

City of Milford



AGENDA

Monthly Council Meeting

April 8, 2013

Joseph Ronnie Rogers Council Chambers, Milford City Hall, 201 South Walnut Street, Milford, Delaware

7:00 P.M.

COUNCIL MEETING

Call to Order - Mayor Joseph Ronnie Rogers

Invocation

Pledge of Allegiance

Approval of Previous Minutes

Recognition

Monthly Police Report

City Manager Report

Committee & Ward Reports

Communications & Correspondence

Unfinished Business

Downtown Milford, Incorporated Lease

New Business

Bid Award/Steel Transmission Poles/138kV Transmission Line Project/Electric Department

Introduction of Ordinance 2013-3/Change of Zone/Louis & Shirley Renzi Properties/Cedar Creek Road

FY 2012-2013 Budget Adjustment/Silicato & Municipal Parking Lot/Paving (Park Avenue/Front Street)/Street Department

*FY 2012-2013 Budget Adjustment/Municipal Parking Lot/Repairs (SW Front Street)/Street Department**

*FY 2012-2013 Budget Adjustment/Municipal Parking Lot/Repairs (Walnut, Washington, Front Street)/Street Department**

Permanent Utility Easement/JSI Milford Realty Company & City of Milford

Certification of City of Milford 2013 Voter Registration List

City Hall Exterior Doors/Potential Replacement

City Hall Alarm System Issues

*City of Milford Planning Commission Proposed Change/Term Length, Limits & Compensation/Councilman Gleysteen***

Monthly Finance Report

Adjourn

This agenda shall be subject to change to include additional items including executive sessions or the deletion of items including executive sessions which arise at the time of the public body's meeting.

**SUPPORTING DOCUMENTS MUST BE SUBMITTED TO THE CITY CLERK IN ELECTRONIC FORMAT
NO LATER THAN ONE WEEK PRIOR TO MEETING; NO PAPER DOCUMENTS WILL BE ACCEPTED
OR DISTRIBUTED AFTER PACKET HAS BEEN POSTED ON THE CITY OF MILFORD WEBSITE.**

Milford Police Department



E. Keith Hudson
Chief of Police



400 N.E. Front Street
Milford, Delaware 19963

TO: Mayor and Members of City Council

FROM: E. Keith Hudson, Chief of Police

DATE: April 8, 2013

RE: Activity Report/March 2013

Monthly Stats:

A total of 499 arrests were made by the Milford Police Department during March 2013. Of these arrests, 78 were for criminal offenses and 421 for traffic violations. Criminal offenses consisted of 12 felonies and 66 misdemeanors. Traffic violations consisted of 64 Special Duty Radar, 3 Drunk-Driving charges, and 354 other.

Police officers investigated 49 accidents during the month (8 personal injury, and 41 property damage) and issued 158 written reprimands. In addition, they responded to 1072 various complaints including city requests and other agency assistance.

Monthly Activities:

Our School Resource Officer Joey Melvin conducted another Tabletop Exercise at LuLu Ross Elementary with their safety team.

Office Melvin also participated in the Wellness Day at Milford Central Academy.

The Safe Routes to School Enhancements coming to streets surrounding LuLu Ross and Mispillion were recently shown to the public following a parent night at Lulu Ross School.

Police officers attended training sessions during the month which included "Weapons of Mass Destruction Awareness", "Shotgun Armorers" and "Interview/Interrogation".

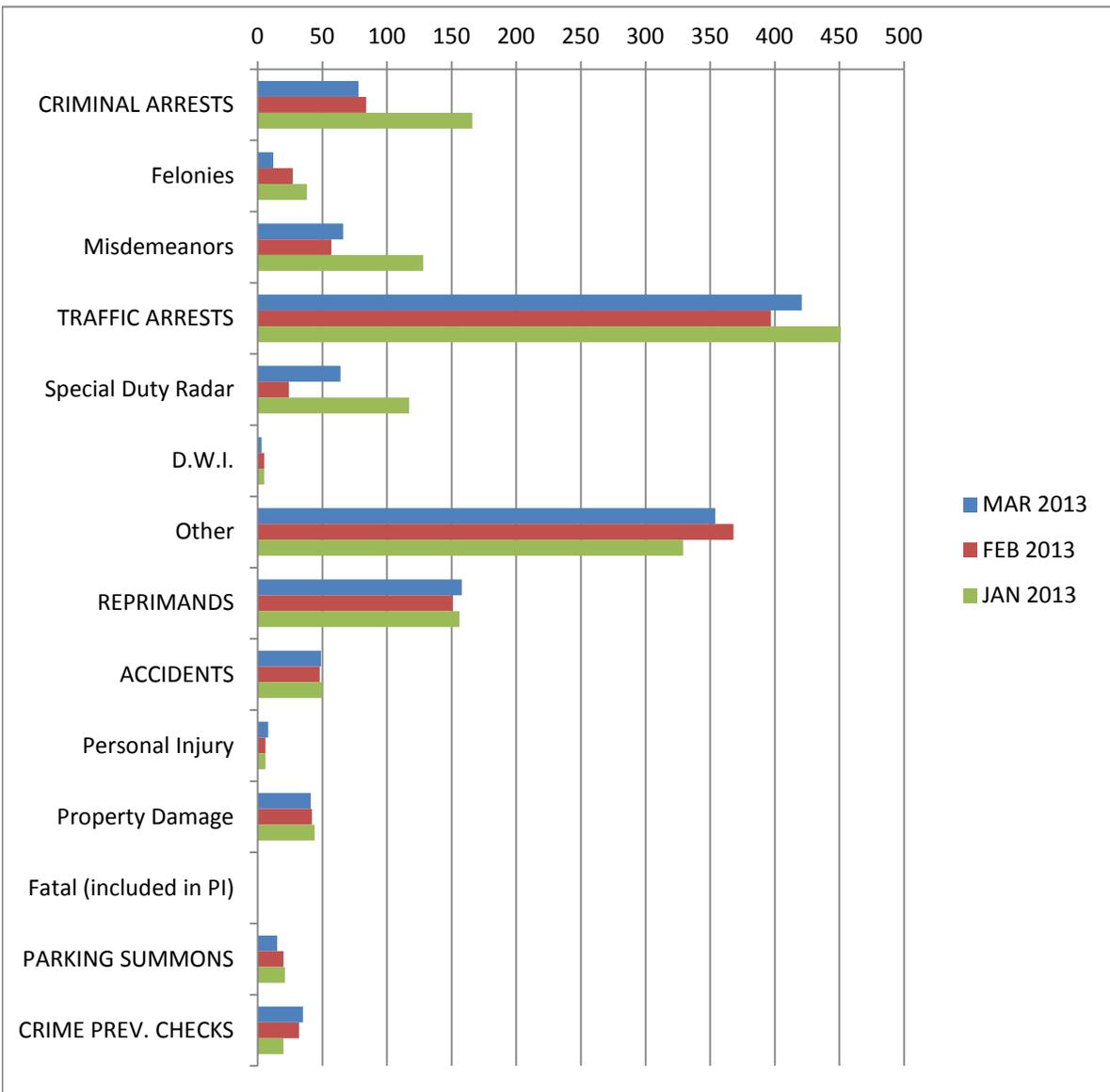
This month the department will be conducting two days of in-service training for sworn officers of the department. The training will consist of recertification of CPR, AED, Taser, Gas, etc.

Police applicants will be tested on April 20th.

Mayor Rogers recognized our dispatchers with a proclamation in celebration of National Public Safety Telecommunications Month in Milford.

MARCH 2013 ACTIVITY REPORT

	MAR 2013	TOTAL 2013	MAR 2012	TOTAL 2012
COMPLAINTS	1072	3142	1248	3437
CRIMINAL ARRESTS	78	328	173	557
Felonies	12	77	62	137
Misdemeanors	66	251	111	420
TRAFFIC ARRESTS	421	1269	468	1210
Special Duty Radar	64	205	231	425
D.W.I.	3	13	4	19
Other	354	1051	233	766
REPRIMANDS	158	465	147	380
ACCIDENTS	49	147	37	116
Personal Injury	8	20	4	10
Property Damage	41	127	33	106
Fatal (included in PI)	0	0	0	0
PARKING SUMMONS	15	56	10	21
CRIME PREV. CHECKS	35	87	38	117
FINES RECEIVED	\$ 10,909.04	\$ 32,858.25	\$ 10,169.50	\$ 32,441.50



COUNCIL REPORT

APRIL 11, 2013

ADMINISTRATION

The boiler room repairs that have been required by DNREC have been mostly completed. The emergency shut-off switch on the outside entrance to the room and the fresh air vent are both now in place. We have requested we be allowed to operate the boiler for a few more weeks until the weather warms up. We have been experiencing the small leak for a number of years but it should be safe for a short period.

I have continued my communications with PNC real estate representatives. I have been told by they would provide an asking price by late April.

I would like to invite the Mayor and Council to a ceremony commissioning the solar farm. The Governor plans to attend along with some of his staff. DEMEC President Pat McCullar will also attend as well as other dignitaries including state and municipal officials. The date is April 17th at 10:00 a.m. We must R.S.V.P. to DEMEC by Friday April 12th.

Our customer service and billing consultant, Mark Roberts, has completed his first training visit spending most of his time with billing staff. Our staff was very cooperative and receptive to some of the changes recommended by Mr. Roberts. I am extremely impressed with the improvements he made in such a short time.

STREETS AND SOLID WASTE

I am contracting with a paving contractor to repair several sinkholes in the city parking lot on North Washington Street and Northeast Front Street. We are uncertain why these depressions occurred, but they must be repaired.

I received a quote to do a complete overlay and striping of the city parking lot at Northeast Front Street and Bicentennial Park. The lot has not been paved in many years and there are several good reasons to have it done now. Dennis Silicato, who owns the commercial building at that location is giving his property a complete facelift, and resurfacing the parking slots in the front of the businesses. This work will be done by the same contractor and for that reason it makes for a better price to the city. I received a quote of approximately \$26,000.00 for the project.

Airport Road will have a detour in place for a few weeks in May. We have required the developers, at their expense, to construct a left turn lane at the entrance of the Cascades development. I have included in the packet a map showing the extent of the detour and the detour itself.

The final engineering for the Southeast Front Street and infrastructure project should be complete in mid-April. I will make every attempt to get this overdue construction project underway this year.

SEWER AND WATER

The advertisement for the acceptance of sealed bids for the South Washington Street water plant demolition will be posted by Friday April 5, 2013. I have requested each bidder to provide two bids on the project. One bid will cover demolishing only to grade level and the second bid would cover demolishing below grade to remove all foundations. The second bid will only be awarded if our billing office is placed at that site.

The sewer pump station replacement at South Washington Street will begin in June. I will probably have the grinders at the present station replaced before that date because I do not think we can be assured of the present grinders making it until then. If I put the grinders in place, they will be transferred to the new facility.

I have reported that we had a very successful test well on our property located across the street from the city hall rear parking lot. We will receive the sealed bids shortly for the permanent well to be placed at the site. The water from the well will be pumped to the new treatment plant when it is completed at 5 South Washington St.

The new Wilkins Road water main is finished. We have pressure tested the lines and are waiting for the results of the bacteria testing. I would like to explore the possibility of extending our new main that passes under Route 1 about 3,000 feet down Cedar Neck Road. I have spoken to several of our fire department members and they believe it could be of great help to have a few hydrants and a sustainable water supply if a serious fire occurs in any of the developments on that road. I will price the work and bring the results back to mayor and council.



DELAWARE SOLID WASTE AUTHORITY

Pasquale S. Canzano, P.E., BCEE
Chief Executive Officer

Richard P. Watson, P.E., BCEE
Chief Operating Officer

Board of Directors
Richard V. Pryor
Chairman
Ronald G. McCabe
Vice Chairman
Theodore W. Ryan
Timothy P. Sheldon
Tonda L. Parks
Gerard L. Esposito
Gregory V. Moore, P.E.

December 7, 2012

Richard Carmean
City of Milford
P.O. Box 159
Milford, DE 19963

Dear Richard:

Enclosed please find the City of Milford's numbers for the month of November 2012.

November 2012 Weight in Pounds

MARSHALL STREET	
SINGLE-STREAM TOTAL	OIL GALLONS
18,412	290
MILFORD MIDDLE SCHOOL	
4,780	
MILFORD COMMONS	
12,747	

Sincerely,

Rich Von Stetten
Sr. Manager of Statewide Recycling

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Christie Murphy
Attachments: City of Milford Curbside Totals

1128 S. Bradford Street, P.O. Box 455, Dover, Delaware 19903-0455
Phone: (302) 739-5361 Fax: (302) 739-4287

CITIZENS' RESPONSE LINE: 1-800-404-7080 www.dswa.com

**CITY OF MILFORD CURBSIDE RECYCLING
NOVEMBER 2012**

Date Out	Trans Num	MT Label	DT Label	Bill Acct Name	Net TN
11/2/2012	714982	7100-RC Single Strea	7000-Recommunity	City of Milford	1.05
11/2/2012	714984	7100-RC Single Strea	7000-Recommunity	City of Milford	5.09
11/2/2012	714988	7100-RC Single Strea	7000-Recommunity	City of Milford	1.45
11/8/2012	715538	7100-RC Single Strea	7000-Recommunity	City of Milford	4.44
11/8/2012	715549	7100-RC Single Strea	7000-Recommunity	City of Milford	3.34
11/9/2012	715595	7100-RC Single Strea	7000-Recommunity	City of Milford	3.96
11/9/2012	715596	7100-RC Single Strea	7000-Recommunity	City of Milford	2.4
11/16/2012	716274	7100-RC Single Strea	7000-Recommunity	City of Milford	2.01
11/16/2012	716277	7100-RC Single Strea	7000-Recommunity	City of Milford	5.29
11/21/2012	716884	7100-RC Single Strea	7000-Recommunity	City of Milford	4.24
11/21/2012	716941	7100-RC Single Strea	7000-Recommunity	City of Milford	6.04
11/21/2012	716942	7100-RC Single Strea	7000-Recommunity	City of Milford	1.74
11/29/2012	717626	7100-RC Single Strea	7000-Recommunity	City of Milford	4.26
11/30/2012	717671	7100-RC Single Strea	7000-Recommunity	City of Milford	2.88
11/30/2012	717672	7100-RC Single Strea	7000-Recommunity	City of Milford	0.55
TOTAL					48.74



DELAWARE SOLID WASTE AUTHORITY

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Vice Chairman
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Tonda L. Parks
Gerard L. Esposito
Gregory V. Moore, P.E.

