



Milford City Hall Council Chambers 201 South Walnut Street Milford DE 19963

Council Meeting Agenda October 13, 2025

This meeting is available for viewing by the public by accessing the following link:

<https://zoom.us/j/99156131279>

or

<http://www.cityofmilford.com/553/Watch-Public-Meetings>

Members of the public may also dial in by phone using the following number:

Call 301 715 8592 Webinar ID: 991 5613 1279

6:00 PM

15-Minute Public Comment Period*

All interested parties are invited to speak during the public comment portion of the Meeting. Discussion of those items appearing on the agenda as a public hearing is prohibited during the Public Comment Period, as an opportunity will be provided at the time it is being considered. Virtual attendees must register prior to start time of the meeting by calling 302-422-1111 Extension 1142 or 1303, or by sending an email to cityclerk@milford-de.gov and providing their name, address, phone number, and item name and/or description you wish to comment on. Persons in attendance wishing to speak must sign up prior to the start of the Meeting. Citizen comments are limited to three (3) minutes. Council and Committee Members are prohibited from responding or taking action since this is not an official session; however, items may be considered for placement on a future agenda.

COUNCIL MEETING

- 1. Call to Order - Mayor F. Todd Culotta**
- 2. Roll Call**
- 3. Invocation**
- 4. Pledge of Allegiance**

5. Approval of the Agenda

6. Approval of Previous Minutes

- a. [2025 09 22 Council Minutes](#) 

7. Recognition

8. Staff Reports

Police Report

- a. [Police Report - September 2025](#) 

City Clerk

- b. [City Clerk Report - September 2025](#) 

City Manager

- c. [City Manager Report - September 2025](#) 

Public Works

- d. [Public Works Report - September 2025](#) 

Electric

- e. [Electric Report - September 2025](#) 
[Scheduled Outage Letter WWG](#) 
[Scheduled Outage FAQs](#) 
[City of Milford Electric Dept Cust. Brochure](#) 

Planning & Zoning

- f. [Planning Report - September 2025](#) 

Parks & Recreation

- g. [Parks & Recreation Report - September 2025](#) 

Human Resources

- h. [HR Report-September 2025](#) 

Economic Development & Community Engagement

- i. [ED & Community Engagement Report - October 2025](#) 

Information Technology

- j. [IT Report - October 2025](#) 

Finance

- k. [Finance Report September 2025](#) 

9. Monthly Finance Report

- a. [Finance Report - Aug 2025](#) 

10. Communications & Correspondence

- a. [SCAT Dinner Meeting - November 5, 2025](#) 

11. Unfinished Business

Ordinance 2025-14 Carlisle Lane, LLC/Preliminary Major Subdivision

- a. [Carlisle Lane - Packet](#) 

12. New Business

Authorization/DelDOT Agreements/NE Front St

- a. Fee Acquisition
- b. [DelDOT T202101201 NE Front St Reh Blvd to SR1 Agreement Letter 2025](#) 
- c. Temporary Construction Easement
- d. [DelDOT Temporary Easement Agreement 2025](#) 
- e. Right of Entry
- f. [DelDOT Right-Of-Entry Agreement 2025](#) 

- g. Purchase Contract
- h. [DelDOT Purchase Agreement 2025](#) 

Authorization/Memorandum of Understanding/Bayhealth

- i. [Milford and Bayhealth MOU 340B](#) 

Resolution 2025-12 Lighthouse Phase I

- j. [Council Memo Lighthouse Phase 1 2025](#) 
[2025 12 Acceptance of Lighthouse Estates Phase 1 Water, Sewer and Streets](#) 

Resolution 2025-13 Acceptance of West Shores

- k. [Council Memo West Shores 2025](#) 
[2025 13 Acceptance of West Shores Subdivision Water, Sewer and Streets.pdf](#) 

Resolution 2025-15 DSHA Technical Assistance/Zoning & Land Use Reforms

- l. [DSHA TA - City Council Memo - 101325](#) 

Resolution 2025-16 Downtown Development 5-Year District Renewal Application

- m. [DDD Renewal - Application - 092125](#) 

Authorization/Public Works Vehicle Purchase/Electric Bucket Truck Replacement**

- n. [E-111 Replacement Request](#) 
[VST-47-MHI 25192N Presentation](#) 

Ordinance Introduction:

Ordinance 2025-17 Iglesia Pentecostal/Annexation

- o. [Iglesia - Public Hearing - Packet](#) 

13. EXECUTIVE SESSION

Motion to Recess into Executive Session

Property Sale/Lease - Pursuant to 29 Del. C. §10004(b)(2) Preliminary discussions on site acquisitions for any publicly funded capital improvements, or sales or leases of real property

Legal - Pursuant to 29 Del. C. §10004(b)(4) Strategy sessions, including those involving legal advice or opinion from an attorney-at-law, with respect to collective bargaining or pending or potential litigation

Personnel - Pursuant to 29 Del. C. §10004(b)(9) Personnel matters in which the names, competency and abilities of individual employees or students are discussed

Return to Open Session

Potential Motion/Personnel

Potential Motions/Legal Matters

Potential Motions/Property

14. Adjournment

All items on the Council Meeting Agenda are subject to a potential vote.

ALL SUPPORTING DOCUMENTS MUST BE SUBMITTED TO THE CITY CLERK IN ELECTRONIC FORMAT NO LATER THAN ONE WEEK PRIOR TO MEETING. NO ADDITIONAL DOCUMENTS WILL BE ACCEPTED, DISTRIBUTED, OR PRESENTED AT MEETING ONCE PACKET HAS BEEN POSTED ON THE CITY OF MILFORD WEBSITE. ANY MATERIALS UTILIZED DURING THE MEETING MUST BE INCLUDED IN THE COUNCIL PACKET AND ACCESSIBLE BY AUDIO AND VISUAL MEANS PURSUANT TO 29 Del. Code, Chapter 100, §10006A(c)(5).

*Time Limit is three minutes per speaker, not to exceed a total of fifteen minutes for all speakers prior to start of meeting/workshop.

© Designated Items only; Public Comment, up to three minutes per person will be accepted.

100625

** 100825 Late addition