Richard C.	2	403	Lakeview Avenue	
Lurwick	Mary E.	2	102	Pine Street	
Lush	Elizabeth Ann	1	31	E. Green Lane	Orchard Hill

Lush	Mary Ann E.	1	31	E. Green Lane	Orchard Hill	
Lush	Richard M.	1	31	E. Green Lane	Orchard Hill	
Lynch	John T.	1	119	Rock Ledge Court	Hearthstone Manor	
Mack	Dawn L.	2	11	Pennsylvania Avenue		
Macky	Walter B.	2	303	Hall Place		
MacMillan	Donald D.	2	18	W. Clarke Avenue		
MacMillan	Molly R.	2	18	W. Clarke Avenue		
MacMillan	Teri R.	2	18	W. Clarke Avenue		
Mahammitte	Charles V.	1	3202E	Brookmyer Driver	Hearthstone Manor	
Mahammitte	Sandra	1	3202E	Brookmyer Drive	Hearthstone Manor	
Maire	Kathleen E.	3	701	S.E. Front Street		
Majoch	Kaye M.	2	504	Crestview Drive		
Majoch	Ladislav V.	2	504	Crestview Drive		
Mallamo	Amy G.	2	320	Lakelawn Drive		
Mallamo	Mark S.	2	320	Lakelawn Drive		
Mallamo	Mark Steven II	2	320	Lakelawn Drive		
Mallamo	Tamela D.	2	320	Lakelawn Drive		
Maloney	Cecil W.	2	15	Elizabeth Street		
Maloney	Clara C.	2	15	Elizabeth Street		
Maloney	Gladys D.	1	1006	Lemuel Street		
Maloney	Thomas A.	1	1006	Lemuel Street		
Mancini	Sally Ann	1	145	Barksdale Court	Hearthstone Manor	
Manolaki	Katrina	4	106	North Street		
Mantineo	Gail A.	4	218	S. Landing Drive	Knotts Landing	
Mantineo	Salvatore Jr.	4	218	S. Landing Drive	Knotts Landing	
Manzo	Carlos F.	4	207	N.W. Fourth Street		
Marabello	Daniel	1	1	Windy Drive	Meadows at Shawnee	
Marabello	Licinia	1	1	Windy Drive	Meadows at Shawnee	
Marcavage	Joseph E.	1	22	Clearview Drive	Hearthstone Manor	
Marcavage	Josephine M.	1	22	Clearview Drive	Hearthstone Manor	***
Marcial-Nieves	Querube Khasi	3	101	N.E. Sixth Street		***
Marcin	Jo Ann	1	707	Lindsay Lane	Matlinds Estates	
Marcouillier	Larry J.	2	106A	Causey Avenue		
Marino	Dorothy	4	102	Ginger Lane	Knotts Landing	
Marino	Salvatore J. Jr.	4	102	Ginger Lane	Knotts Landing	
Markowitz	David H.	1	8	E. Thrush Drive	Meadows at Shawnee	
Markowitz	Gloria K.	1	8	E. Thrush Drive	Meadows at Shawnee	
Marleton	Doris H.	4	310	Parson Thorne Apartments		
Marleton	Ernest L.	4	310	Parson Thorne Apartments		
Marsh	Barbara J.	4	303	N.W. Second Street		
Marsh	Frank O.	3		RD 5 Box 76		

Marsh	Steve	4	303	N.W. Second Street		
Marsh	Theresa A.	3		RD 5 Box 76		
Marshall	David W.	4	417	North Street		
Marshall	Donnell M.	2	601	New Street		
Marshall	Lisa M.	2	601	New Street		*
Martin	II Willam J.	3	509	Carlisle Lane		
Martin	Ina Ola	3	22	Marshall Street		
Martin	Joseph R.	3	913	S.E. Second Street		
Martin	Katherine L.	3	701	N. Washington Street		
Martin	Ralph A.	3	211	S.E. Front Street		
Marvel	David H. Jr.	2	6525	Shawnee Road		
Marvel	Harvey G. Jr.	2	409	Woodland Drive		
Marvel	Kate	2	409	Woodland Drive		
Marvel	Linda M.	4	4	Archers Way		
Marvel	Patricia Ann	2	6525	Shawnee Road		
Marvel	Randy E.	4	4	Archers Way		
Marvel	Violet C.	2	510	Crestview Drive		
Mason	Carole G.	1	153	Barksdale Court	Hearthstone Manor	
Mason	George A.	1	153	Barksdale Court	Hearthstone Manor	
Mason	Sheila G.	3	401	N. Washington Street		
Masten	Charles R. Jr.	2	106	Causey Avenue		
Masten	Elizabeth	2	8	Lakelawn Drive		
Masten	Holly Ann	2	704	N. Shore Drive	North Shores	
Masten	James J.	2	704	N. Shore Drive	North Shores	
Masten	Kathy	2	106	Causey Avenue		
Masten	Lise N.	2	103	Lakelawn Drive		
Masten	Patricia Ann	2	406	Lakeview Avenue		
Masten	Robert	2	8	Lakelawn Drive		
Masten	Robert Wesley	2	103	Lakelawn Drive		
Masten	Stephen T. Sr.	2	406	Lakeview Avenue		
Matthews	Tony M.	4	115	Brightway Commons		
Matthews	William B. Jr.	1	26	E. Green Lane	Orchard Hill	
Maybee	Suzanne S.	1	408	Bridgeham Avenue		
Mayoral	Angelo	1	3	Lenape Lane	Meadows at Shawnee	
Mayoral	Beatriz Medina	1	3	Lenape Lane	Meadows at Shawnee	
Mays	John J.	4	615	Parson Thorne Apartments		
McBane	William J. III	3	70	Cedar Beach Road		
McCarthy	Donna Reel	1	4001B	Fullerton Court	Hearthstone Manor	***
McCarthy	Richard Hugh	1	4001B	Fullerton Court	Hearthstone Manor	
McColley	Irene L.	3	812	East Street		
McColley	Karen K.	3	416	N.E. Tenth Street		

McColley	Lynn A.	3	416	N.E. Tenth Street		
McCollough	Virginia W.	3	106	N.E. Fourth Street		
McCormick	Marsha L.	4	111A	N.W. Third Street		
McCrea	Stacey Lyn	4	105	Brightway Commons		
McDonough	Donald T.	2	601	Reed Road		
McDonough	Stephanie	2	601	Reed Road		
McDuff	John Dix	1	23	E. Green Lane	Orchard Hill	
McDuff	Zelda Arlene	1	23	E. Green Lane	Orchard Hill	
McDuffie	Leona A. Warfield	3	208	Fisher Avenue		
McFall	James I.	3	406	S.E. Front Street		
McFarland	Jessica Dawn	2	113A	S. Church Street		
McFaul	Mary G.	1	28	Fairway Street	Orchard Hill	
McFaul	Wallace F. Jr.	1	28	Fairway Street	Orchard Hill	
McGalagly	Gloria Marie	1	13	Little Pond Drive	Meadows at Shawnee	
McGalagly	John J.	1	13	Little Pond Drive	Meadows at Shawnee	
McGee	Kathy Ann	3	504	S.E. Front Street		
McGee	Mary R.	3	100	N.E. Fourth Street		
McGee	Michael J.	3	504	S.E. Front Street		
McGill	Christopher R.	2	9	Delaware Avenue		
McGill	Corey Christopher	2	9	Delaware Avenue		
McGill	Karla L.	2	9	Delaware Avenue		
McGill	Sarah V.	2	9	Delaware Avenue		
McGrath	Ronald T.	1	3102H	W. Brookmyer Drive	Hearthstone Manor	
McGrath	Rosemarie	4	117	Ginger Lane	Knotts Landing	
McGrath	Timothy P.	4	117	Ginger Lane	Knotts Landing	
McGriffin	James G.	2	200	S.E. Second Street		
McIlvain	Dennis L.	3	331	S. Rehoboth Boulevard		
McIlvain	JoAnn	3	331A	S. Rehoboth Boulevard		
McKain	Michael D.	1	705	Cedarwood Court	Marshall Commons	
McKenzie	Dana Hope	2	206	Grier Lane		
McKenzie	John D.	2	206	Grier Lane		
McKenzie	Renate H.	2	206	Grier Lane		
McLeod	Barbara A.	1	6	Kingston Terrace	Hearthstone Manor	*NEW CARD
McLeod	Robert Harry	1	6	Kingston Terrace	Hearthstone Manor	
McMillan	Michael W.	4	711	Parson Thorne Apartments		
McMillian	Douglas	4	118	N.W. Third Street		
McMillian	Jeanne V.	4	118	N.W. Third Street		
McNatt	Dorothy W.	2	431	Kings Highway		
McNatt	Herman S.	2	431	Kings Highway		
McPherson	Jerry H.	1	614	Beechwood Avenue	Marshall Commons	
McVeigh	Juanita F.	1	24	Clearview Drive	Hearthstone Manor	

McWilliams	Jessie I.	2	839	S. DuPont Boulevard	
McWilliams	John H.	2	839	S. DuPont Boulevard	
Meade	Amanda Lee	2	604	Lakelawn Drive	
Meade	Andrew S.	2	604	Lakelawn Drive	
Meade	Kay Lynn	2	604	Lakelawn Drive	
Meade	Robert J.	2	604	Lakelawn Drive	
Meding	Ann	3	617	N. Washington Street	
Meding	Henry	3	617	N. Washington Street	
Melott	Douglas E.	4	707	East Lane	North Shores
Melott	Ruth Ann	4	707	East Lane	North Shores
Mendez	Abbey M.	3	7	N.E. Sixth Street	
Merchant	Donna L.	2	108	Franklin Street	
Mergner	Christopher Henry	1	1	Delores Court	Orchard Hill
Mergner	Henry H.	4	134	N. Landing Drive	Knotts Landing
Mergner	Leslie A.	1	1	Delores Court	Orchard Hill
Mergner	Louise G.	4	134	N. Landing Drive	Knotts Landing
Merkel	Lee L.	1	7	Homestead Boulevard	Hearthstone Manor
Merkel	Theresa D.	1	7	Homestead Boulevard	Hearthstone Manor
Merrell	James Harry B.	2	506	Mispillion Apts.	
Mesh	Carol J.	1	10	E. Bullrush Drive	Meadows at Shawnee
Mesh	Thaddeus Joseph Jr.	1	10	E. Bullrush Drive	Meadows at Shawnee
Messick	Bryant Alden	2	709	S. DuPont Boulevard	
Messick	Cleo*	1	103	Manor Lane	Marshall Manor
Messick	Faith H.	3	220	N.E. Second Street	
Messick	Harold G.	3	220	N.E. Second Street	
Messick	Rachel Frances	2	709	S. DuPont Boulevard	
Messick-Coulbourn	Catherine A.	2	512	Crestview Drive	
Messick-Klensch	Lew A.	2	709	S. DuPont Boulevard	
Meszaros	Christina Graviet	1	21	E. Green Lane	Orchard Hill
Meszaros	Joseph John	1	21	E. Green Lane	Orchard Hill
Metzner	Timothy M.	1	9	Royal Drive	Orchard Hill
Meushaw	Jean Ann	1	12	Clearview Drive	Hearthstone Manor
Meushaw	Ronald Wayne	1	12	Clearview Drive	Hearthstone Manor
Mihaylo	Andrew J.	2	412	S. Walnut Street	
Miles	Louise Jordan	2	207	S. Walnut Street	
Miles	Nancy J.	3	110	East Street	
Miller	Chrisopher Ryan	2	503	Crestview Drive	
Miller	Christine A.	1	707	Lindsay Lane	Matlinds Estates
Miller	Christine Beebe	1	3502E	N. Sagamore Drive	Hearthstone Manor
Miller	Ellen E.	1	8	Big Pond Drive	Meadows at Shawnee
Miller	Marianna Gail	2	28	W. Clarke Avenue	

Miller	Michael Scott	3	45	Fisher Avenue		
Miller	Scott A.	3	45	Fisher Avenue		
Miller	Theresa L.	3	45	Fisher Avenue		
Millman	Pamela M.	1	110	Rock Ledge Court	Hearthstone Manor	
Mills	David Douglass	2	210	S. Walnut Street		
Mills	Katherine A.	1	18	W. Bullrush Drive	Meadows At Shawnee	
Minor	Carol S.	2	405	Lakeview Avenue		
Mintzer	Betty Lou	3	509	S.E. Front Street		
Mintzer	William	3	509	S.E. Front Street		
Mitchell	Alan J.	3	109	Fisher Avenue		
Mitchell	Helen P.	4	1036	N. Walnut Street		
Mitchell	John E. Sr.	4	1036	N. Walnut Street		
Mitchell	Laura B.	2	215B	S. Walnut Street		
Mitchell	Myra Kay	3	619	S.E. Front Street		
Mitchell	Myra Kay	1	213	Charles Street		****
Mitchell	Myra Kay	2	805	Marvel Road		****
Mitchell	Randy Clark	1	213	Charles Street		****
Mitchell	Randy Clark	3	619	S.E. Front Street		****
Mitchell	Randy Clark	2	805	Marvel Road		****
Mojica	Benito	4	201	Allen Way Apt 32		****
Mollura	Brenda M.	1	3	Little Pond Drive	Meadows at Shawnee	
Mollura	John A.	1	3	Little Pond Drive	Meadows at Shawnee	
Molster	John Anderson	1	143	Barksdale Court	Hearthstone Manor	
Molster	Kathleen Burns	1	143	Barksdale Court	Hearthstone Manor	
Montgomery	Eugene C.	1	6	E. Green Lane	Orchard Hill	
Moore	Cornelius A.	4	140	Vickers Drive		
Moore	Denise C.	2	6502	Shawnee Road		****
Moore	Leroy	4		Silver Lake Estates		
Moorman	Laurie Kobasa	1	637	Beechwood Avenue	Marshall Commons	
Moorman	Travis C.	1	637	Beechwood Avenue	Marshall Commons	
Morgan	Arthur D.	2	105	Elm Street		
Morgan	Charles E.	2	720	New Street		
Morgan	Jacqueline Marie	1	1000	Lemuel Street		
Morgan	Joan K.	1	25	Kingston Terrace	Hearthstone Manor	
Morgan	Myron E.	2	510	S. Walnut Street		
Morgan	Woodrow W.	1	25	Kingston Terrace	Hearthstone Manor	
Morole	Margaret L.	1	206	Matthew Circle	Matlinds Estates	
Morole	Michelle A.	1	206	Matthew Circle	Matlinds Estates	
Morole	Nicholas P.	1	206	Matthew Circle	Matlinds Estates	
Morole	Peter A.	1	206	Matthew Circle	Matlinds Estates	
Morris	Clarence William	4	606	North Street		

Morris	Debra Lynn	1	9	E. Thrush Drive	Meadows at Shawnee
Morris	Edward S.	1	9	E. Thrush Drive	Meadows at Shawnee
Morris	Grace J.	4	706	Truitt Avenue Ext.	
Morris	James C.	3	103	Bridgeham Avenue	
Morris	Jerome S.	4	706	Truitt Avenue Ext.	
Morris	John A.	4	244	S. Landing Drive	Knotts Landing
Morris	John E.	2	34 ½	McCoy Street	
Morris	Judy C.	2	34 ½	McCoy Street	
Morris	Michael P.	4	706	Truitt Avenue Ext.	
Morris	Wendy L.	4	505B	E. Moyer Circle	
Morris	William B.	2	211	S. Walnut Street	*
Morrow	Douglas E. Sr.	3	803	N. Walnut Street	
Morrow	Linda Lee	3	803	N. Walnut Street	
Morrow	Robert A.	3	42	General Torbert Drive	Sawmill Village
Morse	John R. Jr.	4	701	North Street	
Moses	Charles	2	106	Lakelawn Drive	
Moses	Dorothy McQuaid	2	106	Lakelawn Drive	
Mosley	Michael L.	3	401A	S.E. Front Street	
Mosley	Tonia Lynn	2	205	S.E. Second Street	
Mossman	Bernadette T.	2	805	S. DuPont Boulevard	
Mott	Linda J.	3	31	General Torbert Drive	Sawmill Village
Muffler	Robert J. Jr.	2	12	N.W. Front Street Apt 202	
Mulholland	Ian P.	2	318	Lakelawn Drive	
Mulholland	Joan M.	2	318	Lakelawn Drive	
Mullan	Gloria Jean	3	501	East Street	
Mullaney	Ann B.	1	1	W. Thrush Drive	Meadows at Shawnee
Mullaney	Joseph A. II	1	1	W. Thrush Drive	Meadows at Shawnee
Mumford	Clifton Daniel	2	723	New Street	
Mumford	Granville Jr.	4	24	N.W. Tenth Street	
Mumford	Katie Ann	2	723	New Street	
Mumford	Wilson A.	4	521	N. West Street Apt A	
Mumma	Patrick J.	1	141	Hickory Branch Court	Hearthstone Manor
Munday	Carol Jean	1	800	Joshua Drive	Matlinds Estates
Munday	Herbert L. Jr.	1	800	Joshua Drive	Matlinds Estates
Mundorf	Cathy Lynne	2	505	S. Walnut Street	
Mundwiler	Christopher S.	3	214B	N. Walnut Street	
Murphy	Jean W.	2	815	New Street	
Murphy	Rosa Marie	1	5	Fairway Street	Orchard Hill
Murphy	Ruth R.	2	405	Lakeview Avenue	
Murphy	Suzanne M.	1	115	Hickory Branch Court	Hearthstone Manor
Murphy	Thomas Dennis	2	400	S. Washington Street	

Murray	Patricia E.	2	516	N.W. Front Street Apt 3		
Musgrove	David Brian	2	420	S. Washington Street		
Myers	Patricia J.	4	27	Linstone Lane Apt 8	Silver Lake Apartments	
Myers	Wilma Kaye	2	807	Seabury Avenue		
Nagy	Leigh Ann	2	2	W. Clarke Avenue		
Nagy	Scott M.	2	2	W. Clarke Avenue		
Nakhai	Behnam	1	12	Homestead Boulevard	Hearthstone Manor	
Nance	Marlene Walliser	4	112	Ginger Lane	Knotts Landing	***
Nash	Ann Marie C.	1	21	Fairway Street	Orchard Hill	
Nash	Shelby L.	1	405	Charles Street		
Natonick	Jean Marlys	1	157	Aspen Court	Hearthstone Manor	
Nelson	Gregory	4	304	Truitt Avenue		
Newhouse	Edna A.	3	110	Lovers Lane		
Newhouse	Theodore M.	3	110	Lovers Lane		
Nichols	John H. III	3	13	General Torbert Drive	Sawmill Village	
Nieves	Carmen Lydia	3	101	N.E. Sixth Street		
Nixon	Jean F.	3	201	N.E. Fourth Street		
Nixon	Russell Ray	3	201	N.E. Fourth Street		
Noble	George Henry	3	110	N.E. Second Street		
Noll	Daniel M.	1	300	Bridgeham Avenue		
Norman	Henry Jr.	4	430	North Street		
Norris	Richard David	1	171	Hickory Branch Court	Hearthstone Manor	
Nosher	Rose Ann	4	203	S. Landing Drive	Knotts Landing	
Nowakowski	Bernard J.	1	504	Matthew Circle	Matlinds Estates	
Nowakowski	Brandi M.	1	504	Matthew Circle	Matlinds Estates	
Nowell	James Robert Jr.	1	8	Crown Circle	Orchard Hill	
Nowell	Melissa Ann	1	8	Crown Circle	Orchard Hill	
O'Boyle	Charles M.	1	24	Kingston Terrace	Hearthstone Manor	
O'Boyle	Lorraine M.	1	24	Kingston Terrace	Hearthstone Manor	
O'Day	Beverly L.	3	919	S.E. Third Street		
O'Day	Louis S.	3	919	S.E. Third Street		***
Ochs	Anne M.	1	4	Pond Drive	Orchard Hill	***
Ochs	Bryan Jason	1	4	Pond Drive	Orchard Hill	
Oechsler	James A. Jr.	2	127	School Place		
Oechsler	Tracy D.	2	127	School Place		
O'Gara	Michael C.	2	112	Sussex Avenue		
O'Gara	Ronda R.	2	112	Sussex Avenue		
Olivera	Dorothy M.	4	106	West Street		
Olivera	Pablo C.	4	106	West Street		
Olson	John L.	4	10	Rogers Drive		
Olson	Kenneth C.	3	9	N.E. Fourth Street		

Olson	Ruth S.	4	10	Rogers Drive		
O'Neill	Deborah	2	612	Lakelawn Drive		
O'Neill	James	2	612	Lakelawn Drive		
O'Neill	Maire Blaise	2	612	Lakelawn Drive		
O'Neill	Robert J.	2	612	Lakelawn Drive		
Orkin	Ellan J.	2	16	Nelson Street		
Orr	Anne Sparks	1	109	Aspen Court	Hearthstone Manor	
Orr	Neal K.	1	109	Aspen Court	Hearthstone Manor	
Orta	Emanuel	2	305	S. Washington Street		
Orta	Mary Ann	4	104	Brightway Commons		
Osborne	Eugene M.	2	409	S. Washington Street		
Osborne	William E.	2	910	Lakeview Avenue		
Osterholm	Albert V.	2	508	Caulk Road		
Ostroski	Lenora V.	1	3801C	S. Sagamore Drive	Hearthstone Manor	
Ostruska	Josef	1	806	Joshua Drive	Matlinds Estates	
Ostruska	Margot P.	1	806	Joshua Drive	Matlinds Estates	
Otwell	James R.	2	404	N.W. Front Street		
Ouge	Gladys M.	1	54	Meadow Lark Drive	Meadows at Shawnee	
Ouge	Joseph M.	1	54	Meadow Lark Drive	Meadows at Shawnee	
Owens	Mary Joe Christine	1	4502F	Summer Brook Way	Hearthstone Manor	
Owens	William D.	1	4502F	Summer Brook Way	Hearthstone Manor	
Pakech	Christopher J.	4	103	Ginger Lane	Knotts Landing	
Paladino	James Jerome	1	4	E. Green Lane	Orchard Hill	
Paladino	Lisa M.	1	4	E. Green Lane	Orchard Hill	
Palermo	Joseph George	1	5	Misty Vale Court	Meadows at Shawnee	
Paliwoda	Laura A.	1	17	Homestead Boulevard	Hearthstone Manor	
Paliwoda	Theodore T.	1	17	Homestead Bouelvard	Hearthstone Manor	
Palumbo	Joseph V. III	3	1019	S.E. Second Street		
Palumbo	Roberta M.	3	1019	S.E. Second Street		
Panico	Frank Michael	1	105	Marlin Court	Orchard Hill	
Panico	Maureen Theresa	1	105	Marlin Court	Orchard Hill	
Paquette	Virginia O.	4	18	S. DuPont Boulevard		
Paradis	Mildred Anne	3	509	S.E. Second Street		
Paradis	Roger Emile	3	509	S.E. Second Street		
Paradis	Theresa J.	3	919	S.E. Second Street		
Parker	Beverly Ennis	1	105	Beaufort Lane	Orchard Hill	
Parker	Bonnie S.	2	8	Delaware Avenue		
Parker	Bremante R.	2	1403	Mispillion Apts.		***
Parker	Charles	3	119	N. Walnut Street		
Parker	Claude McKinley Jr.	4	401	Truitt Avenue		
Parker	Eva	4	401	Truitt Avenue		

Parker	Gordon Otis Jr.	1	105	Beaufort Lane	Orchard Hill	
Parker	Keith Weston	2	8	Delaware Avenue		
Parker	Lillian M.	4	211	N.W. Second Street		***
Parker	Maryann	2	501	Lakelawn Drive		
Parker	Ozzie Mae	4	6	Lucia Circle		
Parker	Thomas Edward	2	501	Lakelawn Drive		
Parkhouse	Edward Patrick	1	322	Matthew Circle	Matlinds Estates	
Parkhouse	Elise L.	1	322	Matthew Circle	Matlinds Estates	
Parks	Dan Barnett	1	8	Little Pond Drive	Meadows at Shawnee	
Parnell	Jennifer Ellen	3	113	Lovers Lane		
Parnell	Michael J.	3	113	Lovers Lane		
Parseghian	Edward C.	1	508	Matthew Circle	Matlinds Estates	
Parsons	Donna R.	3	216	McColley Street		
Parsons	Lisa K.	3	415	East Street		
Parsons	Ronald David	3	216	McColley Street		
Passwaters	David A. Jr.	2	436	Kings Highway		
Passwaters	Judith Ann	2	436	Kings Highway		
Passwaters	Samuel J. III	1	315	Columbia Street		
Passwaters	Thomas W.	2	600	N.W. Front Street		
Patel	Chunilal M.	1	7	Misty Vale Court	Meadows at Shawnee	
Patel	Hiren Chunilal	1	7	Misty Vale Court	Meadows at Shawnee	
Patel	Mayuri Kanubhai	1	7	Misty Vale Court	Meadows at Shawnee	
Patel	Vinay	1	3	Misty Vale Court	Meadows at Shawnee	
Patillo	Janet	4	109	N. Landing Drive	Knotts Landing	
Patillo	Robert D. Sr.	4	109	N. Landing Drive	Knotts Landing	
Pattillo	Barbara Joslin	4	105	Alexa Court	Knotts Landing	
Pavlak	Barbara A.	1	12	Royal Drive	Orchard Hill	
Pavlak	Scott T.	1	12	Royal Drive	Orchard Hill	
Payne	Ronald V.	4	500	Parson Thorne Apartments		
Payne	Stella A.	2	509	Kings Highway		
Pedersen	Gordon Keir	2	300	Lakeview Avenue		
Pedersen	Huno K.	2	300	Lakeview Avenue		
Pedersen	Mildred K.	2	300	Lakeview Avenue		
Peel	Joseph Jason	2	408	Lakeview Avenue		
Peel	Lisa Ingram	2	408	Lakeview Avenue		
Peifer	Jacquelyn	1	5	Little Birch Drive	Hearthstone Manor	
Pendelton	Carolyn	2	819	New Street		
Penland	Troy M.	4	303	Truitt Avenue		
Pennell	Sue Ellen	1	111	Hickory Branch Court	Hearthstone Manor	
Pennington	Frances	2	506	Crestview Drive		
Pensel	Charles H. Jr.	4	237	S. Landing Drive	Knotts Landing	

Pensel	Virginia A.	4	237	S. Landing Drive	Knotts Landing
Perdue	David P.	1	19	Fairway Court	Orchard Hill
Perdue	Deborah L.	1	19	Fairway Court	Orchard Hill
Perez	Danny Garcia	3	29	General Torbert Drive	Sawmill Village
Perez	Janet A.	3	307	Carlisle Lane	
Perez	Lissette Ramona	3	29	General Torbert Drive	Sawmill Village
Perez	Roberto	3	307	Carlisle Lane	
Perry	Edith J.	1	8	Royal Drive	Orchard Hill
Perry	Roger Gayle	1	8	Royal Drive	Orchard Hill
Peters	Michelle A.	1	611	S. Washington Street	
Peterson	Alger L.	1	614	Cedarwood Avenue	Marshall Commons
Peterson	Elizabeth C.	1	614	Cedarwood Avenue	Marshall Commons
Peterson	Jason D.	3	519	N. Washington Street	
Phalen	Paul S.	2	507	Regent Road	
Phelps	Margie S.	3	400	N.E. Fourth Street	
Phillips	Adam W.	2	414	Evergreen Circle	
Phillips	James	3	10	Salevan Place	
Phillips	Susan S.	2	414	Evergreen Circle	
Phillips	Vernon Joseph Sr.	1	500	Maple Street	Marshall Commons
Phipps	Ty D.	2	405	S. Washington Street	
Piazza	Joe	4	108	Starland Way	Knotts Landing
Piazza	Merle R.	4	108	Starland Way	Knotts Landing
Pierce	Thomas S. Jr.	2	38	N. Walnut Street	
Pikus	S. Allen	2	16	W. Clarke Avenue	
Pikus	Terry S.	1	302	Columbia Street	
Pileggi	Martha V.	3	607	S.E. Second Street	
Pilla	Elaine M.	4	238	S. Landing Drive	Knotts Landing
Pilla	George R.	4	238	S. Landing Drive	Knotts Landing
Pingue	Elizabeth A.	1	305	Richard Street	
Pink	Gertrude	2	109	S. Church Street	
Piper	Lorraine R.	1	21	W. Bullrush Drive	Meadows at Shawnee
Piper	Stephen M.	1	21	W. Bullrush Drive	Meadows at Shawnee
Plack	Kathryn Jean	1	1000	Lemuel Street	
Plack	William F. Jr.	1	1000	Lemuel Street	
Pletcher	Marianna S.	2	428	S. Walnut Street	*
Plummer	Carlton L.	2	802	Seabury Avenue	
Plummer	Shirley E.	2	802	Seabury Avenue	
Polichetti	Anna Marie	1	5	Royal Court	Orchard Hill
Polichetti	Joseph M. Jr.	1	5	Royal Court	Orchard Hill
Polite	Jo H.	3	5	General Torbert Drive	Sawmill Village
Polite	Richard L.	3	5	General Torbert Drive	Sawmill Village
Polk	Kristyn Ilene	2	303	S. Washington Street	

Polk	Rebecca S.	2	303	S. Washington Street		
Pontius	Margaret C.	3	208	Bridgeham Avenue		
Poole	Beverly A.	1	38	Clearview Drive	Hearthstone Manor	
Poole	Joseph John	1	38	Clearview Drive	Hearthstone Manor	
Pope	Jerrie R.	4	919	Roosa Road		
Porter	Christine Ann	3	509	S.E. Second Street		
Porter	David L.	3	211	McColley Street		
Porter	Hilda Jane	1	11	Little Pond Drive	Meadows at Shawnee	
Potter	Purnell G.	3	501	East Street		
Powell	Derek J.	3	505	S.E. Front Street		
Powell	Dwayne Edward	3	114	East Street		
Powell	Lamont G.	3	19	Columbia Street		
Powell	Mary	4	304B	West Street		
Powell	Peggy Ann	1	4301D	Summer Brook Way	Hearthstone Manor	*
Powell	William M. Sr.	1	4301D	Summer Brook Way	Hearthstone Manor	
Powers	Betty J.	1	14	E. Green Lane	Orchard Hill	
Powers	Robert D.	1	14	E. Green Lane	Orchard Hill	
Pratzner	Elaine Marie	1	52	Meadow Lark Drive	Meadows at Shawnee	
Pratzner	Phillip Russell	1	52	Meadow Lark Drive	Meadows at Shawnee	
Predmore	Pamela M.	4	209	N.W. Front Street		
Prettyman	Martha M.	4	510	Parson Thorne Apartments		
Price	Carolyn A.	2	611	Seabury Avenue		
Price	Charles	2	108	S.E. Second Street		
Price	John D.	2	611	Seabury Avenue		
Primos	Andrea L.	4	144	Church Hill Road		
Primos	Noel Eason	4	144	Church Hill Road		
Prince	Richard Alfred	1	3	Windy Drive	Meadows at Shawnee	
Prince	Veronica	1	3	Windy Drive	Meadows at Shawnee	
Priola	Mike A.	1	3801D	S. Sagamore Drive	Hearthstone Manor	
Pritchett	Vickie L.	2	28	W. Clarke Avenue		
Progar	Gary A.	2	11	Causey Avenue		
Progar	Leslie A. W.	2	11	Causey Avenue		
Prouse	Donald M. Jr.	4	7	Archers Way		
Prouse	Judith A.	1	311	Matthew Circle	Matlinds Estates	
Prunty	Evangeline A.	1	13	Royal Drive	Orchard Hill	NEW CARD
Prunty	Harold E.	1	13	Royal Drive	Orchard Hill	
Purcell	James A.	2	102	Kings Highway		
Purnell	Roxie M.	4	109	West Street		
Pusey	Cheryl	3	800	S.E. Second Street		
Pusey	Eric Matthew	3	800	S.E. Second Street		
Pusey	Larry	3	800	S.E. Second Street		