January 16, 2013

Richard Carmean
City of Milford
P.O. Box 159
Milford, DE 19963

Dear Richard:

Enclosed please find the City of Milford's numbers for the month of December 2012.

**December 2012
Weight in Pounds**

MARSHALL STREET

SINGLE-STREAM TOTAL	OIL GALLONS
18,728	245

MILFORD MIDDLE SCHOOL

4,322	
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MILFORD COMMONS

11,525	
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Sincerely,

Rich Von Stetten
Sr. Manager of Statewide Recycling

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Christie Murphy
Attachments: City of Milford Curbside Totals

1128 S. Bradford Street, P.O. Box 455, Dover, Delaware 19903-0455
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CITIZENS' RESPONSE LINE: 1-800-404-7080 www.dswa.com

**CITY OF MILFORD CURBSIDE RECYCLING
DECEMBER 2012**

Date Out	Trans Num	MT Label	DT Label	Bill Acct Name	Net TN
12/6/2012	718375	7100-RC Single Strea	7000-Recommunity	City of Milford	3.82
12/6/2012	718377	7100-RC Single Strea	7000-Recommunity	City of Milford	4.7
12/7/2012	718426	7100-RC Single Strea	7000-Recommunity	City of Milford	6.52
12/7/2012	718512	7100-RC Single Strea	7000-Recommunity	City of Milford	4.78
12/13/2012	718986	7100-RC Single Strea	7000-Recommunity	City of Milford	4.24
12/14/2012	719040	7100-RC Single Strea	7000-Recommunity	City of Milford	1
12/14/2012	719042	7100-RC Single Strea	7000-Recommunity	City of Milford	2.38
12/20/2012	719624	7100-RC Single Strea	7000-Recommunity	City of Milford	4.78
12/20/2012	719627	7100-RC Single Strea	7000-Recommunity	City of Milford	4.44
12/21/2012	719681	7100-RC Single Strea	7000-Recommunity	City of Milford	3.69
12/21/2012	719682	7100-RC Single Strea	7000-Recommunity	City of Milford	3.56
12/28/2012	720374	7100-RC Single Strea	7000-Recommunity	City of Milford	1.79
12/28/2012	720375	7100-RC Single Strea	7000-Recommunity	City of Milford	2.08
				TOTAL	47.78



DELAWARE SOLID WASTE AUTHORITY

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Gregory V. Moore, P.E.

February 13, 2013

Richard Carmean
City of Milford
P.O. Box 159
Milford, DE 19963

Dear Richard:

Enclosed please find the City of Milford's numbers for the month of January 2013.

January 2013
Weight in Pounds

MARSHALL STREET

SINGLE-STREAM TOTAL	OIL GALLONS
16,989	250

MILFORD MIDDLE SCHOOL

4,411	
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MILFORD COMMONS

11,762	
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16,989

Sincerely,

Rich Von Stetten
Sr. Manager of Statewide Recycling

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**CITY OF MILFORD CURBSIDE RECYCLING
JANUARY 2013**

Date Out	Trans Num	MT Label	DT Label	Bill Acct Name	Net TN
1/2/2013	720727	7100-RC Single Strea	7000-Recommunity	City of Milford	3.81
1/4/2013	721002	7100-RC Single Strea	7000-Recommunity	City of Milford	7.41
1/5/2013	721114	7100-RC Single Strea	7000-Recommunity	City of Milford	3.07
1/7/2013	721306	7100-RC Single Strea	7000-Recommunity	City of Milford	5.19
1/7/2013	721310	7100-RC Single Strea	7000-Recommunity	City of Milford	2.66
1/10/2013	721671	7100-RC Single Strea	7000-Recommunity	City of Milford	4.54
1/11/2013	721736	7100-RC Single Strea	7000-Recommunity	City of Milford	2.8
1/11/2013	721738	7100-RC Single Strea	7000-Recommunity	City of Milford	1.44
1/17/2013	722308	7100-RC Single Strea	7000-Recommunity	City of Milford	4.34
1/17/2013	722318	7100-RC Single Strea	7000-Recommunity	City of Milford	3.73
1/18/2013	722367	7100-RC Single Strea	7000-Recommunity	City of Milford	3.16
1/18/2013	722370	7100-RC Single Strea	7000-Recommunity	City of Milford	3.21
1/25/2013	722951	7100-RC Single Strea	7000-Recommunity	City of Milford	4.59
1/25/2013	723021	7100-RC Single Strea	7000-Recommunity	City of Milford	1.18
1/31/2013	723454	7100-RC Single Strea	7000-Recommunity	City of Milford	4.2
				TOTAL	55.33



DELAWARE SOLID WASTE AUTHORITY

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Gregory V. Moore, P.E.

March 18, 2013

Richard Carmean
City of Milford
P.O. Box 159
Milford, DE 19963

Dear Richard:

Enclosed please find the City of Milford's numbers for the month of February 2013.

**February 2013
Weight in Pounds**

MARSHALL STREET

SINGLE-STREAM TOTAL	OIL GALLONS
14,377	129
MILFORD MIDDLE SCHOOL	
3,594	
MILFORD COMMONS	
9,585	

Sincerely,

Rich Von Stetten
Sr. Manager of Statewide Recycling

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CITIZENS' RESPONSE LINE: 1-800-404-7080 www.dswa.com

**CITY OF MILFORD CURBSIDE RECYCLING
FEBRUARY 2013**

Date Out	Trans Num	MT Label	DT Label	Bill Acct Name	Net TN
2/1/2013	723502	7100-RC Single Strea	7000-Recommunity	City of Milford	3.32
2/7/2013	724042	7100-RC Single Strea	7000-Recommunity	City of Milford	3.73
2/8/2013	724090	7100-RC Single Strea	7000-Recommunity	City of Milford	0.79
2/8/2013	724092	7100-RC Single Strea	7000-Recommunity	City of Milford	2.87
2/14/2013	724639	7100-RC Single Strea	7000-Recommunity	City of Milford	5.44
2/14/2013	724658	7100-RC Single Strea	7000-Recommunity	City of Milford	3.98
2/15/2013	724690	7100-RC Single Strea	7000-Recommunity	City of Milford	3.15
2/15/2013	724691	7100-RC Single Strea	7000-Recommunity	City of Milford	2.65
2/22/2013	725318	7100-RC Single Strea	7000-Recommunity	City of Milford	1.58
2/27/2013	725737	7100-RC Single Strea	7000-Recommunity	City of Milford	4.63
2/28/2013	725864	7100-RC Single Strea	7000-Recommunity	City of Milford	3.55
2/28/2013	725867	7100-RC Single Strea	7000-Recommunity	City of Milford	4.24
				TOTAL	39.93

PSEG Solar Source

Invites you to the

Dedication

of the

PSEG Milford Solar Farm

Wednesday, April 17, 2013

10:00 a.m.

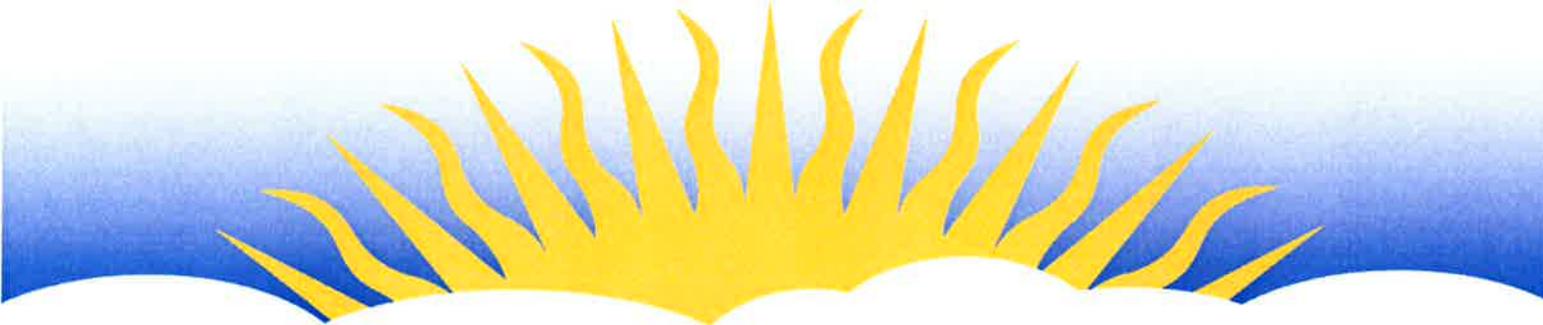
*686 Milford-Harrington Highway,
Milford, DE 19963*

RSVP: Bonnie.Langlois@pseg.com



PSEG

Solar Source LLC



Annual City clean-up week

Spring Clean-up will begin the week of April 22-26. In case of inclement weather, Spring Clean-up week will be extended through May 3rd. Residents may place bulky items at their point of collection by 7 a.m. each morning. During this week no bulk scheduling is necessary.

Solid Waste crews will collect furniture, appliances, large items, tires, excessive trash, yard waste and bundled limbs at no extra charge during spring clean up week. Standard guidelines for removal will remain in effect. *(Appliances must be free of Freon)*

**Items to be excluded from collection: commercial or demolition rubbish, or hazardous materials such as paints, oils or insecticides.

For more information, call Christie Murphy at 422-6616, ext. 100



**DELAWARE LEAGUE OF LOCAL GOVERNMENTS
MONTHLY DINNER MEETING
APRIL 25TH, 2013
SHERATON DOVER HOTEL
1570 NORTH DUPONT HIGHWAY
DOVER, DELAWARE**

SOCIAL HOUR: 6:00 P.M. - 6:45 P.M.
 OPENING: 6:45 P.M. - 7:00P.M.
 DINNER: 7:00 P.M. - 7:20 P.M.
 PROGRAM: 7:20 P.M. - 8:00 P.M.

PROGRAM Sponsored by Comcast

“Defining Local Government’s Role in Supporting Healthier Places and People.” The speaker will be Richard E. Killingsworth, M.P.H, Chief of Health Promotion and Disease Prevention for the Division of Public Health, Delaware Health and Social Services.

NEXT MEETING: MAY 16TH, 2013

Special diets can be accommodated with 24 hours notice

WE MUST HAVE YOUR RESERVATIONS NO LATER THAN April 15th, 2013

Mail To: Delaware League of Local Governments
 P.O. Box 484
 Dover, Delaware 19903

Telephone: 302-678-0991 Fax: 302-678-4777 Email: gwright@udel.edu

_____ will have _____ attendees
 (Municipality/County/Agency)

PLEASE LIST THE NAMES OF THOSE ATTENDING

<u>Name</u>	<u>Title</u>
_____	_____
&	
_____	_____
&	
_____	_____
&	
_____	_____
&	
_____	_____
&	

****Please note the increase in amount****

- () Check enclosed for () dinners @ **\$25.00** each
- () Please direct bill the Municipality/County/Agency
- () Payment will be made at the door
- () Enclosed for () dinners @ **\$25.00** each

LEASE AGREEMENT

THIS LEASE AGREEMENT IS MADE this _____ day of _____, 2013, by and between THE CITY OF MILFORD, a political subdivision organized and existing under the laws of the State of Delaware, with an address of 201 South Walnut Street, Milford, Delaware 19963 (hereinafter called "Landlord"),

-AND-

DOWNTOWN MILFORD, INC., a non-profit corporation organized and existing under the laws of the State of Delaware, with an address of _____, Milford, Delaware 19963 (hereinafter called "Tenant").

W I T N E S S E T H :

That the parties of this Lease, intending to be legally bound, hereby covenant and agree as follows:

1. PREMISES: In order to further the purpose of Tenant, Landlord leases to Tenant and Tenant accepts, as Tenant, the premises described as follows (hereinafter referred to as "the Leased Premises"):

The exclusive use of the premises known as 207 South Walnut Street, Milford, Delaware 19963.

2. TERM AND RENEWAL: The initial term of this lease shall be for a period of ~~one (1) year~~ five (5) years commencing at 12:00 o'clock a.m. on _____, 2013, and shall terminate at 11:59 o'clock p.m. on _____, 20____, unless sooner terminated as provided in this Lease. This lease shall automatically renew for an additional one (1) year term on the same terms and conditions herein contained unless Tenant provides notice of its intent to not renew at least sixty (60) days prior to the expiration of the lease term in effect at the time. If at any time during the term of this lease or any renewals thereof, Landlord decides it intends to demolish the premises, it shall give Tenant written notice of such intent to demolish, without exception. The lease term shall terminate one (1) year after such notice unless Tenant vacates the premises prior to the one (1) year period, in which case the termination shall be the date the premises are vacated.

3. RENT: As consideration for the use of the premises, Tenant shall pay all utilities, custodial services, supplies, snow removal, lawn care, repair expense, maintenance expense, and insurance of any type provided in this Lease on the premises, for the entirety of the premises.

4. SECURITY DEPOSIT: The parties have agreed to waive any security deposit.

5. SUBLEASE AND TRANSFER: Tenant shall be prohibited from subletting the premises as well as assigning or otherwise transferring its leasehold interest therein.

6. USE: The Leased Premises shall be used by and occupied by Tenant as a community and business development organization and its related activities and for no other purpose. Tenant shall not use the Leased Premises for any disorderly, illegal or immoral purposes nor commit any waste or permit any nuisance in or about the Leased Premises; nor shall Tenant do or suffer anything to be done in and about the Leased Premises which will increase the rate of insurance or jeopardize coverage of the same and if Tenant shall do any such act it shall be considered an act of default under this Lease.

7. ALTERATIONS AND REPAIRS: Tenant shall not make any alterations, additions or improvements without prior written consent of Landlord which shall not be unreasonably withheld. Any alterations, additions or improvements made shall become the property of Landlord and shall remain in and be surrendered with the Leased Premises at the end of the term, without disturbance, molestation or injury. All repairs and alterations shall be paid for solely by Tenant as part of its rent. All workmen will comply with all laws, ordinances and regulations applicable to such work within the Leased Premises.

