



Milford City Hall Council Chambers 201 South Walnut Street Milford DE 19963

## **City Council Meeting Agenda Monday, May 12, 2025**

*This meeting is available for viewing by the public by accessing the following link:*

<https://zoom.us/j/99156131279>

*or*

<http://www.cityofmilford.com/553/Watch-Public-Meetings>

*Members of the public may also dial in by phone using the following number:*

*Call 301 715 8592 Webinar ID: 991 5613 1279*

**6:00 PM**

### **15-Minute Public Comment Period\***

All interested parties are invited to speak during the public comment portion of the Meeting. Discussion of those items appearing on the agenda as a public hearing is prohibited during the Public Comment Period, as an opportunity will be provided at the time it is being considered. Virtual attendees must register prior to start time of the meeting by calling 302-422-1111 Extension 1142 or 1303, or by sending an email to [cityclerk@milford-de.gov](mailto:cityclerk@milford-de.gov) and providing their name, address, phone number, and item name and/or description you wish to comment on. Persons in attendance wishing to speak must sign up prior to the start of the Meeting. Citizen comments are limited to three (3) minutes. Council and Committee Members are prohibited from responding or taking action since this is not an official session; however, items may be considered for placement on a future agenda.

## **COUNCIL MEETING**

- 1. Call to Order - Mayor F. Todd Culotta**
- 2. Roll Call**
- 3. Invocation**
- 4. Pledge of Allegiance**

**5. Approval of the Agenda**

**6. Approval of Previous Minutes**

- a. [2025 05 01 Special Meeting Minutes](#) 
- b. [2025 04 28 Council Minutes](#) 

**7. Recognition**

**Proclamation 2025-07 Coast Guard Safe Boating Week**

- a. [2025 07 National Safe Boating Week May 18-24 2025](#) 

**Proclamation 2025-08 National Public Works Week**

- b. [2025 08 National Public Works Week May 18-24 2025](#) 

**8. Staff Reports**

**Police Report**

- a. [Police Report April 2025](#)   
Police Department Council Report

**City Clerk**

- b. [City Clerk Report April 2025](#) 

**City Manager**

- c. [City Manager Report April 2025](#) 

**Public Works**

- d. [Public Works Report April 2025](#) 

**Electric**

- e. [Electric Report April 2025](#) 

**Planning & Zoning**

- f. [Planning & Zoning Report April 2025\(2\)](#) 

## **Parks & Recreation**

- g. [Milford Parks & Rec Report April 2025](#) 

## **Human Resources**

- h. [HR Report April 2025](#) 

## **Economic Development & Community Engagement**

- i. [Econ Dev & Community Engagement Report April 2025](#) 

## **Information Technology**

- j. [IT Report May 2025](#) 

## **Finance**

- k. [Finance Report April 2025](#) 

## **9. Monthly Finance Report**

- a. [Finance Report - Mar 2025](#) 

## **10. Communications & Correspondence**

## **11. Unfinished Business**

## **12. New Business**

## **POLCO Presentation**

- a. [NCS Presentation Milford DE 2025](#) 

## **Authorization/ DELDOT MOU/Red Light Camera Proposal**

- b. [Milford ERLSP 2025 05 12](#) 

## **Authorization/Tyler Payments Contract Amendment/EP&L Credit Card Fees**

- c. [Tyler Payments - Contract Amendment - 051225](#) 

## **Discussion/Downtown Development District (DDD) Application**

d. [DDD - Renewal - 051425](#) 

**Ordinance Introductions:**

**Ordinance 2025-xx Comp Plan Amendment**

e. [Samsel - Comp Plan - Packet](#) 

**Ordinance 2025-xx Comp Plan/Samsel/Zoning Change**

f. [Samsel - Packet](#) 

**Ordinance 2025-xx 111 North Walnut LLC/Conditional Use**

g. [111 N Walnut, LLC - CU - Packet](#) 

**Authorization/City Manager Salary\***

h. [City Manager Salary](#) 

**13. EXECUTIVE SESSION**

**Motion to Recess into Executive Session**

**Pursuant to 29 Del. C. §10004(b)(2) Preliminary discussions on site acquisitions for any publicly funded capital improvements, or sales or leases of real property**

**Pursuant to 29 Del. C. §10004(b)(9) Personnel matters in which the names, competency and abilities of individual employees or students are discussed**

**Return to Open Session**

**Potential Motion/Real Estate**

**Potential Motion /Personnel**

**14. Adjournment**

All items on the Council Meeting Agenda are subject to a potential vote.

ALL SUPPORTING DOCUMENTS MUST BE SUBMITTED TO THE CITY CLERK IN ELECTRONIC FORMAT NO LATER THAN ONE WEEK PRIOR TO MEETING. NO ADDITIONAL DOCUMENTS WILL BE

ACCEPTED, DISTRIBUTED, OR PRESENTED AT MEETING ONCE PACKET HAS BEEN POSTED ON THE CITY OF MILFORD WEBSITE. ANY MATERIALS UTILIZED DURING THE MEETING MUST BE INCLUDED IN THE COUNCIL PACKET AND ACCESSIBLE BY AUDIO AND VISUAL MEANS PURSUANT TO 29 Del. Code, Chapter 100, §10006A(c)(5).

\*Time Limit is three minutes per speaker, not to exceed a total of fifteen minutes for all speakers prior to start of meeting/workshop.

Ⓢ Designated Items only; Public Comment, up to three minutes per person will be accepted.

050525, 050725 Item Removed

\*050725 Late addition by City Manager

050925 Item removed