Pyne	Jean B.	3	326	S.E. Second Street	
Quent	Jeanne L.	1	104	Matthew Circle	Matlinds Estates
Quent	Ronad Kenneth	1	104	Matthew Circle	Matlinds Estates
Raffy	June H.	3	515	N. Walnut Street	
Ralph	Gary D.	3	268B	N. Rehoboth Boulevard	
Rambo	Eric M.	2	23	Elizabeth Street	
Rambo	Tina R.	2	23	Elizabeth Street	
Ramos	Isaura	4	601	North Street	
Ramos	Louis	4	601	North Street	
Ramos	Tony	4	601	North Street	
Ramsey	Jon Eric	1	649	Beechwood Avenue	Marshall Commons
Ramsey	Pamela M.	1	649	Beechwood Avenue	Marshall Commons
Ranney	Robert A.	1	640	Beechwood Avenue	Marshall Commons
Rapp	Ethel J.	4	506	Parson Thorne Apartments	
Rasberry	Joseph T.	1	29	E. Green Lane	Orchard Hill
Rasberry	Mary Christine	1	29	E. Green Lane	Orchard Hill
Rash	Steven C.	2	514	N.W. Front Street	
Rathbun	Leslie Ann	4	1036	N. Walnut Street	
Rau	Eleanor S.	2	101	Pine Street	
Ray	Patricia Ann	1	218	Columbia Street	
Raymond	Melinda	2	219	S. Walnut Street	
Reale	Jeannette F.	2	34	McCoy Street	
Redden	Thomas H.	2	429	S. Walnut Street	
Reed	Carolyn C.	2	307	Woodland Drive	
Reed	Florence H.	2	103	Kings Highway	
Reed	Helene	2	405	Marvel Road	
Reed	James	2	405	Marvel Road	
Reedy	Myrtle H.	3	37	Fisher Avenue	
Reichelt	Shirley P.	4	5	Linstone Lane Apt 422	Silver Lake Apartments
Reilly	James J.	1	13	E. Green Lane	Orchard Hill
Reilly	Karen M.	2	904	Lakeview Avenue	
Reilly	Peggy C.	1	13	E. Green Lane	Orchard Hill
Renk	Dorothy P.	4	105	Ginger Lane	Knotts Landing
Renk	Ronald E.	4	105	Ginger Lane	Knotts Landing
Retzlaff	Erik Franz	2	101	Lakelawn Drive	
Reyes	Dean G.	2	105	Pine Street	
Reynolds	Charlie J.	4	107	Allen Way	
Reynolds	Gertrude M.	2	18	Clarke Avenue	
Reynolds	Ralph C.	3	6	General Torbert Drive	Sawmill Village
Reynolds	Sandra L.	2	1616	N.W. Front Street	
Reynolds	Suzanne D.	3	6	General Torbert Drive	Sawmill Village

Reynolds	Toshi D.	4	1	Games Drive	
Rhodes	Jerry W.	3	206	Marshall Street	
Rhodes	Linda	3	28	Fisher Avenue	***
Rhodes	Rebecca T.	3	206	Marshall Street	
Rhodes	Roy D.	3	28	Fisher Avenue	***
Rhodes	Velma M.	4	5	Linstone Lane Apt 24	Silver Lake Apartments
Richards	Brenda L.	1	18	Clearview Drive	Hearthstone Manor
Richards	Dolores D.	1	8	W. Bullrush Drive	Meadows at Shawnee
Richardson	Brynn L.	3	805	S.E. Second Street	
Richardson	Clyde N.	1	123	W. Green Lane	Orchard Hill
Richardson	Dianne J.	1	123	W. Green Lane	Orchard Hill
Richardson	Thomas L.	4	514A	Church Street	
Richmond	Barbara J.	3	8	Governor Tharp Court	Sawmill Village
Riecke	Carolyn S.	4	801	N. DuPont Boulevard	
Rienzi	Dorothea H.	1	320	Matthew Circle	Matlinds Estates
Rienzi	Leonard J.	1	320	Matthew Circle	Matlinds Estates
Rini	Beverly A.	4	119	Ginger Lane	Knotts Landing
Rini	Charles	4	119	Ginger Lane	Knotts Landing
Rittershofer	Priscilla J.	1	20	Kingston Terrace	Hearthstone Manor
Rivera	Michael R.	3	200	N. Walnut Street	
Riviello	Gerald Joseph	1	705	Beechwood Court	Marshall Commons
Roark	Donald Raymone	1	141	Hickory Branch Court	Hearthstone Manor
Roark	Ruth Virginia	1	141	Hickory Branch Court	Hearthstone Manor
Robbins	Mildred Louise	1	35	Meadow Lark Drive	Meadows at Shawnee
Roberts	Constance Marie	1	101	Marlin Court	Orchard Hill
Roberts	Dana Lee	3	10	N.E. Fifth Street	
Roberts	Harold Everett	2	409	Lakeview Avenue	
Roberts	Janet S.	4	1024	N. Walnut Street	
Roberts	Kathleen L.	1	6	Big Pond Drive	Meadows at Shawnee
Roberts	Mary L.	2	409	Lakeview Avenue	
Roberts	Richard	1	12	Kingston Terrace	Hearthstone Manor
Roberts	Richie D.	4	1024	N. Walnut Street	
Roberts	Wayne H.	1	6	Big Pond Drive	Meadows at Shawnee
Roberts	William D.	1	101	Marlin Court	Orchard Hill
Robertson	Lilly E.	3	803	S.E. Front Street	
Robinson	Barbara L.	2	723	New Street	
Robinson	Carol A.	1	523	S. Washington Street	
Robinson	Cynthia Kay	4	111	Starland Way	Knotts Landing
Robinson	Phyllis	1	314	Bridgeham Avenue	
Robinson	Ray E.	4	111	Starland Way	Knotts Landing
Robinson	Verie L.	4	207	N.W. Fifth Street	

Rockwell	Nancy M.	3	507	N. Washington Street		
Rodenberg	Robert Thomas	1	6	Briar Court	Meadows at Shawnee	
Rodenberg	Wanda L.	1	6	Briar Court	Meadows at Shawnee	
Rodgers	Douglas Edward	1	8	Briar Court	Meadows at Shawnee	
Rodriguez	Alicia S.	3	106	Charles Street		
Rodriguez	Ernesto Jr.	3	106	Charles Street		
Rodriguez-Diaz	Manual	2	422	S. Washington Street		
Roehl	Denise L.	2	605	S. Walnut Street		
Rogers	Ann B.	2	806	S. Walnut Street		
Rogers	Charles J.	1	105	E. Clarke Avenue		
Rogers	Diane C.	2	301	Lakeview Avenue		
Rogers	Grace D.	4	126	N.W. Second Street		
Rogers	Jessica Rae	2	806	S. Walnut Street		
Rogers	John R. Reynolds III	2	301	Lakeview Avenue		
Rogers	Jordan A.	1	418	Fisher Avenue		
Rogers	Joseph R.	2	504	Caulk Road		
Rogers	Joseph R. II	2	806	S. Walnut Street		
Rogers	Julie E.	4	109	Parson Thorne Apartments		
Rogers	Kevin Wayne	1	418	Fisher Avenue		
Rogers	Lewis W.	1	418	Fisher Avenue		
Rogers	Lucille E.	1	105	E. Clarke Avenue		
Rogers	Perry W.	2	301	Lakeview Avenue		
Rogers	Ruth D.	2	504	Caulk Road		
Rooks	Frances	4	500	Church Street		
Roosa	Glenda Kay	4	903	Roosa Road		
Roosa	J. Heyman III	4	903	Roosa Road		
Roosa	Mildred S.	4	917	Roosa Road		
Rosenberger	Janet Lee	2	713	New Street		
Rosenberger	Richard Alan	2	713	New Street		
Rosengren	Emily K.	1	630	Beechwood Avenue	Marshall Commons	
Rosenquist	Glen T.	1	300	Charles Street		
Rosenquist	Shelby E.	1	300	Charles Street		
Ross	Bessie May	3	204	N.E. Fourth Street		
Ross	James E.	4	411	North Street		
Ross	Oneida S.	1	3403J	N. Sagamore Drive	Hearthstone Manor	
Ross	Robert L.	1	3403J	N. Sagamore Drive	Hearthstone Manor	***
Rottman	Edward A.	1	23	W. Bullrush Drive	Meadows at Shawnee	***
Rottman	Lewis DeSimone	1	23	W. Bullrush Drive	Meadows at Shawnee	
Rowe	Robert Landon	2	603	Marvel Road		
Ruffin	Marcealeate S.	4	515	Truitt Avenue		
Ruiz	Christopher Michael	4	105	N. Landing Drive	Knotts Landing	***

Ruiz	Gervasio Jr.	4	105	N. Landing Drive	Knotts Landing
Ruiz	Phillip Henry	3	413	East Street	
Rumley	I. Helen	4	5	Linstone Lane Apt 419	Silver Lake Apartments
Rupp	Hildegard S.	1	143	Aspen Court	Hearthstone Manor *
Rupp	John Joseph	1	9	Big Pond Drive	Meadows at Shawnee
Rupp	Kimberly Mae	1	9	Big Pond Drive	Meadows at Shawnee
Russ	Denice E.	2	7	S. Maple Avenue	
Russell	Bonnie D.	2	321	Hall Place	
Russell	Clara W.	2	414	Kings Highway	
Russell	Vanita P.	4	207	N.W. Fifth Street	
Russo	Joan K.	3	513	N. Washington Street	
Ryan	Danahey	1	163	Barksdale Court	Hearthstone Manor
Ryan	Louise S.	2	106	Kings Highway	
Ryan	Patricia N.	1	163	Barksdale Court	Hearthstone Manor
Sabia	Eleanor R.	1	155	Barksdale Court	Hearthstone Manor
Sabia	Mauro A.	1	155	Barksdale Court	Hearthstone Manor
Saccardi	Linda J.	3	901	N. Walnut Street	
Saccardi	Tyler Reed	3	901	N. Walnut Street	
Sacks	Lewis W.	1	9	W. Thrush Drive	Meadows at Shawnee
Saez	Jose Morales	1	4	Pond Drive	Orchard Hill
Saez	Zona C.	1	4	Pond Drive	Orchard Hill
Saldana	Luis A.	4	306	West Street	
Salevan	David A.	2	816	New Street	
Saltar	Eleanor A.	2	24	W. Clarke Avenue	
Salvisky	Florence G.	2	215	S. Walnut Street	
Sanchez	Eva	1	403	McColley Street	
Sapp	Jane Savin	3	204	McColley Street	
Sapp	John Foster	3	204	McColley Street	
Sarro	Regina	3	26	Cedar Beach Road	
Sauls	Antoinette Yvonne	1	2	E. Thrush Drive	Meadows at Shawnee
Sauls	David R.	1	2	E. Thrush Drive	Meadows at Shawnee
Saunders	Henry S. Jr.	2	501	Lakeview Avenue	
Saupp	John W.	3	36	General Torbert Drive	Sawmill Village
Savage	Cynthia L.	3	403	N. Washington Street	
Savage	Harry R.	3	403	N. Washington Street	
Savage	Samuel Robert	3	403	N. Washington Street	
Savage	Sara Louise	1	125	Hickory Branch Court	Hearthstone Manor
Savage	Stephanie Marie	3	403	N. Washington Street	
Saxon	Dana M.	3	611	S.E. Second Street	
Saxon	Warren R.	3	611	S.E. Second Street	
Sayer	Charlotte Anne	3	203	S.E. Front Street	

Sayer	Priscilla Jane	3	203	S.E. Front Street		
Sbona	Georgiann	1	19	Homestead Boulevard	Hearthstone Manor	
Sbona	Samuel Ralph	1	19	Homestead Boulevard	Hearthstone Manor	
Schaap	Lucinda	3	1012	S.E. Second Street		
Schaap	Robert	3	1012	S.E. Second Street		
Scheetz	Timothy Edward	1	3601A	N. Sagamore Drive	Hearthstone Manor	
Schiedenhelm	Betty Lou	4	140	N. Landing Drive	Knotts Landing	
Schlabach	Jay E.	2	303	Woodland Drive		
Schleigh	David William	1	2	W. Thrush Drive	Meadows at Shawnee	
Schleigh	Mary Anne	1	2	W. Thrush Drive	Meadows at Shawnee	
Schmidt	Carl R. Jr.	1	4	Clearview Drive	Hearthstone Manor	
Schmidt	Eric G.	2	416	S. Washington Street		
Schmidt	Olivia L.	1	4	Clearview Drive	Hearthstone Manor	
Schwartz	Eileen Lamb	1	145	Hickory Branch Court	Hearthstone Manor	
Scott	Aleathea K.	4	454	North Street		
Scott	Anna M.	2		RD 5 Box 304		
Scott	Cynthia Ann	1	708	Lindsay Lane	Matlinds Estates	
Scott	Gloria A.	4	110	N.W. Third Street		
Scott	John C.	3	280	N. Rehoboth Boulevard		
Scott	Virginia B.	3	280	N. Rehoboth Boulevard		***
Scotton	Carol V.	3	905	S.E. Front Street		***
Scotton	II Leslie	3	905	S.E. Front Street		
Sender	Carole Louise	1	3601D	S. Sagamore Drive	Hearthstone Manor	
Sender	John Bernard Jr.	1	3601D	S. Sagamore Drive	Hearthstone Manor	
Sentman	Douglas B.	2	104	Pine Street		
Session	Linda	4	114	Allen Way Apt 21		
Seth	Lolita C.	4	108	Allen Way Apt 11		
Shabi	Olufemi O.	1	12	Big Pond Drive	Meadows at Shawnee	
Shafer	Harriett W.	4	135	N. Landing Drive	Knotts Landing	
Shafer	Julian R.	4	135	N. Landing Drive	Knotts Landing	
Shaffer	Scott E.	4	806	Parson Thorne Apartments		
Shah	Bindesh B.	1	1	W. Bullrush Drive	Meadows at Shawnee	
Sharp	Brenda Lee	3	838	N.E. Front Street		
Sharp	Delema E.	3	213	Charles Street		
Sharp	Della M. (Parker)	4	606	Truitt Avenue Ext.		*
Sharp	Donna Marie	3	844	N.E. Front Street		**
Sharp	Edna M.	2		Milford Manor		
Sharp	Eugene M. III	2	706	N. Shore Drive	North Shores	*
Sharp	Kelly Lynn	1	617	Beechwood Avenue	Marshall Commons	
Sharp	Marvin C.	3	844	N.E. Front Street		
Sharp	Mary Ann	4	9	Rogers Drive		

Sharp	Michael S.	1	617	Beechwood Avenue	Marshall Commons	
Sharp	Rebecca L.	2	706	N. Shore Drive	North Shores	
Sharp	Regina A.	4	108	Allen Way Apt 21		
Sharp	Ronald H.	1	305	Marshall Street		
Sharp	Sheila M.	1	305	Marshall Street		
Sharp	William H. Jr.	4	606	Truitt Avenue Ext.		
Shea	Bonnie W.	2	12	Delaware Avenue		*
Shea	Elizabeth H.	2	10	Delaware Avenue		
Shea	Gary D.	2	12	Delaware Avenue		
Shea	Kathy J.	3		Cedar Beach Road		
Shea	Kathy J.	1	306	Montgomery Street		****
Shea	Michael J.	3		Cedar Beach Road		****
Shea	Michael J.	1	306	Montgomery Street		****
Sheaffer	John B.	2	432	Kings Highway		****
Sheaffer	Mary Lou	2	432	Kings Highway		
Sheffe	Christopher D.	1	11	E. Bullrush Drive	Meadows at Shawnee	
Sheffe	Diane Irene	1	11	E. Bullrush Drive	Meadows at Shawnee	
Shelborne	Demarcus Daniel	3	10	N.E. Salevan Place		
Shelton	Geraldine E.	4	109	Valley Run		
Sherman	Gerald G.	3	912	S.E. Second Street		
Sherwood	Carol C.	2	13	E. Clarke Avenue		
Sherwood	Nancy Gaye	3	805	N. Walnut Street		
Sherwood	Richard M.	2	13	E. Clarke Avenue		***
Shields	Columbus N.	1	5	E. Green Lane	Orchard Hill	
Shields	John William	1	13	Big Pond Drive	Meadows at Shawnee	
Shifflett	Cynthia B.	1	804	Joshua Drive	Matlinds Estates	
Shifflett	Willis R.	1	804	Joshua Drive	Matlinds Estates	
Shimizu	Helena Bernice	1	39	Little Birch Drive	Hearthstone Manor	
Shinas	Panagiotis A.	2	22	W. Clarke Avenue		
Shockley	Brandi Lynn	3	210	N.E. Fourth Street		
Shockley	David A.	3	614	S.E. Front Street		
Shockley	Debbie A.	3	210	N.E. Fourth Street		
Shockley	John D.	3	210	N.E. Fourth Street		
Shockley	Myrna S.	3	614	S.E. Front Street		
Short	Scott Douglas	2	7	Nelson Street		
Short	Thomas C.	3	42	Fisher Avenue		
Shorter	Thelma R.	3	509	Carlisle Lane		
Showell	Gregory Levaunt Sr.	3	20	N.E. Tenth Street		
Showell	Linda J. Sharpe	3	20	N.E. Tenth Street		
Shupard	Howard D. Jr.	3	405	N. Washington Street		
Shupard	Rosanne T.	3	405	N. Washington Street		

Shupe	Bryan William	1	805	Joshua Drive	Matlinds Estates	
Shupe	Sheridan Allayne	1	805	Joshua Drive	Matlinds Estates	
Shupe	William J.	1	805	Joshua Drive	Matlinds Estates	
Silbereisen	Albert J.	1	301	Marshall Street		
Silveira	Rita Christina	1	3403L	S. Sagamore Drive	Hearthstone Manor	
Simmons	Nathaniel P.	2	208	N.W. Front Street		
Simon	Edward L.	1	117	Barksdale Court	Hearthstone Manor	
Simon	Patrica A.	1	117	Barksdale Court	Hearthstone Manor	
Simpatico	Anupa	2	417	S. Walnut Street		
Simpson	Deborah K.	2	6	W. Clarke Avenue		
Simpson	F. Gary	2	6	W. Clarke Avenue		
Simpson	Olive P.	2	1000	S. Walnut Street		
Sinner	Dorothy Levitsky	2	13	Elizabeth Street		
Siok	Cheryl L.	2	22	Nelson Street		
Siok	Joseph F.	2	404	S. Walnut Street		
Siok	Leslie G.	2	404	S. Walnut Street		
Sipple	Constance V.	2	603	Seabury Avenue		
Sipple	Larry Robert	2	603	Seabury Avenue		
Sipple	Scott G.	1	4101B	Summer Brook Way	Hearthstone Manor	
Sirkis	James R.	3	915	S.E. Third Street		***
Sirois	Gerard B.	4	108	N. Landing Drive	Knotts Landing	
Sirois	Jeanne A.	4	108	N. Landing Drive	Knotts Landing	
Skinner	Danny M.	3	907	N. Walnut Street		
Skinner	Kathryn M.	3	907	N. Walnut Street		
Sleva	Jodie H.	3	801	N. Walnut Street		
Sleva	Morgan T.	3	801	N. Walnut Street		
Sloan	Nancy Banta	1	21	Little Birch Drive	Hearthstone Manor	
Sloan	William Douglas	1	21	Little Birch Drive	Hearthstone Manor	
Slonacher	Frances A.	3	1020	S.E. Second Street		
Smith	Ann H.	2	407	S. Walnut Street		
Smith	Bernice	2	615	Seabury Avenue		
Smith	Betty E.	4	600	Parson Thorne Apartments		
Smith	Bobby M.	4	15	Rogers Drive		
Smith	Borden E. II	4	203	Truitt Avenue		
Smith	Charles G.	3	19	General Torbert Drive	Sawmill Village	
Smith	Constance R.	4	604	North Street Ext.		
Smith	Daniel Alan	2	615	Seabury Avenue		
Smith	Debra Lynn	3	23	N.W. Second Street		
Smith	Doris A.	3	19	General Torbert Drive	Sawmill Village	
Smith	Dorothy S.	4	709	Truitt Avenue Ext.		
Smith	Frank M.	2	407	S. Walnut Street		

Smith	Fred P.	4	600	Parson Thorne Apartments		
Smith	Gary W.	3	211	S.E. Front Street		
Smith	Iva A.	2	111	School Place		
Smith	Jeremiah David	1	211	S. Walnut Street		
Smith	Leasa Alane	4	604	North Street Ext.		
Smith	Mabel C.	3	708	S.E. Front Street		
Smith	Marion	4	118	Starland Way	Knotts Landing	
Smith	Mary A.	2	505	Caulk Road		
Smith	Maude	3	109	McColley Street		
Smith	Melvin E.	4	709	Truitt Avenue Ext.		
Smith	Mina J.	2	921	S. DuPont Boulevard		
Smith	Neil R.	2	111	School Place		
Smith	Norman T.	2	921	S. DuPont Boulevard		
Smith	Paul Phillip	1	18	Meadow Lark Drive	Meadows at Shawnee	
Smith	Robert D. III	2	100	Lakelawn Drive		
Smith	Robert Raymond	2	207	S. Walnut Street		
Smith	Rosie L.	4	1	Lucia Circle		
Smith	Roy L.	2	505	Caulk Road		
Smith	Sharon Arnette	4	27	Linstone Lane Apt 3	Silver Lake Apartments	
Smith	Shelton Lee Sr.	4	1	Lucia Circle		
Smith	Stephanie S.	2	100	Lakelawn Drive		
Smith	Thelton T.	4	114	Silver Lake Estates		
Smith	Thomas J.	4	118	Starland Way	Knotts Landing	
Smith	Verda M.	3	211	S.E. Front Street		
Smith	Wayne E.	2	615	S. DuPont Boulevard		
Smith-Merrell	Victoria	2	506	Misphillion Apts.		
Snead	Frances E.	4	500	Church Street		
Snead	James E.	4	500	Church Street		
Snead	Natasha C.	1	511	McColley Street		
Snook	Iver Vincent	1	107	Marlin Court	Orchard Hill	
Snook	Linda G.	1	107	Marlin Court	Orchard Hill	
Snyder	Donna J.	3	54	General Torbert Drive	Sawmill Village	
Snyder	Mary C.	1	312	Charles Street		
Sobczak	Valentine R.	4	807	Parson Thorne Apartments		*
Sobolewski	Leonard S.	4	109	Ginger Lane	Knotts Landing	
Sobolewski	Margaret B.	4	109	Ginger Lane	Knotts Landing	
Sockrider	David W.	2	112	Old Shawnee Road		
Sockrider	Linda Dianne	2	112	Old Shawnee Road		
Soden	Matthew A.	2	5	Nelson Street		
Soden	Penny D.	2	5	Nelson Street		
Sodergren	C. Robert	3	212	N. Walnut Street		

Sophos	Dorothy	2	3	Delaware Avenue		
Sorden	George C.	4	507	Truitt Avenue		
Sorden	Violet Elaine	4	505	Truitt Avenue		
Sottile	John V.	1	13	Little Birch Drive	Hearthstone Manor	
Southard	Alan R.	2	502A	N.W. Front Street		
Spadaccini	Robert F.	2	811	S. DuPont Boulevard		
Spady	David M.	4	104	Brightway Commons		
Spady	Marvin D.	4	104	Brightway Commons		
Spain	Dorothy R.	3	620	N. Washington Street		
Spain	Ralph E.	3	620	N. Washington Street		
Spence	Mary K.	4	607	North Street Ext.		
Spence	Wayne Edward	4	607	North Street Ext.		
Spigone	Elizabeth Anne	3	30	General Torbert Drive	Sawmill Village	
Spigone	Joseph Edmund	3	30	General Torbert Drive	Sawmill Village	
Spillane	Michael David	1	20	Clearview Drive	Hearthstone Manor	
Spina	Alfred M.	1	4	Briar Court	Meadows at Shawnee	
Spina	Joyce Marion	1	4	Briar Court	Meadows at Shawnee	
Spivey	Arlene Y.	4	108	Brightway Commons		
Spray	Barbara M.	2	107	Elm Street		
Spray	David R.	2	107	Elm Street		
Spurio	Ernest J. Jr.	1	3001D	S. Heather Drive	Hearthstone Manor	
Spurio	Joan C.	1	3001D	S. Heather Drive	Hearthstone Manor	
Staats	Audrey Geraldine	1	173	Hickory Branch Court	Hearthstone Manor	
Staats	Kathryn B.	1	202	Matthew Circle	Matlinds Estates	
Staats	Russell T.	1	202	Matthew Circle	Matlinds Estates	
Staley	Georgiana M.	4	115	N.W. Front Street		
Staley	Philip Richard	4	115	N.W. Front Street		
Staley	Tommye C.	4	115	N.W. Front Street		***Need New Card
Stalvey	Donna Lynn	4	204	Truitt Avenue		***Need New Card
Stalvey	James W.	4	204	Truitt Avenue		
Stalvey	Jessica Ann	4	204	Truitt Avenue		
Stanko	Charles L.	2	26	N.W. Front Street		
Stanton-Hinex	Angela R.	1	26	Meadow Lark Drive	Meadows at Shawnee	
Starkey	Kathleen S.	2	13	W. Clarke Avenue		
Starkey	Robert G.	2	13	W. Clarke Avenue		
Starling	James O. Sr.	4	713	Truitt Avenue Ext.		
Starling	Janel D.	4	713	Truitt Avenue Ext.		
Staton	Cecil Oulds	1	10	Misty Vale Court	Meadows at Shawnee	
Steele	Barbara J.	2	402	S. Washington Street		
Steele	Doris I.	4	600	Parson Thorne Apartments		***
Steiner	Anthony L.	1	21	Meadow Lark Drive	Meadows at Shawnee	

Steiner	Donald L.	2	7	Lakelawn Drive		
Steiner	Linda J.	1	21	Meadow Lark Drive	Meadows at Shawnee	
Steiner	Marie	2	7	Lakelawn Drive		
Steinhauer	Karen L.	4	124	N. Landing Drive	Knotts Landing	
Steinhauer	Robert A.	4	124	N. Landing Drive	Knotts Landing	
Steinhice	Mary Frances	1	117	Aspen Court	Hearthstone Manor	
Steinhice	Philip R.	1	117	Aspen Court	Hearthstone Manor	
Stenaka	Joan D.	1	629	Beechwood Avenue	Marshall Commons	
Stenaka	Leo J.	1	629	Beechwood Avenue	Marshall Commons	
Stevens	Angela	1	601	McColley Street		
Stevens	Charlene E.	4	119	Brightway Commons		
Stevens	Cynthia Ann	4	119	Brightway Commons		
Stevens	Michael V.	1	11	E. Green Lane	Orchard Hill	
Stevens	Patricia A.	1	11	E. Green Lane	Orchard Hill	
Stevenson	David T.	2	507	S. Walnut Street		
Stevenson	Gloria E.	4	404	Moyer Circle West		
Stevenson	Kimberly Hoey	2	507	S. Walnut Street		
Steward	Carrie B.	4	301	Truitt Avenue		
Steward	James E.	4	301	Truitt Avenue		
Stradford	Jeffrey P.	4	609	North Street		
Strahle	Albert	4	500	Parson Thorne Apartments		
Strahle	Dorothy G.	4	500	Parson Thorne Apartments		
Stratman	Elizabeth P.	1	643	S. Marshall Street		
Stratton	Judy L.	2	8	Delaware Avenue		
Stratton	William J.	2	8	Delaware Avenue		*
Straub	Ruth B.	2	103	Pine Street		*
Stuchlik	M. Susan	4	203	Parson Thorne Apartments		
Sudler	Marion A.	4	700	Truitt Avenue Ext.		
Sullivan	Frances A.	4	5	Truitt Avenue		
Sullivan	Lawrence	1	6	E. Thrush Drive	Meadows at Shawnee	*
Sullivan	Susan C.	1	6	E. Thrush Drive	Meadows at Shawnee	
Sutcliffe	Carol J.	2	5	Sunset Lane		
Sutcliffe	Robert R.	2	5	Sunset Lane		
Swain	Dana Suzanne	3	35	Fisher Avenue		
Swain	G. Walter	3	5899	S. Rehoboth Boulevard		
Swain	Janet R.	3	5899	S. Rehoboth Boulevard		
Swain	Scott Thomas	3	35	Fisher Avenue		
Swain	Susan Kaye	3	35	Fisher Avenue		
Swanson	Wilbur M.	3	218	N. Walnut Street		
Sweeney	Edward J.	1	9	Misty Vale Court	Meadows at Shawnee	
Sweeney	Elizabeth A.	1	9	Misty Vale Court	Meadows at Shawnee	