8. TENANT AGREEMENT: The Tenant agrees:

A. That in case of fire, flood, condemnation, structural failure, mechanical system failure or other casualty, Landlord shall not be liable for damages of any nature whatsoever sustained by Tenant, caused by or resulting from such fire, flood, condemnation, structural failure, mechanical system failure or other casualty, or by failure to restore the premises. Landlord shall not be obligated to repair the premises in the event of such failure and if the premises are uninhabitable, the Lease shall terminate immediately upon such determination of uninhabitability.

B. In the event of condemnation, Landlord shall be entitled to the full award paid by the condemnor.

C. To indemnify and hold Landlord harmless from all expense and liability by reason of any injury or damage to any person or property caused either by accident or occurrence in the Leased Premises. Tenant will obtain insurance for this as provided later in this Lease.

9. LANDLORD ENTRY: Landlord or its authorized representative, during the times used by Tenant, may enter the Leased Premises at any time without the consent of Tenant in case of emergency, and Landlord or its authorized representative may

enter the Leased Premises during the times used by Tenant upon the giving of reasonable notice to Tenant in any other case. Tenant shall not unreasonably withhold consent to Landlord or its authorized representative to enter into the Leased Premises to inspect it or make the agreed upon repairs or improvements, or to prohibit the Landlord from using the leased premises for its own use with prior approval from Tenant.

10. VACATING PREMISES: If at any time Tenant shall have vacated or ceased to occupy the Leased Premises or shall have removed all or substantially all of Tenant's possessions therefrom without having notified the Landlord, the Landlord may enter the Leased Premises and regain possession of the premises. Any property of Tenant remaining in the Leased Premises in any such event shall be deemed abandoned by Tenant and may be retained or disposed of by Landlord as provided by law.

11. QUIET ENJOYMENT: Upon Tenant's fulfilling the obligations of rent herein reserved, and by observing and performing all the covenants and provisions of this Lease to be observed and performed by Tenant, Landlord hereby warrants the quiet enjoyment of Tenant in the Leased Premises.

12. LIABILITY INSURANCE: Tenant shall immediately obtain an insurance policy at its own expense which policy shall provide for general public liability insurance in the amount of \$500,000 per person and \$1,000,000 per accident and shall name Landlord as an additional insured on said policy. Tenant shall, without demand and as of course, furnish Landlord with a certificate or certificates evidencing such insurance. Failure of Tenant to provide the certificate or certificates shall constitute an act of default under this Lease.

13. COMPLIANCE WITH LAWS.

A. Compliance with Laws. Tenant shall comply with and obey all applicable laws, ordinances, rules, regulations and requirements of the federal, state, city, or other governmental subdivision in which the premises are located, so far as the same effect the use and occupancy of the premises and the operations of the Tenant thereon.

B. Permits, Licenses and Other Approvals. Tenant shall obtain all permits, licenses or other approvals necessary to comply with this Lease. Tenant shall use due diligence to determine which permits, licenses or other approvals are required. In the event Landlord's permits, licenses or other approvals necessary for the operation of same are transferrable to Tenant, Landlord shall transfer same to Tenant to become effective on the date Tenant takes possession. All costs associated with obtaining all permits, licenses or other approvals, or the transfer thereof, shall be paid by the Tenant.

14. INDEMNIFICATION. Tenant agrees to carry insurance as previously set forth herein and to indemnify Landlord and hold it harmless from any and all loss, expense, or claims arising out of the use of the property by Tenant, its employees, invitees, agents, students, visitors, vendors or any other person whatsoever. Landlord shall not be liable for any injury or loss on or about the property to Tenant, its employees, agents, invitees, students, vendors, licensees or concessionaires or any other person entering the property as business invitees or guests of Tenant.

15. DEFAULT AND REMEDIES:

A. The following shall be considered acts of default:

i. If Tenant shall make an assignment or arrangement for the benefit of creditors, or if a petition in bankruptcy, reorganization or insolvency is filed by or against Tenant, or a receiver or trustee is appointed for any of Tenant's property or if an execution is issued against Tenant.

ii. Failure to do any act which is required by the terms of this Lease.

iii. The commission of any act which is prohibited by the terms of this Lease.

iv. The occurrence of any other act of default which is specified elsewhere in this Lease.

B. In the event of an act of default, Landlord shall provide written notice to Tenant of such act. Tenant shall have thirty (30) days to cure such act of default and to provide Landlord with written notice of the steps taken to cure such default.

C. In the event of an act of default, which after due notice has not been cured, the Landlord shall have the following remedies, which shall be cumulative:

i. Cancel and terminate this Lease by thirty (30) days written notice to Tenant or any person claiming under Tenant who shall thereupon surrender quiet and peaceable possession of the Leased Premises.

ii. Eject Tenant from Leased Premises, for which purpose Tenant hereby authorizes any attorney or any court of record to appear for Tenant and confess judgment against Tenant in an amicable action of ejectment, with immediate writ for possession of the Leased Premises and for damages, to include attorney's fees.

iii. Exercise of any other remedy which may be available at law or in equity or under the terms of this Lease. In the event of a default Landlord shall be

entitled to recover, inter alia, all costs and expenses, including reasonable attorney's fees, incurred by Landlord as a result of the default and/or the institution of legal proceedings as a result thereof. Landlord shall have the authority to recover said costs and expenses.

16. NOTICE: All notices, requests, demands and other communications, including a notice to quit, required or permitted under this Lease shall be in writing, signed by or on behalf of the person giving such notice and may be served in any one of the following manners and shall be effective as of the time specified:

A. If by personal service upon Landlord or Tenant, on the date of such service when served by an adult person upon the party to receive the notice or upon an officer of the organization.

B. If by posting on the Leased Premises, on the date of posting the same in a conspicuous place on the Leased Premises (this method of service to be used only for notices, requests, demands and other communications, including notices to quit, from Landlord to Tenant).

C. If by registered or certified mail, on the date of receipt of the same as evidenced by the return receipt if signed by the party to be served on an adult member of the household or agent of the corporation or other business entity. If the same is returned by the U.S. Postal Service bearing notations such as "Refused" or "Unclaimed," service shall be deemed to have been made on the first business day following mailing of the same.

17. NON-WAIVER BY LANDLORD: No failure by Landlord to insist upon the strict performance by Tenant of any covenant, agreement, term or condition of this Lease or to exercise any right or remedy upon a breach of this Lease shall constitute a waiver of any such breach or of any such covenant, agreement, term or condition. No waiver of any breach shall affect or alter this Lease, but each and every covenant, agreement, term and condition of this Lease shall continue in full force and effect with respect to any other than existing or subsequent breach.

18. CONSTRUCTION: The language in all parts of this Lease shall in all cases be simply construed according to its fair meaning and not strictly for or against Landlord or Tenant.

19. GOVERNING LAW: If any particular term, covenant or provision of this Lease shall be determined to be invalid, illegal, void or unenforceable, the same shall not effect the remaining provisions of this Lease which shall nevertheless remain in full force and effect and said term, covenant or provision shall be deemed modified to conform with the law. This Lease shall be governed by the laws of the State of Delaware. It shall not be governed by the Landlord-Tenant Code, 25 Del.C. §5501, et seq., as amended because this is intended as a private commercial lease.

20. INTEGRATION: This Lease sets forth all the promises or representations, agreements and undertakings between Landlord and Tenant relative to the Leased Premises. There are no promises, representations, agreements or undertakings, either oral or written, between Landlord and Tenant except as set forth herein. No amendment, change or addition to this Lease shall be binding upon either party unless reduced to writing and signed by both parties. This Lease shall be binding upon Landlord and Tenant, their administrators, trustees, receivers, elected officials, officers, assigns and successors, both Landlord and Tenant being duly authorized to execute the same.

21. EXECUTION: This Lease shall be executed in two (2) counterparts and each shall be considered valid as an original for all purposes.

22. GENDER: All words herein referring to Landlord or Tenant shall be taken to be of such gender and number as the circumstances may require, and if the Landlord or Tenant be more than one person, these provisions shall be taken to bind and apply to them jointly and severally, or if a corporation, then to its successors and assigns.

IN WITNESS WHEREOF, Landlord and Tenant have executed this Lease the day and year first above written.

WITNESS:

LANDLORD:

CITY OF MILFORD, DELAWARE

Attest: _____
City Clerk

By: _____ (SEAL)
Joseph R. Rogers, Mayor

[MUNICIPAL SEAL]

TENANT:

DOWNTOWN MILFORD, INC.

Attest: _____

By: _____ (SEAL)
Irvin Ambrose, President

[CORPORATE SEAL]

ADVERTISEMENT FOR BIDS

**The City of Milford
201 S. Walnut Street
Milford, Delaware 19963**

Sealed bids for furnishing fifty-five (55) steel transmission poles as specified will be received by The City of Milford, Delaware at the City Hall, 201 S. Walnut Street, Milford, Delaware on or before 2:00 P.M. local time on Thursday, March 21, 2013 at which time and place the bids shall be publicly opened and read in the Council Chambers. Proposals shall be addressed to The City of Milford, 201 S. Walnut Street, Milford, Delaware 19963, Attention: Ms. Terri Hudson.

The Contract Documents may be examined at the following locations:

City of Milford, Public Work Facility, 180 Vickers Drive
Progressive Engineering Consultants, Inc.

Milford, Delaware
Charlotte, North Carolina

Copies of the Contract Documents may be obtained by contacting the office of Progressive Engineering Consultants, Inc., P.O. Box 690638, Charlotte, North Carolina, 28227, Telephone No. (704) 545-7327.

A certified check or cashiers check payable to City of Milford or a satisfactory Bid Bond executed by a Corporate Surety licensed under the laws of Delaware to execute such bonds in the amount equal to five (5) percent of the total bid price shall be submitted with each bid. Bid proposals may not be withdrawn for ninety (90) days after the date of receipt of bids.

The successful bidder shall be required to furnish a separate one hundred (100) percent Performance Bond on the forms included as part of the Contract Documents. The Performance Bond shall be in full force and effect for one (1) year after the date of final acceptance of the project by the City of Milford. Contract and Performance Bond are not to be completed at the time of this proposal, and are included in order to advise the Bidder as to form.

The bid deposit or bid bond shall be retained by the City of Milford if the successful bidder fails to execute the Contract or fails to provide the required performance bonds, as stated above, within twenty (20) days after award of the Contract.

The City of Milford reserves the right to reject any or all bid proposals and to accept any combination of proposals which are deemed to be in the best interest of the City of Milford, Delaware.

CITY OF MILFORD

By *Robert Carman*

Title *Superintendent*

CITY OF MILFORD, DELAWARE
BID TABULATION

STEEL TRANSMISSION POLES

BID DATE: 2:00 PM
THURSDAY, MARCH 21, 2013

BIDDER	<u>M D Henry Co.</u>	<u>Valmont Ind.</u>	<u>Techline, Inc.</u>	<u>Rohn Products</u>	<u>H D Supply</u>	<u>Thomas & Betts</u>	<u>FWT, LLC</u>	<u>Distran</u>	<u>Transamerican</u>
ADDENDUM NO. 1	<u>Yes</u>	<u>No</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>No</u>	<u>Yes</u>
BID BOND	<u>5%</u>	<u>5%</u>	<u>5%</u>	<u>5%</u>	<u>5%</u>	<u>5%</u>	<u>5%</u>	<u>5%</u>	<u>5%</u>
SUB TOTAL	<u>\$753,954.00</u>	<u>\$833,956.00</u>	<u>\$848,114.79</u>	<u>\$862,450.00</u>	<u>\$863,238.51</u>	<u>\$849,962.00</u>	<u>\$874,784.00</u>	<u>\$928,070.00</u>	<u>\$948,774.00</u>
DELAWARE SALES TAX	<u>N/A</u>	<u>N/A</u>	<u>\$ 3,009.67</u>	<u>\$ 3,648.00</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
TOTAL PRICE	<u>\$753,954.00</u>	<u>\$833,956.00</u>	<u>\$851,124.46</u>	<u>\$866,098.00</u>	<u>\$863,238.51</u>	<u>\$849,962.00</u>	<u>\$874,784.00</u>	<u>\$928,070.00</u>	<u>\$948,774.00</u>
<u>MANUFACTURER:</u>	<u>M D Henry Co.</u>	<u>Valmont Newmark</u>	<u>CHM Ind.</u>	<u>Rohn</u>	<u>Pelco Structural LLC</u>	<u>Thomas & Betts</u>	<u>FWT, LLC</u>	<u>Distran</u>	<u>Transamerican</u>
<u>DELIVERY:</u>	<u>18 - 22 wks ARO</u>	<u>18 wks ARO</u>	<u>10 - 14 wks ADA (Ap. Dwg. 3-4 wks)</u>	<u>12 - 13 wks</u>	<u>12 - 14 wks ADA (Ap. Dwg. 3-4 wks)</u>	<u>22 - 24 wks ARO</u>	<u>20 - 24 wks ARO</u>	<u>24 wks ARO</u>	<u>26 - 31 wks ARO</u>
<u>APPLICABLE PRICE TERMS:</u>	<u>Net 30</u>	<u>Net 30</u>	<u>Net 30</u>	<u>Net 30</u>	<u>Not Specified</u>	<u>Net 30</u>	<u>Net 30</u>	<u>Net 30</u>	<u>Net 30</u>
<u>EXCEPTIONS:</u>	<u>Yes</u>	<u>Yes</u>	<u>None</u>	<u>None</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>None</u>

Progressive Engineering Consultants, Inc.

P.O. BOX 690638 CHARLOTTE, NC 28227 - 7011

TELEPHONE (704) 545 - 7327

FACSIMILE (704) 545 - 2315

progress@pecinc.net

March 27, 2013

City of Milford
180 Vickers Drive
Milford, DE 19963
Attention: Mr. Rick Carmean

Re: Award Recommendation: Steel Transmission Poles - 138kV Transmission Line Project

Gentlemen:

Sealed bids were received, publicly opened and read in the Council Chambers on March 21, 2013 for furnishing steel transmission poles associated with your 138kV Transmission Line Project. As shown by the enclosed tabulation of nine (9) bids received and corrected for mathematical errors, M. D. Henry Company, Inc. submitted the lowest cost proposal in the amount of \$753,954.00.

