



Milford City Hall Council Chambers 201 South Walnut Street Milford DE 19963

City Council Agenda March 10, 2025

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Call 301 715 8592 Webinar ID: 991 5613 1279

6:00 PM

15-Minute Public Comment Period*

All interested parties are invited to speak during the public comment portion of the Meeting. Discussion of those items appearing on the agenda as a public hearing is prohibited during the Public Comment Period, as an opportunity will be provided at the time it is being considered. Virtual attendees must register prior to start time of the meeting by calling 302-422-1111 Extension 1142 or 1303, or by sending an email to cityclerk@milford-de.gov and providing their name, address, phone number, and item name and/or description you wish to comment on. Persons in attendance wishing to speak must sign up prior to the start of the Meeting. Citizen comments are limited to three (3) minutes. Council and Committee Members are prohibited from responding or taking action since this is not an official session; however, items may be considered for placement on a future agenda.

COUNCIL MEETING

- 1. Call to Order - Mayor F. Todd Culotta**
- 2. Roll Call**
- 3. Invocation**
- 4. Pledge of Allegiance**

5. Approval of the Agenda

6. Recognition

7. 2025 Election Report - City Clerk Katrina White**

- a. [Election Report 2025](#) 

8. Public Hearing/Comments/Final Determination 

Resolution 2025-04 -Authorizing The Issuance of General Obligation Bonds or Notes/Schedule Bond Referendum 

- a. [Memo for NW Area Water Infrastructure Bond Referendum](#) 
- b. [Resolution 2025 04 - Water Infrastructure Bond Referendum](#)


9. Staff Reports

Police Report

- a. [Police Report - Feb 2025](#) 

City Clerk

- b. [City Clerk Report - Feb 2025](#) 

City Manager

- c. [City Manager Report - Feb 2025](#) 

Public Works

- d. [Public Works Report Feb 2025](#) 

Electric

- e. [Electric Report - Feb 2025](#) 

Planning & Zoning

- f. [Planning Report - Feb 2025](#) 

Parks & Recreation

- g. [Park & Recreation Report Feb 2025](#) 

Human Resources

- h. [Human Resources Report-Feb 2025](#) 

Economic Development & Community Engagement

- i. [Economic Development & Community Engagement Report - Feb 2025](#) 

Information Technology

- j. [Information Technology Report Feb 2025](#) 

Finance

- k. [Finance Report 2025](#) 

10. Monthly Finance Report - January 2025

- a. [Financial Report for the Year to Date Period Ended Jan 2025](#) 

11. Communications & Correspondence

- a. [Correspondence - City of Milford Pedestrian & Bicycle.pdf](#) 

12. Unfinished Business

13. New Business

Authorization/Contract Extension/City Manager

- a. [Manager contract extension](#) 

Authorization/Greenman-Pedersen, Inc (GPI) Proposal/Riverwalk Repairs*

- b. [Memo Riverwalk Repairs](#) 
- c. [Engineers Proposal](#) 

Ordinance Introduction:

Ordinance 2025-04

**Conditional Use Application of 39 North Walnut LLC 0.26 +/- acres of land located at the southeast intersection of N. Walnut Street and NE Front Street Address: 39 N. Walnut Street Comprehensive Plan Designation: Commercial Zoning District: C-2 (Central Business District) Present Use: Mixed Use – (7) Commercial Tenant Spaces and (4) Apartment; Proposed Use: Mixed Use – (10) Commercial Tenant Spaces and (4) Short-term Rentals/Apartments
Tax Parcel: MD-16-183.10-04-44.00**

d. [39 North Walnut Packet](#) 

Ordinance 2025-05 - APPLICATION WITHDRAWN

**Preliminary Conditional Use Application of Forino Pre-School 0.749 +/- acres of land located along the east side of S. Walnut Street between McCoy Street and Elizabeth Street Address: 801 S. Walnut Street. Comprehensive Plan Designation: Low Density Residential Zoning District: R-1 (Single-family Residential District) Present Use: Single-family Detached Dwelling Proposed Use: Pre-School
Tax Parcel: 3-30-10.12-065.00**

ORDINANCE 2025-06

**Application of Milford Housing Development Corporation on behalf of Riverwalk Villas for a Final Major Subdivision 3.829 +/- acres of land located along the north side of Mispillion Street and west side of Marshall Street Comprehensive Plan Designation: Moderate Density Residential Zoning District: R-3 (Garden Apartment & Townhouse District) Present use: Vacant Land; Proposed Use: Townhouse Subdivision
Tax Parcel: 3-30-7.17-11.00**

e. [Riverwalk Villas Packet](#) 

14. EXECUTIVE SESSION

Pursuant to 29 Del. C. §10004(b)(4) Strategy sessions, including those involving legal advice or opinion from an attorney-at-law,

with respect to collective bargaining or pending or potential litigation

Pursuant to 29 Del. C. §10004(b)(9) Personnel matters in which the names, competency and abilities of individual employees or students are discussed

Return to Open Session

Potential Vote

15. Adjournment

All items on the Council Meeting Agenda are subject to a potential vote.

ALL SUPPORTING DOCUMENTS MUST BE SUBMITTED TO THE CITY CLERK IN ELECTRONIC FORMAT NO LATER THAN ONE WEEK PRIOR TO MEETING. NO ADDITIONAL DOCUMENTS WILL BE ACCEPTED, DISTRIBUTED, OR PRESENTED AT MEETING ONCE PACKET HAS BEEN POSTED ON THE CITY OF MILFORD WEBSITE. ANY MATERIALS UTILIZED DURING THE MEETING MUST BE INCLUDED IN THE COUNCIL PACKET AND ACCESSIBLE BY AUDIO AND VISUAL MEANS PURSUANT TO 29 Del. Code, Chapter 100, §10006A(c)(5).

*Time Limit is three minutes per speaker, not to exceed a total of fifteen minutes for all speakers prior to start of meeting/workshop.

© Designated Items only; Public Comment, up to three minutes per person will be accepted.

030325 030425

*030525 Late addition by Parks & Recreation Director

**030725 Late Addition

030825 Item Removed

031025 Item Removed