Sylvester	Marianne W.	2	506	Caulk Road		
Symons	Helga	1	202	Beaufort Lane	Orchard Hill	
Symons	Irwin Jay	1	202	Beaufort Lane	Orchard Hill	
Szczesay	Eileen J.	4	122	Ginger Lane	Knotts Landing	
Szczesay	Richard Joseph	4	122	Ginger Lane	Knotts Landing	
Tarburton	David G.	4	414	N. Walnut Street		
Tarburton	Joshua D.	4	416	N. Walnut Street		
Tarburton	Lynda Lee	4	414	N. Walnut Street		
Tatman	Donald P.	3	801	N.E. Front Street		
Taylor	Mary I.	4		Silver Lake Estates		
Taylor	Mary W.	2	401	Woodland Drive		*
Teagle	Walter	4	409 ½	Church Street		
Temparali	Charles J.	1	2	E. Green Lane	Orchard Hill	
Temparali	Patricia Phyllis	1	2	E. Green Lane	Orchard Hill	
Thawley	Beverly A.	3	6	N.E. Sixth Street		
Thomas	Cynthia P.	2	609	Lakelawn Drive		***
Thomas	Elizabeth S.	1	310	Charles Street		
Thomas	Isiah T.	4	125	N.W. Second Street		
Thomas	Renate	2	609	Lakelawn Drive		
Thomas-Kenney	April R.	1	626	Beechwood Avenue	Marshall Commons	
Thompson	Charles P.	2	414B	N.W. Front Street		
Thompson	Gary L.	1	34	Clearview Drive	Hearthstone Manor	
Thompson	Winford	4	107	Allen Way Apt 22		
Thoms	Paula A.	1	601	Maple Street	Marshall Commons	
Timmons	Raymond W.	2	3	Pennsylvania Avenue		
Tisdell	Kevin C.	3	54	General Torbert Drive	Sawmill Village	
Tobin	Anna Patricia	4	201	Parson Thorne Apartments		
Tobler	Ruth Ann	1	3501C	S. Sagamore Drive	Hearthstone Manor	
Todd	Joyce R.	3	3	Governor Watson Court	Sawmill Village	
Todd	Michael L.	3	3	Governor Watson Court	Sawmill Village	
Tonwe	Tutse D.	3	1011	N. Walnut Street		
Torbert	Carol A.	4	706	North Street Ext.		***
Torbert	George E.	4	706	North Street Ext.		
Tosques	Vicki A.	2	5	Causey Avenue Apt 4		
Towers	Howard Chester	1	42	Clearview Drive	Hearthstone Manor	
Towers	Jane E.	2	2	Lakelawn Drive		
Towers	William Edward	2	2	Lakelawn Drive		
Townsend	John R.	1	4003L	N. Sagamore Drive	Hearthstone Manor	
Tozier	Delores L.	1	101	Barksdale Court	Hearthstone Manor	
Tozier	Richard M.	1	101	Barksdale Court	Hearthstone Manor	
Treaster	Edna Irene	1	169	Hickory Branch Court	Hearthstone Manor	

Troisi	Carol A.	1	707	Cedarwood Court	Marshall Commons	
Troisi	Gilbert Gene	1	707	Cedarwood Court	Marshall Commons	
Trotman	Audrey L.	4	110	N.W. Fourth Street		
Truitt	William C.	1	312	Fisher Avenue		
Tschantre	Joyce M.	2	815	Seabury Avenue		
Tschantre	Leon E.	2	815	Seabury Avenue		
Tucker	Atwood Jr.	1	507	Marshall Street		
Tucker	Eileen M.	4	112	N. Landing Drive	Knotts Landing	
Tucker	Francis	4	112	N. Landing Drive	Knotts Landing	
Tucker	Jason K.	4	112	N. Landing Drive	Knotts Landing	
Tucker	Mary F.	1	507	Marshall Street		
Tucker	Samuel D.	3	106	Lovers Lane		
Tucker	William Fred	1	706	Cedarwood Court	Marshall Commons	
Tunnell	Frances M.	4	708	Truitt Avenue Ext.		
Tunnell	Harvey Jr.	4	708	Truitt Avenue Ext.		
Turner	Cynthia Ann	4	107	Starland Way	Knotts Landing	
Turner	George W.	3	103	Charles Street		
Turner	Jane J.	3	103	Charles Street		
Turner	Millicent E.	4	400	Church Street		
Turner	Octavia F.	2	506	S. Walnut Street		
Turner	Paul A.	4	107	Starland Way	Knotts Landing	
Turner	Verna L.	1	303	Matthew Circle	Matlinds Estates	
Uffner	Martin J.	2	8	E. Clarke Avenue		
Valentine	Dennis R.	2	503	Reed Road		
Valentine	Valerie A.	2	503	Reed Road		
VanAlstine	Robert I.	4	104	Ashley Way		
Vanaman	Charles P.	3	217	McColley Street		
Vanaman	Susan B.	1	700	S.E. Fifth Street		*
VandenDries	Jody N.	3	324	S.E. Second Street		
VanGorder	Joan J.	2	301	S. DuPont Boulevard		
VanGorder	Robert F.	2	301	S. DuPont Boulevard		
VanHorn	Anita T.	3	6	Governor Tharp Court	Sawmill Village	
VanHorn	Franklin	3	6	Governor Tharp Court	Sawmill Village	
Vann	Mary Ann	4	108	Allen Way Apt 31		
Vannicola	J. Louise	4	112	Ashley Way		
VanVorst	Gladys E.	2	14	Elizabeth Street		
VanVorst	Richard E.	2	14	Elizabeth Street		
VanVorst	Robert E.	2	14	Elizabeth Street		
Vaughn	George H.	4	233	S. Landing Drive	Knotts Landing	
Vaughn	John C. Sr.	3	503	N.E. Fifth Street		
Vaughn	Nancy F.	3	503	N.E. Fifth Street		

Vaughn	Patricia G.	4	233	S. Landing Drive	Knotts Landing	
Vazquez	Cesar M.	1	3201D	W. Brookmeyer Drive	Hearthstone Manor	
Vazquez	Linda L.	1	3201D	W. Brookmeyer Drive	Hearthstone Manor	
Veals	Thelma Judy	1	8	Briar Court	Meadows at Shawnee	
Venett	Emmett	3	504	N. Washington Street		
Venett	Patricia M.	3	504	N. Washington Street		****
Vennett	Emmett	1	304	Charles 610 McColley 421 S. Washington Sts		****
Vennett	Patricia M.	1	304	Charles 610 McColley 421 S. Washington Sts		****
Vezmar	Michael W.	3	27	General Torbert Drive	Sawmill Village	****
Vican	Anthony J. Jr.	2	602	N.W. Front Street		
Vican	Barbara	2	602	N.W. Front Street		*
Vican	Denise Kaye	1	414	Fisher Avenue		*
Vican	Richard A.	1	414	Fisher Avenue		
Vicino	Jean	1	8	E. Bullrush Drive	Meadows at Shawnee	
Vicino	Michael J.	1	8	E. Bullrush Drive	Meadows at Shawnee	
Viggiano	Carl M.	1	3702H	S. Sagamore Drive	Hearthstone Manor	
Viggiano	Margaret A.	1	3702H	S. Sagamore Drive	Hearthstone Manor	
Vincent	Calvin Lenwood	1	11	Crown Circle	Orchard Hill	
Vincent	Patricia Carolyn	1	11	Crown Circle	Orchard Hill	
Viohl	Donald L.	3	105	Franklin Street		
Viramontes	Eric Ben Rob T.	2	408	Evergreen Circle		
Viramontes	Felicia B.	2	408	Evergreen Circle		
Viramontes	Robert	2	408	Evergreen Circle		
Viramontes	Rose E.	2	408	Evergreen Circle		
Voelger	Michael L.	1	4401A	Fullerton Court	Hearthstone Manor	
Voshell	Joyce A.	2	506	Reed Road		
Voshell	Robert J.	2	506	Reed Road		
Wachel	Georgeana	1	511F	S. Marshall Street		
Waddler	Michele D.	2	501	Lakelawn Drive		
Wadkins	Pearl B.	2	11	W. Clarke Avenue		
Wadkins	William T. Jr.	2	11	W. Clarke Avenue		
Wadkins-Berry	Gaillyn	2	422	S. Walnut Street		
Wagner	Genie Drialo	1	316	Matthew Circle	Matlinds Estates	
Wagner	John Charles	1	316	Matthew Circle	Matlinds Estates	
Walch	Diana L.	2	406	Marvel Road		
Walch	Vernon H.	2	406	Marvel Road		
Waldorf	Anne T.	1	103	Marlin Court	Orchard Hill	
Waldorf	Louis J. Jr.	1	103	Marlin Court	Orchard Hill	
Walker	David B.	3	37	General Torbert Drive	Sawmill Village	
Walker	Paul E. Jr.	4	8	Archers Way		
Walker	Phyllis E.	4	8	Archers Way		

Walker	Ronda D.	3	511	S.E. Front Street	
Wallace	Elizabeth Kelly	1	4402F	Fullerton Court	Hearthstone Manor
Walls	Blanche Jefferson	1	630	Marshall Street	
Walls	Charles A.	1	630	Marshall Street	
Walls	Daniel J.	3	208	Marshall Street	
Walls	George W.	3		RD 1 Box 520	
Walls	Harold Lewis	1	630	Marshall Street	
Walls	James Jay	1	809	S.E. Fifth Street	
Walls	John W.	1	805	S.E. Fifth Street	
Walls	Lauren Marie	1	809	S.E. Fifth Street	
Walls	Patricia G.	1	314	Fisher Avenue	
Walls	Robert O.	1	314	Fisher Avenue	
Walls	Sara E.	3	708	N. Washington Street	
Walls	Shirley M.	1	809	S.E. Fifth Street	
Walls	Tina Sue	1	630	Marshall Street	
Walls-Culotta	Sandra	2	6	E. Clarke Avenue	
Walsh	Florence K.	2	809	Seabury Avenue	
Walters	Darrell Andrew	2	603	Lakeview Avenue	
Walters	Elizabeth Bernadette	1	157	Barksdale Court	Hearthstone Manor
Walters	Kristin M.	2	603	Lakeview Avenue	
Walther	Joan D.	1	32031	E. Brookmyer Drive	Hearthstone Manor
Waltman	Albert	2	14-22	N.W. Front Street Apt 12	
Waltman	Norma F.	3	919	S.E. Second Street	
Wanzer	Maxine L.	4	105	Brightway Commons	
Waples	Charlene A.	1	307	Charles Street	
Ward	Carlos Everado Sr.	1	2	Briar Court	Meadows at Shawnee
Ward	Maria Tomasa	1	2	Briar Court	Meadows at Shawnee
Ward	William Michael	3	702	S.E. Second Street	
Warfel	Anthony Brooks	3	61	General Torbert Drive	Sawmill Village
Warfel	Brendon T.	3	960	N.E. Front Street	
Warfel	Cynthia L.	3	960	N.E. Front Street	
Warfel (Davis)	Margaret T.	3	61	General Torbert Drive	Sawmill Village
Warren	Catherine D.	3	503	N.E. Front Street	
Warren	Cecelia M.	2	1031	S. DuPont Boulevard	
Warren	Mary Ann	2	400	Sussex Avenue	
Warren	Myron C.	2	20	W. Clarke Avenue	
Warrington	Caleb Van III	1	109	W. Green Lane	Orchard Hill
Warrington	Carole A.	4	803	N. DuPont Boulevard	
Warrington	Judith R.	1	109	W. Green Lane	Orchard Hill
Waters	Andrea R.	4	615	North Street	
Waters	William Jr.	4	615	North Street	

Watford	Bonnie K.	2	1	Donovan Street		
Watford	Stroman T. Jr.	2	1	Donovan Street		
Watson	Glenn M.	2	709	New Street		
Watson	Katie T.	2	709	New Street		
Watts	Sandra J.	4	308	North Street		
Webb	Aileen R.	3	909	Berry Lane		
Webb	Diane D.	3	5	N.E. Sixth Street		***
Webb	Harold L.	3	101	N.E. Eighth Street		***
Webb	Jesse C.	3	19858	Beaver Dam Road		
Webb	John D.	3	610	S.E. Second Street		
Webb	Joyce L.	3	19858	Beaver Dam Road		
Webb	Melissa P.	3	101	N.E. Eighth Street		
Webb	Michele Renee	3	805	N. Walnut Street		
Webb	Philip R.	4	248	S. Landing Drive	Knotts Landing	
Webb	Thomas E.	3	909	Berry Lane		
Webb	Walter	1	300	McColley Street		
Weber	Bobby	1	112	Marshall Lane	Marshall Manor	
Webster	Mary L.	4	108	N. Church Street		
Weeks	Catherine M.	1	3502F	N. Sagamore Drive	Hearthstone Manor	
Weeks	Deborah Carol	1	116	W. Green Lane	Orchard Hill	
Weeks	Robert E.	1	3502F	N. Sagamore Drive	Hearthstone Manor	
Weires	Patricia B.	4	511	Parson Thorne Apartments		
Welch	Linda B.	2	714	New Street		
Welch	Linda Kay	1	4501C	Summer Brook Way	Hearthstone Manor	***
Weldon	Kathleen V.	2	6494	Shawnee Road		
Wells	Joseph W.	3	52	General Torbert Drive	Sawmill Village	
Wells	Michael S.	3	603	N. Walnut Street		
Wells	Pamela Anne	3	603	N. Walnut Street		
Wells	Rita F.	3	52	General Torbert Drive	Sawmill Village	
Wescott	Edith I.	4	303	Ashley Way		***
West	B. Agnes	1	514	Marshall Street		
West	Esther Catherine	1	606	Montgomery Street		
Western	Lillian M.	2	431	Kings Highway		*
Western	Paul W.	3	404	N. Washington Street		
Whalen	Deborah S.	2	800	S. Walnut Street		***
Whalen	Edith S.	3	108	Brady Drive		
Whalen	Joseph P.	2	800	S. Walnut Street		
Whaley	Cory M.	1	6	Fairway Court	Orchard Hill	
Whaley	Jeremiah K.	4	110	N. Church Street		
Whaley	Latanya J.	4	110	N. Church Street		
Wheatley	Bruce D.	1	11	W. Bullrush Drive	Meadows at Shawnee	

Wheatley	Mary Lou	1	11	W. Bullrush Drive	Meadows at Shawnee	
Wheelock	Charlotte L.	2	606	S. Walnut Street		
White	Ernestine Helene	1	143	Hickory Branch Court	Hearthstone Manor	
White	James	4	514B	N. Church Street		
White	Kathleen E.	2	26	McCoy Street		*
White	Michael R.	1	308	Fisher Avenue		
White	Pedro T.	4	105	Brightway Commons		
White	Peter W.	2	5	Delaware Avenue		
White	Wallace A.	4	512	N. Church Street		
Whitney	Wayne B.	1	403	Marshall Street		
Wilcox	Shana Le Ann	4	400	N. Walnut Street		
Wilcutts	Mary L.	2	624	N.W. Front Street		
Wilcutts	Roy	2	624	N.W. Front Street		
Wiley	David A.	3	511	S.E. Front Street		
Wiley	Jennifer E.	2	605	S. Walnut Street		
Wiley	Jessica Leigh	2	202	Lakeview Avenue		
Wiley	Joseph E.	2	202	Lakeview Avenue		
Wiley	Mary E.	3	404	S.E. Front Street		
Wiley	Renate K.	2	202	Lakeview Avenue		***
Wilgus	Valentina D.	2	404	Woodland Drive		
Wilkerson	David A.	4	209	Truitt Avenue		
Wilkins	Audie M.	2	308	Hall Place		***
Wilkins	Bernice J.	2	418	Kings Highway		*
Wilkins	Carol Ann	2	608	New Street		
Wilkins	Clyde Lyons	2	308	Hall Place		
Wilkins	Elizabeth W.	3	912	S.E. Front Street		*
Wilkins	Howard C. II	1	410	Bridgeham Avenue		
Wilkins	James M.	4	6	Archers Way		***
Wilkins	Jessie L.	1	307	Richard Street		
Wilkins	Julia A.	2	19	W. Clarke Avenue		
Wilkins	Sandra Lee	1	807	S.E. Fourth Street		
Wilkinson	Floyd H. Jr.	1	503	McColley Street		
Wilkinson	Janet	1	503	McColley Street		
Willey	Ruth E.	3	214	Charles Street		
Williams	Ann C.	3	108	Charles Street		
Williams	Ann C.	1	655	Beechwood Avenue	Marshall Commons	****
Williams	Bernadette J.	2	5	Wilbur Street		****
Williams	Betty Lou	2	411	S. Washington Street		
Williams	Carolyn Larson	1	6	Royal Court	Orchard Hill	
Williams	Daniel C.	2	5	Wilbur Street		
Williams	Debra Lewis	1	111C	Barksdale Court	Hearthstone Manor	

Williams	Donald E.	1	20	E. Bullrush Drive	Meadows at Shawnee	***
Williams	Grant A.	2	127	School Place		
Williams	James Keith	1	6	Royal Court	Orchard Hill	
Williams	Jenny Lynn	2	405	Woodland Drive		
Williams	John R.	4	408	Church Street		
Williams	Loreane R.	2	506	Mispyllion Apts.		
Williams	Nolan Stafford	1	111C	Barksdale Court	Hearthstone Manor	
Williams	Richard Taylor	2	405	Woodland Drive		***
Williams	Tonya R.	2	810	New Street		
Williamson	James Richard	3	209	Lovers Lane		
Williams-Terrell	Maxine	1	20	E. Bullrush Drive	Meadows at Shawnee	
Willis	Dawn L.	2	304	Hall Place		
Willis	Doris M.	2	500	S. DuPont Boulevard		
Willis	Hilda B.	2	1001	Mispyllion III		
Wilson	Adelaide E.	4	408	North Street		
Wilson	Bonnie L.	3	506	S.E. Front Street		
Wilson	Carlene	2	11	Nelson Street		
Wilson	Charmaine A.	3	5-7-9-11	Cedar Beach Road		
Wilson	George W. III	1	305	Lovers Lane		
Wilson	Joshua M.	2	11	Nelson Street		
Wilson	Katrina J.	4	605	North Street		
Wilson	Michael L.	2	11	Nelson Street		
Wilson	Nakiema Danica	4	200-33	Valley Drive		
Wilson	R. Darrell P.	4	605	North Street		
Wilson	Richard C.	3	5-7-9-11	Cedar Beach Road		
Wilson	Shayla Michele	2	11	Nelson Street		
Wilson	William A.	3	615	N. Washington Street		
Winder	Diane A.	4	201	N. Church Street		
Windsor	Joan Marie	2	11	McCoy Street		
Winkler	Carol Anne	1	4201D	Fullerton Court	Hearthstone Manor	
Wintjen	Barbara Jean	4	606	N. Walnut Street		
Witman	Frances L.	3	45	General Torbert Drive	Sawmill Village	
Witman	Russell G. III	3	2	Governor Tharp Court	Sawmill Village	
Wix	Mary Ellen Thomas	3	809	N. Washington Street		
Woehrle	Patricia Monks	4	800	Parson Thorne Apartments		
Wolf	Mary E.	2	308	Regent Road		
Wolfe	Kenneth W.	3	505	S.E. Front Street		
Wood	Davis H.	2	520	N.W. Front Street		
Wood	Denise Y.	2	520	N.W. Front Street		***
Wood	Donna O.	4	106	N. Landing Drive	Knotts Landing	
Wood	Josephine H.	1	162	Rock Ledge Court	Hearthstone Manor	

Wood	Lois A.	1	510	McColley Street	
Woods	Antonio Lee	4	110	West Street	
Woods	James E.	4	110	West Street	
Wooters	Lois J.	3	709	N. Washington Street	
Worrall	John A.	2	514	N.W. Front Street Apt 5	
Worsley	Donnamarie	1	9	Hickory Branch Lane	Hearthstone Manor
Worsley	Grant Jr.	1	9	Hickory Branch Lane	Hearthstone Manor
Worthy	Bradie	3	217	N.E. Fourth Street	
Worthy	Ivery L.	3	217	N.E. Fourth Street	
Worts	Joseph P. Jr.	1	11	Homestead Boulevard	Hearthstone Manor
Wothers	Mary C.	2	303	Mispillion I	
Wright	Barbara S.	1	3703I	N. Sagamore Drive	Hearthstone Manor
Wright	Curtis E.	3	40	General Torbert Drive	Sawmill Village
Wright	Irvin. W.	4	222	North Street	
Wright	Lois A.	4	222	North Street	
Wright	Manuela Manenti	3	40	General Torbert Drive	Sawmill Village
Wyatt	Kathi Lynn	2	113	School Place	
Wyatt	Lance A.	3	806	S.E. Front Street	
Wyatt	Tiffany	3	213	Marshall Street	
Yeager	Esther R.	1	206	E. Clarke Avenue	
Yevonishon	Ana Jean	1	1	Misty Vale Court	Meadows at Shawnee
Yevonishon	John Michael	1	1	Misty Vale Court	Meadows at Shawnee
Yonker	Janet W.	2	304	Woodland Drive	
Yordy	Michael K.	1	6165	Kirby Road	Meadows at Shawnee
Young	Delores	2	512	N.W. Front Street Apt 3	
Young	Dorothy F.	3	309	North Street	
Young	J. Gardner	4	501	N.W. Front Street	
Young	Lucille I.	4	601	Parson Thorne Apartments	
Young	Mable Ann	4	309	Church Street	
Young	Naomi M.	3	204	Rehoboth Boulevard	
Young	Oscar	3	204	Rehoboth Boulevard	
Young	Roger Graham Sr.	4	131	N. Landing Drive	Knotts Landing
Young	Terrie V.	4	111	Church Street	
Young	Terry L.	2	601	Lakelawn Drive	
Yourey	Kenneth J.	4	101	Ginger Lane	Knotts Landing
Zaferis	Marjorie M.	1	115	Manor Lane	Marshall Commons
Zaferis	Norma M.	3	210	Bridgeham Avenue	*
Zang	George W.	3	210	Charles Street	
Zencak	Daniel Lee	2	7	Delaware Avenue	
Zicarelli	Cynthia J.	2	601	S. Walnut Street	
Zicarelli	Frank A.	2	601	S. Walnut Street	



GRIFFIN & HACKETT, P.A.

ATTORNEYS AT LAW

116 WEST MARKET STREET

P.O. BOX 612

GEORGETOWN, DELAWARE 19947

(302) 856-9066

ES D. GRIFFIN  
D R. HACKETT  
ENT G. ROBERTSON

MICHAEL R. SMITH

FAX: (302) 856-9016 • 856-7798

griffin@griffinhackettllaw.com

November 7, 2011

HAND DELIVERED  
David N. Rutt, Esquire  
Moore & Rutt, P.A.  
P.O. Box 554  
Georgetown, De. 19947

Re: Utility Agreement between City of Milford and MBT Land Holdings, LLC

Dear David:

Your letter of October 25 correctly stated that Mr. Fannin had lunch with Messrs. Carmean, Grier and Pikus to discuss locating a City water tower on a sub-parcel of the Mills Farm. Your letter also correctly stated that it was agreed that the City could drill a test well. As you know, permission had been granted by Dave Hitchens' October 24 letter to install a test well. Your letter was also correct in not referring to the deed of the 6.5 acres and the easement as a donation.

Mr. Fannin's position has been consistent and has not changed. He has made it clear on a number of occasions that if the City grants him usable monetary credits equal to the appraised value of the land and easements he has offered to transfer to the City and agrees to install water and sewer lines to the tower site during the S.E. expansion project, he will:

1. Sign an approved agreement that will obligate MBT to deed the 6.5 acre tower site and grant a permanent non-exclusive easement over the 50 foot right of way road connecting the tower site and Sharps Rd.
2. Execute a Temporary Construction Easement to the 6.5 acres and the 50 foot right of way road for a sufficient time period to allow the test well to be drilled, tested and approved by USDA.
3. Within 60 days of the date the test well is approved as a production well, he will execute a fee simple deed to the 6.5 acre tower site and a permanent non-exclusive easement over the 1600 foot road.

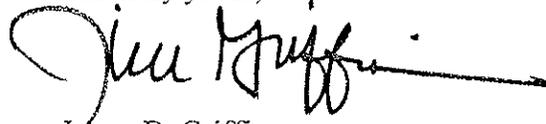
Page 2

Mr. Fannin cannot understand how his intentions have been misconstrued and for what purpose, when he believes he has been consistently clear about the conditions under which he would transfer the well site and access easement to the City. He also cannot understand why a utility agreement that departed from the terms of his offer and which he was never shown or allowed to review would be prepared and presented to Council for approval. If he had been given the customary courtesy of being allowed to review and approve the utility agreement, its unfortunate premature consideration by Council could have been avoided.

In summary, if the City truly believes the tower should be placed on the 6.5 acre parcel of the Mills Farm and it is willing to agree to Mr. Fannin's conditions (useable monetary credits based on the appraised values of the assets to be conveyed and water and sewer lines to the tower site), please confirm that fact. Once the willingness of the City to accept a conveyance of the tower site and access easement is confirmed by you, in writing, Mr. Fannin will prepare the draft agreements needed to implement the terms of his offer and send them to you and your client for review and approval prior to signing or consideration by Council. If any questions still remain about the conditions of his offer either now or after review of the implementing agreements by you and Council, Mr. Fannin and I will meet with Council to answer any remaining questions.

I look forward to hearing from you regarding the City intentions in this matter.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Jim Griffin", with a long horizontal line extending to the right from the end of the signature.

James D. Griffin

JDG/kl

Pc: Client

Mayor & Council

Richard Carmean

OCT. 2011



**MBT Land Holdings LLC.**  
3-30-12.00-11.00

**+/-6.5 Acres**

**50' ROW**  
**(+/-1,600 Ft.)**

**Sharps Road**

*March 2007  
Aerial Photograph  
Courtesy of the Delaware DataML*

**Exhibit B**

0 600 Feet  
|-----|-----|-----|-----|

**MBT Land Holdings LLC.**  
**City of Milford**  
*Sussex County, Delaware*



Prepared by: City of Milford

**UTILITY AGREEMENT  
SOUTHEAST MILFORD  
SUSSEX COUNTY, DELAWARE**

This Utility Agreement (“Agreement”) is dated this \_\_\_\_ day of \_\_\_\_\_, 2011, by and between the

**City of Milford**, a municipal corporation  
of the State of Delaware, hereinafter the “**City**”

**-AND-**

**MBT Land Holdings, LLC**,  
hereinafter referred to as the “**Owner**”

**WHEREAS**, it is the desire of the **City** to expand its water system to better serve the Southeastern portion of the city; and

**WHEREAS**, the **City** is in need of sufficient property of the size and location necessary to accommodate such future improvements; and

**WHEREAS**, it is the desire of the **Owner** to donate property associated with these improvements to the **City**.

**NOW, THEREFORE**, in consideration of the promises and mutual covenants herein contained, the parties hereto agree as follows:

A. The **City** shall pay for the design and construction of the following water system improvements utilizing funds provided in part or in whole by USDA Rural Development:

1. Installation of one (1) test well for the purpose of determining the water quality and long term production capacity of the aquifers at the Mills Farm property. *Results of the water quality and capacity testing will be the basis for determining the feasibility for installation of any additional water system improvements.*

B. In exchange for the installation of a successful test well as determined by the **City** the **Owner** agrees to deed to the **City** the following property at no cost to the **City**:

**1. MBT Land Holdings, LLC Parcel No. 3-30-12.00-11.00 (Mills Farm):**

a. Donate to the **City** approximately 6.5 acres of land and an approximately 1,600 foot long 50 foot wide Right-of-Way along the southwesterly boundary of the property as generally depicted on the attached Exhibit B.

C. This agreement shall be contingent upon:

1. The successful results of the proposed test well program for both water quality and quantity as determined by the **City** and;
2. The approval by USDA of the Mills Farm for installation of future water facilities.

D. Installation of the Test Well as described in item A1 above shall commence upon signature by all parties of this agreement.

E. Transfer of the property described in Item B to the **City** shall occur within one month (thirty (30) days) of the satisfactory determination of the above items C1 & C2.

F. Miscellaneous

1. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors, heirs and assigns.
2. This Agreement cannot be modified, supplemented or altered in any respect except by writing signed by the parties hereto, or their respective successors, heirs or assigns.
3. This Agreement shall be governed by, and construed under, laws of the State of Delaware. If any term or provision of this Agreement or application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Agreement, or the application of such term or provisions to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby and each term and provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

4. This Agreement contains the entire agreement among the parties hereto and supersedes all prior or contemporaneous oral and written agreements and practices.
5. This Agreement shall be valid until 5:00 P.M. on November 10, 2011 and shall become null and void if both parties have not executed this agreement by said time and date.

IN WITNESS WHEREOF, each of the parties hereto have caused this Agreement to be executed.

Signed, Sealed and Delivered:

**MBT Land Holdings, LLC**

Witness:

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

\_\_\_\_\_  
Name:

Title: \_\_\_\_\_

**City of Milford**

Witness:

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

\_\_\_\_\_  
Name:

Title: \_\_\_\_\_

Prepared by: City of Milford

**UTILITY AGREEMENT  
SOUTHEAST MILFORD  
SUSSEX COUNTY, DELAWARE**

This Utility Agreement (“Agreement”) is dated this \_\_\_\_ day of \_\_\_\_\_, 2011, by and between the

**CITY OF MILFORD**, a municipal corporation  
of the State of Delaware, hereinafter the “**City**,”  
201 South Walnut Street, Milford, DE 19963

**-AND-**

**W. NELSON HALL, TRUSTEE OF THE REVOCABLE TRUST OF  
W. NELSON HALL, STEPHEN K. HALL AND GREGORY D. HALL, CO-  
TRUSTEES OF THE IRREVOCABLE TRUST OF DOROTHY I. HALL,  
ALL OWNERS IN FEE, AND GARY W. BOLIS, GENERAL PARTNER OF  
BOLIS PROPERTIES, LP, EQUITABLE OWNER,**

all hereinafter collectively referred to as the “**Owner**,” c/o W. Nelson Hall,  
14 Princeton Road, Milford, DE 19963

**WHEREAS**, it is the desire of the **City** to expand its water system to better serve the Southeastern portion of the city; and

**WHEREAS**, the **City** is in need of sufficient property of the size and location necessary to accommodate such future improvements; and

**WHEREAS**, it is the desire of the **Owner** to donate property associated with these improvements to the **City**.

**NOW, THEREFORE**, in consideration of the promises and mutual covenants herein contained, the parties hereto agree as follows:

A. The **City** shall pay for the design and construction of the following water system improvements utilizing funds provided in part or in whole by USDA Rural Development:

1. Installation of one (1) test well for the purpose of determining the water quality and long term production capacity of the aquifers at the Hall property. *Results of the water quality and capacity testing will be the basis for determining the feasibility for installation of the additional improvements listed below,*

2. Installation of a minimum of one (1) production well and associated treatment facilities on the Hall Property which will meet all City and State regulations and requirements,
  3. Installation of one (1) elevated storage tank on the Hall Property of the size determined by the City to meet present and future needs,
  4. Installation of approximately 3,700 linear feet of 10 inch, and 12 inch water main extending from the existing Hearthstone Manor Residential development east along Wilkins Road to the aforementioned wells, treatment and storage facilities proposed on the Hall Property.
- B. In exchange for the water service extension the **Owner** agrees to provide the **City** with the following Easements/Dedications at no cost to the **City**:
1. **Sussex County Tax Parcel No. 3-30-12.00-11.00 (Hall Farm):**

A portion thereof to be deeded to the **City** for the minimum amount of real property required for the installation of the well(s), tank and water treatment facility in the area designated on the attached Exhibit A. The metes and bounds shall be determined by a survey to be prepared at the **City's** expense in accordance with the terms of this Agreement.
- C. This agreement shall be contingent upon:
1. The successful results of the proposed test well program for both water quality and quantity as determined by the **City** and;
  2. The approval by USDA of the Hall property for installation of the proposed water facilities.
- D. Installation of the Test Well as described in item A1 above shall commence upon signature by all parties of this agreement.
- E. **City** shall negotiate with the State of Delaware Department of Transportation to obtain land owned by the State adjacent to the site where the well is to be drilled for purposes of the installation of the referenced water system improvements so the land to be deeded by **Owner** shall be the least amount of land needed from **Owner**.