We have reviewed this proposal and find it to be in compliance with the specifications. We recommend that the City accept this proposal as submitted.

Please notify us of your decision in order that we may prepare the necessary documents for execution.

Should you have questions or require additional information, please call.

Very Truly Yours,

PROGRESSIVE ENGINEERING CONSULTANTS, INC.

By _____
Lloyd G. Weatherman

Enclosure

dwf/LGW

032713RC award Steel Trans Poles

January 17, 2013

CITY OF MILFORD
Planning and Zoning Department
201 S. Walnut Street
Milford, DE 19963

Attn: Mr. Gary Norris, AICP

RE: **Request for Annexation of Property**
Tax Parcel # 3-30-15.00-59.00 & 3-30-15.00-59.01 (Lots 1 & 2)

Dear Gary:

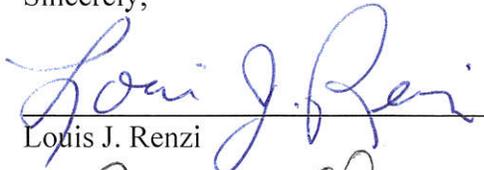
We wish to request the above referenced tax parcels be annexed in to the City of Milford from Sussex County, approximately 3.00+/- acres in total. Currently these parcels are zoned AR-1 in Sussex County.

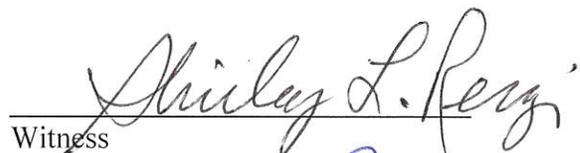
The property is located on the west side of Cedar Creek Road (Rt. 30) approximately 1,500' south of the intersection of Wilkens Road (County Rd. 206) and Cedar Creek Road (Rt. 30).

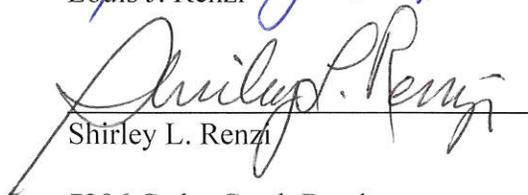
The reason for the annexation request is so that this property will be zoned commercial and to be consistent with the most current City of Milford Comprehensive Plan. We hereby request this property be zoned C-3 Commercial (Highway Commercial).

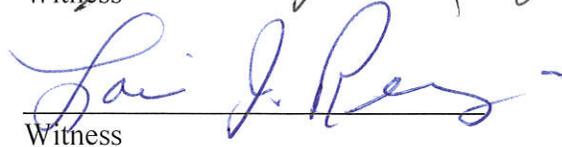
We are enclosing the recorded deed and property survey plan as required.

Sincerely,


Louis J. Renzi


Witness


Shirley L. Renzi


Witness

7296 Cedar Creek Road
Lincoln, DE 19960

The following ordinance is under review by the Planning Commission and City Council of the City of Milford:

ORDINANCE 2013-3

Annexation/Lands belonging to Louis J. & Shirley L. Renzi

Tax Parcel No(s): 3-30-15.00-059.00; 3-30-15.00-059.01

3.00 +/- Acres

Current Zone AR-1/Proposed Zone C-3

An Ordinance to Amend the Zoning Designation of the parcel of land, under the ownership of Louis J. and Shirley L. Renzi, Tax Parcels 3-30-15.00-059.00 and 3-30-15.00-059.01, situated on the west side of Cedar Creek Road (SR 30), approximately 1,500 feet south of the intersection of Wilkins Road (CR 206) and Cedar Creek Road (SR 30), upon its annexation into the City of Milford by resolution as adopted by the City Council of Milford, Delaware.

WHEREAS, the land hereinafter described is contiguous and adjacent to the City of Milford and the owner, thereof, has petitioned City Council to annex the same into the City of Milford, and

WHEREAS, it appears to the Mayor and City Council of the City of Milford, Delaware, that the hereinafter described property will be annexed and become part of the City of Milford and that a zoning classification is required, and

WHEREAS, the land owned by the City of Milford is presently zoned by Sussex County as "AR-1" (Agricultural Residential District), and

WHEREAS, the City Council referred the zoning of the affected territory to the Planning and Zoning Commission for a report and recommendation and after a due hearing on April 16, 2013 as provided by law, the Planning and Zoning Commission made its recommendation to City Council, and

WHEREAS, following a Public Hearing held on April 22, 2013 and consideration of the recommendation of the City Annexation Committee, City Council has determined the proper classification under the zoning ordinance of the City of Milford for the property to be annexed.

NOW, THEREFORE, THE CITY OF MILFORD HEREBY ORDAINS:

That the following described land situated in Sussex County, Delaware...

Tax Parcel 3-30-15-59.00

ALL that piece or parcel of land, hereinafter described, situate, lying and being on the westerly side of Cedar Creek Road and being located in Cedar Creek Hundred, Sussex County, Delaware, as shown on a plat entitled "Property to be conveyed to Louis J. & Shirley L. Renzi," completed by Charles D. Murphy Associates, Inc., dated October 2004; said piece or parcel being more particularly described as follows:

COMMENCING at an iron pipe found at a point formed by the intersection of the westerly right-of-way line of Cedar Creek Road, 60 feet wide, with the northerly line of lands of, now or formerly, James H. Vreeland et al, thence running,

1) leaving said right-of-way line of Cedar Creek Road and running by and with said James H. Vreeland lands, South 87 degrees 15 minutes 00 seconds West 288.00 feet to an iron pipe found at the point of BEGINNING; thence running,

- 2) running by and with said James H. Vreeland lands, the following 3 courses and distances, South 87 degrees 15 minutes 00 seconds West 196.00 feet to a capped rebar set at a point, thence running,
- 3) north 02 degrees 45 minutes 00 seconds West 270.00 feet to a capped rebar set at a point, thence running,
- 4) north 87 degrees 15 minutes 00 seconds East 209.00 feet to an iron pipe found at a point on the westerly line of other lands of, Louis J. & Shirley L. Renzi, thence running,
- 5) leaving said James H. Vreeland lands and running by and with said other Renzi lands, South 00 degrees 00 minutes 23 seconds West 270.31 feet to the point and place of beginning;

CONTAINING 1.26 acres of land, more or less,

and

Tax Parcel 3-30-15-59.01

ALL that piece or parcel of land, hereinafter described, situate, lying and being on the westerly side of Cedar Creek Road and being located in Cedar Creek Hundred, Sussex County, Delaware, being all of Lot 1 as shown on a plat entitled "Minor Subdivision, Mary Louise & Francis A. Webb, IV," completed by AKS Associates, Inc., dated January 2001; said piece or parcel being more particularly described as follows:

BEGINNING at an iron pipe set at a point formed by the intersection of the westerly right-of-way line of Cedar Creek Road, 60 feet wide, with the northerly line of lands of, now or formerly, James H. Vreeland et al, thence running,

- 1) leaving said right-of-way line of Cedar Creek Road and running by and with said James H. Vreeland lands, South 87 degrees 15 minutes 00 seconds West 288.00 feet to an iron pipe set on the easterly line of residue lands of James H. Vreeland, et al; thence running,
- 2) running by and with said James H. Vreeland residue lands, North 00 degrees 00 minutes 23 seconds East 270.31 feet to an iron pipe set at a point on said Vreeland lands, thence running,
- 3) north 87 degrees 15 minutes 00 seconds East 275.00 feet to an iron pipe set at a point on the aforementioned right-of-way line of Cedar Creek Road, thence running,
- 4) leaving said Vreeland lands and running by and with said right-of-way line of Cedar Creek Road, South 02 degrees 45 minutes 00 seconds East 270.00 feet to the point and place of beginning;

CONTAINING 1.74 acres of land, more or less,

...upon final approval of its annexation into the City of Milford, as classified under the Zoning Ordinance of the City of Milford, shall be zoned henceforth as C-3 (Highway Commercial District).

Dates:

Introduction: April 8, 2013

Planning Commission Review: April 16, 2013

Adoption (Projected) Date: April 22, 2013

From: Brad A. Dennehy
Sent: Thursday, April 04, 2013 10:38 AM
To: Richard D. Carmean; Terri Hudson
Cc: Jeffrey Portmann
Subject: Parking lot repairs

Richard,

Here is the proposal for the parking lot repairs (across from Skip's store) and the turn area behind Georgia House. There is \$10k still in the old parking authority account and Jeff said this can be used to make repairs upon Council's approval. It's probably important that the Council realizes this is just for repairs, and in the near future we will have to look at paving both parking lots.

Can the memo and proposal please be placed on the Council Agenda, so this work can be scheduled.

Thank you.

Bradley (Brad) Dennehy
Director of Public Works
City of Milford
180 Vickers Drive
Milford, De 19963
PH: 302.422.6616 ex 173
FX: 302.422.1119
bdennehy@milford-de.gov
www.cityofmilford.com



PUBLIC WORKS DEPARTMENT
302.422.6616, FAX 302.422.1119

180 VICKERS DRIVE
MILFORD, DE 19963

MEMO

TO: Richard D. Carmean
City Manager

FR: Brad Dennehy
Director of Public Works

DA: April 4th, 2013

RE: Request for funds for Municipal Parking lot repairs.

Please find accompanied proposal to make repairs to the Municipal parking lots, located the corner of N.E Front St & N.Washington St, and S.W Front St (the turn area behind the Georgia House). This proposal is to make emergency repairs to the paving, at a later date both entire parking lots will need to be re-paved. At this time under advice from the Finance Director, I am requesting that the left over funds from the Parking Authority be transferred to Streets Capital, line item # 101-1810-431-70-44 to pay for these repairs.

As always, if you require further information please don't hesitate to contact me.

Thank you.

Jerry Kovach
President



Proposal

Date of Proposal:
2/26/13

Project Number:
JP130111

17776 Oak Hill Drive - Milford, DE 19963
302-422-7676 Fax: 302-422-3434

To: City of Milford
Department of Public Works
180 Vickers Drive
Milford, DE 19963
Attn: Tim Webb

Project: Parking Lot Improvement

Phone: (302) 422-6616x113 Fax (302) 422-1119 Email twebb@milford-de.gov

We hereby submit the following specifications and price quotes for the above referenced project:

Parking Lot Improvement

Lot on corner of N. E. Front St. & N. Washington

1. Provide traffic maintenance and safe public access and egress during all construction activities.
2. Saw cut and roto-mill patch area as needed
3. Cut back grass from edge of pavement surface
4. Sweep and clean existing pavement of all loose material and debris
5. Apply tack coat
6. Place Type "C" Hot Mix on approximately 160 SY of patch area
7. Clean up, remove and legal disposal of any debris generated buy our construction activities

S. W. Front Street Lot, turn area. (Behind The Georgia House)

1. Construct butt joints at all tie in points to prove
2. Sweep and clean existing pavement of all loose material and debris
3. Apply tack coat
4. Resurface patch area with 1 ½" Type "C" Hot Mix on approximately 55 SY

General Notes:

- Jerry's Inc. will not be responsible for any hazardous material encountered during construction. In addition, any undercut excavation and back fill required due to encountering unsuitable material will be billed as an extra to the contract.
- Undercut excavation, if required, will be billed at \$ 10.50 Per CY
- Imported back fill, if required, will be billed at \$ 16.50 Per CY
- Imported crushed aggregate, if required, will be billed at \$ 27.50 per ton.
- Rock excavation or concrete removal, if required, is specifically excluded from this proposal
- Our workers have been instructed and adhere to site discipline including the prohibition of interaction with all owner employees and or public and the prohibition of tobacco products.
- One Mobilization
- No retainage
- All mix quoted is 64-22/160 GY unless otherwise specified.

Escalation Clauses:

- *Quote based on current Liquid Asphalt Cost of \$538.33 per Ton.*
- *All asphalt adjustments will be based on Virgin AC content only.*
- *Quote based on current Weekly On Highway Diesel Fuel Index of \$4.16 per gallon*
- *Invoicing will reflect any changes in liquid asphalt, fuel escalation and material increases from the time the proposal was quoted*
- *By signing below you indicate that you accept the above general notes and escalation clauses.*

We hereby propose to furnish labor, material and equipment - complete in accordance with the above specifications, for the sum of:

Nine Thousand, One Hundred, Eighty-Five and 00/100 dollars **(\$9,185.00)**

Terms Net 30 days from date of invoice. A 1.5% per month (18% per year) service charge will be added to all unpaid balances after 30 days from date of invoice. Purchaser agrees that acceptance of this proposal creates a contractual obligation in connection with this contract obligating purchaser to pay all monies due, any service charge due and any collection costs Jerry's Inc. may incur including, but not limited to, reasonable counsel fees, court costs and other similar collection expenses.

SPECIAL TERMS:

If at any time the financial responsibility of purchaser becomes impaired or unsatisfactory to the Company, Jerry's Inc. reserves the right to require payment in advance or satisfactory security. All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Additional Hot Mix used due to change in plans, scope, leveling and wedging will be billed as extra to the contract. This agreement is subject to strikes, accidents, unforeseen construction problems, and other causes beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance

Authorized signature

ACCEPTANCE OF PROPOSAL:

The above policies, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. The undersigned is hereby authorized on behalf of the Owner named above to execute this Proposal and bind purchaser to the provisions of this proposal.

ACCEPTED

Date:

Authorized Signature

Title

Please return signed copy of proposal for scheduling. Keep a copy for your records.

Tax Parcel No.: MD-16-173.00-01-06.00-000

Prepared by and Return to:
JSI Milford Realty Company
1805 29th Street, Suite 2054
Boulder, CO 80301

Grant of Permanent Utility Easement

THIS EASEMENT AGREEMENT (this “Agreement”) is made on this ____ day of, April, 2013, by and between JSI MILFORD REALTY COMPANY, a Delaware corporation (hereinafter called “Grantor”), THE CITY OF MILFORD, a municipal corporation and, its successors and assigns (hereinafter called “Grantee”).

For and in consideration of the sum of One Dollar (\$1.00), and other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Grantor does hereby grant and convey unto Grantee for the benefit of the Grantee Parcel (as defined below) a non-exclusive permanent utility easement (the “Easement”) over, under, across and along the “Easement Area,” which is located in the City of Milford, Kent County, State of Delaware within Tax Parcel MD-16-173.00-01-06.00-000, more particularly described on Exhibit A.

Grantee is hereby entitled to use the Easement Area for the following purposes (collectively, the “Permitted Uses”): (a) to construct, operate, maintain, inspect, protect, repair, replace, enlarge, upgrade, extend and remove communications and utility facilities and relocate within the Easement Area all necessary and convenient facilities, which include but are not limited to communications equipment and cabling, poles, anchors, guys, supporting structures, conductors, conduits, enclosures, grounding systems, foundations, manholes, transformers, and associated equipment, adding thereto from time to time; (b) to perform grading or filling for such facilities; and (c) to cut, trim, remove and/or otherwise control, with herbicides or by other means, at Grantee’s option, any trees, limbs or branches, brush, shrubs, undergrowth, of whatever size, buildings, structures, or other obstructions that in Grantee’s reasonable judgment endanger or interfere with the safety or use of its facilities, both within and adjoining the Easement Area.

The Easement is given to Grantee subject to the following conditions, which are expressly accepted by Grantee:

- 1) The installation and maintenance activities of Grantee shall be at the sole cost and expense of Grantee.
- 2) Grantee shall at all times defend, indemnify and hold harmless Grantor and its successors and assigns from any liability or damages arising out of any claim for property damages or for personal injuries, resulting from Grantee’s exercise of its

rights hereunder or Grantee's use of the Easement Area, unless arising from the gross negligence or willful misconduct of Grantor or its representatives.

- 3) Grantee's use of the Easement Area is limited to Permitted Uses. Grantee may maintain such permanent fixtures as permitted by the Permitted Uses.
- 4) Grantee may not assign its rights, in whole or in part, to a third party without first having obtained Grantor's approval in writing.
- 5) Grantee will comply with all rules and regulations of governmental authorities which are applicable to Grantee's use of the Easement Area and will at its own expense obtain and maintain any required permits or licenses with respect to its use of the Easement Area.
- 6) Subject to Grantor's obligation under Section 7 below, Grantor reserves the right to use the Easement Area for any purpose that does not interfere with Grantee's rights hereunder.
- 7) Grantor will not build any structures, walls or fences on the Easement Area or any part thereof, change the grade of the Easement Area or any part thereof, or use the Easement Area or any part thereof, in each case in such a way as to interfere with Grantee's immediate and unimpeded access to, or the function of, its improvements installed on the Easement Area, or otherwise interfere with Grantee's lawful exercise of any of the rights herein granted, without first having obtained Grantee's approval in writing, and Grantor will not permit or suffer others to do any of said acts without such approval.
- 8) The Easement shall be permanent and all of the foregoing promises shall run with the land.
- 9) This Agreement may be executed by the parties and acknowledged in one or more counterparts, all of which taken together, shall constitute one and the same instrument.

[Signature page follows]

IN WITNESS WHEREOF, the parties hereto have executed this easement agreement as of the day and year first above written.

GRANTOR:

**JSI MILFORD REALTY COMPANY, a
Delaware corporation**

By: _____

Name: Michael J. Martin

Title: President

GRANTEE:

**THE CITY OF MILFORD, a municipal
corporation**

By: _____

Name: _____

Title: _____

Exhibit A

Easement Area

See attached.

*Gerald G. Friedel, P.E.
Michael R. Wigley, AIA, LEED AP
Randy B. Duplechain, P.E.
Charles R. Woodward, Jr., LS
W. Zachary Crouch, P.E.
Michael E. Wheelleton, AIA
Jason P. Loar, P.E.*

LEGAL DESCRIPTION

UTILITY EASEMENT

LANDS OF JSI MILFORD REALTY COMPANY

October 30, 2012

ALL that strip, piece or parcel of land, of varying width, , situate lying and being on the northeasterly side of State Route 14 being more particularly described as follows:

BEGINNING at a point formed by the intersection of the northeasterly right-of-way line of State Route 14, 80 feet wide, with the southeasterly line of lands of, now or formerly, Clough Properties, LLC, as recorded in said Office of the Recorder of Deeds in and for Kent County and the State of Delaware in Deed Book D-680, Page 53; said point lying South 48 degrees 24 minutes 10 seconds West 0.70 feet from a concrete monument found, thence,

- 1) leaving said right-of-way line of State Route 14 and running by and with said Clough lands, North 48 degrees 24 minutes 10 seconds East 457.77 feet to a point, thence,
- 2) leaving said Clough lands and running through the lands of the JSI Milford Realty Company, the following 4 courses and distances, South 39 degrees 24 minutes 39 seconds East 259.30 feet to a point, thence running,
- 3) South 42 degrees 26 minutes 22 seconds East 208.87 feet to a point, thence running,
- 4) South 42 degrees 37 minutes 39 seconds East 460.06 feet to a point, thence running,
- 5) South 45 degrees 40 minutes 21 seconds East 598.25 feet to a point on the northwesterly line of lands of, now or formerly, City of Milford; said lands being Lot 1 as shown on a plot recorded in said Office of the Recorder of Deeds in and for Kent County and the State of Delaware in Plot Book 113, Page 96, thence running,
- 6) by and with said City of Milford lands, South 34 degrees 00 minutes 14 seconds West 40.66 feet to a point on the northeasterly line of lands of, now or formerly, CCY, Inc., as recorded in said Office of the Recorder of Deeds in Deed Book S-42, Pages 137 & 139, thence,
- 7) leaving said City of Milford lands and running by and with said CCY, Inc. lands, North 45 degrees 40 minutes 21 seconds West 606.60 feet to an iron pipe found at a point on the northeasterly line of lands of,

now or formerly, Wilbur O. & Marjorie M. Smith, as recorded in said Office of the Recorder of Deeds in Deed Book O-29, Page 57, thence,

8) leaving said CCY, Inc. lands and running by and with said Smith lands and in part running by and with lands of now or formerly, Charles R. & Marie E. Bradley, as recorded in said Office of the Recorder of Deeds in Deed Book D-215, Page 32, and in part running by and with lands of, now or formerly, Robert N. & Audrey M. Penney, as recorded in said Office of the Recorder of Deeds in Deed Book P-45, Page 160, North 42 degrees 37 minutes 39 seconds West 461.18 feet to a concrete monument found at a point on the northeasterly line of lands of, now or formerly, Robert Grant, as recorded in said Office of the Recorder of Deeds in Deed Book S-54, Page 258, thence,

9) leaving said Penney lands and running by and with said Grant lands, and in part running by and with lands of, now or formerly, MPC Associates, as recorded in said Office of the Recorder of Deeds in Deed Book E-40, Page 140, North 42 degrees 26 minutes 22 seconds West 209.99 feet to an iron rod and cap set at a point on the northeasterly line of lands of, now or formerly, The First United Pentecostal Church, as recorded in said Office of the Recorder of Deeds in Deed Book B-28, Page 383, thence,

10) leaving said MPC Associates lands and running by and with said Church lands, the following 2 courses and distances, North 39 degrees 24 minutes 39 seconds West 208.73 feet to an iron pipe found at a point, thence running,

11) South 48 degrees 24 minutes 38 seconds West 417.74 feet to an iron rod and cap set at a point on the aforementioned right-of-way line of State Route 14, thence running,

12) leaving said Church lands and running by and with said right-of-way line of State Route 14, North 39 degrees 24 minutes 39 seconds West 50.04 feet to the point and place of beginning;
CONTAINING 1.886 acres of land, more or less.



Last Name	First Name	Ward	Street Number	Street Name	Development
Aaron	Edna	4	202	S. Landing Drive	Knotts Landing
Aaron	Thomas A.	4	202	S. Landing Drive	Knotts Landing
Abbott	Gary S.	3	706	N. Washington Street	
Abbott	Kathleen VanVorst	3	706	N. Washington Street	
Abrams	Martha Ann	4	714	Parson Thorne Apartments	
Absher	Diana L.	2	516	N.W. Front Street Apt 2	
Adams	Dawn R.	2	504	New Street	
Adams	Gregory W.	3	811	N. Walnut Street	
Adams	John Joel	1	313	Fisher Avenue	
Addonizio	Robert	1	4402F	Fullerton Court	Hearthstone Manor
Aden	Bruce W.	1	312	McColley Street	
Aden	Eloise H.	1	312	McColley Street	
Adkins	Glenda Denise	2	421	Kings Highway	
Adkins	Jason W.	2	421	Kings Highway	
Adkins	Ruth A.	2	513	Kings Highway	
Adkins	William C.	2	421	Kings Highway	
Alban	Elizabeth Bounds Davis	1	5	Fairway Court	Orchard Hill
Alberts	Franklin R.	3	410	East Street	
Alexander	Roger S.	2	308	Lakeview Avenue	
Allen	Christine A.	1	702	Lindsay Lane	Matlinds Estates
Allen	Dennis E.	1	4101C	Fullerton Court	Hearthstone Manor
Allen	Linda Ann	1	27	Little Birch Drive	Hearthstone Manor
Allen	Lottie	1	4101C	Fullerton Court	Hearthstone Manor
Allen	Robert Dale	1	27	Little Birch Drive	Hearthstone Manor
Altman	James E.	1	134	Rock Ledge Court	Hearthstone Manor
Ambrose	Irvin M.	2	210	S.E. Front Street	
Ambrose	Marilyn M.	2	210	S.E. Front Street	
Ament	Patricia C.	1	3701D	S. Sagamore Drive	Hearthstone Manor
Amory	Bridget R.	2	604	S. Walnut Street	
Andersen	Harry C.	1	501	Maple Street	Marshall Commons
Anderson	Barbara J.	1	309	Matthew Circle	Matlinds Estates
Anderson	Carl Martin	4	600	N. Walnut Street	
Anderson	Elizabeth A.	1	32	McCoy Street	
Anderson	Lauren Oliver	2	412	N.W. Front Street	
Andrews	Ann Lee	1	205	Matthew Circle	Matlinds Estates
Andrews	Kathryn J.	1	702	Lindsay Lane	Matlinds Estates
Andrews	Terry M.	1	205	Matthew Circle	Matlinds Estates
Angelucci	Gail R.	2	412	N.W. Front Street	
Angelucci	Wayne Scott	2	412	N.W. Front Street	
Antonik	Carol Susan	2	415	Woodland Drive	

Antonik	Christopher G.	2	415	Woodland Drive	
Argenio	Armand	1	401	Marshall Street	
Artis	Lloyd P.	4	125	N.W. Second Street	
Artis	Odessa P.	4	102	Brightway Commons	
Ashley	Mary Elizabeth	3	53	General Torbert Drive	Sawmill Village
Assia	Anthony Jr.	1	5	Briar Court	Meadows at Shawnee
Assia	Elizabeth Marie	1	5	Briar Court	Meadows at Shawnee
Atkins	James D.	4	600	N. Walnut Street	
Atkinson	Patty	1	506	Matthew Circle	Matlinds Estates
Austin	Christine	3	610	S.E. Second Street	
Austin	Gladys A.	1	4201B	Summer Brook Way	Hearthstone Manor
Austin	Keith A.	1	304	Matthew Circle	Matlinds Estates
Austin	Veronica D.	1	304	Matthew Circle	Matlinds Estates
Awayes	Maha	2	511	Kings Highway	
Azzanesi	Margaux Fischer	1	9	Green Lane	Orchard Hill
Azzanesi	Steven	1	9	Green Lane	Orchard Hill
Bacon	Kathleen L.	2	903	S. DuPont Boulevard	
Bacon	Paul W. Jr.	2	903	S. DuPont Boulevard	
Bacon	Paul W. Sr.	2	903	S. DuPont Boulevard	
Baggetta	Angelo Robert	1	704	Cedarwood Court	Marshall Commons
Baier	Valerie H.	4	105	West Street	
Bailey	Alexis L.	3	709	N. Washington Street	
Bailey	J. Patrick	2	602	Marvel Road	
Bailey	James A.	3	709	N. Washington Street	
Bailey	James C.	1	607	S. Washington Street	
Bailey	Jay E.	2	602	Marvel Road	
Bailey	Lorenz M.	3	32	Charles Street	
Bailey	Mary K.	3	709	N. Washington Street	
Bailey	Patricia L.	2	999	S. DuPont Boulevard	
Bailey	Sharon Jean	2	602	Marvel Road	
Bailey-Brown	Helen	1	103	Barksdale Court	Hearthstone Manor
Baker	Alice V.	3	919	S.E. Third Street	
Baker	Donna Louise	1	108	Marlin Court	Orchard Hill
Baker	George R.	1	607	S. Washington Street	
Baker	James L.	4	4	Salevan Place	
Baker	James Lynn	1	108	Marlin Court	Orchard Hill
Baker	Lester Samuel	4	126	N.W. Second Street	
Baker	Patricia M.	2	515	Lakeview Avenue	
Baker	Robert E. Jr.	1	7	E. Thrush Drive	Meadows at Shawnee
Baker	Ronald R.	2	515	Lakeview Avenue	
Baker	Sally F.	1	7	E. Thrush Drive	Meadows at Shawnee