F. Transfer of the property described in Item B to the **City** shall occur within one month (thirty (30) days) of the satisfactory determination of the above items C1, C2, and E and the completed survey of said parcel to the satisfaction of **Owner**.

G. Miscellaneous

1. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors, heirs and assigns.
2. This Agreement cannot be modified, supplemented or altered in any respect except by writing signed by the parties hereto, or their respective successors, heirs or assigns.
3. This Agreement shall be governed by and construed under the laws of the State of Delaware. If any term or provision of this Agreement or application thereof to any person or entity shall, to any extent, be invalid or unenforceable, the remainder of this Agreement, or the application of such term or provisions to persons or entities other than those as to which it is held invalid or unenforceable, shall not be affected thereby and each term and provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law.
4. This Agreement contains the entire agreement among the parties hereto and supersedes all prior or contemporaneous oral and written agreements and practices.
5. This Agreement may be executed in counterparts.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, each of the parties hereto has caused this Agreement to be executed.

Signed, Sealed and Delivered:

\_\_\_\_\_  
Witness

\_\_\_\_\_  
**W. NELSON HALL**, Trustee of the  
Revocable Trust of W. Nelson Hall

\_\_\_\_\_  
Witness

\_\_\_\_\_  
**STEPHEN K. HALL**, Co-Trustee of the  
Irrevocable Trust of Dorothy I. Hall

\_\_\_\_\_  
Witness

\_\_\_\_\_  
**GREGORY D. HALL**, Co-Trustee of the  
Irrevocable Trust of Dorothy I. Hall

**BOLIS PROPERTIES, LP**

\_\_\_\_\_  
Witness

By: \_\_\_\_\_  
Gary W. Bolis, General Partner

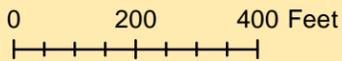
**CITY OF MILFORD**

Witness:  
  
\_\_\_\_\_

By: \_\_\_\_\_  
Title: \_\_\_\_\_



Exhibit A



March 2007  
Aerial Photograph  
Courtesy of the Delaware DataMIL

# Milford Water Treatment Facility

**City of Milford**  
Sussex County, Delaware



# City of Milford

## ORDINANCE 2011-26

The following ordinance is currently under review by Milford City Council:

AN ORDINANCE AUTHORIZING THE BORROWING OF FUNDS TO FINANCE THE CITY OF MILFORD'S SCADA IMPROVEMENTS AND THE DEMOLITION AND RECONSTRUCTION OF THE WASHINGTON STREET WATER TREATMENT FACILITY PLANT AND OFFICE BUILDING LOCATED ON THE SAME SITE.

### Section 1.

WHEREAS, the City Council of the City of Milford, Delaware ("Council") has been advised that up to \$4,000,000 is required to finance SCADA improvements and the demolition and reconstruction of the Washington Street Water Treatment Facility Plant and office building located on the same site.

### Section 2.

NOW, THEREFORE, THE CITY OF MILFORD HEREBY ORDAINS:

1. The City of Milford, Delaware operates its public water system in accordance with the provisions of the State of Delaware and the Charter of the City of Milford.
2. The Council has determined that it is advisable, necessary and in the best interest of public health, safety and welfare to improve the system.
3. The Council hereby proposes unto the electors of the City that an amount of money not exceeding \$4,000,000 be borrowed to pay for the costs of the Capital Improvements and to pay the costs associated with the financing.
4. Said borrowing is expected to be accomplished through the issuance of a loan ("DWSRF loan") from the State of Delaware Drinking Water State Revolving Fund, acting by and through Delaware Health and Social Services, Division of Public Health, Office of Drinking Water.
5. The DWSRF loan proceeds will be used for SCADA improvements and the demolition and reconstruction of the Washington Street Water Treatment Facility Plant and office building located on the same site.
6. The terms of the loan shall be as follows:
  - \*Interest Rate 1%
  - \*Principal Forgiveness 35% (\$1,400,000)
  - \*1% Original Fee Due at Closing (Waived)
  - \*Twenty Year Term
7. A Public Hearing was held in the Council Chambers at City Hall, 201 South Walnut Street, Milford, Delaware on Monday, September 12, 2011 following which time City Council voted favorably upon the final authorization for the DWSRF loan.
8. A Special Election on the borrowing was held on Saturday, November 19, 2011 at Milford City Hall, where by majority vote, the electors in the City of Milford determined in favor of the loan.
9. The DWSRF loan shall be secured by the full faith and credit of the City.
10. The DWSRF loan shall be paid or funded from water revenues and reserve accounts of the City.

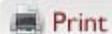
### Section 3.

Dates.

Introduction to City Council: November 14, 2011

Adoption Date: November 28, 2011

Effective Date: December 8, 2011



Milford, Delaware, Code of Ordinances >> PART II - GENERAL LEGISLATION >> Chapter 193 - SOLID WASTE >>

## Chapter 193 - SOLID WASTE

[HISTORY: Adopted by the City Council of the City of Milford as indicated in article histories. Amendments noted where applicable.]

### GENERAL REFERENCES

<a href="#">Outdoor burning – See Ch. 96</a>	<a href="#">Housing standards – See Ch. 145</a>
<a href="#">Grass, weeds and vegetation – See Ch. 138</a>	<a href="#">Property maintenance – See Ch. 174</a>

[ARTICLE I - Collection and Disposal](#)

[ARTICLE II - Yard Waste](#)

Milford, Delaware, Code of Ordinances >> PART II - GENERAL LEGISLATION >> Chapter 193 - SOLID WASTE >> ARTICLE I - Collection and Disposal >>

## ARTICLE I - Collection and Disposal

[Adopted 5-23-1983]

[§ 193-1. - Definitions.](#)

[§ 193-2. - Rate schedule.](#)

[§ 193-3. - Bills and payment.](#)

[§ 193-4. - Containers.](#)

[§ 193-5. - Collection procedure.](#)

[§ 193-6. - Commercial hauling of solid waste.](#)

[§ 193-7. - Supplemental regulations.](#)

[§ 193-8. - Violations and penalties.](#)

### § 193-1. - Definitions.

[Added 6-9-1997]

As used in this article, the following terms shall have the meanings indicated:

EXTRA HEAVY — Collected four times per week.

HEAVY — Collected three times per week.

LIGHT — Collected two times per week. <sup>1</sup> [\[25\]](#)

### § 193-2. - Rate schedule.

Rates shall be as follows:

Code Number	Description	Monthly Rate
<b>Residential rates</b>		
01	Single-family, [includes multiunits (12 and below)] weekly collection bi-weekly recycling	\$23.50
<b>Commercial rates</b>		
CART	95-gallon, 2/week	\$32.00
05	3-yard, 2/week, light	\$80.00
06	Customer-owned, 3-yard, 3/week, heavy	\$192.00
07	3-yard, 3/week, medium	\$134.00
08	City-owned, 3-yard, 3/week,	\$198.00

	heavy	
09	4-yard, 3/week, extra heavy	\$454.00

*[Amended 10-6-1986; 10-11-1988; 9-26-1990; 9-13-1993; 6-9-1997; 8-9-1999 by Ord. No. 4-1999; 7-22-2002 by Ord. No. 2002-6; 10-11-2004 by Ord. No. 2004-10; 12-27-2005 by Ord. No. 2005-4; 6-13-2007 by Ord. No. 2007-6; Ord. No. 2010-11, § 1, 7-12-2010]*

### § 193-3. - Bills and payment.

- A. The City shall provide for the collection of solid waste to every residential property owner. Disposal of solid waste for other than residential customers shall be either by the City of Milford or by private commercial haulers who meet all requirements under Chapter 193

*[Amended 4-27-1998 by Ord. No. 3-1998; 10-11-2004 by Ord. No. 2004-10]*

- B. The rates as established shall be an assessment and shall be billed to the resident of the property on a monthly basis. All bills for service are due and payable each month for normal and additional services performed. Monthly charges, if not paid by the due date, shall accrue interest at the rate of 1 1/2% per month until paid.

*[Amended 4-27-1998 by Ord. No. 3-1998; 10-11-2004 by Ord. No. 2004-10]*

- C. Bills are rendered for any indicated period of service, either special or monthly, and will show the proper charge therefor as determined by the applicable rate schedule. Bills shall be considered as duly rendered when delivered at or mailed to the recorded address of the customer, as provided by him for that purpose. Nonreceipt of a bill shall not constitute a waiver thereof. The city, on request, will issue a duplicate bill to the customer.

*[Amended 4-27-1998 by Ord. No. 3-1998]*

- D. The annual charge imposed under ordinance shall be a lien against the property served and shall be and remain a lien for 10 years from the date of assessment of such charge. Such lien shall have priority over any other lien, encumbrance or conveyance even though such other lien or liens may be of a date prior to the time of attaching of this lien. The City Manager shall have the same authorities, remedies and powers with respect to the collection of this charge as are provided for the collection of taxes.
- E. Any customer, upon receipt of a bill, having reason to doubt its accuracy shall bring or mail the bill within five days to the City for investigation.

### § 193-4. - Containers.

*[Amended 4-27-1998 by Ord. No. 3-1998]*

- A. The City shall provide containers to any person occupying a residence. The resident must use these containers in lieu of personal containers. All trash will be put in this container with only an occasional bag or two beside it. Professional offices being served by the City shall also use City containers. Multifamily dwellings will utilize city-approved dumpsters; refer to Bulk collection, § 193-5B. If any container is lost or destroyed, another container shall be provided at cost to the customer.
- B. Solid waste containers shall be watertight with a fitted cover and constructed of a solid and durable grade of metal or plastic material. Plastic bags may be used as solid waste containers, provided that they conform to the requirements of Subsection G of this section.
- C. Underground containers are prohibited for use in the city.
- D. All containers (except plastic bags) shall be provided with suitable lifting handles on the outside and a close-fitting or other approved cover equipped with a handle and shall not exceed 30 gallons.
- E. Containers shall not contain any inside structures, such as bands or reinforcing angles, or anything within the container to prevent the free discharge of the contents. Containers that have deteriorated or that have become damaged to the extent that the covers will not fit securely or that have ragged or sharp edges capable of causing injury shall be condemned by the city, and if such containers are not replaced after notice to the owner or user, such containers will be removed by the city.
- F. Plastic bags shall be constructed of a material and in a manner sufficiently adequate in strength and weight to keep contents from rupturing the bag. All plastic bags shall be secured at the top to prevent spillage.
- G. Any residential customer regularly placing trash in excess of the limits provided for in § 193-4A, as determined solely by the City, shall be provided an additional container and billed the residential rate for each container provided by the City

*[Added 6-13-2007 by Ord. No. 2007-6]*

### § 193-5. - Collection procedure.

- A. General.
- (1) All collection of solid waste materials from residences, apartment houses and other approved establishments shall be by City public works crews or contractors hired or contracted by the City Manager.
  - (2) It shall be unlawful for any person to place any solid waste container within any public utility easement or public way except on designated collection days at the curblin. All containers shall be placed just behind the curblin of the street abutting such property but shall not be placed where the containers will interfere with vehicular or pedestrian

traffic.

- (3) Where solid waste is collected from the front or side street, containers shall be placed there no earlier than 3:00 p.m. of the day preceding the day of collection and not later than 7:00 a.m. on the scheduled day of collection and shall be removed to a point at the side or rear of the structure not later than 7:00 p.m. of the day of collection.

*[Amended 10-11-2004 by Ord. No. 2004-10]*

- (4) No solid waste, trash, brush or any other material shall be placed in the street or on the sidewalk in such a manner as to obstruct or interfere with vehicular or pedestrian traffic. No solid waste of any description shall be disposed of within the limits of the City in any manner other than that prescribed herein. Deposit of solid waste upon any land, alley, street, public place, vacant lot, watercourse, ditch or any other method of disposal not in accordance with this article shall be a violation as prescribed in [§ 193-8](#).
- (5) Where the quantity of brush set out for collection is excessive, the City Manager shall determine the amount of brush to be collected at any one time, the day of collection and any other matters pertaining to brush collection. Rubbish or trash consisting of small, loose items shall be placed in approved containers. Brush or tree trimmings for pickup shall be cut in lengths not to exceed four feet.
- (6) Bulk disposal of boxes or cartons must be broken down and bundled. No bundle shall exceed 50 pounds in weight.
- B. Bulk collection. Owners of multifamily units desiring to utilize containers for bulk storage may do so, provided that the container and the placement of the container is approved by the City Manager or his designated representative. In no case shall the container be in excess of three cubic yards' capacity.
- C. Items the City will not collect.
- (1) The scope of the service rendered by the City in the collection and removal of solid waste materials is intended to serve the needs of dwelling units, professional offices and their directly related activities. It is considered to be beyond the scope of such service to collect or remove solid waste materials generated by clearing, construction, demolition and any other such activity producing quantities of solid waste.
- (2) Rock, scrap building materials, appliances containing freon or other trash resulting from construction, remodeling or destruction by fire, the elements, acts of God or other causes resulting from a general cleanup of vacant or improved property or trees, brush and/or debris cleared from a property in preparation for construction or landscaping shall not be collected and removed by the City as a regular service. Such materials will be removed at the expense of the owner.

*[Amended 4-27-1998 by Ord. No. 3-1998]*

- (3) Tires will not be collected by the city. Items too bulky or heavy to be removed during the regular City collection may, at the discretion of the City Manager, be removed by the City after special arrangements have been made by the owner.
- (4) The placing of leaves in the streets of the City is prohibited.
- D. Frequency and routes of collection. The City Manager shall divide the City into districts and shall schedule the collection of solid waste in these districts on the day or days and at the times that shall be most efficient and convenient. Adequate notice of the collection schedules shall be given to the residents of the times and schedules and any changes thereto.

*[Amended 4-27-1998 by Ord. No. 3-1998]*

- (1) All special collections will be on Wednesdays:

*[Amended 10-11-2004 by Ord. No. 2004-10]*

- (a) Bulk or large items, including appliances, furniture and excessive amounts of brush, will be collected on Wednesdays.
- (b) Customers are required to contact our Solid Waste Department to schedule a time for a Solid Waste employee to determine the cost of this service.
- (c) Upon agreement, the special collection fee will be placed on the customer's monthly utility statement.
- (2) Additional special collections may be announced.

### § 193-6. - Commercial hauling of solid waste.

*[Amended 4-27-1998 by Ord. No. 3-1998; 5-11-1998 by Ord. No. 4-1998; 6-12-2006 by Ord. No. 2006-3]*

- A. All vehicles used in the collection of solid waste shall have enclosed bodies or shall have bodies covered with a tarpaulin or canvas cover. All vehicles used for the collection of solid waste containing garbage or other putrescible matter shall have watertight metal bodies or metal-lined bodies of easily cleanable construction, shall be cleaned at sufficient frequency to prevent nuisance or insect breeding and shall be maintained in good repair. The name of the owner of the vehicle shall be displayed in a prominent and legible manner on both sides of all vehicles used in the collection and transportation of solid waste within the City of Milford. There will be no commercial vehicles allowed to collect on Sundays. Collection will be done Monday through Saturday between the hours of 7:00 a.m. and 7:00 p.m. only. Any special commercial pickups outside of these collection dates and times must be approved by the City Manager or his designee.
- B. License and inspection of commercial vehicles. Each vehicle used by a commercial collector of solid waste shall be licensed annually by the City of Milford. Each company shall be responsible for a self inspection of its vehicles. The inspection is to

include seals and hoses. Upon receipt of the list of vehicles to be registered, the City will issue stickers to be displayed in a prominent and legible manner on both sides of all vehicles used in the collection and transportation of solid waste within the City of Milford. The annual fee to receive a sticker is \$150 for the first two vehicles and \$10 for each additional vehicle. All commercial vehicles must be in compliance with these inspection requirements by July 1 of each year.

### § 193-7. - Supplemental regulations.

The City Manager is hereby authorized to make additional rules and regulations for the administration of the solid waste collection system, provided that such rule or regulation is not in conflict with the specific provisions of this article and is in no way inconsistent with the established policies of the City Council.

### § 193-8. - Violations and penalties.

A. Any person or any officer of any firm or corporation violating any of the provisions of this article shall, upon conviction thereof before a District Magistrate, be sentenced to pay a fine of not less than \$25 nor more than \$300, together with costs of prosecution.

*[Amended 5-11-1998 by Ord. No. 4-1998]*

B. Every violation of this article shall be deemed a separate offense for each and every day a violation shall continue and shall be subject to the penalty imposed by this section for each and every such separate offense.

C. For every vehicular offense after the first, and upon conviction thereof, in addition to any penalty, the collector's license shall be revoked for 30 days.

#### FOOTNOTE(S):

<sup>(25)</sup> 1. Editor's Note: The definition of "medium," which immediately followed this definition, was repealed 10-11-2004 by Ord. No. 2004-10. [\(Back\)](#)

Milford, Delaware, Code of Ordinances >> PART II - GENERAL LEGISLATION >> Chapter 193 - SOLID WASTE >> ARTICLE II - Yard Waste >>

## ARTICLE II - Yard Waste

*[Adopted 12-16-1996]*

[§ 193-9. - Unlawful acts; containment required.](#)

[§ 193-10. - Containers.](#)

[§ 193-11. - Loose leafe curbside collection.](#)

[§ 193-12. - Violations and penalties.](#)

### § 193-9. - Unlawful acts; containment required.

It shall be unlawful to deposit or place any leaves, grass trimmings, tree trimmings or other vegetative debris or matter into a City street or drainage gutter. Said materials shall be deposited in adequate containers/receptacles or confined in such a manner as to prevent said material from being blown or washed into adjoining yard areas or streets.

### § 193-10. - Containers.

*[Amended 10-11-2004 by Ord. No. 2004-10]*

Leaves, grass clippings, tree trimmings, shrubbery or other garden and yard waste or matter for collection by the City shall be placed in adequate containers so as to confine said materials, except as allowed in [§ 193-11](#). The container shall not exceed 30 gallons in capacity.

### § 193-11. - Loose leafe curbside collection.

*[Added 10-11-2004 by Ord. No. 2004-10<sup>2</sup> [\[26\]](#) ]*

- A. Loose leaves may also be raked and placed behind the curb for removal by the City's leaf vacuum at no additional cost.
- B. Leaves must be free of stones, branches, brush and grass clippings or they will not be collected in this manner.
- C. It is illegal to place, sweep or blow leaves and other yard waste into the street, storm drains or catch basins.

## § 193-12. - Violations and penalties.

Any person(s) or party violating any provision of this article shall, upon conviction thereof, be guilty of a misdemeanor and shall be fined as follows:

- A. First offense: not less than \$25 and not more than \$100.
- B. Subsequent offenses: not less than \$50 and not more than \$250.

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### FOOTNOTE(S):

<sup>(26)</sup> 2. *Editor's Note: This ordinance also renumbered former § 193-11 as § 193-12* ([Back](#))

PUBLIC NOTICE  
Notice of City of Milford Ordinance Review

The following ordinance is currently under review by Milford City Council:

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF MILFORD, CHAPTER 193, THEREOF, ENTITLED SOLID WASTE, BY AMENDING CHAPTER 193, SOLID WASTE, TO INCLUDE A DEFINITION FOR YARD WASTE IN ARTICLE I AND AMENDING §193-9 TO §193-12 AS CONTAINED IN ARTICLE II.

ORDINANCE 2011-28

NOW, THEREFORE, THE CITY OF MILFORD HEREBY ORDAINS:

Section 1. Chapter 193, Article I, Collection and Disposal, Section §193-1, entitled Definitions, is hereby amended by adding thereto the following definition:

*YARD WASTE-- The part of solid waste consisting of leaves, grass clippings, twigs, small branches (less than 4 ft. in length), shrubbery, prunings, and other garden material.*

Section 2. Chapter 193, Article II, Yard Waste, Section §193.9, entitled Unlawful Acts; Containment Required, is hereby amended by deleting and adding thereto the following new §193-9:

§193-9 - Unlawful Acts; Containment Required.

It shall be unlawful to deposit or place any leaves, grass trimmings, tree trimmings or other vegetative debris or matter into *any garbage container, recycling container, or a City street or drainage gutter*. Said materials shall be deposited in adequate containers ~~/receptacles or confined in such a manner as to prevent said material from being blown or washed into adjoining yard areas or streets except as allowed in §193-10.~~

Section 3. Chapter 193, Article II, Yard Waste, Section §193.10, entitled Containers, is hereby amended by deleting and adding thereto the following new §193-10:

§193-10 - Containers. Leaves, grass clippings, tree trimmings, shrubbery or other garden and yard waste or matter for collection by the City shall be placed in adequate containers so as to confine said materials, except as allowed in §193-11. The container shall ~~not exceed 30 gallons in capacity be provided to the homeowner by the City and the homeowner will be responsible for the cost of said container.~~

Section 4. Chapter 193, Article II, Yard Waste, §193.11, entitled Loose Leaf Curbside Collection, is hereby deleted and repealed:

~~§ 193-11. -- Loose leaf curbside collection:~~

~~[Added 10-11-2004 by Ord. No. 2004-102 [26]]~~

- ~~1. Loose leaves may also be raked and placed behind the curb for removal by the City's leaf vacuum at no additional cost.~~
- ~~2. Leaves must be free of stones, branches, brush and grass clippings or they will not be collected in this manner.~~
- ~~3. It is illegal to place, sweep or blow leaves and other yard waste into the street, storm drains or catch basins.~~

Section 5. Chapter 193, Article II, Yard Waste, is hereby amended by adding a new §193.11, entitled Collection Procedures, to read as follows:

§193-11. – *Collection Procedures.*

- A. *The City will provide for the collection of leaves, branches and tree trimmings from April 1 through October 31 of each year, provided that such refuse is deposited into the yard waste containers as provided for in §193-10. Disposal of leaves, branches and tree trimmings that will not fit into the container shall be the responsibility of the property owner.*
- B. *The City will provide for loose leaf curbside collection from November 1 through January 31 in accordance with the following conditions.*
  1. *Loose leaves shall be raked and placed behind the curb for removal by the City's leaf vacuum.*
  2. *Leaves must be free of stones, branches, brush and grass clippings or they will not be collected.*
  3. *It is illegal to place, sweep or blow leaves and other yard waste into the street, storm drains or catch basins.*

Section 6. Chapter 193, Article II, Yard Waste, is hereby amended by renumbering §193-12 to §193-13.

Section 7. Chapter 193, Article II, Yard Waste, is hereby amended by adding a new §193.12, entitled Collection Schedule, to read as follows:

§193-12. – *Collection Schedule.*

- A. *The City will collect yard waste as described in §193-11A once every other week.*
- B. *The loose leaf curbside collection as described in §193-11B will be collected once each week.*
- C. *The City Manager shall divide the City into districts and shall schedule the collection of yard waste in these districts on the day or days and at the times that shall be most efficient and convenient to the City. Adequate notice of the collection schedules shall be given to the residents of the times and schedules and any changes thereto.*

Section 8. Dates.

Introduction to City Council 11-14-11

Council Review: 11-28-11

Projected Adoption Date: 12-12-11

Ordinances are in effect ten days following adoption by City Council.

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## CITY OF MILFORD MEMORANDUM

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**TO:** Mayor & City Council  
**FROM:** David W. Baird, City Manager  
**SUBJECT:** Proposed Budget Amendment  
**DATE:** October 31, 2011

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The proposed amendment will allow for the costs redevelopment of Well 12 at Seabury Avenue to not adversely impact the Water Department Operating Budget for well maintenance. Not making the transfer will leave the account without sufficient funds to cover normal operating costs associated with the City's 11 drinking water wells. The costs associated with Well 12 total \$51,262.

Therefore, I recommend the transfer of \$51,262 from account 202-0000-390-20-10 Water Reserves to account 202-2020-432-40-11 Wells.



**MILFORD COMMUNITY PARADES, INC.**  
**P.O. Box 1153** **Milford, DE 19963**

November 1, 2011

City of Milford  
Mayor Joseph Rogers  
City Council

To Whom It May Concern:

Thank you for your support of the 2011 Milford Community Parade. Thanks to our financial sponsors, we were able to coordinate the appearance of the 2011 1st Place Philadelphia Mummer's Day Parade String Band - Quaker City String Band. We also saw many new entries in the parade this year. Now that we have concluded the 2011 program, we are looking ahead.

On behalf of the Milford Parade Committee, I am requesting the approval of the 2012 parade date of Wednesday evening October 17, 2012. As we have discussed and received City Council approval for, this date is the third Wednesday of October. 2012 will mark the 225th birthday of the City of Milford. In recognition, we would like to invite the Mayor and City Council to ride our signature - "Garden City of Twin Counties" float we have featured in previous parades.

Upon selecting our theme, we will be working diligently to involve cheer leading squads and dance troupes to add some exciting new ideas for entries. We are also working towards submitting the necessary forms to receive non-profit status according to federal guidelines. We again appreciate your support and look forward to your acceptance of the 2012 Milford Community Parade.

Respectfully,

*Charles*

Charles Gray  
2011 Chairperson

# Explanation of Program

The Workforce Development Subcommittee is in the process of developing a fund agreement with the Delaware Community Foundation to have them become a charitable home for the program. The DCF requires a minimum \$10,000 deposit to establish the fund. We are currently in the process of seeking support from the Community to raise this amount. To date we have received \$7550. We expect to need as much as \$50,000 a year if the program is fully utilized. The Delaware Community Foundation has indicated that as a member foundation, it is likely that we will be profiled in their marketing program and it would allow us to apply for grants and be the recipient of donations through the DCF on an ongoing basis. A representative of the U.S.D.A. has indicated that grants for this program will be available next year.

The financial part of this program is based on funds being raised from three sources. These sources are as follows:

1. The student will contribute \$1.00 per hour of his/her earnings,
2. The employer will contribute \$1.00 per hour for each hour the student works.
3. Donations will be utilized to contribute \$1.00 per hour for each hour the student works.

Students will be added to the program only when the accumulated donations are greater than 55% of the estimated obligations of all the students & employers in the program. This policy will guarantee that money will be available to meet all of the funds commitments.

Selected Students will have the opportunity to work from age sixteen until graduation. It is anticipated that a student could accumulate as much as \$4,800 for his or her future education and earn approximately \$13,000 while working in the program. Therefore each \$1.00 donation will generate \$11.00 of income and scholarships for a student. Students will be added to the program as funds become available and the list of participating businesses grows. We currently have over a dozen businesses that are willing to participate.

Members of the Workforce Development Subcommittee have volunteered to contact local businesses to solicit their participation in this program. A list of local businesses willing to participate in the program is being established. This list will include the following:

- a. Name and address of business
- b. Contact person and phone number
- c. Required Hours per week, which will include days & Times
- d. Type of work required

The criteria for student selection are currently being developed by the school and our Human Resources specialist. High School Personnel will discuss the program with the selected Student and his/her parents or guardian(s) and receive written approval to allow the student to participate. If the student has the appropriate amount of credits towards graduation, he/she may have a reduced class schedule to work in the afternoon. The selected students will be interviewed by potential employers.

In some cases transportation will be a problem. We are currently exploring several possible solutions.

Upon completion of the program an exit interview will be performed with the student, employer and a member of our board to help determine how effective the program has been.

We are in the process of creating a board to oversee the operation of the program. This board will be made up of Workforce Development Subcommittee members, Businessmen, and Community leaders. The program is expected to start in **the near future** and the board is expected to be in place at that time.

## **The Economic Development Advisory Panel's, Workforce Development**

### **Sub-committee's mission statement is as follows:**

It is the mission of the Workforce Development Sub-committee to create a positive relationship with the business community and all levels of education.

The committee has developed a program that brings High School Students and businesses together.

This program provides benefits to the students as follows:

1. It gives the student the opportunity to develop marketable skills and a work history that can be used to successfully compete in the job market.
2. He/she will participate in the growth of an educational fund for their use.
3. They will learn what is expected of an employee in a real world environment.
4. The student will acquire a sense of pride in earning an income.

Participating Businesses will benefit as follows:

1. They will have an additional pool of labor to fill in the gaps of their existing workforce.
2. Businesses can hire high school graduates with their business specific job skills.
3. They will have the potential to receive training funds. **(This option is currently being investigated).**

The Workforce Development sub-committee has received an application from the Delaware Community Foundation. This application needs to be submitted by a recognized body. It was agreed that the City of Milford could submit the application and have an appointed board oversee the operation of the program.

I as Chairman of the Workforce Sub-committee and representing the wishes of the Sub-Committee and having received approval of the Economic Development Advisory Panel, request the City Council to consider creating a Workforce Development Commission.

## ***Economic Development Advisory Panel***

### ***Workforce Development Subcommittee Mission Statement***

It is the mission of the Workforce Development Subcommittee to create a positive working relationship with the business community and all levels of education. The goal of this relationship is to identify the needs of business and assist individuals in developing their knowledge and skills to meet these needs.

# Project Concept

The idea of this project is to assist High School Students with the following:

1. Develop marketable skills and a work history that would allow students to successfully compete in the job market upon graduation from High School.
2. Participate in the growth of an educational fund to be made available to the student upon graduation.
3. Learn what is expected of an employee in a real world environment.
4. Acquire a sense of pride in earning an income.

The Benefits to the participating business are,

1. A pool of additional labor to fill in the gaps of the existing workforce.
2. The ability to hire former students with business specific job skills.
3. The potential to receive training funds. This option is currently being investigated

PARTICIPATION AGREEMENT

This agreement is entered into by \_\_\_\_\_(The Employer), to provide employment to a Milford High School Student under the auspices of the Milford Workforce Development Commission.

The Employer identified above agrees to provide employment to \_\_\_\_\_(The Student) under the following conditions.

Pay will be minimum wage (\$7.25 per hour) to start. Increases in pay are at the sole discretion of the employer.