Baker	William C.	3	919	S.E. Third Street	
Baker	Yvonne S.	1	601	Cedarwood Avenue	Marshall Commons
Baksany	George	1	4	Delores Court	Orchard Hill
Baksany	Judith J.	1	4	Delores Court	Orchard Hill
Balck	Eric	1	6	Homestead Boulevard	Hearthstone Manor
Balck	Lucie	1	6	Homestead Boulevard	Hearthstone Manor
Baney	Jacquelynn P.	3	507	S.E. Front Street	
Banks	John Lewis	2	302	Kent Place	
Banks	Mark Robin	2	801	S. Walnut Street	
Banks	Tiana Kecia	4	400-19	Valley Drive	Valley Run Apts
Banning	Hildray O.	4	703	N. Shore Drive	North Shores
Banning	Iva M.	4	703	N. Shore Drive	North Shores
Barker	Barbara A.	1	165	Hickory Branch Court	Hearthstone Manor
Barnes	Paige B.	1	5	Hickory Branch Lane	Hearthstone Manor
Barnett	Dorothy E.	3	5	N.E. Tenth Street	
Barr	Clare Heafey	2	226	Jefferson Avenue	
Barr	Linda K.	2	226	Jefferson Avenue	
Barr	Robert T.	2	226	Jefferson Avenue	
Barrows	Wesley H.	3	214	N. Walnut Street	
Barrows	Wesley H.	1	304	Marshall Street	
Barto	June G.	2	10	W. Clarke Avenue	
Bason	Claudia	1	400	Matthew Circle	Matlinds Estates
Bason	Frank J.	1	400	Matthew Circle	Matlinds Estates
Batchelor	Collins B.	2	417	S. Washington Street	
Baumgarner	Jessie M.	1	306	McColley Street	
Bayalis	John A. Jr.	2	29	Church Street	
Bayalis	Margaret J.	2	29	Church Street	
Baylis	Kathleen Marie	3	213	East Street	
Baynard	Bertha J.	4	611	North Street Ext.	
Baynard	Shelly Althea	3	17	General Torbert Drive	Sawmill Village
Baynard	Tamara D.	3	401A	S.E. Front Street	
Beach	Janet D.	2	5879	Old Shawnee Road	
Beal	Arthur W.	1	3902E	Fullerton Court	Hearthstone Manor
Beckett	Vivi V.	4	114	Brightway Commons	
Becton	Marcella Dayan	4	606	Church Street	
Becton	Sherron C.	4	606	Church Street	
Beeson	Linsey J.	1	4001A	Fullerton Court	Hearthstone Manor
Beideman	Ruth Ann	2	605	Lakeview Avenue	
Bellia	Margaret Mary	1	101	Aspen Court	Hearthstone Manor
Bellia	Matthew J.	1	101	Aspen Court	Hearthstone Manor
Benedict	Richard	2	603	Lakelawn Drive	

Benedict	Ruth Ellen	2	603	Lakelawn Drive	
Beneventano	Steven	1	10	Big Pond Drive	Meadows at Shawnee
Benham	Harry William Jr.	1	133	Aspen Court	Hearthstone Manor
Benham	Joselyn R.	1	133	Aspen Court	Hearthstone Manor
Benn	K. Gwenn	1	701	Beechwood Court	Marshall Commons
Bennett	Gina R.	3	19	Columbia Street	
Benson	Nancy	4	105	N. Landing Drive	Knotts Landing
Benson	Thurman O. III	3	619	S.E. Front Street	
Benton	Laura S.	3	211	East Street	
Bernadzikowski	Donna L.	1	13	E. Bullrush Drive	Meadows at Shawnee
Bernadzikowski	Walter R.	1	13	E. Bullrush Drive	Meadows at Shawnee
Berry	Kenneth R.	2	422	S. Walnut Street	
Berry	Kyle Ryan	2	422	S. Walnut Street	
Berry	Myrtle W.	2	15	W. Clarke Avenue	
Better	Barbara P.	3	1	Governor Burton Court	Sawmill Village
Betts	Harold L.	4	402	Truitt Avenue	
Betts	M. Dean	3	47	Cedar Beach Road	
Betts	Mary Colleen	3	47	Cedar Beach Road	
Bielema	Dale R.	3	1005	N. Walnut Street	
Biesterfeld	Atrisha Amber	1	6	Windy Drive	Meadows at Shawnee
Biesterfeld	Steven Andrew	1	6	Windy Drive	Meadows at Shawnee
Billings	Audrey J.	1	133	Hickory Branch Court	Hearthstone Manor
Billings	Clarence	1	133	Hickory Branch Court	Hearthstone Manor
Billings	Herschel	2	202	Grier Lane	
Bird	Monroe Murphy Jr.	2	101	Lakelawn Drive	
Bird	Nancy K.	2	101	Lakelawn Drive	
Bishop	Jason Lee	1	8	W. Thrush Drive	Meadows at Shawnee
Bishop	William Twingo	3	110	N.E. Second Street	
Black	Helene M.	3	218	N. Walnut Street	
Blackson	W. Scott	1	412	Marshall Street	
Blackston	Eloise C.	4	704	Truitt Avenue	
Blackston	Samuel A.	4	704	Truitt Avenue	
Blackston	Samuel J.	4	704	Truitt Avenue	
Blakely	Sheila G.	2	404	Lakeview Avenue	
Blance'	Nancy H.	2	10	N.W. Front Street 2A	
Bleadow	Cheryl Y.	2	901	S. DuPont Boulevard	
Bleadow	Kenneth A.	2	901	S. DuPont Boulevard	
Blessing	Joel F.	2	608	New Street	
Blum	James R.	1	15	Big Pond Drive	Meadows at Shawnee
Blum	Rita M.	1	15	Big Pond Drive	Meadows at Shawnee
Bocasan	Colwin Gabina	1	8	Meadow Lark Drive	Meadows at Shawnee

Boddy	Mitzi H.	2	9	Elizabeth Street	
Boddy	William L.	2	9	Elizabeth Street	
Bodie	Louis A.	4	120	N. Landing Drive	Knotts Landing
Boehm	Richard D.	4	1036	N. Walnut Street	
Bokeno	Elli	1	16	Meadow Lark Drive	Meadows at Shawnee
Bokeno	Eugene R.	1	16	Meadow Lark Drive	Meadows at Shawnee
Bond	Daniel L.	4	101	N.W. Front Street	
Bond	Rhonda Sue	4	101	N.W. Front Street	
Bonner	Joanne E.	1	18	Kingston Terrace	Hearthstone Manor
Bonner	John E.	1	19	Kingston Terrace	Hearthstone Manor
Bontrager-Thomas	Sherrie M.	2	314	N.W. Front Street	
Booker	Melody T.	4	6	Archers Way	
Boone	Karen F.	3	402	N.E. Fourth Street	
Boone	Kayla Janay	3	107	N.E. Fourth Street	
Boone	Linda Jean	1	12	Meadow Lark Drive	Meadows at Shawnee
Booz	Sally T.	4	312	Silver Lake Estates	
Born	Cynthia	1	314	Matthew Circle	Matlinds Estates
Boutin	Amy Clare	2	308	S. Walnut Street	
Boutin	Edward H.	2	308	S. Walnut Street	
Boutin	Theresa M.	2	308	S. Walnut Street	
Boutin	Virginia L.	2	308	S. Walnut Street	
Bovis	Irving	3	600	S.E. Front Street	
Bowe	Ethel T.	4	216	North Street	
Bowen	Gary Allen	4	235	S. Landing Drive	Knotts Landing
Bowen	Helene Phyllis	4	235	S. Landing Drive	Knotts Landing
Bowers	Donna C.	2	435	S. Walnut Street	
Bowers	Kevin R.	2	435	S. Walnut Street	
Bowers	Marian Claire	4	127	N. Landing Drive	Knotts Landing
Bowers	Norman J.	4	127	N. Landing Drive	Knotts Landing
Bowman	Joan M.	2	611	Marvel Road	
Boyle	Michael Joseph	1	43	Meadow Lark Drive	Meadows at Shawnee
Bradley	Carrie Beth	3	507	N. Washington Street	
Bradley	Jimmy R. Jr.	3	705	S.E. Front Street	
Bradley	Michael John	3	507	N. Washington Street	
Bradley	Thomas C.	4	117	N.W. Front Street	
Bradley	William J.	4	311B	N.W. Second Street	
Brady	Ellen M.	3	111	Brady Drive	
Brady	Norman Jr.	3	111	Brady Drive	
Brady	Tracey Nadine	3	111	Brady Drive	
Branson	Charles William	1	158	Rock Ledge Court	Hearthstone Manor
Bray	D. Aileen	1	305	Columbia Street	

Brennan	Carole Irene	1	1	Hickory Branch Lane	Hearthstone Manor
Brennan	Gregory T.	1	1	Hickory Branch Lane	Hearthstone Manor
Brenneman	Patricia	2	507	Crestview Drive	
Brenneman	Wayne M.	2	507	Crestview Drive	
Brereton	William S.	4	103	Silver Hill Apartments	
Brewer	Bernice Ann	2	507	S. Walnut Street	
Brewer	James G. Jr.	2	507	S. Walnut Street	
Brewington	Cynthia M.	4	409 ½	Church Street	
Brickley	Robert J.	1	4	Fairway Court	Orchard Hill
Briggs	Donald James	4	240	S. Landing Drive	Knotts Landing
Briggs	Mary	2	1019	S. DuPont Boulevard	
Brittingham	Staci Renee	1	317	Fisher Avenue	
Brittingham	Thomas R.	1	313	Matthew Circle	Matlinds Estates
Brockett	Hattie	4	104A	Moyer Circle West	
Brockett	Ronald E.	3	201	North Street	
Brooks	Carol Sue	2	303	S. Walnut Street	
Brooks	Devon J.	1	218	Beaufort Lane	Orchard Hill
Brooks	Owen S. Jr.	3	301	N.E. Tenth Street	
Brooks	Rose Anne	3	301	N.E. Tenth Street	
Brooks	Warren L.	2	303	S. Walnut Street	
Brothers	Elva J.	1	704	Cedarwood Court	Marshall Commons
Brown	Beverly Anne	1	127	Hickory Branch Court	Hearthstone Manor
Brown	Carole Ann	1	706	Lindsay Lane	Matlinds Estates
Brown	Carrie P.	3	413	N.E. Front Street	
Brown	Daniel Michael	1	706	Lindsay Lane	Matlinds Estates
Brown	Helen L.	3	102	Lovers Lane	
Brown	Howard Lee	4	408	North Street	
Brown	Jane R.	4	26	N.W. Tenth Street	
Brown	Kevin	1	509C	Marshall Street	
Brown	Lorraine E.	1	135	Hickory Branch Court	Hearthstone Manor
Brown	Mary	3	700	N. Washington Street	
Brown	Merlyn Edward	4	702	North Street	
Brown	Newton W.	3	700	N. Washington Street	
Brown	Richard T.	1	4	E. Bullrush Drive	Meadows at Shawnee
Brown	Sandra June	1	4501C	Summer Brook Way	Hearthstone Manor
Brown	Sharon R.	1	4	E. Bullrush Drive	Meadows at Shawnee
Brown	Woodrow	1	103	Barksdale Court	Hearthstone Manor
Brozefsky	Adrienne Billings	3	807	N. Walnut Street	
Brozefsky	Jesse Dominic	3	807	N. Walnut Street	
Bullock	Beverly G.	2	6	Delaware Avenue	
Bullock	Brian Scott	2	4	Sunset Lane	

Bullock	William E. Jr.	2	6	Delaware Avenue	
Bunselmeyer	Frances B.	2	109	School Place	
Bunselmeyer	Louis Richard	2	109	School Place	
Burch	Mary Lee	2	327	S. DuPont Boulevard	
Burk	Albert J.	2	423	Kings Highway	
Burk	Amanda S.	2	423	Kings Highway	
Burk	Blanche A.	4	5	Linstone Lane Apt 101	Silver Lake Apartments
Burk	James Frederick	2	129	School Place	
Burke	Agnes N.	4	602	Truitt Avenue Ext.	
Burke	Dorothy J.	1	40	Meadow Lark Drive	Meadows at Shawnee
Burke	Gowens Ashley	4	602	Truitt Avenue Ext.	
Burke	Neil A.	1	40	Meadow Lark Drive	Meadows at Shawnee
Burkett	Sybil E.	4	103	Ashley Way	
Burlingame	Robert Matthew	1	318	Matthew Circle	Matlinds Estates
Burn	Thomas	2	503	Seabury Avenue	
Burris	Deborah B.	2	417	Kings Highway	
Burris	Howard W.	2	417	Kings Highway	
Burris	Janice H.	2	602	Reed Road	
Burris	Linda	2	420	Kings Highway	
Burris	Michael W.	2	420	Kings Highway	
Burton	Ann	2	208	Grier Lane	
Burton	Carla J.	1	3402H	S. Sagamore Drive	Hearthstone Manor
Burton	David G.	2	208	Grier Lane	
Butcavage	Lorraine D.	1	9	Little Pond Drive	Meadows at Shawnee
Butcavage	Nicholas J.	1	9	Little Pond Drive	Meadows at Shawnee
Butz-Miller	Melissa K.	2	503	Crestview Drive	
Byer	William B.	1	8	Homestead Boulevard	Hearthstone Manor
Byerly	Richard M.	3	805	S.E. Second Street	
Byle	Michael Raymundo	1	7	Meadow Lark Drive	Meadows at Shawnee
Byle	Nennah Asunta R.	1	7	Meadow Lark Drive	Meadows at Shawnee
Byrd	Betty Diane	4	200-26	Valley Drive	Valley Run Apts
Byrum	Laura Jarman	1	704	Lindsay Lane	Matlinds Estates
Bythway	Catherine	1	601	Montgomery Street	
Cadmus	Jeanne C.	1	28	Clearview Drive	Hearthstone Manor
Cadmus	Russell M.	1	28	Clearview Drive	Hearthstone Manor
Cahall	Arthur B. III	2	446	Kings Highway	
Cain	Robert Thomas	2	705	S. Walnut Street	
Caiola	Debra M.	2	107	S. Church Street	
Caiola	Robert M.	2	107	S. Church Street	
Calhoun	Robin L.	3	205	North Street	
Callahan	Billy B.	2	439	Kings Highway	