Employer agrees to deduct \$1.00 per hour from the student’s pay, to be forwarded to the city of Milford Workforce Development Commission for deposit with the Delaware Community Foundation.

Student agrees to the above deduction for all hours paid. Student understands that if he/she does not enter a college or other recognized higher education program that the total deducted from his/her pay will be returned to the Student upon request.

Employer agrees to contribute an additional \$1.00 per hour for all hours worked by the student, to be forwarded as described above. This is a contribution towards a scholarship program, and not deferred compensation to the Student.

Employer and Student agree that employment is on an At Will basis, meaning the employer can terminate the employment at any time for any reason, and the Student has the same option. Employer agrees to notify the Workforce Development Commission of any performance or behavior issues that could jeopardize student’s employment before employment is terminated.

Employer and Student understand that the Student is employed under the same terms and conditions as set for other employees of the Employer. Student is required to abide by Employer’s policies, procedures, work rules, and any other directives that are required of all employees.

The Employer agrees to set the Student’s work schedule at 10-12 hours a week while school is in session. The work schedule may be expanded during summer recess and school breaks of one week or more if mutually agreed upon by both the Employer and Student.

Signatures below indicate that all parties have read, and agreed to, the above conditions.

\_\_\_\_\_  
Employer

\_\_\_\_\_  
Student

\_\_\_\_\_  
Student’s Parent or Guardian

\_\_\_\_\_  
Date

# MILFORD ECONOMIC DEVELOPMENT

## ECONOMIC DEVELOPMENT ADVISORY COUNCIL

Milford's Economic Development Advisory Council is developing a **work/scholarship program** for Milford High School students. The goal of this program is to afford students the opportunity to gain employment in local businesses that will lead to a marketable skill set for the students to pursue upon graduation. We hope that some of the students will pursue college to augment the skills they learn in this program.

We are soliciting donations from the Milford business community, as well as individuals and charitable organizations, to help support this program. We will use the monies received to fund a scholarship program for the students.

These tax deductible donations will greatly benefit the students who take part in this program. All donations, no matter the amount, are appreciated. We hope you can contribute at one of the following levels, knowing that your contribution will help provide students, as well as Milford businesses, with the employees of the future for our local business community.

Friend of Milford E.D.A.C. \_\_\_\_\_ Up to \$1000.

Patron of Milford E.D.A.C. \_\_\_\_\_ \$2000.

Benefactor of Milford E.D.A.C. \_\_\_\_\_ \$3000.

Partner of Milford E.D.A.C. \_\_\_\_\_ \$4000.

Please make your check payable to: ***Delaware Community Foundation***

Delaware Community Foundation is a 501(c)(3) Charitable Organization

And mail to: Delaware Community Foundation  
36 The Circle  
Georgetown DE 19947  
Attn: Milford Scholarship Program

## RIVER TOWN – ART TOWN – HOME TOWN

Please clip and include with your check.

-----  
Milford Economic Development Advisory Council

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Amount of Contribution: \_\_\_\_\_

## **Chapter ?? – Workforce Development Commission**

### **37-1. – Establishment.**

There is hereby established a commission to be known as the "City of Milford Commission of Workforce Development," hereinafter referred to as the "Commission."

### **37-2. – Membership; appointment; terms of office.**

The Commission shall be comprised of 9 members, 1 of said members to be the Mayor or his designee, 1 of said members to be the Milford School District Superintendent or his designee, and 7 of said members to be appointed by City Council, all to serve without pay. All terms shall run from fiscal year to fiscal year, except that the initial term shall begin at time of appointment. All members shall be residents of the Milford School District or employed therein.

### **37-3. – Chairman; vacancies.**

The Chairman of the Commission shall be elected from the members of the Commission by a majority of such members. Any vacancy which may occur on the Commission shall not affect its powers or functions but shall be filled in the same manner in which the original appointment was made.

### **37-4. – Salaries and compensation; Workforce Development Commission.**

The members of the Commission shall serve without compensation, but they shall be reimbursed within a budget approved by the City Council for travel, subsistence and other necessary expenses incurred by them in the performance of the duties vested in the Commission.

### **37-5. – Powers and duties.**

It shall be the duty of the Commission to:

- A. Create an environment that would give the student an opportunity to develop marketable job skills, and a work history, to successfully compete in the job market upon graduation from Milford High School.
- B. Participate in the growth of an educational fund to be made available to the student upon graduation.
- C. Help the student learn what is expected of an employee in a business environment.
- D. Give the student an opportunity to acquire a sense of pride in earning an income.
- E. Collaborate with the school district to monitor and evaluate the effectiveness of the program.
- F. Monitor the financial aspects of the program, including but not limited to, donations and disbursements.
- G. Partner with local business and industry to develop a viable network of employment opportunities for the student participants.

### **37-6. – Consultation with outside sources.**

In carrying out its duties, the Commission shall collaborate with various groups interested in the problem of concern to the Commission, including but not limited to federal, state and county governments, public and private organizations and civic groups working in the field of workforce development and jobs programs.

**37-7. – Recommendations and reports.**

The Commission shall present its recommendations to the City Council as deemed necessary. At the first Council meeting following the annual organizational meeting of the Council, the Commission shall present a detailed report of its work from the preceding year.

**37-8. – Annual budget request.**

The Commission shall submit an annual budget request to the City Council in accordance with such timetables as the city may prescribe. Said budget, when approved, shall be administered through the normal disbursement procedures imposed on other disbursements of the city.

**37-9. – Contracts.**

The Commission is not authorized to enter into any contract or agreement with any public or private organization but shall recommend such course of action to the Mayor and City Council in order to carry out its assigned tasks.

***List of recommended appointees for  
Workforce Development Commission***

Phone #	Name	Representing
422-8883	Ronnie Rogers	Mayor/ City council
422-1607	Sharon Kanter	Superintendent of Milford Schools
632-2228	William Pilecki	Workforce Development Committee
422-8003	Dave Markowitz	Workforce Development Committee
284-7672	Fred Rohm	Milford Chamber of Commerce/ Business owners
422-3619	Irv Ambrose	Downtown Milford Inc. Business owners
422-8466	Dottie Vuono	Milford Ministerial Assoc/ Church's
422-2861	Grant Curtis	Milford Lions Club/ Service organizations
744-7013	Pam Marecki	Bay Health/ Major employer

Conclusions taken from the Survey of Business Environment recently completed by the Economic Development Advisory Panel.

We mailed approximately 600 surveys to the City's electric utility customers. Some were returned to us or were out of state addresses. We made the assumption that 500 were received and with a return of 16% (84). We are confident we have a valid survey. In some areas the survey confirms what we already know and in others provides a fresh perspective.

According to respondents the top four "Hindrances" to businesses expanding are: The Economy, Financing, Utility Rates and Finding Qualified Employees. There is little to nothing Milford can do to impact the first two hindrances.

We know that Milford's electric rates are perceived as a problem for businesses and 54% of respondents confirm that opinion. The Economic Development Director and City Staff have spent many hours addressing this issue from a structural cost perspective. We recommend an educational program that can help businesses better understand the workings of the rate structure and what they can do to lower their costs by adjusting their operations or practices within that rate structure.

Fifty percent of respondents state that finding "Qualified Personnel" is a detriment to their ability to do or expand business in Milford. EDAP is actively pursuing a Workforce Development Program in cooperation with the Milford School District to address this shortcoming.

Only 8% of respondents feel that it takes "Too Much" time to process and receive the required licenses and permits necessary to operate their business. Sixty-six percent (66%) report a "Reasonable" amount of time and 13% wrote in "No Problem". Based on these numbers it is clear that business owners do not feel the City's regulatory process is a burden.

We asked what “Measures the City can undertake to make it easier for your business to expand.” The respondents’ top three answers are: Lower Electric Rates, Market Milford and Economic Development.

An active effort at marketing Milford would/should go hand-in-hand with the creation of an Economic Development Office as a fully budgeted department of the City to implement these needs.

When asked what their business can do to contribute to the Economic Dev. of Milford they said; Buy Local, Hire Local and Hire New Employees.

An advertising/marketing campaign by the Milford Economic Development Office encouraging “Buy/Hire Local” and the benefits to the local community would support and encourage this approach. The City should set an example by publicly committing to “Buy Local” whenever possible.

Our next step is to survey the citizens of Milford regarding their opinion and attitudes on Milford’s Economic Development needs.



OFFICE OF ECONOMIC DEVELOPMENT  
P 302.422.1009, F 302.424.3558

201 SOUTH WALNUT STREET  
MILFORD, DE 19963

www.cityofmilford.com

### Survey of Business Environment

1) What is your position/job title?

- a) Owner \_\_\_\_ CEO \_\_\_\_ COO \_\_\_\_ Principal \_\_\_\_
- b) Manager of: Finance \_\_\_\_ Personnel \_\_\_\_ Marketing \_\_\_\_
- c) Other (please specify) \_\_\_\_\_

2) Type of business activity and key product?

- a) Agricultural products \_\_\_\_\_
- b) Manufacturing \_\_\_\_\_
- c) Retail trade \_\_\_\_\_
- d) Service Sector \_\_\_\_\_
- e) Construction \_\_\_\_\_
- f) Real Estate Development \_\_\_\_\_
- g) Other (please specify) \_\_\_\_\_

3) Rate each of the following on how they impact your business's ability to expand.

**1-Significant Impact, 2-Major, 3-Moderate, 4-Little, 5-No Impact**

Availability of Qualified Personnel \_\_\_\_ Planning & Zoning Regulations \_\_\_\_ Solid Waste Disposal \_\_\_\_  
 Water/Sewer Availability \_\_\_\_ Education System \_\_\_\_ Recreational Amenities \_\_\_\_  
 Electric Rates \_\_\_\_ Roads \_\_\_\_ Crime \_\_\_\_

4) Approximately how much time per year does it take you to process and receive all of the required licenses and permits that allow you to operate a business?

Amount of time \_\_\_\_ Too Little \_\_\_\_ Reasonable \_\_\_\_ Too Much \_\_\_\_

5) In what skill areas do you feel potential employees need training?

**Rank each skill from 1 to 5 according to priority; 1 being the highest.**

Math \_\_\_\_ Reading \_\_\_\_ Technology/Science \_\_\_\_ Computer \_\_\_\_ Management \_\_\_\_

6) Please list, in order of importance, the three factors that hinder you from expanding your business.

- a) \_\_\_\_\_
- b) \_\_\_\_\_
- c) \_\_\_\_\_

- 7) Please list, in order of importance, the three most important measures that the city government could introduce/undertake to make it easier for your business to grow.
- a) \_\_\_\_\_
- b) \_\_\_\_\_
- c) \_\_\_\_\_
- 8) Which Milford department/office most positively impacts your business? Why?
- \_\_\_\_\_
- \_\_\_\_\_
- 9) In your opinion, which are the fastest growing sectors/industries in Milford?
- a) \_\_\_\_\_
- b) \_\_\_\_\_
- 10) Which sector/industry in Milford is declining and needs Economic Development help?
- a) \_\_\_\_\_
- b) \_\_\_\_\_
- 11) What are the three most attractive business-enabling features for investors in Milford? Why?
- a) \_\_\_\_\_
- b) \_\_\_\_\_
- c) \_\_\_\_\_
- 12) What are three things you can do to contribute towards the development of the local economy/education in Milford?
- a) \_\_\_\_\_
- b) \_\_\_\_\_
- c) \_\_\_\_\_

**Thank you for sharing your expertise.**

If you wish to be part of future communications and surveys please provide us with your email address. We will not share this email address. Email: \_\_\_\_\_

**Please return this survey by July 25, 2011 to:**  
Richard D. Carmean, Director of Economic Development  
City Hall  
201 S Walnut Street  
Milford, DE 19963  
[EconDev@milford-de.gov](mailto:EconDev@milford-de.gov) Fax: 302.424.3559

**CITY OF MILFORD  
FUND BALANCES REPORT**

Date: September 2011

Cash Balance - General Fund Bank Balance	\$2,811,153
Cash Balance - Electric Fund Bank Balance	\$4,187,131
Cash Balance - Water Fund Bank Balance	\$1,277,874
Cash Balance - Sewer Fund Bank Balance	\$308,426
Cash Balance - Trash Fund Bank Balance	\$554,781

	<u>General Improvement</u>	<u>Municipal Street Aid</u>	<u>Real Estate Transfer Tax</u>	<u>Water Bond Escrow</u>
Beginning Cash Balance	313,165	866,969	472,373	412,457
Deposits	4,620		25,854	
Interest Earned this Month	25	65	37	
Disbursements this Month	(5,587)	(52,771)	(41,666)	
Investments			1,600,000	
Ending Cash Balance	\$312,223	\$814,263	\$2,056,598	\$412,457

	<u>GF Capital Reserves</u>	<u>Water Capital Reserves</u>	<u>Sewer Capital Reserves</u>	<u>Electric Reserves</u>
Beginning Cash Balance	655,636	1,161,315	1,176,553	2,920,911
Deposits				
Interest Earned this Month	7,445	18,440	14,889	32,292
Disbursements this Month	(12,600)			(30,588)
Investments	1,000,000	2,960,000	2,245,000	7,484,000
Ending Cash Balance	\$1,650,481	\$4,139,755	\$3,436,442	\$10,406,615

	<u>Water Impact Fee</u>	<u>Sewer Impact Fee</u>	<u>Electric Impact Fee</u>
Beginning Cash Balance	72,956	\$43,729	\$9,703
Deposits			
Interest Earned this Month	4,250		\$1,250
Disbursements this Month			
Investments	850,000	\$625,000	\$250,000
Ending Cash Balance	\$927,206	\$668,729	\$260,953

INTEREST THROUGH THE THIRD MONTH OF THE FISCAL YEAR:

General Fund	214	Water Fund	291
GF Capital Reserves	12,444	Water Bond Escrow	0
General Improvement Fund	84	Water Capital Reserves	23,939
Municipal Street Aid	210	Water Impact Fees	4,250
Real Estate Transfer Tax	125	Sewer Fund	71
Electric Fund	971	Sewer Capital Reserves	18,014
Electric Reserves	45,751	Sewer Impact Fees	0
Electric Impact Fees	1,250	Trash Fund	145

TOTAL INTEREST EARNED TO DATE \$107,759

**REVENUE REPORT**

**Page Two**

Date: September 2011	AMOUNT BUDGETED	MTD	YTD	25% of Year Expended YTD%
ACCOUNT				
Budgeted Fund Balance	421,235	9,791	24,899	5.91%
General Fund Capital Reserves	255,500	0	134,561	52.67%
Municipal Street Aid	195,000	0	0	0.00%
Property Transfer Tax-Police	500,000	41,667	125,000	25.00%
Real Estate Tax	3,004,155	1,711	2,978,538	99.15%
Business License	35,000	900	2,700	7.71%
Rental License	85,000	250	800	0.94%
Building Permits	50,000	12,280	24,532	49.06%
Planning & Zoning	20,000	240	5,168	25.84%
Misc. Revenues	262,035	12,951	46,934	17.91%
Transfers From	3,215,480	267,956	803,870	25.00%
Police Revenues	287,000	24,383	55,081	19.19%
<b>Total General Fund Revenues</b>	<b>\$8,330,405</b>	<b>\$372,129</b>	<b>\$4,202,083</b>	<b>50.44%</b>
Water Revenues	2,187,255	335,255	682,729	31.21%
Sewer Revenues	1,907,725	280,484	550,319	28.85%
Kent County Sewer	1,350,000	214,733	393,209	29.13%
Solid Waste Revenues	1,126,000	89,892	269,920	23.97%
Electric Revenues	27,885,500	3,860,255	8,523,228	30.57%
<b>TOTAL REVENUES</b>	<b>\$42,786,885</b>	<b>\$5,152,748</b>	<b>\$14,621,488</b>	<b>34.17%</b>
YTD Enterprise Expense		18,582		
YTD Enterprise Revenue		22,391		
LTD Carlisle Fire Company Building Permit Fund		42,739		

**EXPENDITURE REPORT**

**Page Three**

Date: September 2011

25% of Year Expended

ACCOUNT	AMOUNT BUDGETED	MTD	YTD	YTD%	UNEXPENDED BALANCE
<b>City Manager</b>					
Personnel	420,655	\$40,711	86,572	20.58%	334,083
O&M	107,850	\$10,251	21,170	19.63%	86,680
Capital	0	\$0	0		0
<b>Total City Manager</b>	<b>\$528,505</b>	<b>\$50,962</b>	<b>\$107,742</b>	<b>20.39%</b>	<b>420,763</b>
<b>Planning &amp; Zoning</b>					
Personnel	123,335	\$13,412	28,831	23.38%	94,504
O&M	34,935	\$3,386	6,755	19.34%	28,180
Capital	0	\$0	0		0
<b>Total P, C &amp; I</b>	<b>\$158,270</b>	<b>\$16,798</b>	<b>\$35,586</b>	<b>22.48%</b>	<b>122,684</b>
<b>Code Enforcement &amp; Inspections</b>					
Personnel	130,715	\$14,390	29,806	22.80%	100,909
O&M	37,100	\$4,257	8,133	21.92%	28,967
Capital	0	\$0	0		0
<b>Total P, C &amp; I</b>	<b>\$167,815</b>	<b>\$18,647</b>	<b>\$37,939</b>	<b>22.61%</b>	<b>129,876</b>
<b>Tax Department</b>					
Personnel	74,155	\$34,924	\$44,008	59.35%	30,147
O&M	15,265	\$322	\$7,845	51.39%	7,420
Capital	0	\$0	\$0		0
<b>Total Tax Department</b>	<b>\$89,420</b>	<b>\$35,246</b>	<b>\$51,853</b>	<b>57.99%</b>	<b>37,567</b>
<b>Council</b>					
Personnel	31,225	\$2,318	6,178	19.79%	25,047
O&M	27,600	\$1,746	5,862	21.24%	21,738
Council Expense	17,000	\$1,374	8,207	48.28%	8,793
Contributions	447,735	\$0	64,000	14.29%	383,735
Codification	4,000	\$0	0	0.00%	4,000
Employee Recognition	8,000	\$0	0	0.00%	8,000
Insurance	16,000	\$3,904	3,904	24.40%	12,096
DMI-Tree and Grate Project	175,000	\$2,291	17,399	9.94%	157,601
Wawa-Sale Expenses	15,000	\$875	875	5.83%	14,125
<b>Total Council</b>	<b>\$741,560</b>	<b>\$12,508</b>	<b>\$106,425</b>	<b>\$1</b>	<b>\$635,135</b>
<b>Finance</b>					
Personnel	321,855	\$35,502	74,172	23.05%	247,683
O&M	54,600	\$2,652	7,073	12.95%	47,527
Capital	0	\$0	0		0
<b>Total Finance</b>	<b>\$376,455</b>	<b>\$38,154</b>	<b>\$81,245</b>	<b>21.58%</b>	<b>295,210</b>
<b>Information Technology</b>					
Personnel	165,870	\$17,776	38,705	23.33%	127,165
O&M	173,250	\$1,366	8,996	5.19%	164,254
Capital	13,000	\$0	12,990	99.92%	10
<b>Total Information Technology</b>	<b>\$352,120</b>	<b>\$19,142</b>	<b>\$60,691</b>	<b>17.24%</b>	<b>291,429</b>

**EXPENDITURE REPORT**

Page Four

Date: September 2011

25% of Year Expended

ACCOUNT	AMOUNT BUDGETED	MTD	YTD	YTD%	UNEXPENDED BALANCE
<b>Police Department</b>					
Personnel	3,526,670	\$387,571	813,232	23.06%	2,713,438
O&M	440,120	\$44,155	139,051	31.59%	301,069
Capital	71,500	\$0	64,134	89.70%	7,366
<b>Total Police</b>	<b>\$4,038,290</b>	<b>\$431,726</b>	<b>\$1,016,417</b>	<b>25.17%</b>	<b>3,021,873</b>
<b>Streets &amp; Grounds Division</b>					
Personnel	407,665	\$45,009	94,842	23.26%	312,823
O&M	447,400	\$45,647	95,499	21.35%	351,901
Capital	225,000	\$0	0		225,000
Debt Service	46,115	\$0	0	0.00%	46,115
<b>Total Streets &amp; Grounds</b>	<b>\$1,126,180</b>	<b>\$90,656</b>	<b>\$190,341</b>	<b>16.90%</b>	<b>935,839</b>
<b>Parks &amp; Recreation</b>					
Personnel	474,915	\$50,318	123,657	26.04%	351,258
O&M	236,875	\$15,102	75,516	31.88%	161,359
Capital	55,000	\$0	28,769	52.31%	26,231
<b>Total Parks &amp; Recreation</b>	<b>\$766,790</b>	<b>\$65,420</b>	<b>\$227,942</b>	<b>29.73%</b>	<b>538,848</b>
<b>Total General Fund</b>					
<b>Operating Budget</b>	<b>\$8,345,405</b>	<b>\$779,259</b>	<b>\$1,916,181</b>	<b>22.96%</b>	<b>6,429,224</b>

EXPENDITURE REPORT

Page Five

Date: September 2011

25 % of Year Expended

ACCOUNT	AMOUNT BUDGETED	MTD	YTD	YTD%	UNEXPENDED BALANCE
<b>Water Division</b>					
Personnel	217,500	\$24,569	50,986	23.44%	166,514
O&M	1,141,565	\$130,831	313,837	27.49%	827,728
Capital	25,000	\$0	0	0.00%	25,000
Debt Service	803,190	\$0	0	0.00%	803,190
<b>Total Water</b>	<b>\$2,187,255</b>	<b>\$155,400</b>	<b>\$364,823</b>	<b>16.68%</b>	<b>1,822,432</b>
<b>Sewer Division</b>					
Personnel	217,500	\$24,567	50,983	23.44%	166,517
O&M	1,033,500	\$109,076	265,463	25.69%	768,037
Capital	0	\$0	0		0
Debt Service	656,725	\$0	0	0.00%	656,725
<b>Sewer Sub Total</b>	<b>\$1,907,725</b>	<b>\$133,643</b>	<b>\$316,446</b>	<b>16.59%</b>	<b>1,591,279</b>
Kent County Sewer	1,350,000	\$133,125	394,243	29.20%	955,757
<b>Total Sewer</b>	<b>\$3,257,725</b>	<b>\$266,768</b>	<b>\$710,689</b>	<b>21.82%</b>	<b>2,547,036</b>
<b>Solid Waste Division</b>					
Personnel	335,485	\$35,890	74,565	22.23%	260,920
O&M	722,320	\$65,897	173,840	24.07%	548,480
Capital	68,195	\$0	0	0.00%	68,195
<b>Total Solid Waste</b>	<b>\$1,126,000</b>	<b>\$101,787</b>	<b>\$248,405</b>	<b>22.06%</b>	<b>877,595</b>
<b>Total Water, Sewer Solid Waste</b>					
	<b>\$6,570,980</b>	<b>\$523,955</b>	<b>\$1,323,917</b>	<b>20.15%</b>	<b>5,247,063</b>
<b>Electric Division</b>					
Personnel	947,130	\$114,172	229,975	24.28%	717,155
O&M	1,784,105	\$173,203	442,666	24.81%	1,341,439
Transfer to General Fund	2,500,000	\$208,333	625,000	25.00%	1,875,000
Capital	986,710	\$83,880	102,305	10.37%	884,405
Debt Service	667,555	\$61,278	61,278	9.18%	606,277
<b>Electric Sub Total</b>	<b>\$6,885,500</b>	<b>\$640,866</b>	<b>\$1,461,224</b>	<b>21.22%</b>	<b>5,424,276</b>
Power Purchased	21,000,000	\$1,684,842	5,684,767	27.07%	15,315,233
<b>Total Electric</b>	<b>\$27,885,500</b>	<b>\$2,325,708</b>	<b>\$7,145,991</b>	<b>25.63%</b>	<b>20,739,509</b>
<b>TOTAL OPERATING BUDGET</b>					
	<b>\$42,801,885</b>	<b>\$3,628,922</b>	<b>\$10,386,089</b>	<b>24.27%</b>	<b>32,415,796</b>

**INTERSERVICE DEPARTMENTS REPORT**

Page Six

Date: September 2011

ACCOUNT	AMOUNT BUDGETED	MTD	25% of Year Expended		UNEXPENDED BALANCE
			YTD	YTD%	
<b>Garage</b>					
Personnel	91,865	7,239	15,743	17.14%	76,122
O&M	61,940	6,426	16,002	25.83%	45,938
Capital	0	0	0		0
<b>Total Garage Expense</b>	<b>\$153,805</b>	<b>13,665</b>	<b>\$31,745</b>	<b>20.64%</b>	<b>122,060</b>
<b>Public Works</b>					
Personnel	338,940	36,632	78,555	23.18%	260,385
O&M	187,370	21,925	37,683	20.11%	149,687
Capital	0	0	0		0
<b>Total Public Works Expense</b>	<b>\$526,310</b>	<b>58,557</b>	<b>\$116,238</b>	<b>22.09%</b>	<b>410,072</b>
<b>Meter Department-Water</b>					
Personnel	120,315	14,011	28,671	23.83%	91,644
O&M	68,950	3,026	7,333	10.64%	61,617
Capital	60,000	1,557	3,806	6.34%	56,194
<b>Total Water Meter Expense</b>	<b>\$249,265</b>	<b>18,594</b>	<b>\$39,810</b>	<b>15.97%</b>	<b>209,455</b>
<b>Meter Department-Electric</b>					
Personnel	229,635	25,300	53,116	23.13%	176,519
O&M	99,550	4,228	11,502	11.55%	88,048
Capital	0	0	0		0
<b>Total Electric Meter Expense</b>	<b>\$329,185</b>	<b>29,528</b>	<b>\$64,618</b>	<b>19.63%</b>	<b>264,567</b>
<b>Billing &amp; Collections</b>					
Personnel	435,195	47,661	100,911	23.19%	334,284
O&M	210,790	12,058	50,904	24.15%	159,886
Capital	0	0	0		0
<b>Total Billing &amp; Collections</b>	<b>\$645,985</b>	<b>59,719</b>	<b>\$151,815</b>	<b>23.50%</b>	<b>494,170</b>
<b>City Hall Cost Allocation</b>					
Personnel	0	0	0		0
O&M	58,000	7,664	17,035	29.37%	40,965
Capital	0	0	0		0
<b>Total City Hall Cost Allocation</b>	<b>\$58,000</b>	<b>7,664</b>	<b>\$17,035</b>	<b>29.37%</b>	<b>40,965</b>

ALL COSTS SHOWN ON PAGE 6 ARE ALSO INCLUDED IN THE VARIOUS DEPARTMENTS LISTED ON PAGES 3-5 OF THE EXPENDITURE REPORT WHO UTILIZE THE SERVICES OF THE DEPARTMENTS LISTED ABOVE. INTERSERVICE FUNDS ARE ENTIRELY FUNDED BY OTHER CITY DEPARTMENTS.

MILFORD CITY COUNCIL  
MINUTES OF MEETING  
*October 10, 2011*

The Monthly Meeting of Milford City Council was held in the Joseph Ronnie Rogers Council Chambers of Milford City Hall, 201 South Walnut Street, Milford, Delaware on Monday, October 10, 2011

PRESIDING: Mayor Joseph Ronnie Rogers

IN ATTENDANCE: Councilpersons Steve Johnson, Garrett Grier III, S. Allen Pikus, Dirk Gleysteen, Owen Brooks, Jr., Douglas Morrow and James Starling, Sr.

City Manager David Baird, Police Chief Keith Hudson and City Clerk/Recorder Terri Hudson

City Solicitor David Rutt, Esquire

#### CALL TO ORDER

Mayor Rogers called the Monthly Meeting to order at 7:03 p.m.

#### APPROVAL OF MINUTES

Motion made by Mr. Pikus, seconded by Mr. Brooks to approve the minutes of the September 12, 2011 and September 26, 2011 meetings as presented. Motion carried.

#### RECOGNITION

There were no special guests in attendance.

#### POLICE REPORT

##### *Police Committee Report-Police K9 Grant*

Chairman Morrow reported that a police committee meeting was held on September 26<sup>th</sup> and thanked Vice Chair Wilson for presiding in his absence. He advised that Chief Hudson reported on a grant for an additional police dog.

Chief Hudson advised that the department has always needed a second dog. The current dog follows a shift schedule which benefits the same shifts; the other two shifts are without a dog. The current K-9 Unit is on call round the clock; an additional dog would provide relief and benefit the department by having a K-9 available essentially every night. He noted the funding is available from Homeland Security specifically for the costs of an explosive-trained dog. The current dog is trained for drugs and patrol.

Mr. Morrow reported the police committee voted unanimously to recommend proceeding with the grant for the second dog.

##### *New Police Facility*

Mr. Brooks asked the status of the new police facility. Mr. Morrow said they met with Senator Simpson though there is no funding available this year though they are on record for funding next year. They also went to Washington DC to meet with our federal legislators.

Mr. Morrow noted there is a possibility another entity may be interested in the building.

Chief Hudson confirmed they are in the funding phase and are presently working on a grant through the USDA.

Mr. Brooks noted the importance of proceeding with the plans, considering the number of employees currently housed at the department is far greater than what the building was planned for.

Mr. Pikus added that their trip to Washington DC was a few weeks late for any consideration of the current federal budget, though it will be considered next year.

Mr. Morrow moved for approval of the canine dog, pending the award of the Homeland Security grant, seconded by Mr. Pikus. Motion carried.

Mr. Morrow moved to accept the Monthly Police Report, seconded by Mr. Pikus. Motion carried.

#### *Public Works Committee*

Mr. Pikus advised that one of the business owners downtown asked for a reduction in the two-hour parking signs to one-hour on Walnut Street. He asked it be investigated by the Public Works Committee.

Mr. Brooks suggested the decision be a joint effort of the Police and Public Works Committee.

#### CITY MANAGER REPORT

Mr. Baird then referenced the following report:

#### *Solid Waste & Recycling*

In 2010, SB234 was signed into law and part of the legislation establishes diversion rates of 50% by January 1, 2015 for Municipal Solid Waste being disposed of at the landfill. The tables below compare the City's diversion rate by month with the same period of the previous year as well as year to date and annual totals.

	Solid Waste	Curbside Recycling	Igloo Recycling	Yard Waste	Total	Diversion Rate
Aug 2010	428.12	31.95	41.40	0	501.47	14.6%
Aug 2011	379.05	35.99	31.98	43.30	520.93	21.4%

	Solid Waste	Curbside Recycling	Igloo Recycling	Yard Waste	Total	Diversion Rate
2009	4,684.38	442.44	545.68	-	5,672.50	17.4%
2010	4,630.47	450.12	505.82	37.49	5,632.39	17.6%
2011(YTD)	2,775.22	307.80	304.19	232.67	3,619.88	23.3%

#### *Impact Fee Waivers*

Since the waiver of impact fees was implemented in June 2010, the City has waived \$324,725 in fees. This waiver has allowed property owners in Milford to retain this money and has helped to support a total investment of \$16,867,747 (based on building permit values) during the months of June 2010 through September 2011.

#### *I&I Construction Work*

Construction work has started on the I&I project and crews from Teal Construction are proceeding with the open cut repair and replacement portion of the contract. Most of the work to date has centered in the area of SE Front Street and many of the side streets off of it. The Public Works staff is also evaluating options presented to it for the permanent repairs to the sewer line break on S. Walnut Street and how it may be incorporated into the I&I project.

#### *201-207 NW Front Street*

The City is meeting with both property owners on Tuesday, October 11 in a final attempt to bring resolution to this matter. I am optimistic a resolution will come from this meeting, however, if one does not, the City will be in a position to issue condemnation and demolition orders on 205 and 207 NW Front Street.

#### *Board of Adjustment—Outdoor Woodburning Furnaces*

The Board of Adjustment will be meeting on Thursday, October 13 at 10:00 a.m. in City Council Chambers to consider applications for variances to the City's outdoor woodburning furnace prohibition as contained in the City's zoning code.

#### *Milford Ponds Conditional Use Hearing*

After further discussions with the applicant and a detailed review of the City's Zoning Code, the City has an obligation to hold a public hearing and consider the applicant's request. Section 230-47C of the City Code states "The Council shall then act within 60 days of the receipt of the Commission's recommendation to either approve with conditions or deny such use after holding a public hearing. The Council's decision shall be based on the determination that the location of the use if appropriate, it is not in conflict with the Comprehensive Plan and it is consistent with the purpose and intent of this chapter." With this said, the Public Hearing has been scheduled for Monday, October 24, 2011 at 7:00 p.m.

#### *Electric Rate Comparison*

See attached rate comparison chart for both summer and winter rates as prepared by DEMEC as of Oct 3, 2011.

Mr. Baird added that moving from summer months (September 30<sup>th</sup>) into the winter months, places Milford in fourth place (from sixth). He is considering a number of other options to decrease rates as well.

Mr. Johnson asked what percentage of the citywide assessment has been completed; Mr. Baird said he is unsure and will provide that information at the next meeting. Mr. Johnson asked what areas of the city they are working in; Mr. Baird said all over town. They have not been able to provide a schedule because there are a number of their staff handling various segments of the city.

Mr. Pikus advised that one of our property owners had some questions. The assessor who spoke with him was extremely helpful and gave a good explanation to Mr. Pikus and two other business people. He actually went out with one of our business owners who offered to sit down and explain the overall process and the difference since the last reevaluating.

Mr. Baird said a similar situation occurred with another property owner who was very pleased with the explanation.

Mr. Pikus recalled the annual contract with Tyler to take over the day to day maintenance. He asked if they have started that work. Mr. Baird stated they have not started the work though he is presently scheduling a meeting to review that. He said a lot of that work is being integrated into the revaluation process. They are immediately informed when a new permit is issued.

Mr. Pikus also verified that if five new houses are built, they receive that information. Mr. Baird stated yes, that is correct. There is some improvement needed because there is a gray area due to working on two different assessment bases (2002 and 2012).

Mr. Pikus feels it is very important that Tyler has received any property changes even though a couple of staff are handling smaller duties.

Mr. Brooks asked how many property owners that have taken advantage of the impact fee waivers. Mr. Baird said he will obtain that information and provide it through an e-mail.

Mr. Morrow asked if all city trash customers have received their recycling containers. Mr. Baird said there is an order that was placed; upon receipt they will be delivered which he expects to be within the month.

Mr. Morrow then asked the status of commercial recycling. Mr. Baird advised we do not offer recycling to commercial customers not signed up for trash collection. He was asked to review the possibility of adding commercial recycling in consideration of the 50% division from the landfill. It was pointed out there is a great deal of commercial waste, including office materials and cardboard and packaging, which would increase the recycling number.

Mr. Brooks said he is surprised that Delaware Solid Waste was not more helpful with the containers considering their assistance when the program began. Mr. Baird said they were offering grants that municipalities could use to purchase recycling containers. However, the city did not apply because we would have been restricted in adjusting rates and therefore, he did not feel it was in the best interest of the city in consideration of any unexpected costs we may incur.

The city manager said we may offer the recycling service to commercial entities even though they are not trash customers.

He also noted that the meeting with the property owners of 201-205 Northwest Front Street scheduled for October 11<sup>th</sup> has been postponed due to the absence of one owner. However, he will be following up with City Solicitor Rutt and Building Inspector Williams and will proceed as was discussed at the last council meeting.

Mr. Pikus added that time is of the essence.

Mr. Pikus moved to accept the city manager's report, seconded by Mr. Brooks. Motion carried.

## COMMITTEE REPORTS

### *Public Works Committee*

Mr. Brooks reported that he has spoken to the city manager about some crosswalk issues who ensured him it is being taken care of.

## COMMUNICATIONS

Communications included in packet.

## UNFINISHED BUSINESS

### *Update/Public Hearing Rescheduled-Morris and Ritchie Associates, Incorporated on behalf of Griffin Realty, LLC/Modification of Conditional Use/PUD*

City Solicitor Rutt advised that the Planning Commission considered the above application. They recommended it be sent to city council for consideration of the modification for the conditional use/PUD. Because of a number of questions, he and the city manager pulled the item from a previous agenda. He has since reviewed the city code and Delaware code; Milford's code requires a hearing within sixty days of the planning commission recommendation. As a result, it has been placed on the October 24, 2011 agenda.

In the meantime, Mr. Rutt will send a letter to both attorneys involved and pose some areas he wants addressed in their presentations. He asked council to contact him with any questions or concerns they wish included.

Mr. Pikus is concerned they may be asking city council to solve their legal problem which he feels is not his responsibility. Mr. Rutt said council has the right to vote yes, no or abstain. When asked if there are ongoing problems, Mr. Rutt said they have some legitimate issues which they plan to bring before council though they need to be handled elsewhere.

Mr. Rutt said he will guide council on those issues they have jurisdiction over.

## NEW BUSINESS

### *MS&B Contract/Feasibility Study for Small Business Accelerator*

Mr. Baird advised the city received a \$35,000 grant award from the USDA as part of their Rural Business Enterprise Grant program. An application was submitted to conduct a feasibility study for the Small Business Accelerator. He said this was discussed at the same time the city kicked off its economic development strategy plan. He then asked John Rhodes to prepare a proposal for completing that work.

The city manager recommends approval.

Mr. Grier moved for approval of the Moran, Stahl and Boyer proposal for the feasibility study in the amount of \$35,000, seconded by Mr. Pikus. Motion carried.

*Adoption of Resolution 2011-11/Scheduling Public Hearing/Washington Street Water Plant & Offices Borrowing*

The following resolution was presented for consideration:

**RESOLUTION 2011-11**

**RESOLUTION PROPOSING THE ISSUANCE OF UP TO \$4,000,000 MAXIMUM PRINCIPAL AMOUNT OF GENERAL OBLIGATION BONDS OF THE CITY OF MILFORD TO FINANCE OR RE-FINANCE CERTAIN IMPROVEMENTS TO THE CITY'S DRINKING WATER FACILITIES AND ESTABLISHING THE TIME AND PLACE FOR A PUBLIC HEARING THEREON**

WHEREAS, the City of Milford (the "City"), a municipal corporation of the State of Delaware, pursuant to Chapter 148, Volume 72, Laws of Delaware (as amended, the "City Charter") proposes to borrow up to \$4,000,000 maximum principal amount and issue its general obligation bonds (the "Bonds") in order to finance or re-finance (i) certain improvements to the City's drinking water facilities including, but not limited to, demolition and reconstruction of the Washington Street Water Plant and Office Building and (ii) certain costs of issuance of the Bonds (the "Project");

WHEREAS, the City has received a preliminary commitment from the Delaware Drinking Water State Revolving Fund, acting by and through Delaware Health and Social Services, Division of Public Health ("Drinking Water") to loan the City \$4,000,000 for the Project;

WHEREAS, to authorize the borrowing of up to \$4,000,000 through the issuance of general obligation bonds for the Project and in order to comply with Section 8 of the City Charter, the Milford City Council ("City Council") through the adoption of this Resolution hereby gives notice to the electors of the City that the City Council proposes to borrow an amount of money not to exceed \$4,000,000 to fund the Project and hereby establishes that a public hearing be held on October 17, 2011 at 7:00 p.m. at City Hall located at 201 South Walnut Street, Milford, DE.

NOW, THEREFORE, THE MILFORD CITY COUNCIL RESOLVES, as follows:

Section 1. Pursuant to Section 8 of the City Charter, City Council hereby gives notice that the City proposes to borrow an amount of money, not to exceed \$4,000,000 to fund the Project.

Section 2. Pursuant to Section 8 of the City Charter:

Amount of Borrowing for the Project: Not to exceed \$4,000,000.

Stated Municipal Purpose: To provide funds to finance the Project described herein.

Manner of Securing the Bonds: Full faith and credit of the City shall be pledged to secure up to \$4,000,000 of bonds for the Project.

Other Facts Deemed Pertinent by the City and in the Possession at the Time of this Resolution: The loan will be used by the City to finance or reimburse the City for (i) certain improvements to the City's drinking water facilities including, but not limited to, demolition and reconstruction of the Washington Street Water Plant and Office Building.; and (ii) certain costs of issuance of the Bonds (the "Project")

It is anticipated that during construction of the Project, accrued interest on loan disbursements will be due and payable in semi-annual payments; it is also anticipated that full amortization of principal and interest shall begin on the date which is the earlier of (i) one year from the date of loan closing or (ii) upon the Project completion date. Interest will be payable over a twenty (20) year term at a rate of up to two percent (2%) per annum although it is anticipated that it will be one percent (1%) per annum pursuant to the preliminary commitment letter from Drinking Water. In addition, at a minimum, 30% of the principal of the loan shall be forgiven although pursuant to the preliminary commitment letter it is anticipated that 35% of the principal of the loan shall be forgiven upon the Project completion date.

Section 3. The City hereby finds that the Project constitutes a proper municipal purpose under Section 8 of the City Charter.

Section 4. The City Council hereby establish that a Public Hearing on this Resolution and the proposed borrowing described herein shall be held at a special meeting of Council on October 17, 2011, 7:00 p.m. at the City Hall

located at 201 South Walnut Street, Milford, Delaware and hereby directs that notice of such Public Hearing be published and posted as required by the City Charter.

I, THE UNDERSIGNED, Clerk of the City of Milford, do hereby certify that the above Resolution was passed at a regular meeting of the City Council, duly called and convened, held on the 10th day of October, 2011, at which a quorum was present and voting throughout and that same is still in full force and effect.

CITY OF MILFORD, DELAWARE  
s/Teresa K. Hudson, City Clerk

Mr. Baird reminded council that this resolution was initially adopted in August for the borrowing of \$3.7 million. The resolution was amended with the \$4 million number that is needed to finance the improvements to the city's drinking water facilities, not limited to demolition and reconstruction of the Washington Street Water Plant and Office Building, as well as the associated costs of issuing the bonds.

He explained that immediately upon closing, 35% of the \$4 million will be forgiven; the remaining balance would be a low interest loan to the city at a term of 1% for 20 years.

Pertinent areas of the resolution were then highlighted. He reported that the interest rate is up to 2% though it is anticipated to be 1%. He said this was added in case there is a change in the interest rate. The same applies to the percentage of the loan being forgiven whose minimum will be 30% but is expected to be 35%.

He said the final section schedules the public hearing on Monday, October 17, 2011 at 7:00 p.m.

Mr. Brooks asked if the public will be informed on how this will be paid back; Mr. Baird confirmed there will be a presentation at the beginning of the public hearing which should answer those questions.

Mr. Pikus moved to adopt Resolution 2011-11 scheduling the public hearing on Monday, October 17, 2011, seconded by Mr. Grier. Motion carried by unanimous roll call vote.

Mr. Brooks stated that as chairman of the Public Works Committee, he understands the needs for the improvements to the Washington Street Water Plant and votes yes.

#### *Bid Award/Road Improvements 2011-2012*

City Engineer Mark Mallamo advised that previously the city had bid street paving with each street as a separate line/bid item. This year, the three streets were combined into a total bid price. He explained the quantities in the bid price for the \$130,000 reflect the minimum expected to spend. He feels additional monies may be needed for other streets in the future. In addition, Church Street has the potential for some overruns due to some foundation issues.

Five sealed bids were received, publicly opened and read on October 5, 2011 for the Road Improvements Project 2011-2012. Bids ranged from \$130,606.80 to \$188,380.00. Mr. Mallamo is recommending the bid be awarded to Jerry's Paving in the amount of \$130,606.80 and the unit prices accepted through December 31, 2012. Unknown subgrade conditions on Church street may result in costs exceeding the contract award amount of \$130,606.80.

However the street renovation budget is based on Community Transportation Funds and Municipal Street Aid which have sufficient funds to cover additional work if required.

He explained there is a liquid asphalt adjustment which is a published price by DeIDOT. It states that as those prices go up and down with oil prices, we will pay an adjustment of the tonnage for hot mix asphalt based on that market index. It protects both the contractor and the city as prices fluctuate.

Mr. Mallamo stated that has been included in previous bids; the only real change was the total lump sum prices with unit prices that can carry over to other work.

Mr. Baird advised the most competitive bids were Jerry’s Paving and Delmarva Paving (\$136,941.80).

Mr. Gleysteen confirmed that prevailing wages will be paid on this job; Mr. Mallamo explained the exact cost differential will vary depending on the bid and what the particular contractor pays their employees. However, there could be an approximate 5% savings and noted that anytime state funds or federal money is used, prevailing wages are required. If city money was used, the contractor could pay their regular salaries.

Mr. Mallamo confirmed the prevailing wage law applies to any construction work in the city using state and federal funds. In addition, those projects include any handicapped or ADA work. He emphasized the wage rates vary depending on the type of work being done.

Mr. Baird provided the following budget:

REVENUES

Municipal Street Aid (MSA)	
FY11-12 Cap. Budget \$	125,000
Additional FY11-12 Allocation \$	85,000
Community Transp. Funds (CTF)	
Simpson \$	100,000
Kenton \$	100,000
Peterman \$	25,000
Wilson \$	25,000
Outten \$	-
Scott \$	15,000
Remaining funds from CTF 11-P-PROG-23 \$	126,000
TOTAL \$	601,000

EXPENSES

N. Church Street Completion \$	300,000
Columbia (SE Front to Mispillion St.) \$	35,000
S.E. Third St. (S. Washington to Montgomery) \$	35,000
S.E. Fourth (Columbia to end of street) \$	50,000
Bridgeham Ave. (SE 3rd to SE 5th) \$	145,000
Masten Circle \$	16,000
Wilkerson Terrace \$	20,000
TOTAL \$	601,000

Mr. Pikus reported that he was informed by an engineering firm out of Baltimore this week that the degree of incline on the ADA ramps in the downtown area are one (1) degree off. He asked if that means those sidewalks will need to be cut out again. Mr. Mallamo said that was a state job under the jurisdiction of DelDOT and that is a possibility.

Mr. Brooks moved the base bid be awarded to Jerry’s Paving in the amount of \$130,606.80 and the unit prices be awarded through December 31, 2012, utilizing \$125,000 in Municipal Street Aid and Community Transfer Funds received from legislators, seconded by Mr. Gleysteen. Motion carried by unanimous roll call vote.

*Introduction of Ordinance 2011-27/Chapter 21/Article I Absentee Voting in Municipal Elections*

Mr. Baird introduced and reviewed the following ordinance, noting this will only impact referendum or special elections and not the general elections:

AN ORDINANCE TO AMEND Chapter 21 Election of the Code of the City of Milford by deleting and repealing Article I, Absentee Voting in Municipal Elections and replacing it with a new Article I, to be entitled Absentee Voting-Referenda and Annexation Elections.

WHEREAS, Signed into law on June 30, 2006, Title 15, Chapter 75 of the Delaware Code governs municipal elections in the State of Delaware; and

WHEREAS, Title 15, Chapter 75 of the Delaware Code provides rules for absentee voting for General Elections in municipalities within the State of Delaware; and

WHEREAS, Title 15, Chapter 75 of the Delaware Code states that Subchapter IV and Subchapter V shall not apply to referenda or annexation elections; and

WHEREAS, the Charter of the City of Milford provides rules of procedure, including specific timelines, for referenda and annexation elections; and

WHEREAS, there is a need to complete the absentee election process in a referenda and annexation election in a more timely manner in comparison to a general election; and

NOW, THEREFORE, THE CITY OF MILFORD HEREBY ORDAINS:

Section 1. Chapter 21 of the Code of the City of Milford is hereby amended by deleting and repealing Article I (Absentee Voting) in its entirety.

Section 2. Chapter 21 of the Code of the City of Milford is hereby amended by adding thereto a new chapter, to replace Article I, hereinabove repealed, to be Article I, entitled Absentee Voting-Referenda and Annexation Elections, to read as follows:

21-1. Absentee voting in referenda and annexation elections will be in accordance with 15 Del. C. 75 with the following exceptions:

A. Availability and return of affidavits; Availability of absentee ballots; Requests for absentee ballots.

(1) Affidavits will be made available to absentee voters during business hours at the city clerk's office no sooner than five days following the adoption of the resolution ordering the referenda or annexation election by city council. Completed affidavits must be received by the city clerk's office no later than noon two days preceding the referenda or annexation election.

(2) Official absentee ballots will be made available to absentee voters during business hours at the city clerk's office no sooner than five days after the resolution ordering the referenda or annexation election is adopted by city council and will end at the close of business two days preceding the referenda or annexation election.

B. Distribution of ballots, envelopes, and instructions.

(1) Not less than five days prior to a referenda or annexation election, and within five days after the absentee ballots, envelopes, and instructions therefore become available, the municipality shall mail, to each elector who requests and qualifies for an absentee ballot.

C. Delivery of absentee ballots.

(1) In order for an absentee ballot to be counted, it must be received by the election board before the closing of the polls on election day.

Section 3. Dates

Introduction to City Council 10/10/11

Adoption by City Council 10/17/11

Effective Date 10/27/11

Mr. Baird explained the time line for special elections (referendums and annexation elections) is much shorter than the General Elections. Therefore, the deadlines established in the state code are inappropriate when taking the shorter time line into consideration.

Dan Marabello of 1 Windy Drive, Meadows at Shawnee, confirmed that the process will stay the same except in the cases of annexation elections and referendum. He confirmed the ordinance repeals the entire Article 21. He said that Article 21 gives specifications where the absentee ballots can be obtained and provides rules of how to return the absentee ballots. He said the city manager just stated those rules will remain for general elections but this only impacts annexation and referendum elections. He questioned why Article 21 was being repealed in its entirety.

The city clerk explained that by law, the city is required to follow the state election code in regard to the absentee process in the general election. We will follow that same procedures/law in annexations and referendums, with the exception of the deadlines. This ordinance simply provides a shorter time frame for the process. Currently, Milford's Code (Chapter 21) is superseded by the Municipal Election Law which was signed into law and applied to municipal elections after July 2007. However, there was a provision that annexation and referendums (only) were exempt.

#### *Water Tower Color Scheme/N.E. Tenth Street*

Mr. Mallamo referenced the graphics he submitted for the water towers noting the painting it under contract with Southern Corrosion. He offered several suggestions and color combinations.

The general consensus was to paint the tower Milford school colors.

Mr. Gleysteen suggested that the tower on Tenth Street state Milford Buccaneers versus Milford, Delaware considering its close proximity to the high school.

Mr. Pikus moved for approval of an off-white tower with maroon lettering (Milford Buccaneers) with the new Milford logo, seconded by Mr. Grier. Motion carried by unanimous vote.

In regard to overspray, Mr. Mallamo reported that the contractors use a dry-fall paint whose paint droplets dry rapidly, usually within a few feet. They dry to a dust-like consistency which can be swept away.

Mr. Mallamo assured council that should a vehicle or structure be damaged as a result of the project, Southern Corrosion is properly insured and the matter will be taken care of immediately.

#### *MSA Funding/S.E. Fourth Street Curbing*

Mr. Baird advised that some curb installation was needed on Southeast Fourth Street. Shea Concrete was hired at a cost of \$10,560. He asked for authorization for payment from Municipal Street Aid Account.

Mr. Pikus moved for approval of payment from Municipal Street Aid, seconded by Mr. Gleysteen. Motion carried.

#### MONTHLY FINANCE REPORT

Mr. Pikus reported that through the second month of Fiscal Year 2011-2012 with 17% of the fiscal year having passed, 22% of revenues have been received and 15% of the operating budget expended.

Mr. Pikus stated that our reserves are in excellent shape at this time though a lot of those funds have been earmarked for various projects and items.

Mr. Pikus moved to accept the August 2011 Finance Report, seconded by Mr. Morrow. Motion carried.

ADJOURN

With no further business, Mr. Brooks moved to adjourn the Monthly Meeting, seconded by Mr. Grier. Motion carried.

Meeting adjourned at 8:08 p.m.

Respectfully submitted,

Terri K. Hudson, CMC  
City Clerk/Recorder

*MILFORD CITY COUNCIL*  
MINUTES OF MEETING  
October 12, 2011

A Meeting of the Economic Development Committee of Milford City Council was held in the Joseph Ronnie Rogers Council Chambers of Milford City Hall, 201 South Walnut Street, Milford, Delaware on Wednesday, October 12, 2011.

PRESIDING: Chairman Garrett Grier, III

IN ATTENDANCE: Committee Member Councilman Douglas Morrow, Sr. and James Starling, Sr.

Mayor Joseph Ronnie Rogers

Councilman S. Allen Pikus and Owen S. Brooks, Jr.

City Manager David Baird and City Clerk/Recorder Terri Hudson

Economic Development Director Richard Carmean

The Economic Development Committee Meeting was called to order at 11:04 a.m. by Chairman Grier.

Mr. Grier advised that he plans to schedule a meeting to present city's master plan and the strategic plan. He had originally planned the meeting for October 20<sup>th</sup> but wants more time to be better organized. Therefore, he thinks a month of planning is needed and is considering mid November. The presenters will be Richard Carmean, Davis Bowen and Friedel, State Planning Director Connie Holland, State Planner David Edgell, Key Properties Group, John Rhodes (if available), Terry Murphy and himself.

City Manager Baird noted the recent feasibility study being done by Moran, Stahl and Boyer. He advised the work was to be completed by John Rhodes in mid November. He said that would align with this timeline unless Mr. Grier wants to consider November 28<sup>th</sup>.

Mr. Grier said it is not required Mr. Rhodes attend though he is an excellent speaker and would be able to articulate the strategic plan better than anyone else.

He explained that he included the President and CEO of Bayhealth Terry Murphy because Bayhealth has a major expansion planned within the next few years which will have a tremendous impact on the city. Having their insight will fit into the overall picture and plans.

Mr. Grier also plans to invite Senator Simpson and Representatives Kenton and Peterman. Delaware State University will also be asked to discuss their tentative plans. Delaware Economics Development Office Director Infrastructure and Intergovernmental Relations Jeff Stone and/or Delaware Economic Development Director Alan Levin will also be invited.

Mr. Brooks asked the status of the Simpson Farm development recalling the developer indicated he was going to break ground in November and bring approximately 7,000 jobs to the city. Mr. Carmean said he spoke with him yesterday noting he was trying to negotiate a deal with a local medical facility as part of the plans. He was also considering some satellite type medical facilities.

Mr. Baird confirmed there is presently no contract on the land.

Mr. Grier then encouraged other recommendations for speakers and/or presenters.

He then discussed the items for the agenda.

Mr. Grier advised they will concentrate on economic growth opportunities. Items will include the strategic plan developed by John Rhodes, current demographics and future projections and city council accomplishments.

Mr. Grier wants Connie Holland and/or David Edgell to review the Master Plan and its history. Also discussed will be

the integration of state agencies and support and the foundation of Milford's future economic growth.

Mr. Baird said he was just contacted by David Edgell on behalf of the state planning office and the University of Delaware. He has scheduled a meeting on Friday, October 21<sup>st</sup> to discuss the fiscal analysis on the master plan based on what the plans calls for and its economic impact.

Mr. Grier said one of the items he was going to discuss was the impact study that needs to be done. He asked if they are willing to pay for that; Mr. Baird stated yes, that is what he proposed. He said as soon as the information is available, it will be used in this presentation.

In regard to the economic development strategy, they want to talk about the different incentive plans and packages that have been put together the last couple of years. They include impact fee waivers and the proposed utility incentives. He believes community support should also be included. Issues involving infrastructure expansion will be one of the primary focuses.

He said a lot of work is needed during the month leading up to this presentation to sort out our plans and determine where we are headed and our goals.

Mr. Grier advised that Key Properties will be again be presenting their animated video and discussing their ideas and goals.

In conclusion, each presenter will provide some closing remarks. The audience can then intervene and provide their thoughts.

Mr. Grier then recommended that Mr. Carmean's focus over the next month will be to concentrate on these items. Number one is infrastructure. He said one issue is the water project which is one of the reasons he wanted Mr. Brooks here. He recalled talking about it for over a year, referencing the numerous meetings that were held with Key Properties. He also referenced the discussion where it was agreed that instead of working Milford Housing Authority, we would use the Hall Farm. He expressed concern that the citizens passed a referendum after which we have been collecting fees since 2008 and the water project has still not begun.

Mr. Brooks agreed we passed a \$17 million referendum in early 2008 when Mr. Carmean was city manager. He asked Mr. Baird for something showing how much was spent; Mr. Baird stated \$6 million was spent which means \$9 million is available. He agrees we have had several meetings with Mr. Fannin though nothing is ever completed.

M. Grier reiterated that a decision needs to be made. Mr. Brooks said it appears there are many times too many meetings. He recalled the meetings about Southeast Front Street and the Washington Street Water Project over a period of time; neither are completed.

Mr. Grier said that is one of the reasons we are here today. He suggests we get our ducks in a row in order to compete a task.

Mr. Brooks said he was told we had \$875,000 allocated for Southeast Front Street. He recalled last year's meeting when it was stated that if something is not done soon, the money will be pulled. He noted that nothing has yet to be done and it has been almost a year.

Mr. Baird said the last discussion in July was about changing the scope of the project and putting utilities underground in certain sections. He recalled the work being proposed when the sewer and paving work was done.

Mr. Brooks said he read in the newspaper that we are unable to do Northeast Front Street because we do not have \$1 million. He then asked how we have \$3 to \$4 million to place utilities underground on Southeast Front Street. He said if we had a million dollars to use to put the utilities underground, then we could have done the Northeast Front Street project and paving on Southeast Front Street.

Mr. Pikus agreed that Mr. Brooks is correct because all these things have been only discussed. The Northeast Front Street work was part of the monies that came from the legislators and the Downtown Milford money. He agrees we did not have enough to complete Northeast Front Street. But Southeast Front Street is currently being worked on adding we had almost \$900,000 which was state money. Mr. Baird clarified the \$900,000 from DelDOT was for paving and ADA depressions at the intersections.

Mr. Pikus stated we have only done a little bit. Mr. Baird explained we are doing the sewer work before the paving is done. The last direction he was given by the public works committee was to evaluate the options of putting electric utilities under ground.

Mr. Brooks recalled that Mr. Gleysteen recommended installing utilities underground; however, he did not feel we could afford to spend millions of dollars just for that project. In the meantime, Northeast Front Street has not been completed because we do not have \$1 million which he was told was a priority.

Mr. Baird said that is a subject completely separate from what is being accomplished today. He said we can talk about it but he does not want to deviate from what is being accomplished today.

Mr. Grier feels it relates to his point about the water project. He noted the various meeting and at the last meeting, he felt we were close to an agreement with everything except for the sewer. The plans that DBF presented were approximately \$2 million. He has heard that Nason Construction said to run straight pipe--no pump station can be as little as \$250,000. Regardless, he said Mr. Baird is overseeing it and we need a specific number.

Mr. Baird said he can provide those numbers and stated we have a \$4 million shortfall to address all sewer needs in order to be shovel-ready. There is \$40 million available from the state for infrastructure; but this is what we need and is what he is talking to people about. The City of Milford needs \$4 million to fill the gap on the sewer side. We are putting major investments in water of up to \$5.5 to \$6 million. The state is building a \$14 million overpass; thereby, we are looking at more than \$25 to \$30 million of investments which will mean nothing without a sewer. That is why the \$4 million hole needs to be filled though the city is unable to take on any additional loans. If he brings a new \$4 million proposal to council, it will not be supported because the ratepayers are unwilling to support the costs of that growth.

Mr. Brooks recalled that when we began to annex heavily ten years or so ago, City Manager Carmean stated that the new developers and property owners would pay for development and it would not fall back on the ratepayers. Mr. Carmean agreed adding he believes that happened because the rates stayed the same.

Mr. Brooks said the point he is making is the additional \$4 million would be put on the back of ratepayers; Mr. Baird said if the city were to pay for it.

Mr. Grier said his point is we need to figure out the shortfall and exactly what is needed to complete a shovel ready project which is why they want the state here. They want to make a pitch to the State of Delaware and try and get as much of that \$40 million we can.

Mr. Baird said there is a bigger issue before we consider specific projects. He said the \$40 million was put in by the bond bill. There are five people guiding how that money will be spent. Alan Levin as DEDO Director, the new Secretary of Transportation, Senator Bob Venables, Co-Chair on the Bond Bill and Helene Keeley Bond Bill Committee Co-Chair and the fifth person is an appointee of the governor.

The feedback he is getting from DEDO is it is not intended to be used for something like is being proposed. They want is someone with a live fish at the end of the line who is ready to go tomorrow. They are saying if we are going to put \$2 million in for infrastructure, then the date it is finished there must be a business open with new jobs. His point is completely different from the standpoint we need to fill this hole for all the reasons we have talked about. We have water investment out there and the state has transportation investments out there. Our comprehensive plan and master plan support it. State planning, DelDOT, DNREC and Department of Agriculture have all signed off on them. This place is open for business and ready to go. All we need is a \$4 million hole to be filled for the sewer. He said that will be the sales pitch.

Mr. Morrow asked the developer's perspective on funding the \$4 million the way it was done in the past compared to now; Mr. Baird said they are not interested. In addition, if sewer is not on the table, they are not interested in having a conversation regarding any easements on the water side. At this time, we continue to explore the Hall property for the water improvements.