Callaway	Dorothy J.	4	203	Parson Thorne Apartments	
Callaway	Kenneth Price	2	202	Grier Lane	
Callaway	Robert E.	3	520	Cedar Beach Road	
Callaway	Thomas E.	4	203	Parson Thorne Apartments	
Calvert	Carol T.	1	702	S.E. Fifth Street	
Calvert	James Bishop	1	702	S.E. Fifth Street	
Campana	Betsy Ann Raymond	2	506	Kings Highway Extended	
Campana	Kenneth Arthur	2	506	Kings Highway Extended	
Campaniello	Joseph L.	1	4	E. Thrush Drive	Meadows at Shawnee
Campaniello	Tammi L.	1	4	E. Thrush Drive	Meadows at Shawnee
Campbell	Arthur James	1	6	Little Pond Drive	Meadows at Shawnee
Campbell	Charles A.	1	113	Hickory Branch Court	Hearthstone Manor
Campbell	David C.	3	15	N.W. Second Street	
Campbell	Veronica	1	6	Little Pond Drive	Meadows at Shawnee
Cannon	Alicia Lynne	3	606	S.E. Second Street	
Cannon	James Edward Jr.	3	23	N.W. Second Street	
Cannon	John W.	3	606	S.E. Second Street	
Cannon	Justin R.	2	806	S. Walnut Street	
Cannon	Stephen Gregory	2	806	S. Walnut Street	
Canti	Juan J.	2	104	S.E. Second Street	
Cantwell	Timothy D.	2	14	Pennsylvania Avenue	
Cappadonna	Joseph	3	807	S.E. Second Street	
Cappelli	Shirley Maxine	1	112	Rock Ledge Court	Hearthstone Manor
Cardea	Marianne W.	1	3	Royal Drive	Orchard Hill
Carlino	Lorraine H.	2	721	New Street	
Carmean	Jacqueline W.	1	102	McCoy Street	
Carmean	Richard Dennis	1	102	McCoy Street	
Carmean	Richard W. Jr.	3	417	N.E. Front Street	
Carpenter	Louis H. Jr.	3	9	General Torbert Drive	Sawmill Village
Carr	Ann T.	1	1	Little Birth Drive	Hearthstone Manor
Carr	Brenda K.	3	700	S.E. Second Street	
Carr	Leonard G. Sr.	1	1	Little Birch Drive	Hearthstone Manor
Carroll	George Lee	2	26	N.W. Front Street	
Carroll	Kenneth R.	3	23	McColley Street	
Carroll	Ramona O.	3	23	McColley Street	
Carter	JoAnn	2	13	Delaware Avenue	
Carter	Judy K.	3	303	Pierce Street	
Carter	Kim C.	2	13	Delaware Avenue	
Carter	Lareka Rhinell	4	100-20	Valley Drive	Valley Run Apts
Carter	Mark S.	3	707	N. Walnut Street	
Carter	Nicole E.	3	707	N. Walnut Street	

Carter	William R.	2	511	Seabury Avenue	
Cartwright	Rita C.	4	711	Truitt Avenue Ext.	
Cartwright	Sydney A.	4	711	Truitt Avenue Ext.	
Cartwright	Theron E.	4	711	Truitt Avenue Ext.	
Case	Barbara Allen	1	134	Rock Ledge Court	Hearthstone Manor
Cassase	Robert J.	2	405	Mispillion Apts.	
Cassedy	Gary R.	3	705	N. Walnut Street	
Cavanaugh	Linda E.	1	7	E. Green Lane	Orchard Hill
Cavanaugh	Michael M.	1	7	E. Green Lane	Orchard Hill
Cephas	Sharon Y.	4	4	Lucia Circle	
Cephas-Morris	Felicia E.	4	606	North Street	
Chamberlin	Sharon S.	2	8	W. Clarke Avenue	
Chapman	Diane	4	5	Linstone Lane Apt 319	Silver Lake Apartments
Chapman	Domeka W.	4	602	Truitt Avenue Ext.	
Chapman	James J. Jr.	4	443	North Street	
Chen	Byron G.	2	709	N. Shore Drive	North Shores
Chen	Kitty R.	2	709	N. Shore Drive	North Shores
Cherry	Natalie	4	117	Starland Way	Knotts Landing
Chidzik	Delores Jean	1	6	E. Bullrush Drive	Meadows at Shawnee
Chidzik	Walter	1	6	E. Bullrush Drive	Meadows at Shawnee
Chilton	Henrietta I.	1	38	Meadow Lark Drive	Meadows at Shawnee
Chilton	Thomas J.	1	38	Meadow Lark Drive	Meadows at Shawnee
Chodkowski	Jean C.	2	314	Lakelawn Drive	
Christensen	Kathryn Elaine	2	6	S. Maple Avenue	
Christensen	Robert Mark	2	6	S. Maple Avenue	
Cimo	Mary E.	3	410	East Street	
Cinelli-Miller	Jennifer	2	715	New Street	
Cioni	Albert	1	34	Meadow Lark Drive	Meadows at Shawnee
Clark	Donna L.	4	805	N. DuPont Boulevard	
Clark	Mary Edna	4	612	North Street Ext.	
Clark	Michael Andrew	1	34	Clearview Drive	Hearthstone Manor
Clark	Paul E.	4	805	N. DuPont Boulevard	
Clarke	Barbara A.	1	1	E. Bullrush Drive	Meadows at Shawnee
Clarke	Brian G.	1	9	Fairway Street	Orchard Hill
Clarke	Charles Wilson	1	1	E. Bullrush Drive	Meadows at Shawnee
Clarke	Katina Letrice	1	9	Fairway Street	Orchard Hill
Clark-Thompson	Sara Martha	1	34	Clearview Drive	Hearthstone Manor
Clayville	John Mark	2	628	N.W. Front Street	
Clendaniel	Anna	2	700	Marvel Road	
Clendaniel	Cheryl Lynn	2	22	Nelson Street	
Clendaniel	Deborah W.	2	302	S. Walnut Street	

Clendaniel	Eugenia	2	505	New Street	
Clendaniel	F. Brooke	2	302	S. Walnut Street	
Clendaniel	Henry L. Jr.	3	919	S.E. Second Street	
Clendaniel	Lawrence E.	2	300	Hall Place	
Clough	Louis Curtis	1	802	Joshua Drive	Matlinds Estates
Cocorikis	Lillian N.	1	26	Clearview Drive	Hearthstone Manor
Cohen	Frank M.	2	106	Franklin Street	
Coherd	Jeanne Marie	2	211	Lakelawn Drive	
Coherd	Richard W.	2	211	Lakelawn Drive	
Cole	Trudy G.	1	618	Cedarwood Avenue	Marshall Commons
Coleman	Andrew L.	1	14	Clearview Drive	Hearthstone Manor
Coleman	Carol Susan	4	234	S. Landing Drive	Knotts Landing
Colletti	Johanna C.	1	13	Homestead Boulevard	Hearthstone Manor
Collins	Cynthia H.	3	66	Cedar Beach Road	
Collins	Joseph E.	1	22	W. Bullrush Drive	Meadows at Shawnee
Collins	Katherine	4	5	Linstone Lane	Silver Lake Apartment
Collins	Kenneth W.	3	66	Cedar Beach Road	
Collins	Mary Catherine	1	22	W. Bullrush Drive	Meadows at Shawnee
Comstock	Helen Mae	2	604	Marvel Road	
Comstock	Janice L.	2	442	Kings Highway	
Comstock	Richard D.	2	604	Marvel Road	
Comstock	Richard D. Jr.	2	442	Kings Highway	
Condiff	Violet M.	4	107	West Street	
Connelly	Barbara H.	2	801	New Street	
Connelly	Larry W.	2	801	New Street	
Connelly	Norma P.	2	1203	Misphillion Apts.	
Connelly	Robert Joseph	1	107	Barksdale Court	Hearthstone Manor
Connelly	Rosemary	1	107	Barksdale Court	Hearthstone Manor
Cooper	Lillian K.	4	701	Moyer Circle East	
Copple	Ruth Ann	2	507	Caulk Road	
Corder	Ida S.	2	560	S. DuPont Boulevard	
Corder	Orray W.	2	560	S. DuPont Boulevard	
Cornwell	Leika Lewis	3	350	Shore Lane	Lighthouse Estates
Cornwell	Terrell Wayne Jr.	3	350	Shore Lane	Lighthouse Estates
Cortis	David S.	1	6	Meadow Lark Drive	Meadows at Shawnee
Cortis	Sandra M.	1	6	Meadow Lark Drive	Meadows at Shawnee
Cortright	Laura M.	2	500	Caulk Road	
Cortright	Paul Hanford	2	500	Caulk Road	
Coskun	Barbara Eloise	1	9	Homestead Boulevard	Hearthstone Manor
Cotton	Thomas G.	1	16	E. Bullrush Drive	Meadows at Shawnee
Coulbourne	Gary L.	2	512	Crestview Drive	

Coulbourne	Kimberly Lee	3	1002	S.E. Second Street	
Coulet	Dominique R.	3	15	Marshall Street	
Coverdale	Beatrice A.	3	703	N. Washington Street	
Coverdale	Charles A.	2	7	Donovan Street	
Coverdale	Clifford Keith	3	515	N. Washington Street	
Coverdale	Clifford Wilson	2	111 1/2	School Place	
Coverdale	Cynthia R.	4	1022	N. Walnut Street	
Coverdale	Donna Lee	3	515	N. Washington Street	
Coverdale	Earl A.	3	203	Bridgeham Avenue	
Coverdale	Jeffrey C.	3	42	Fisher Avenue	
Coverdale	Marcia A.	2	7	Donovan Street	
Coverdale	Noela M.	3	203	Bridgeham Avenue	
Coverdale	Tara J.	2	111 1/2	School Place	
Covington	David	2	431	S. Walnut Street	
Cox	Marguerite Josephine	1	13	Windy Drive	Meadows at Shawnee
Crabb	Patricia H.	2	430	Kings Highway	
Crabb	Richard B.	2	430	Kings Highway	
Craft	Darryl	2	201	Williams Street	
Crawford	Dolly M.	4	503	Ashley Way	
Crawford	Robin L.	1	303	Lovers Lane	
Cregier	Linda L.	1	147	Aspen Court	Hearthstone Manor
Cregier	Robert P.	1	147	Aspen Court	Hearthstone Manor
Cripps	Gary D.	1	26	Fairway Street	Orchard Hill
Cromer	Darrell R.	3	507	N. Walnut Street	
Cromer	Debra S.	3	507	N. Walnut Street	
Crossley	Eric Edward	1	26	Kingston Terrace	Hearthstone Manor
Crossley	Loretta	1	26	Kingston Terrace	Hearthstone Manor
Croteau	Camille	1	134	W. Green Lane	Orchard Hill
Croteau	Wilfred J. III	1	134	W. Green Lane	Orchard Hill
Crouch	Clifford T.	2	424	S. Walnut Street	
Crouch	Vaughn P.	2	424	S. Walnut Street	
Culotta	Charles R.	2	6	E. Clarke Avenue	
Culp	Anna M.	2	5	Delaware Avenue	
Currie	Jack Daniel	3	200	N.E. Fourth Street	
Currie	Jack Daniel	4	5	N.W. Fourth Street	
Currie	Jack Daniel	2	1031	S. Walnut Street	
Currie	Robert W. Jr.	2	510	Lakeview Avenue	
Curtin	Carol A.	2	402	Lakeview Avenue	
Curtin	John A.	2	402	Lakeview Avenue	
Daino	Alice	1	24	Fairway Street	Orchard Hill
Daino	Edward	1	24	Fairway Street	Orchard Hill

Dakin	Janet Lillian	1	6	Clearview Drive	Hearthstone Manor
Dale	Donna M.	3	1006	S.E. Second Street	
Daniels	Wauneti J.	4	102	Parson Thorne Apartments	
Danielson-O'Hearn	Ruth D.	2	843	S. DuPont Boulevard	
Darsney	Elizabeth Marie	2	307	Hall Place	
Darsney	John P.	2	307	Hall Place	
Darsney	Sheila M.	2	307	Hall Place	
Dato	Frederick Jr.	1	22	Meadow Lark Drive	Meadows at Shawnee
Dato	Sandra K.	1	22	Meadow Lark Drive	Meadows at Shawnee
David	Kathleen A.	2	204	S. Walnut Street	
David	Luis L.	2	204	S. Walnut Street	
Davila	Antonio	1	12	Meadow Lark Drive	Meadows at Shawnee
Davis	Adam Ryan	2	714	New Street	
Davis	Betty L.	2	11	S.E. Second Street	
Davis	Carol Joann	2	723	Seabury Avenue	
Davis	Carol Lee	1	515	Cedarwood Avenue	
Davis	Claretta	3	804	N. Washington Street	
Davis	Debra A.	3	911	Berry Lane	
Davis	Donna J.	1	701	Lindsay Lane	Matlinds Estates
Davis	Gordon P.	3	601	N. Walnut Street	
Davis	Harriet S.	3	814	East Street	
Davis	Helen	4	110	N.W. Fourth Street	
Davis	Helen E.	4	1020	N. Walnut Street	
Davis	Jehu M. Jr.	1	113	Barksdale Court	Hearthstone Manor
Davis	Jerry K.	2	216	N.W. Front Street	
Davis	Jo Ann W.	3	8	N.E. Fourth Street	
Davis	Jo Ann W.	2	5	W. Clarke Avenue	
Davis	Jonathan Tyler	1	701	Lindsay Lane	Matlinds Estates
Davis	Kathryn W.	3	9	N.E. Sixth Street	
Davis	Kenneth C.	1	701	Lindsay Lane	Matlinds Estates
Davis	Laura A.	2	103A	S. Washington Street	
Davis	Marie R.	1	113	Barksdale Court	Hearthstone Manor
Davis	Marjorie J.	1	7	Windy Drive	Meadows at Shawnee
Davis	Mark Charles	3	401	Pierce Street	
Davis	Mark Charles	2	5	W. Clarke Avenue	
Davis	Melanie Donna	3	401	N. Washington Street	
Davis	Raleigh Jr.	3	911	Berry Lane	
Davis	Rebecca E.	4	110	N.W. Fourth Street	
Davis	Richard James	2	723	Seabury Avenue	
Davis	Robert A.	3	804	N. Washington Street	
Davis	Robert J.	1	7	Windy Drive	Meadows at Shawnee