Mr. Baird said that we met with USDA representatives two weeks ago who funding the water project and had this same conversation. He told them we need to get the money spent and the project finished. He said they implied they are not interested and will not sign off on a project unless the easements and the property has clear access and title. That puts the city back on the west side of Route 1. There will be some additional environmental issues from a historical and archeological standpoint with the work that needs to be done.

The city manager said putting it on the west side of Route 1 leaves the problem of getting water to the east side of Route 1. He is coordinating with DelDOT as part of the overpass project so a pipe can be installed during the construction phase.

He explained that for all practical purposes and all obvious reasons, it makes sense to put the water on the east side of Route 1. However, we do not have people that want to cooperate with us so we must now consider other options. The downside is there will be associated costs whether it will be with the city or a private developer at some point in the future to extend it east of Route 1. At that time, he expects everyone to say they will not pay for it.

Mr. Grier said even if it ends up on the Hall piece, we still have the money to run the water east of Route 1; Mr. Baird said there is not much to work with. Mr. Grier said he asking that we just get it across Route 1; Mr. Baird said it can be done but it will not be extended any further.

Mr. Grier feels there is no better time to run that pipe while the overpass over Route 1 is being constructed.

Mr. Brooks said he recalls the 2008 referendum paying for the new water tower. Mr. Baird explained it pays for the new water wells, new treatment plant and a new tower, from where the line stops at Hearthstone to that location.

Mr. Carmean reiterated that when the residential infrastructure was being built, it would not cost the present ratepayers any money. The city, like so many other towns, was being paid for by homes being built for \$250,000 that were really worth \$140,000. The developers were making a fortune so we had no problem getting them to pay for these things.

What Mr. Carmean is finding now is every town and every city is trying to figure out how to get new jobs and get something going on. Unfortunately, everything totally flipped. Now something needs to happen. We have developers who have land but with no prospects. They cannot get money easily and are unwilling to pay for anything right now. In some cases, other towns are willing to put the infrastructure in.

Mr. Brooks said Mr. McColley has land that is ready to go; Mr. Carmean agreed adding we are able to serve the McColley site.

Mr. Brooks noted the many developments have bottomed out and nothing is happening. Most have gone up for sheriffs' sales.

Mr. Baird said there are a couple different ways to finance the short fall on the sewer side. One way is to have access to part of the \$40 million which we would have to make a play for. Another option is to enter into purchase agreements with the property owners. It will cost the city x amount of dollars to do the work; they will then be responsible for bringing x amount of users on that will cover the associated debt service through user fees for a six to seven-year period. If that does not happen, then the developer will have a balloon payment at the end of the seven years.

Mr. Baird explained that is how many of the private utilities structure their deals. They will build it at their cost, but you need to have new consumption to justify the investment.

He said the third option to consider is the same manner in which they built Heritage Shores in Bridgeville. It is through a special tax district authority. The city would put the infrastructure in and all future beneficiaries would have a special

tax imposed to pay the debt service. We would not have to go to referendum though it would be held in the name of the city. It would not count against our debt limits and would be secured by a special tax levy imposed on the property and paid back by each property owner over the term of the loan.

The city manager said it is complicated and a lot of people do not want to get involved because of the extra liability. However, it could be spelled out in a development agreement.

He explained, using Innovation Park as an example. They would pay for the sewer lines, along with the water lines, electric lines, streets and curbing. Anything considered a public improvement could be financed through that special tax district bond. The benefit is its access to capital at a cheaper rate because it is coming in at a tax exempt rate. The city is the one taking on the debt but only in name. Institutions are willing to loan the money though it is secured by a special tax on those properties.

Mr. Pikus said for years, the city has held public hearings for these land development applications; he asked if we are at a threshold where we have to do something. He agrees we need to put 100% concentration on it and it needs to be a top priority. It can no longer be put on the back burner and only work on it from time to time.

Mr. Grier said that is why he wanted to concentrate on this through an official meeting where it can be discussed. He said Mr. Carmean pointed out that all these different cities want to create jobs and Milford is in competition with each one. However, Milford is unique because it has a master plan in place. His opinion is we are ahead of the curve. We have a meeting in a month which is why we need to start working hard to make this a top notch presentation. It appears there are three different ways to get infrastructure expansion though there is one way to do it for free. He emphasized that is with the state's help and he feels we need to do everything we can to make that pitch.

He said that hands down, the committee is in agreement that Mr. Carmean is in charge of the process to do the research, handle the meetings, the infrastructure expansion, the demographics and whatever else it takes to get ready. He is willing to meet with Mr. Carmean on a daily basis if necessary. He will meet with DBF and will meet with Nason Construction.

Mr. Grier said the point is Mr. Carmean is the economic development director who has the time and ability to work on this and there should be no higher priorities. He said he initially was only here until the end of December; however, they encourage him to stay until the beginning of spring or longer. Mr. Grier feels there is a great deal of talent sitting here that is not being utilized and he wants it utilized for this specific project. He does not want his hands tied in any manner. He wants Mr. Carmean to talk to David Rutt, to Mark Mallamo, to DBF and whoever he needs to talk to, but he wants results and he wants an answer in the mid-November time frame.

Mr. Grier emphasized that we cannot sit here and debate this; he wants Mr. Carmean as the main contact and placed in charge of the entire project.

Mr. Morrow then moved that Mr. Carmean be put in charge of the entire project and process and directs him to proceed in whatever way is necessary. Motion seconded by Mr. Pikus.

Mr. Baird then explained that any direction coming from a committee or city council should be coming through Mr. Baird as the city manager and not through any other subordinate. He said it is clearly spelled out in the charter unless we are dealing with the police department. He added that secondly, he was going to propose that over the next week and a half, Mr. Carmean and Mr. Baird get together because they have a lot of ideas. They can come up with a very clear proposal to present as the economic development proposal and the path to move forward.

Mr. Grier said that can be done, too, but he wants as little interference as possible for Mr. Carmean. He said they can talk and get into other things, but he wants this done and done properly. This is one specific task with some sub items, and feels Mr. Baird has other things to worry about. This will allow Mr. Carmean to concentrate solely on this very important matter.

Mr. Morrow referenced the motion on the floor. He feels that Mr. Carmean has things he needs to do, but is unable to accomplish because of time constraints and his schedule. He feels that needs to be corrected. He agrees with Mr. Grier

that we need to get moving on this because it needs to be done.

Mr. Grier stated there needs to be clarification to prevent it from being like every other project being worked on which will eventually be tied up and put in some corner to sit idle. That is why he is giving this direction.

Mr. Morrow explained that his point to Mr. Baird is why would he not agree with anything that Mr. Carmean comes up with; Mr. Baird said that more than likely he will not. He assured the committee they will both agree on the end result though they may have minor disagreements on how to get there.

Mr. Morrow said the intent of the motion is to give Mr. Carmean more free rein so he can get these things done. Mr. Pikus agrees we have been sitting for two years and nothing is taking place.

Mr. Baird said that he is looking at a week and a half to two weeks. They can then present clear recommendations to this body on the recommended strategy and where we are on every component of the project, in addition to how the general framework should be presented. Once they get a nod from the economic development committee, they will have the outline for the presentation that is put together over the two weeks and in plenty of time for the meeting to be scheduled in mid to late November.

Mr. Morrow noted that the meat of the motion and what he has experienced over the past six months is we get to a certain point and then Mr. Carmean's hands are tied, based on a decision that has to come from Mr. Baird. He said they want to provide Mr. Carmean the tools to do his job that he was hired to do rather than sitting on his hands and waiting for day-to-day directions from Mr. Baird. Mr. Morrow feels the economic development director is an executive position a mere step down from the city manager even though it is part time. He agrees we are in a unique situation with someone in this position with the talent and experience that Mr. Carmean has.

Mr. Grier said that when the position was established, there was a debate about whether Mr. Carmean would report to this committee or to the city manager. There were varied opinions and Mr. Carmean is currently reporting to Mr. Baird though he is running everything through the committee and keeping them in the loop. He said we are almost to the end of this road and he feels we should have gone the other way. He believes Mr. Carmean should be reporting to this committee and wish he could have seen what could have developed under that scenario. He does not want to be offensive to anyone but feels he made a mistake by not making that motion at the time. He would like to have seen the results had we gone in that direction. With that being said, he feels that no one will be left out; this only means that Mr. Carmean's hands are no longer tied.

Mr. Pikus said this is decision-making times. Mr. Grier said we can also talk about other issues and we can debate who is in charge of what if that is what Mr. Baird wants. However, the bottom line is, this is Mr. Carmean's project and this is how Mr. Grier wants it handled.

Mr. Pikus said he believes when the position was created, it was discussed with the entire council. The position was created as a part-time position. It seems like this is the time to get some decisions made because we can no longer afford to procrastinate. Decisions are key and whether they are right or wrong, something must be done. We can no longer tie anyone down. Mr. Baird should be kept in the loop as city manager, but Mr. Carmean needs to answer to Mr. Grier and his committee from this point on.

Mr. Grier said this is a big goal and with the right organization and presentation, we may see some major results. He wants Mr. Carmean to concentrate 100% of his efforts on this project. It beats going to a referendum or trying to find money that is falling out of the sky. He said this is an opportunity to take advantage of a unique situation with the state.

Mr. Baird then added that the \$40 million is nothing more than a state stimulus program.

Mr. Starling agrees that Mr. Carmean should take the reins and go as far as he can. If there is a problem, he can discuss it with the city manager to work it out. But he agrees he needs to keep this thing moving with the hope he goes all the way. Once it is done, he takes it to the city manager, then to the committee or city council. But he agrees he needs to take it and run. If we continue to stop and start because someone else needs to see it or comment on something, we will never

get anywhere. He stressed there is a need to stop taking one step forward and two steps backwards and just move forward.

Mr. Baird said there is just one main issue that needs to be addressed and that will be the location of the water plant. He said that is the hangup out there.

Mr. Grier said we need to consider both avenues. Mr. Baird said we had one worked out on the east side but Milford Housing Authority said no. We are now proceeding with the Hall property because they are interested in working with us. The only negatives are the archeological work that is needed, then we can move forward.

The city manager said the second issue came from Mayor Rogers. He said the southeast Milford residents just had the cell tower issue on the Dugan property that created a huge stir in that vicinity. He said the city is now proposing to place a water tower on its heels. Mr. Pikus said it would be away from those neighborhoods. Mr. Baird said if we stay on the west side it will be just south of Wilkins Road on Route 30. He said that whole area will look completely different in two years and will not resemble anything like it does today. Once the overpass is there, the landscape will change completely.

Mr. Baird said Mr. Brooks has lived next to the water tower for many years; he also noted the one in the Lakelawn area adding that both look fine. Mr. Brooks responded by stating the only complaint he has is the tower is dirty.

Mr. Grier said there are two options to explore and he wants them explored and a decision made.

Mr. Pikus asked Mr. Grier if Mr. Carmean was willing to take these duties on; Mr. Grier said he knows he is willing to take them on. Mr. Pikus said working for the economic development committee will become a full-time position for a while because it will take some additional work. Mr. Morrow said it is necessary to get caught up. Mr. Pikus agreed noting the amount of time lost.

Mr. Baird asked if we are only talking about this particular issue. Mr. Pikus said he has talked with Mr. Baird about many different things—getting a right of way, getting permission to do this, who is putting the sewer line in and can it be put in without a pumping station and the associated costs. He said it has been discussed at least since last May and we have not taken one step forward.

Mr. Grier noted that Mr. Carmean is a part-time employee and if it gets to a point where it is necessary to take off because his hours are accruing or he finds that more hours are needed than what was originally allocated, then his schedule needs to be adjusted to accommodate those needs. Mr. Baird agreed that any additional hours are not an issue.

Mr. Grier does not want Mr. Carmean to stop working because the funding is not there. Council will make the funding available to make this work.

Mr. Carmean said this committee is putting a lot of emphasis on getting utilities in this southeast area. He said Mr. Brooks touched on it which is something he has tried to make the advisory panel understand. He does not think the City of Milford is saying that is where the medical facilities should go. The way he looks at this property is similar to the way we acquired the 200 acres for the business park through bond money after which we developed it. He recalled people being upset when the city purchased that.

He looks at this land as several hundreds of acres that this city might as well own. He said Mr. Fannin is the one that put the money out for the land and he will most likely make money if he can get something going there. But this gives Milford a huge piece of property that can be sold to a developer. He recalled the 1,000-job manufacturing company that was looking for a site even though Seaford got a more serious look because they had a building ready to go.

Mr. Carmean feels if we can get the land to a point where it is ready to go, there are many possibilities that could benefit the city. He agrees if we can get the \$4 million, we should do it.

Mr. Carmean also stated that he has told the advisory panel that this will not be done on the backs of the present ratepayers. We will eventually get the fees and rates if anything is built there.

Mr. Pikus said it appears to be a full-time job getting the money. Mr. Baird said right now, we are working against some mindset differences on the \$40 million because they want a shovel-ready project. Our position is why it makes sense to invest the money in Milford because of all the other investments taking place that can be used for leverage.

Mr. Pikus said that Mr. Carmean needs to camp in Dover every day. Mr. Grier said our advantage the work the city has done and the fact the state has invested a ton of money and energy into the master plan. They, too, have a vested interest. Milford needs to show them how we can complete a shovel-ready project which is what they want.

Mr. Grier recalled the last meeting with Mr. Fannin. He feels we got somewhere but then it suddenly fell apart. He recommends changing the point person. A private-public partnership or anything else could help. We have an opportunity though we need to make that change and try again. In his opinion, Mr. Carmean needs to be the point person to work with Mr. Fannin.

Mr. Baird feels the biggest change was when he took ownership and got involved personally. He said we have had more dialogue the past two months since that occurred.

Mr. Grier commented that the point has been made and the motion is on the floor.

When asked for the motion again, Mr. Grier said the motion was to put Mr. Carmean in charge of the entire project and for him to report to this committee which includes handling everything associated with this project, with no hands tied. He is talking about access to whoever he needs to speak to on his own without any oversight.

Mr. Carmean feels the infrastructure was not his responsibility to any degree, particularly with the incentive rates. He said Mr. Baird was working with Jay Kumar. He stressed that this is not a case of where he went to the city manager who told him he was unable to do this.

Mr. Grier said Mr. Carmean is the economic development director and things have slowed down since June. Though he has some things to work on, he feels Mr. Carmean has the time to work on this. He has the expertise in all these fields and the relationships with these players. He said we have a deadline to meet and he wants Mr. Carmean to put the effort into this to see what results we can get. He added that Mr. Carmean does not have to worry about the day-to-day operations of running the city.

Mr. Grier confirmed that Mr. Carmean understands what he is saying. Mr. Carmean stated yes, he is referring to everything from the water loop and the tower to the funding of the sewer. Mr. Grier stated yes that is correct.

Mr. Pikus explained that time is of the essence. Someone is going to apply for the money and they are going to get it. Mr. Grier added there is no reason it cannot be us.

Mr. Baird said we are having those discussions with people on a regular basis and at least weekly.

The city manager said the only thing he wants to clarify is whether having staff assigned to a specific committee is appropriate. Gary Norris is assigned to work with the planning commission. This is no different from Mr. Carmean being assigned to work with the economic development committee. He just wants it clear whether it is himself sitting here or people in the past or people that come in the future, that there is no circumventing the role of the city manager in this process.

Mr. Grier said he does not want his hands tied. Mr. Pikus said he does not see that, they want Mr. Carmean to have free rein.

Mr. Baird wants to make sure that is not the interpretation that people will leave this room with. Mr. Morrow added Mr. Carmean has the time to address these things and Mr. Baird does not.

Mr. Brooks referenced the three-member committee present, adding a motion was made and seconded. The only other committee member that has not voted is Mr. Starling though it appears the majority of the committee are in favor of the

motion. Mr. Brooks pointed out he does not vote nor does Mr. Pikus. The vote is only by the committee.

Mr. Baird said there is a vote but he wanted a point of clarification to make sure everyone was interpreting this the same way he is posing this to the committee and everyone else present.

Mr. Morrow said what he does not want to happen is for Mr. Baird to say that Mr. Carmean cannot do something. That needs to come before the committee first in order to get things rolling. He said that may not be happening, but in lieu of nothing happening, that is how they want it handled.

Mr. Carmean said he does not feel he has the ability to go in and run up an engineering bill or something similar that should fall under the city manager's duties. Nor did he feel he had the right to talk to David Rutt about some type of easement problem. However, Mr. Grier is saying all those doors are open. Those present agreed; Mr. Baird stated they have always been.

Mr. Brooks feels during the past years and the many discussions, we basically know how much it costs to run sewer from A to B. All we need to know is how to get the money to do it. He noted that Mr. Baird provided three different options to consider.

Mr. Pikus added that when Mr. Carmean comes back with this information, the three-member committee will follow up with Mr. Baird.

Motion then carried by a unanimous roll call vote of the committee.

Mr. Grier said the document he provided the committee was just a rough draft and only a road map; we will go from there.

Mr. Grier said the second thing he wants to talk about is utility incentives. He provided a three-page document which is what Mr. Kumar sent to Mr. Grier. He said it touched on the economic development rates which Mr. Baird has broken down on another document. He said the pitch is currently being made to Sea Watch. He is unfamiliar with water and sewer and is not an electric guru. He can say the objective of the utility incentive package is the demand is x; creating one hundred additional jobs creates production. Any increase in production beyond x is provided at a discounted price though it is still above our cost. The city can still make money though it will be at a lower rate in order to entice job creation.

Mr. Grier said this has been in the works for a very long time; when he contacted Jay Kumar, he provided the information completed in 26 hours. He thinks it is very reasonable though it can be adjusted if necessary.

Mr. Baird said the total incentive for Seawatch is projected at \$109,000 over a five-year period. The city manager said in relation to the expansion, the additional property tax and impact fees are already in place by ordinance. There is a provision for the electric rate rebate in our electric tariff. It gives the city flexibility to negotiate if certain criteria are met. Seawatch meets that criteria by adding 80 new jobs; in addition, they will be bringing on another 40 jobs.

He explained that when you factor in the proposal that Mr. Kumar put forward, there are incentives of about \$30,000 over a four-year period.

Mr. Baird said we tried to structure the water and sewer similarly but only went to three years because the margin is much tighter. It is a similar type discount with 40% in year one, 30% in year two and 20% in year three. He said that again, that only applies to consumption that exceeds the previous two-year monthly average. In that manner, the city is not losing anything but instead providing a discount.

Mr. Carmean pointed out the city actually comes out ahead.

Mr. Grier confirmed this incentive will be provided to other companies bringing in additional jobs and additional loads. Mr. Baird said there are also other options available for big users where the city would go out and specifically shop for them. We are unable to provide that option on what exists because it is under contract through DEMEC.

Mr. Grier advised there are different customer classifications and only the three largest customers in Milford qualify for the economic development rate. The deal only applies to a new load that is at least 50 kilowatts with a minimum load factor.

Mr. Baird pointed out that the impact that the three big users in Milford have collectively on the utility systems is tremendous. He noted that if it were not for those three customers, the user rates for everyone else would skyrocket.

Mr. Carmean emphasized that these rebates are all based on additional loads.

Mr. Grier said Mr. Carmean needs to make an extra effort to inform the large users this is available should they expand.

The next meeting was tentatively scheduled for Tuesday, November 22, 2011 at 11:00 a.m. He added that the finance and public works chairman are a vital part of this committee and thanked them for attending.

With no further business, Chairman Grier adjourned the meeting at 12:34 p.m.

Respectfully submitted,

Terri K. Hudson, CMC  
City Clerk

million though we would have to make a play. Another option is to enter into purchase agreements with the property owners and it will cost x amount of dollars and they are responsible for bringing x number of users on and if they do not use it, then they will have a balloon payments. Run it to you at their cost but new consumption but the third option is to have special tax district authority. We could put the new infrastructure there and everyone beneficiary could have a special tax imposed to pay the debt service. We do not have to go to referendum and is secured and a special levy paid back over the term of that bond by each property owner. Unless the project is big enough, most people the other side is it could go to pay for the water, sewer, streets, curbing and anything that will be a public improvement and could be financed through that special tax district it is taxed at a special rate and the city is the one taking on the debt only in name and people are out there to loan the money.

Mr. Pikus said it appears we are at the brink of something. For months, we have heard these applications and are we at a threshold to do something and 100% concentration on it. It must be a top priority and work on it now, it needs to be done now.

Mr. Grier said that is why he wanted this meeting. We are in competition with other towns and we do have the master plan which is a leg up on

bust our tail and there are three different ways and there is one and with the state sale if it does not work and if you don't make the effort, you don't get the results. With this, most importantly it is going to be done.

Hands down, Mr. Carmean will be in charge.

The meeting, the research, demographics.

Mr. Morrow said motion, Mr. Pikus seconds.

Mr. Morrow feels he gets the impression that Mr. Carmean cannot get it done, and Garret wants to get moving. He personally

we need to get

of this project and the general framework of how it will be presented.

the meat of the motion is what he has experienced the last six months is get to a certain point, his hands are tied based on decisions from the city manager, but give him the tools to do the job he was hired to do. Rather than waiting for he is like an executive and a step down from him though he is part-time. We have someone with talent and knows some things he was under the impression that Mr. Carmean would work for Mr. Grier. Now is the time to get some decisions made and need to be made quick and cannot procrastinate anymore. We have been talking about it

if we can get it to a point there are a lot of things. Invest that sewer and water out there. He has told this water and sewer we will not do this on the back of present rate payers. If we can get a \$4 million grant, why wouldn't we do it. It is our lines and we will get the fees and rates.

it is a full-time job getting they want to have a live wire and our position is why it makes sense. We have a master plan as a blue print to it and the state has invested a ton of money into it.

shovel ready project.

In most

putting in charge of this committee and report to this committee. He will plan and work on the meeting, the research, demographics.

Wants to clarify that city employees having staff assigned to a certain committee, this is no different. Mr. Carmean is assigned to work with the ED committee people in the past and not circumventing we are not. We want a free rein.

Mr. Grier made motion putting Mr. Carmean in charge of this committee and report to this committee. He will plan and work on the meeting, the research, demographics, Mr. Morrow seconded tower and funding of sewer.

#### COMMITTEE

Mr. Grier Mr. Morrow Mr. Starling

Mr. Pikus, Mr. Brooks

Motion carried.

Economic Development Incentives

Sea Watch International

he thinks it is very reasonable and can be adjusted.

Mr. Baird said the top of the page is all things in the top and is in place. You get in the electric rate rebate which is allowed by our tariff. Seawatch is bringing on that criteria by adding 80 jobs recently and will add ten more and another forty. when you factor in the proposal that Mr. Kumar put forward, it is not a whole lot when you say that \$47,000 is coming in with the savings.

On the water and sewer rebates is the

get this out in front of the owners and decide whether to do it here or in Virginia. There is a lot of advantages in Milford. Mr. Carmean has not publicly but there are people CFO said publicly that if the city had not offered the incentives, they were going to New Bedford. The first meeting Miller was not paying attention, but when Jerry Gordon got there and listened to the potential incentives, take the 40 jobs to Va and take the shucking process down there.

Mr. Baird said when you look at those

do any of these plants wheel power in; the city did not come under the deregulation. US Cold storage we want to keep them here.

all his margins are met but

Mr. Grier said there should be an extra effort made to US Cold Storage and Perdue. Mr. Morrow said that is Mr. Carmean's job.

Tuesday, October 25<sup>th</sup> 11:00 a.m.

(Changed to THURSDAY, October 27<sup>th</sup>)

Committee: Mr. Grier Mr. Morrow Mr. Starling

12:34 p.m.

*MILFORD CITY COUNCIL  
MINUTES OF MEETING  
October 17, 2011*

The Milford City Council held a Public Hearing on Monday, April 25, 2011 in the Joseph Ronnie Rogers Council Chambers at Milford City Hall, 201 South Walnut Street, Milford, Delaware on the matter of:

City Council has been advised that up to \$4,000,000 is required to finance or reimburse the City of Milford for certain improvements to the city's drinking water facilities including, but not limited to, demolition and reconstruction of the Washington Street Water Plant and Office Building, and certain costs affiliated with the loan. Council is proposing to the electors of the city that an amount of money not exceeding \$4,000,000 be borrowed to pay the costs of the improvements and to pay the costs associated with the financing. The borrowing is expected to be accomplished through an SRF package offered by the Office of Drinking Water that includes a 35% principal forgiveness leaving a \$2.6 million loan at a rate of 1% through a 20-year loan.

PRESIDING: Vice Mayor Katrina Wilson

IN ATTENDANCE: Councilpersons Garrett Grier III, S. Allen Pikus, Dirk Gleysteen, Owen Brooks, Jr., Douglas Morrow and James Starling, Sr.

ALSO: City Manager David Baird and City Clerk/Recorder Terri Hudson

*Call to Order*

Vice Mayor Wilson called the Public Hearing to order at 7:03 p.m.

*Presentation-Washington Street Water Treatment Facility Replacement Project*

Erik Retzlaff of Davis, Bowen and Friedel, Incorporated (DBF) advised that DBF is the consulting firm to the city and the public works department. He then presented a PowerPoint regarding the Washington Street Water Treatment Facility Project. He explained that they are working with the public works staff to identify the scope of this project and found a need to replace the current facility. They had gone to a couple different agencies to secure funding for the project and are here tonight to explain what was found. They hope to move the matter to a special election in order to move forward with the project.

He reported the purpose of the project is to replace an existing outdated water treatment facility on Washington Street south of the river. The facility has outlived its useful life and has some serious structural issues. The plant still functions though there are some difficulties and they do not believe it will last another decade.

One improvement is a new production well which will replace a well that failed two or three years ago. Some additional systemwide improvements would then fall in line with the upgrades to the new facility.

Mr. Retzlaff confirmed there are three wells at this site. One is in the front of the parcel; the other two are located at the tower. He then referenced the front office building which houses the Chamber of Commerce and Downtown Milford. According to Mr. Retzlaff, the old police department is the two-story building behind it. The buildings are actually separate with a wall to connect the two.

He noted the location of the two pumps which pull from the clear well and is basically an underground storage reservoir. The top is about four or five feet above the ground.

Also referenced was the beige tin building with an air stripping tower. The water cascades down while forced air passes flow to the water, stripping volatile compounds from the water. It provides added security to the city's water system which the production facilities can and cannot do.

Mr. Retzlaff then noted the large storage building in the rear of the property. He explained there is no drainage and during a heavy rain the water drains from the Salvation Army site and comes through the building.

Mr. Retzlaff stated they are unable to determine the exact age of the site. Back in the 1930's, the boilers were located at this site for the electrical generation plant. Coal was dropped off the side of the barges at the river which is how electrical power was supplied. The electrical plant was abandoned in the 1950's. Some time after that, it became the police department/city jail. After their new facility was built on Northeast Front Street in 1980, it was converted to a water treatment facility.

Because it was actually designed for something else, it has been retrofitted for multiple uses which adds to its inefficiency.

He noted the actual area that is still being used and the room where the chlorine gas is stored which is used to disinfect the water. There are safety concerns should the building continue to be used.

Inside the facility, the piping works but because of the condition of the building, it is difficult to find someone to work there. The space for the piping is only about a four-foot tall and contains a network of piping. Because nothing was torn out when it was converted from the electric power station to the water treatment plant, there is a maze of piping.

Over the years, they added a one to two-inch-thick parging on the outside of the reservoir to spruce up the appearance though it has fallen off over time.

He noted a six-foot long crack that was just repaired that is the full length of the clearout that was leaking water out of the reservoir. The treatment facility contains similar cracks. The whole gable and walls of the storage building are freestanding and not tied into the rest of the building.

He emphasized there are some serious structural issues that need to be addressed if the facility continues to be used.

The Washington Street facility is the only source of potable water in the middle of town. Mr. Retzlaff explained that everything else is out on the perimeters of the city. He said that when you supply everything from the outside in, your disinfection levels are stronger on the outside and lower on the inside which is the opposite of how it should work in relation to the highest usage.

It is the main source of water for the downtown area other than the large industrial users. If it is abandoned, the ability to take other facilities down for maintenance will be difficult.

It was then confirmed the pump in the front of this site will remain. Mr. Retzlaff said it is one of the oldest and best producing wells. As part of the improvements, the main from the well will be replaced back to the plant. They also propose a replacement well on the same site though it will go behind the building. It will need a similar pier to raise the well above the floodplain.

When asked their depth, Mr. Retzlaff said the two wells at the tower are 200 and 300 feet; the one at the river is approximately 200 feet.

Mr. Retzlaff said the first task will be to demolish the existing structures. He said that considering the amount of money the city has invested in the Riverwalk, they felt this was a good way to clean up an unattractive area on the river.

Mr. Pikus asked how much shut-off time will be involved with the wells. Mr. Retzlaff said the entire facility will be shut down for at least a year; Mr. Pikus asked what the impact will be on the water system.

Mr. Retzlaff said they hope there are no failures at the other facilities during that time. Should that occur, he believes we can still get by. The system is designed for peak months during the summer. The demand then typically falls off from that point. They just redeveloped the Seabury well and are receiving a much higher yield than originally thought. Taking this facility off line should not be an issue. If the project on the southeast end of town moves forward, that will also help. Unless something catastrophic occurs, he does not believe there will be a problem.

Mr. Baird noted that over time, the city has been making investments to increase our capacity. He recalled that two wells were added at the Kenton property on Route 14 and another well added at Seabury. In addition, we have improved our capacity at the Woodshaven facility.

Mr. Gleysteen asked the expected life of the new facility. Mr. Retzlaff explained the new facility will be much simpler with fewer buildings. He said everything will be together with the ability to include some additional treatment. Some additional structures may be needed though the plan is to make it smaller but upgradable by adding fittings for the piping to allow integration as regulations change over time.

Mr. Retzlaff said one of the larger components of the project will be the systemwide control upgrades which will allow more efficiency.

The city manager then reported it will have a 30 to 40-year lifespan if nothing else were to change. He said it will have the ability to upgrade the facility in the near future. Therefore, we will not be regulated out of this facility over time and can make upgrades over time to meet efficiency or regulatory requirements.

Mr. Retzlaff feels that with the proper upkeep and maintenance, it will get us 40 years though he expects it will be longer.

It was confirmed the facility has no maintenance agreement and our staff oversees the facility. Mr. Baird stated that our operators control the facilities who are familiar with the distribution and treatment facilities as well as the well facilities. He noted that we do contract some work out but it is ultimately the operator's responsibility who are employees of the city.

When asked about certification for our operators, Mr. Baird said there are requirements such as a sanitary survey which is a lengthy process that involves basic health issues and operational efficiencies or deficiencies. He explained it can be done through a third party or through the state, but we are also able to do a self check.

Mr. Brooks emphasized the importance of regular, routine maintenance.

Mr. Retzlaff stated that once the structures are demolished, a smaller treatment facility will be built. An administrative building is also proposed which will house the billing department who provide services that assist the water system. The failed well will be replaced at the tower and placed behind the treatment plant near the riverwalk in the open space by the basketball courts.

The actual mains will be replaced and upgrades will be made to the instrumentation and data acquisition at all the facilities. Currently we have a SCADA system, included in the project, which is an alarming system that monitors and controls the system. That information is used by the public works staff to diagnose problems throughout the system.

He then presented a rendering of the proposed facility noting the location of the new administration building and parking areas.

Mr. Gleysteen questioned if the \$4 million price tag came from the preliminary engineering study; Mr. Retzlaff said DBF had done cost estimates which have migrated over time. It was based off construction numbers from recent projects.

Mr. Gleysteen asked if there are additional operating efficiencies that could be gained by spending more money; Mr. Retzlaff said the facility, equipment and instrumentation will be state of the art. The data will be collected and sent to the central hubs where all utility data will be collected. Any sewer and electric upgrades are required to be paid through another funding source. He explained that any non-water related upgrades cannot be included in this project.

Mr. Retzlaff added that these improvements will go a long way toward that, but a line will need to be drawn at some point. This system can be used to remotely turn pumps on and off and control valves. In his experience, operators are needed to manually ensure things are working correctly on site. He emphasized that data acquisition is a better use of the system.

Mr. Gleysteen questioned Mr. Retzlaff indicating the implementation with other utilities; Mr. Retzlaff stated the improvements will make the water system operate better. The sewer and electric system upgrades will need to be part of a different project.

Mr. Pikus then asked if \$4 million is enough; Mr. Retzlaff said that is enough to do this project which is what they are concentrating on.

Mr. Pikus noted there are upgrades needed in the building that include electric work. He feels that in order to do this right, the entire operation should be addressed. He asked if we should ask for more money to address everything Mr. Retzlaff feels is needed, provided we can make the paybacks.

Mr. Brooks pointed out we have the reserves if we need another half million dollars. He believes that a \$5 or \$6 million referendum may be more difficult to sell.

Heather Warren then introduced herself as the Administrator of the Drinking Water State Revolving Fund who is funding this project. She advised she worked with DBF on the financing package being offered. She said the project originally started at \$2.7 million and was expanded which takes it to its current price tag of \$4 million. Mr. Pikus asked Ms. Warren if additional funds are available to the city.

She stated that any improvements in this project must be specifically related to water. She said she is somewhat concerned and needs to clarify that their office is unable to fund electrical or any other improvements. The city is able to expand the scope, but everything must be water related. She said the funding comes through the EPA who is very specific about what they can and cannot spend money on. Anything that will improve the wastewater system must be funded through wastewater funds; the same applies to the electrical funding.

She said her other concern is that any new technology being funded must last the life of the loan. For example, it must be a twenty-year improvement on technology. Ms. Warren said that the unfortunate thing about technology is that next year there is something new, better and different. She explained that if this involves additional valves, piping, a treatment system or expansion of the water plant to their regulations, that would be eligible. She said what has been discussed is a gray area in her opinion.

Mr. Pikus asked about the resolution which states 2% but could be 1%. Ms. Warren feels that 1% is basically guaranteed.

Mr. Baird advised that the offer from the Office of Drinking Water is for a loan of \$4 million at an interest rate of 1%, with principal forgiveness of 35% and the 1% origination fee waived. The term is twenty years. He said it was addressed in the resolution because we did not have the binding letter of commitment. Without the commitment letter from the state, our bond counsel felt it was better to have a little leeway. However, it is clear the intent is a 1% interest rate.

Ms. Warren clarified the loan application was submitted to the EPA and that there was no problem. At this stage, it depends on the city moving forward with the referendum and accepting those terms. Should that occur, they plan to close the loan in the first quarter of 2012.

Mr. Brooks verified tonight's public hearing was advertised; Mr. Baird stated yes.

Ms. Warren said if Milford chooses to expand the scope or budget in accordance of what they are permitted to do, the rates would remain at 1%.

Mr. Retzlaff then referenced Mr. Gleysteen's question and said that in working with the public work's department, they scoped the project and are taking advantage of as much technology as possible. There is nothing they are not doing and nothing was left out.

Mr. Gleysteen confirmed the control room will be in the new treatment building. He then asked if the operations will be integrated, will there be adequate space; Mr. Retzlaff explained that all the controls will be here. Any future upgrades will need to be done through the telemetry that talks with the different sites. If it were to occur at this site, it would not take up a significant amount of space and instead could be mounted on the wall. The wiring would come through the wall with a central computer screen set up.

Mr. Baird said that ultimately, the operators would be able to view and operate this from the Public Works facility.

Mr. Retzlaff then reported that the budget included \$3,363,500 for construction (with a 15% contingency); legal, administrative, design, permitting, construction administration and inspection fees are estimated at \$636,500. The total project is \$4 million.

He advised that several funding options were considered.

The city manager then explained that the project was originally funded with assistance from the USDA. The USDA commitment was for a 40-year loan at a 2.65% interest rate. The annual debt service was calculated at \$161,823.00 bringing the total project cost to \$6,472,900.

Though this was a good rate, the Office of Drinking Water was contacted about utilizing the SRF (State Revolving Fund) Program. The city was then offered a funding package that included 35% principal forgiveness (\$1,400,000), a \$2.6 million loan at a rate of 1% for a 5 or 20-year term.

Also considered was using \$4,000,000 of the city water reserve funds.

The second option considered was a short term loan (5-year term) DWSRF loan with a total project cost of \$4,000,000. Total borrowing would be \$2,600,000 with total principal forgiveness of \$1,400,000 leaving an annual debt service \$532,200 for a total project cost of \$2,661,000.

Mr. Baird explained this is our fallback if the referendum is not successful. He emphasized the 20-year option is a better utilization of city dollars and allows us to better manage the city's cash flow and reserve funds.

Of the \$4,000,000 project, the total borrowing is \$2,600,000 with the principal forgiveness of \$1,400,000. This leaves an annual debt service of \$143,163 bringing the total project cost to \$2,863,260.

He pointed out there is a savings of \$3,600,000 over the life of the loan when comparing the USDA loan to the SRF loan. With the recommended funding package, the city is able to pay the additional anticipated debt service of \$143,163 without increasing user rates. He explained that currently we have \$101,000 in our annual water budget for debt service. That takes up the majority with a shortfall of approximately \$42,000 which would be paid through our reserve funds each year. Over the twenty years, we would be spending \$840,000 from that account.

In the meantime, we hope our flows and user revenues will increase and offset what is needed from those reserves.

He then presented the project timeline:

Funding Available	October 2011
Design and Permitting Completion	June 2012
Contract Award	August 2012
Construction Begins	September 2012
Construction Completed	December 2013
Operations Begin	January 2014

He said if the referendum is successful, DBF will begin the design and permitting portion which will take approximately six months.

Mr. Gleysteen asked if there is any funding the city would eligible for through the Rural Water Association Mr. Baird is involved in. Mr. Baird said not directly though the organization supports legislative funding at the federal level for the SRF and USDA programs.

When asked if they are more of a lobbying organization, Mr. Baird said that is part of what they do though they also provide training and technical assistance for operators and utility managers for small systems throughout the country.

Ms. Wilson then opened the floor for public comment. No one responded. The public hearing was then closed.

#### *Adoption of Resolution 2011-12*

Mr. Starling moved to adopt Resolution 2011-12, seconded by Mr. Pikus:

**RESOLUTION GIVING FINAL APPROVAL FOR THE ISSUANCE OF UP TO \$4,000,000 MAXIMUM PRINCIPAL AMOUNT OF GENERAL OBLIGATION BONDS OF THE CITY OF MILFORD TO FINANCE OR RE-FINANCE CERTAIN IMPROVEMENTS TO THE CITY'S DRINKING WATER FACILITIES**

WHEREAS, the City of Milford (the "City"), a municipal corporation of the State of Delaware, pursuant to Chapter 148, Volume 72, Laws of Delaware (as amended, the "City Charter") proposes to borrow up to \$4,000,000 maximum principal amount and issue its general obligation bonds (the "Bonds") in order to finance or re-finance (i) certain improvements to the City's drinking water facilities including, but not limited to, demolition and reconstruction of the Washington Street Water Plant and Office Building and (ii) certain costs of issuance of the Bonds (the "Project");

WHEREAS, the City has received a preliminary commitment from the Delaware Drinking Water State Revolving Fund, acting by and through Delaware Health and Social Services, Division of Public Health ("Drinking Water") to loan the City \$4,000,000 for the Project;

WHEREAS, the City of Milford City Council ("City Council") adopted a resolution on October 10, 2011 (the "Initial Resolution") indicating its intent to go forward with the borrowing for the Project;

WHEREAS, to authorize the borrowing of up to \$4,000,000 through the issuance of general obligation bonds for the Project and in order to comply with Section 8 of the City Charter, the City Council held a public hearing on October 17, 2011 at 7:00 p.m. at City Hall located at 201 South Walnut Street, Milford, DE; and

WHEREAS, having conducted the public hearing after published and posted notice, as required and in accordance with the City Charter, the City Council hereby determines to give its final approval to proceed with the borrowing.

NOW, THEREFORE, THE MILFORD CITY COUNCIL RESOLVES, as follows:

Section 1. Pursuant to Section 8 of the City Charter, City Council hereby gives its final approval to borrow an amount of money, not to exceed \$4,000,000 to fund the Project.

Section 2. Pursuant to Section 8 of the City Charter:

Amount of Borrowing for the Project: Not to exceed \$4,000,000.

Stated Municipal Purpose: To provide funds to finance or re-finance the Project described herein.

Manner of Securing the Bonds: Full faith and credit of the City shall be pledged to secure up to \$4,000,000 of bonds for the Project.

Other Facts Deemed Pertinent by the City and in the Possession at the Time of this Resolution: The loan will be used by the City to finance or reimburse the City for (i) certain improvements to the City's drinking water facilities including, but not limited to, demolition and reconstruction of the Washington Street Water Plant and Office Building; and (ii) certain costs of issuance of the Bonds (the "Project")

It is anticipated that during construction of the Project, accrued interest on loan disbursements will be due and payable in semi-annual payments; it is also anticipated that full amortization of principal and interest shall begin on the date which is the earlier of (i) one year from the date of loan closing or (ii) upon the Project completion date. Interest will be payable over a twenty (20) year term at a rate of up to two percent (2%) per annum although it is anticipated that it will be one percent (1%) per annum pursuant to the preliminary commitment letter from Drinking Water. In addition, at a minimum, 30% of the principal of the loan shall be forgiven although pursuant to the preliminary commitment letter it is anticipated that 35% of the principal of the loan shall be forgiven upon the Project completion date.

Section 3. *The City hereby finds that the Project constitutes a proper municipal purpose under Section 8 of the City Charter.*

*I, THE UNDERSIGNED, City Clerk of the City of Milford, do hereby certify that the above Resolution was passed at a special meeting of the City Council, duly called and convened, held on the 17th day of October, 2011, at which a quorum was present and voting throughout and that same is still in full force and effect.*

*CITY OF MILFORD, DELAWARE*

*S/Teresa K. Hudson  
City Clerk for the City of Milford*

Mr. Grier stated yes noting the 35% principal forgiveness and 1% interest rate cannot be beaten.

Mr. Pikus echoes Mr. Grier's comments and votes yes.

Mr. Gleysteen votes yes for the same reasons.

The remaining council members voted yes.

Motion carried by unanimous roll call vote.

*Adoption of Resolution 2011-13*

Mr. Pikus moved to adopt Resolution 2011-13, seconded by Mr. Grier:

***RESOLUTION ESTABLISHING THE TIME AND PLACE FOR A SPECIAL ELECTION TO  
CONSIDER THE ISSUANCE OF UP TO \$4,000,000 MAXIMUM PRINCIPAL AMOUNT OF GENERAL  
OBLIGATION BONDS OF THE CITY OF MILFORD TO FINANCE OR RE-FINANCE CERTAIN IMPROVEMENTS  
TO THE CITY'S DRINKING WATER FACILITIES***

*WHEREAS, the City of Milford (the "City"), a municipal corporation of the State of Delaware, pursuant to Chapter 148, Volume 72, Laws of Delaware (as amended, the "City Charter") proposes to borrow up to \$4,000,000 maximum principal amount and issue its general obligation bonds (the "Bonds") in order to finance or re-finance (i) certain improvements to the City's drinking water facilities including, but not limited to, demolition and reconstruction of the Washington Street Water Plant and Office Building and (ii) certain costs of issuance of the Bonds (the "Project");*

*WHEREAS, the City has received a preliminary commitment from the Delaware Drinking Water State Revolving Fund, acting by and through Delaware Health and Social Services, Division of Public Health ("Drinking Water") to loan the City \$4,000,000 for the Project;*

*WHEREAS, the City of Milford City Council ("City Council") adopted a resolution on October 10, 2011 (the "Initial Resolution") indicating its intent to go forward with the borrowing for the Project;*

*WHEREAS, to authorize the borrowing of up to \$4,000,000 through the issuance of general obligation bonds for the Project and in order to comply with Section 8 of the City Charter, the City Council held a public hearing on October 17, 2011 at 7:00 p.m. at City Hall located at 201 South Walnut Street, Milford, DE; and*

*WHEREAS, having conducted the public hearing after published and posted notice, as required and in accordance with the City Charter, the City Council adopted a resolution authorizing the loan from Drinking Water and now City Council wishes to order a special election (the "Special Election") for the purpose of voting for or against the borrowing.*

***NOW, THEREFORE, THE MILFORD CITY COUNCIL RESOLVES, as follows:***

*Section 1. Pursuant to Section 8 of the City Charter, City Council hereby gives notice that the City has given final approval to borrow an amount of money, not to exceed \$4,000,000 to fund the Project.*

*Section 2. Pursuant to Section 8 of the City Charter:  
Amount of Borrowing for the Project: Not to exceed \$4,000,000.  
Stated Municipal Purpose: To provide funds to finance or re-finance the Project described herein.  
Manner of Securing the Bonds: Full faith and credit of the City shall be pledged to secure up to \$4,000,000 of bonds for the Project.  
Other Facts Deemed Pertinent by the City and in the Possession at the Time of this Resolution: The loan will be used by the City to finance or reimburse the City for (i) certain improvements to the City's drinking water facilities including, but not limited to, demolition and reconstruction of the Washington Street Water Plant and Office Building; and (ii) certain costs of issuance of the Bonds (the "Project")  
It is anticipated that during construction of the Project, accrued interest on loan disbursements will be due and payable in semi-annual payments; it is also anticipated that full amortization of principal and interest shall begin on the date which is the earlier of (i) one year from the date of loan closing or (ii) upon the Project completion date. Interest will be payable over a twenty (20) year term at a rate of up to two percent (2%) per annum although it is anticipated that it will be one percent (1%) per annum pursuant to the preliminary commitment letter from Drinking Water. In addition, at a minimum, 30% of the principal of the loan shall be forgiven although pursuant to the preliminary commitment letter it is anticipated that 35% of the principal of the loan shall be forgiven upon the Project completion date.*

*Section 3. The City hereby finds that the Project constitutes a proper municipal purpose under Section 8 of the City Charter.*

*Section 4. The City Council hereby orders that a Special Election on the borrowing described herein be held on November 19, 2011, from Noon to 8:00 p.m. at the City Hall located at 201 South Walnut Street, Milford, Delaware and hereby directs that notice of such Special Election be published and posted as required by the City Charter.*

*Section 5. The Special Election Board shall consist of the following: Tamela Mallamo, Joanne Leuthauser and Phyllis Fox (the "Election Board").*

*Section 6. At the Special Election every person who would be entitled to vote at an annual election if held on that date shall be entitled to vote.*

*Section 7. After the Special Election, the Election Board shall count the number of votes for and against the borrowing and announce the results thereof and prepare and deliver a certificate regarding the results of the Special Election to City Council.*

*I, THE UNDERSIGNED, Teresa K. Hudson, City Clerk of the City of Milford, do hereby certify that the above Resolution was passed at a special meeting of the City Council, duly called and convened, held on the 17th day of October, 2011, at which a quorum was present and voting throughout and that same is still in full force and effect.*

*CITY OF MILFORD, DELAWARE*

*S/Teresa K. Hudson  
City Clerk for the City of Milford*

Motion carried by unanimous roll call vote.

*Adjourn*

With no further business, Vice Mayor Wilson adjourned the Public hearing at 8:04 p.m.

Respectfully submitted,

Terri K. Hudson, CMC  
City Clerk/Recorder

*MILFORD CITY COUNCIL  
MINUTES OF MEETING  
October 17, 2011*

A Meeting of Milford City Council was held in the Joseph Ronnie Rogers Council Chambers at Milford City Hall on Monday, October 17, 2011.

PRESIDING: Vice Mayor Katrina Wilson

IN ATTENDANCE: Councilpersons Garrett Grier III, S. Allen Pikus, Dirk Gleysteen, Owen Brooks, Jr., Douglas Morrow and James Starling, Sr.

ALSO: City Manager David Baird and City Clerk/Recorder Terri Hudson

*Called to Order*

Mayor Rogers called the Council Meeting to order at 8:04 p.m.

*Adoption of Ordinance 2011-27*

Mr. Pikus questioned the subsection which requires absentee ballots to be received by the election board before the closing of the polls on election day. He noted that election day is on Saturday and city hall is not open to receive the ballots.

The city clerk explained the section coincides with state law which permits absentee ballots to be returned the day of the election (before the polls close). Under this scenario, the ballots must be received by the election board because city hall is closed. She explained that city staff does check the mail to ensure they have received any ballot that may have been mailed. In addition, ballots can be turned in at the election site before the close of the election.

When the municipal election law was signed into law in 2006, it superseded any absentee voting ordinances relating to general elections. However, an ordinance can be established with different standards for special elections (permitted by state law).

Mr. Baird explained because the timeline established under state law is not appropriate for special elections, referendum and annexations, an amendment was needed to allow for absentee voting be conducted in a shorter time frame.

Mr. Brooks moved for adoption of Ordinance 2011-27, seconded by Mr. Morrow:

*AN ORDINANCE TO AMEND Chapter 21 Election of the Code of the City of Milford by deleting and repealing Article I, Absentee Voting in Municipal Elections and replacing it with a new Article I, to be entitled Absentee Voting-Referenda and Annexation Elections.*

*WHEREAS, Signed into law on June 30, 2006, Title 15, Chapter 75 of the Delaware Code governs municipal elections in the State of Delaware; and*

*WHEREAS, Title 15, Chapter 75 of the Delaware Code provides rules for absentee voting for General Elections in municipalities within the State of Delaware; and*

*WHEREAS, Title 15, Chapter 75 of the Delaware Code states that Subchapter IV and Subchapter V shall not apply to referenda or annexation elections; and*

*WHEREAS, the Charter of the City of Milford provides rules of procedure, including specific timelines, for referenda and annexation elections; and*

*WHEREAS, there is a need to complete the absentee election process in a referenda and annexation election in a more timely manner in comparison to a general election; and*

*NOW, THEREFORE, THE CITY OF MILFORD HEREBY ORDAINS:*

*Section 1. Chapter 21 of the Code of the City of Milford is hereby amended by deleting and repealing Article I (Absentee Voting) in its entirety.*

*Section 2. Chapter 21 of the Code of the City of Milford is hereby amended by adding thereto a new chapter, to replace Article I, hereinabove repealed, to be Article I, entitled Absentee Voting-Referenda and Annexation Elections, to read as follows:*

*21-1. Absentee voting in referenda and annexation elections will be in accordance with 15 Del. C. 75 with the following exceptions:*

*A. Availability and return of affidavits; Availability of absentee ballots; Requests for absentee ballots.*

*(1) Affidavits will be made available to absentee voters during business hours at the city clerk's office no sooner than five days following the adoption of the resolution ordering the referenda or annexation election by city council. Completed affidavits must be received by the city clerk's office no later than noon two days preceding the referenda or annexation election.*

*(2) Official absentee ballots will be made available to absentee voters during business hours at the city clerk's office no sooner than five days after the resolution ordering the referenda or annexation election is adopted by city council and will end at the close of business two days preceding the referenda or annexation election.*

*B. Distribution of ballots, envelopes, and instructions.*

*(1) Not less than five days prior to a referenda or annexation election, and within five days after the absentee ballots, envelopes, and instructions therefore become available, the municipality shall mail, to each elector who requests and qualifies for an absentee ballot.*

*C. Delivery of absentee ballots.*

*(1) In order for an absentee ballot to be counted, it must be received by the election board before the closing of the polls on election day.*

*Section 3. Dates*

*Adoption Date: 10/17/11*

*Effective Date: 10/27/11*

Motion carried by unanimous roll call vote.

*Adjourn*

With no further business, Mr. Brooks moved to adjourn the Public Hearing, seconded by Mr. Morrow. Motion carried and Public Hearing adjourned at 8:09 p.m.

Respectfully submitted,

Terri K. Hudson, CMC  
City Clerk/Recorder

MILFORD CITY COUNCIL  
MINUTES OF MEETING  
*October 24, 2011*

A Meeting of Milford City Council was held in the Joseph Ronnie Rogers Council Chambers at Milford City Hall on Monday, October 24, 2011.

PRESIDING: Honorable Mayor Joseph Ronnie Rogers

IN ATTENDANCE: Councilpersons Steve Johnson, Garrett Grier III, S. Allen Pikus, Dirk Gleysteen, Owen Brooks, Jr., James Starling, Sr. and Katrina Wilson

City Manager David Baird, Police Lieutenant Kenneth Brown and Recording Secretary Christine Crouch

City Solicitor David Rutt, Esquire

#### CALL TO ORDER

Mayor Rogers called the City Council Meeting to order at 8:50 p.m.

#### INVOCATION AND PLEDGE

The Pledge of Allegiance followed the invocation given by Councilman Starling.

#### RECOGNITION

*City Manager Baird Presentation of DEMEC Shovel to Mayor and Council*

Mr. Baird stated that as the DEMEC boardmember appointed by City Council, he is presenting the ceremonial shovel to Mayor Rogers from the Beasley Unit 2 groundbreaking at DEMEC last week.

#### COMMUNICATIONS

All items included in packet.

#### UNFINISHED BUSINESS

*Wawa Settlement Issues*

Mr. Pikus noted there was environmental work required at the Wawa site prior to its sale in order to ensure it meets all state and federal regulations. He said the work is complete at a cost of \$7,000 to \$10,000. As a result he moves the bill be paid from the Wawa Lease Revenue Account, seconded by Mr. Brooks. Motion carried by a 6-0-1 (Grier abstaining) vote.

Mr. Gleysteen votes yes noting the work was necessary because of the sale of the property.

#### NEW BUSINESS

*Appointment of Election Workers/2011 Washington Street Water Plant Referendum*

Mr. Pikus moved for approval of the following Election Board and Election Workers for the November 19, 2011 referendum:

Election Board (previously appointed):

Tamela Mallamo  
Joanne Leuthauser  
Phyllis Fox

320 Lakelawn Drive  
509 Ashley Way  
200 E. Clarke Avenue

Election Workers:

Carole Mason  
Rita Cartwright  
Donna Merchant  
Karen Boone  
Teresa Franklin

153 Barksdale Court, Hearthstone Manor  
711 Truitt Avenue, Extended  
108 Franklin Street  
402 N.E. Fourth Street  
5 Lucia Circle

*FY2011-12 Budget Transfer Request/Enforcement and Inspections*

City Building Inspector Don Williams submitted the following request to City Manager Baird:

*I am requesting a transfer of \$10,000 from Revenue Account #101-0000-311.20-10 to the Property Maintenance Account #101-1045-429.68-20. This will allow enforcement of Property Maintenance issues to continue.*

Mr. Baird explained the funds are needed for the cleanup of properties and grasscutting expenses which have exceeded year's budgeted line item. However, those property owners have been billed and this will cover the lag between that occurred between incurring the expenses and that money coming in.

After the city manager confirmed the Revenue Account contains monies reimbursed from grasscutting bills paid from last year's violations, Mr. Pikus moved for approval of the request as submitted, seconded by Mr. Starling. Motion carried.

*FY2011-12 Budget Transfer Request/Police Department*

The following police department budget request was submitted by Chief Hudson:

*\$15,000 from Wawa Account 101-0000-359.10.10 to Legal Expense 101-1610-421.30-20  
\$10,000 from Wawa Account 101-0000-359.10.10 to Contract Services 101-1610-421.30-10*

Finance Committee Chair Pikus advised the \$15,000 was needed to settle a recent legal matter and the \$10,000 will pay for the maintenance agreement for the security cameras downtown that were originally paid by the Parks and Recreation Department.

Mr. Pikus moved for the transfer of \$25,000 from the Wawa Revenue account with \$15,000 into the Police Legal Expense Account and \$10,000 into the Police Contract Services Account, seconded by Ms. Wilson. Motion carried.

*Bicycle and Pedestrian Plan/City Planner Gary Norris & P&R Director Gary Emory*

Mr. Norris advised that a \$25,000 grant was secured from DNREC for this project.

He then presented and reviewed a brief PowerPoint entitled Walk It, Bike It, Share It (see attached).

Gary Emory then referenced the Mispillion Riverwalk and the need to create a bike-pedestrian trail. He pointed out this is a good way to connect various points of interest in the future development of Milford. He noted that Goat Island is a year away from completion and will complete the trail from Silver Lake; the extension will connect DuPont Nature Center to the watershed to Abbotts Mill.

He emphasized the promotion of healthy lifestyles and eco-tourism stating that Milford is on the right path.

The path will be incorporated into the road work that is currently planned.

*SE Water Project Agreement/MBT Land Holdings LLC*

Economic Development Committee Chair Grier recalled the referendum that was passed in 2008 for a new water tower and related project. He noted it is the end of 2011 and the project has not yet been started. As a result, he called for an Economic Development Committee Meeting on October 12, 2011. Public Works Chairman Brooks and Finance Committee Chairman Pikus were also present. At that time, there were some issues discussed including infrastructure and expansion matters.

At the meeting, it was agreed that the location of the water tower needed to be a top priority. There have been recent discussions with MBT Land Holdings LLC in regard to a test well on their site. The referendum provided up to \$5 million in borrowing for the water project which included a \$25,000 budget for the test well.

He stated that MBT needs to be asked to execute the agreement; if they are unwilling, we should proceed with the second option. As chairman of the Economic Development Committee, he feels it is very important the city proceed.

He explained that with a positive test well, the agreement asks the property owner to donate 6.5 acres for use by the city for the water expansion project.

Mr. Baird stated the agreement provides for the installation of a test well for determining water quality and long term capacity, water quality and capacity testing as the basis for determining feasibility for installation of more water system improvements. In exchange, the property owner would donate 6.5 acres as well as a 1,600-foot long and a 55-foot right of way that would connect the proposed area to be dedicated to the city with Sharps Road for access. The agreement is contingent upon the successful test well for water quality and quantity and approval by USDA of the location. The city would begin to put the test well in once both parties signed the agreement. If everything comes back positive, the transfer of the property will occur within one month or 30 days of the satisfactory determination of the test well and approval by USDA.

He added that with positive results, the property for the water treatment facility power and production wells would be dedicated to the city along with the easement.

The city manager then referenced the map outlining the description of the property.

Mr. Baird then read a letter from David Hitchens of Key Properties Group granting permission to the City of Milford to establish temporary water testing on the site. He pointed out the letter does not address the transfer of land should council approve the utility agreement.

He concluded by stating the deadline is in advance of the November 14, 2011 council meeting at which time he will report on their decision.

Mr. Grier moved for approval of the water testing agreement on the MBT Land Holdings LLC, seconded by Mr. Johnson. Motion carried by unanimous roll call vote.

Mr. Grier votes yes adding that the water project is long overdue and this is the first step to having that accomplished.

Mr. Pikus votes yes echoing Mr. Grier's comments.

Mr. Gleysteen stated he votes yes noting it is an important step in the future development of the southeast area of Milford.

Mr. Brooks votes yes stating this has been discussed since before 2008.

Mr. Johnson, Mr. Starling and Ms. Wilson all voted yes.

ADJOURN

With no further business, the Council Meeting was adjourned at 9:12 p.m.

Respectfully submitted,

Terri K. Hudson, CMC  
City Clerk/Transcriber

*MILFORD CITY COUNCIL*  
MINUTES OF MEETING  
*October 24, 2011*

A Workshop Session of Milford City Council was scheduled in the Joseph Ronnie Rogers Council Chambers of Milford City Hall, 201 South Walnut Street, Milford, Delaware on October 24, 2011.

PRESIDING: Honorable Mayor Joseph Ronnie Rogers

IN ATTENDANCE: Councilpersons Steve Johnson, Garrett Grier III, S. Allen Pikus, Dirk Gleysteen,  
Owen Brooks, Jr., James Starling, Sr. and Katrina Wilson

City Manager David Baird, Police Lieutenant Kenneth Brown and Recording Secretary  
Christine Crouch

City Solicitor David Rutt, Esquire

Mayor Rogers advised the Workshop agenda item has been postponed until November.

Respectfully submitted,

Terri K. Hudson, CMC  
City Clerk/Transcriber

*MILFORD CITY COUNCIL*  
MINUTES OF MEETING  
*November 1, 2011*

A Special Council Meeting of Milford City Council was held in the Joseph Ronnie Rogers Council Chambers of Milford City Hall, 201 South Walnut Street, Milford, Delaware on Tuesday, November 1, 2011.

PRESIDING: Mayor Joseph Ronnie Rogers

IN ATTENDANCE: Councilpersons Steve Johnson, Garrett Grier III, S. Allen Pikus, Dirk Gleysteen, Owen Brooks, Jr., Douglas Morrow, Sr., James Starling, Sr. and Katrina Wilson

City Clerk/Recorder Terri Hudson

*Call to Order*

Mayor Rogers called the Council Meeting to order at 7:03 p.m.

EXECUTIVE SESSION

*Pursuant to 29 Del.C. §10004(b)(9) Personnel matters in which the names, competency and abilities of individual employees or students are discussed.*

Mr. Morrow moved to go into Executive Session reference Personnel Matters, seconded by Mr. Pikus. Motion carried.

Mayor Rogers recessed the Council Meeting at 7:04 p.m. for the purpose of an Executive Session to discuss personnel matters.

*Return to Open Session*

City Council returned to Open Session at 9:19 p.m.

*Executive Session/Personnel Matter*

Mr. Morrow moved that the personnel matter discussed and agreed by council in Executive Session proceed, seconded by Mr. Gleysteen. Motion carried.

*Adjourn*

Mayor Rogers adjourned the Council Meeting at 9:20 p.m.

Respectfully submitted,

Terri K. Hudson, CMC  
City Clerk/Recorder