Davis	Sadie M.	4	207	N. W. Third Street	
Davis	Sherry Lee	4	443	North Street	
Davis	Susan L.	2	216	N.W. Front Street	
Davis	Sylvester	4	104	N. Church Street	
Davis	Victoria L.	1	305	Fisher Avenue	
Davis	William H.	2	11	S.E. Second Street	
Davison	Virginia L.	2	18	Elizabeth Street	
Dawson	Earl J. Jr.	1	15	E. Bullrush Drive	Meadows at Shawnee
Dawson	Maria A.	1	15	E. Bullrush Drive	Meadows at Shawnee
Day	George E.	2	412	S. Walnut Street	
Day	Marian A.	2	513	S. Walnut Street	
Deeney	Joshua Steven	3	324	S.E. Second Street	
Delosier	Russell C. Jr.	2	13	Pennsylvania Avenue	
Delrossi	Jeannine	1	4	Windy Drive	Meadows at Shawnee
Delrossi	Kent C.	1	4	Windy Drive	Meadows at Shawnee
DeMartin	Peggy J.	3	39	N. Walnut Street	
Dennehy	Bradley A.J.	2	305	Hall Place	
Dennehy	Kristin Yvette	2	305	Hall Place	
Denneny	Colleen M.	3	42	Fisher Avenue	
Dennis	Donald M. Jr.	3	201	Bridgeham Avenue	
Densten	Marilyn A.	1	7	E. Bullrush Drive	Meadows at Shawnee
Densten	Paul L.	1	7	E. Bullrush Drive	Meadows at Shawnee
Deputy	Margarett A.	4	614	Parson Thorne Apartments	
DeRose	Anthony J.	1	159	Aspen Court, Unit 28B	Hearthstone Manor
DeRose	Margaret D.	1	159	Aspen Court, Unit 28B	Hearthstone Manor
Derrickson	Susan L.	2	2	Sunset Lane	
DeRue	Barbara E.	1	17	E. Bullrush Drive	Meadows at Shawnee
DeRue	John III	1	17	E. Bullrush Drive	Meadows at Shawnee
Devan	Constance Marie	1	13	Kingston Terrace	Hearthstone Manor
Devita	Judith Elaine	2	304	Regent Road	
Devita	Louis J.	2	304	Regent Road	
Dickerson	Denise E.	4	108	Allen Way	
Dickerson	Derrick J.	2	7	Delaware Avenue	
Dickerson	Doris L.	4	502	N. Church Street	
Dickerson	Elaine T.	2	500	Marvel Road	
Dickerson	Frances M.	3	901	S.E. Third Street	
Dickerson	Jack N.	3	609	N. Walnut Street	
Dickerson	John	3	616	N. Washington Street	
Dickerson	Marian N.	3	616	N. Washington Street	
Dickerson	Nancy K.	3	609	N. Walnut Street	
DiFrancesca	Christopher M.	1	4	W. Thrush Drive	Meadows at Shawnee

DiFrancesca	Giselle	1	4	W. Thrush Drive	Meadows at Shawnee
Dill	Carolyn E.	3	212	N. Walnut Street Apt A	
Dillon	April Marie	1	22	Fairway Street	Orchard Hill
Diogo	Teresa Toni	3	222	N.E. Second Street	
Diskau	Helene A.	2	431	Kings Highway	
Diskau	John R.	2	431	Kings Highway	
Dodd	Donna K.	3	810	East Street	
Doerfler	John Henry III	1	651	Beechwood Avenue	Marshall Commons
Dohring	Nancy W.	4	5	Linstone Lane Apt 3	Silver Lake Apartments
Donnellan	Hubert J.	4	103	Starland Way	Knotts Landing
Donnelly	James M.	3	802	S.E. Front Street	
Donnelly	Patricia A.	3	802	S.E. Front Street	
Donohoe	M. Charlotte	2	405	S. Walnut Street	
Donovan	Ernest L.	2	104	S. Walnut Street	
Donovan	George R.	3	913	S.E. Third Street	
Donovan	Jay R.	3	1020	S.E. Second Street	
Donovan	Meta M.	3	711	N. Washington Street	
Donovan	Phyllis A.	1	102	Rock Ledge Court	Hearthstone Manor
Doran	Andrew Daniel	2	409	S. Walnut Street	
Doran	Anne L.	4	133	N. Landing Drive	Knotts Landing
Doran	Beverly W.	2	409	S. Walnut Street	
Doran	Charles L.	4	133	N. Landing Drive	Knotts Landing
Doran	Katie Brown	2	409	S. Walnut Street	
Dorler	Nancy-Ellen Marie	1	601	Maple Street	Marshall Commons
Dorman	Jean	4	5	Linstone Lane Apt 210	Silver Lake Apartments
Dottoli	Donna Jo	2	1401	Mispillion Apts.	
Doughty	Lillian V.	1	603	S. Washington Street	
Downes	Betty	3	306	S. Rehoboth Boulevard	
Downes	Gary Wayne	2	510	Kings Highway	
Downes	Lena Mae	1	303	Richard Street	
Downes	Victoria A.	2	510	Kings Highway	
Downing	Helen M.	3	17	McColley Street	
Downing	William Ervin	3	17	McColley Street	
Doyle	Catherine C.	4	111A	N.W. Third Street	
Draper	Anne L.	4	503	Parson Thorne Apartments	
DuBois	Joanne Allison	1	121	Barksdale Court	Hearthstone Manor
Dula	Andrea M.	1	115	W. Green Lane	Orchard Hill
Duncan	Carol A.	3	509	N. Walnut Street	
Duncan	Lorraine E.	1	408	Marshall Street	
Duncan	Richard R.	3	509	N. Walnut Street	
Dunn	Michael J.	1	304	Charles Street	

Dunn	Susanna Rose	1	304	Charles Street	
Duphily	Francis Jane	2	15	Nelson Street	
Dutton	Ruth Ann	2	328	Lakelawn Drive	
Eastburn	Anna L.	2	405	Lakelawn Drive	
Eaton	John Robert	1	4403K	Summer Brook Way	Hearthstone Manor
Eck	Dennis Thomas	1	3103L	W. Brookmeyer Drive	Hearthstone Manor
Eck	Shirley Louise	1	3103L	W. Brookmeyer Drive	Hearthstone Manor
Edmondson	Guy Mitchell	2	208	Lakeview Avenue	
Edmondson	Loretta I.	2	208	Lakeview Avenue	
Edwards	Doris J.	1	312	Marshall Street	
Ehrmann	Ann Sonetto	2	817	Seabury Avenue	
Ehrmann	George H.	2	817	Seabury Avenue	
Ehrmann	George H. Sr.	2	817	Seabury Avenue	
Eisenbrey	Joan Louise	2	16	Delaware Avenue	
Eisenbrey	John C.	3	801	S.E. Front Street	
Eisenbrey	John C. III	2	16	Delaware Avenue	
Eisenbrey	Michelle L.	3	801	S.E. Front Street	
Eitelbach	Elaine M.	1	303	Columbia Street	
Elliott	Dodson Edward	2	203	Lakelawn Drive	
Elliott	Granville A.	3	604	S.E. Front Street	
Elliott	Ronald N.	1	310	McColley Street	
Ellison	Abraham L.	2	604	Marvel Road	
Ellison	Betty	2	604	Marvel Road	
Elton	Richard Alan	1	111	W. Green Lane	Orchard Hill
Elton	Suzanne L.	1	111	W. Green Lane	Orchard Hill
Elzey	Linda Irwin	2	17	E. Clarke Avenue	***
Emory	Alice M.	3	107	N.E. Tenth Street	
Emory	Cecil L.	2	413	S. Walnut Street	
Emory	Donald M.	2	4	Pennsylvania Avenue	
Emory	Hunter Jacob	1	7403	Cedar Creek Road	Lincoln
Emory	James W.	3	35	Cedar Beach Road	
Emory	Janna Kay	1	7403	Cedar Creek Road	
Emory	Judy L.	1	7403	Cedar Creek Road	Lincoln
Emory	Marie Fassel	2	413	S. Walnut Street	
Emory	Patrick Jason	1	7403	Cedar Creek Road	Lincoln
Ennis-Jopp	Joyce E.	1	23	Kingston Terrace	Hearthstone Manor
Ermer	Marguerite Mary	1	3302H	S. Sagamore Drive	Hearthstone Manor
Ermer	William Douglas	1	3302H	S. Sagamore Drive	Hearthstone Manor
Ernsberger	Donna Kay	1	109	Marlin Street	Orchard Hill
Ernsberger	James Clifford	1	109	Marlin Street	Orchard Hill
Escalante	Rosa Luz	4	200	Valley Drive	Valley Run Apts.

Evans	Betty A.	4	121B	N.W. Front Street	
Evans	Edward B.	3	705	N. Walnut Street	
Evans	Eileen V.	1	14	Clearview Drive	Hearthstone Manor
Evans	Laconda Sue	1	16	Clearview Drive	Hearthstone Manor
Evans	Martha Lee	2	313	Hall Place	
Evans	Parry O. Jr.	1	811	S.E. Fourth Street	
Evans	Ronald T.	1	315	Fisher Avenue	
Evans	Rosellen G.	2	121	School Place	
Evans	Veronica K.	3	705	N. Walnut Street	
Evans-Keesler	Rebecca A.	1	315	Fisher Avenue	
Ewadinger	Maureen E.	1	5	Little Pond Drive	Meadows at Shawnee
Fader	Doris	2	30	McCoy Street	
Fair	Susan E.	4	113	Brightway Commons	
Fannin	Brent J.	1	36	Clearview Drive	Hearthstone Manor
Fannin	Elmer G.	1		CR 211 & 225	
Fannin	Mary Ann	1		CR 211 & 225	
Fannin	Todd Matthew	1	514	Matthew Circle	Matlinds Estates
Fannon	James J.	1	17	W. Thrush Drive	Meadows at Shawnee
Fannon	Mary A.	1	17	W. Thrush Drive	Meadows at Shawnee
Fantozzi	Anthony J.	4	107	Alexa Court	Knotts Landing
Fantozzi	Christine A.	4	107	Alexa Court	Knotts Landing
Farrall	Ruth J.	1	504	Gilcrest Street	
Farrell	Dorothy A.	1	16	W. Bullrush Drive	Meadows at Shawnee
Farrell	Kathleen S.	3	900	S.E. Front Street	
Farrell	Robert J. Jr.	1	16	W. Bullrush Drive	Meadows at Shawnee
Farrell	Robert John	1	16	W. Bullrush Drive	Meadows at Shawnee
Faulkner	Sharon S.	3	406A	S.E. Front Street	
Fearn	Ann Elizabeth	1	7	Royal Drive	Orchard Hill
Fearn	Kenneth Brian	1	7	Royal Drive	Orchard Hill
Feehan	John S.	1	103	Beaufort Lane	Orchard Hill
Feehan	Marion C.	1	103	Beaufort Lane	Orchard Hill
Feindt	Sharon A.	2	4	Lakelawn Drive	
Feindt	Walter G.	2	4	Lakelawn Drive	
Felder	Brian C.	2	105	Lakelawn Drive	
Felder	Marianne L.	2	105	Lakelawn Drive	
Ferracci	Evelyn R.	1	3401A	N. Sagamore Drive	Hearthstone Manor
Fetterman	David L.C.	2	517	Kings Highway	
Fetterman	Joan W.	2	517	Kings Highway	
Fischer	Joanne T.	2	12	Lakelawn Drive	
Fisher	Carlton	2	202	Cherry Street	
Fisher	Donald	2	502	Crestview Drive	

Fisher	Patricia M.	2	502	Crestview Drive	
Fister	Holly K.	3	509	Carlisle Lane	
Fitzcharles	Carl D.	1	3	Little Birch Drive	Hearthstone Manor
Fitzgerald	Mary L.	2	1031	S. Walnut Street	
Flanary	Sandra Schwartz	1	6177	Kirby Road	Meadows at Shawnee
Flanary	Willard Oland	1	6177	Kirby Road	Meadows at Shawnee
Fleig	Alice Ann	1	4203J	Summer Brook Way	Hearthstone Manor
Fleig	Michael David	1	4203J	Summer Brook Way	Hearthstone Manor
Fluharty	Dorothy S.	2	710	New Street	
Fogel	Stuart Marshall	1	10	W. Thrush Drive	Meadows at Shawnee
Fondren	Carl J.	4	140	N. Landing Drive	Knotts Landing
Fong	Cecelia L.K.	1	503	Charles Street	
Forbes	Gordon S.	1	2	Fairway Court	Orchard Hill
Forbes	Margaret A.	1	2	Fairway Court	Orchard Hill
Fort	Delores L.	4	518	Truitt Avenue	
Foster	Beechie L.	2	4	N. Maple Avenue	
Foster	JoAnn	2	38	N. Walnut Street	
Fountain	Alfredia	4	602	North Street Ext.	
Fountain	Brennon Almond	4	102	Parson Thorne Apartments	
Fountain	Cleo H.	4	510	Truitt Avenue	
Fountain	Franklin A.	4	516	N. Church Street	
Fountain	Gwendolyn M.	4	608	Truitt Avenue Ext.	
Fountain	Janice L.	4	604	Truitt Avenue Ext.	
Fountain	Reginald DaWayne	4	604	Truitt Avenue Ext.	
Fowler	Alisa Charlene	3	82	Shore Lane	Lighthouse Estates
Fowler	Anthony Lee	3	129	Star Light Lane	Lighthouse Estates
Fowler	Charlene Patricia	3	329	S. Rehoboth Boulevard	
Fowler	Fayette Leroy	3	331	S. Rehoboth Boulevard	
Fowler	Natalie Ryan	3	129	Star Light Lane	Lighthouse Estates
Fox	Charlotte D.	3	802	S.E. Second Street	
Fox	Connie	2	809	New Street	
Fox	Duane T.	2	809	New Street	
Fox	Michelle L.	1	200	E. Clarke Avenue	
Fox	Miriam S.	2	409	Marvel Road	
Fox	Phyllis M.	1	200	E. Clarke Avenue	
Fox	Sarah Elizabeth	1	200	E. Clarke Avenue	
Fox	William J.	1	200	E. Clarke Avenue	
France	Richard W.	1	612	Beechwood Avenue	Marshall Commons
Francis	Kay O.	2	118	N.W. Front Street	
Franklin	Teresa E.	4	5	Lucia Circle	
Franklin	Teresa M.	4	604	N. Church Street	

Freebery	Mark	1	2	E. Bullrush Drive	Meadows at Shawnee
Freebery	Nancy Bennett	1	2	E. Bullrush Drive	Meadows at Shawnee
French	Alvin W.	2	512	Kings Highway	
French	Beverly A.	3		N. Washington St Lot	
French	Cynthia W.	2	512	Kings Highway	
French	M. Russell	3		N. Washington St Lot	
Frey	Sonja M.	3	208	Lovers Lane	
Friedman	Rhoda	2	447	Kings Highway	
Frith	Viola H.	4	111	N.W. Third Street Apt B	
Frost	Thaddeus W.	2	108	Lakelawn Drive	
Fry	Douglas Ernest	4	916	Roosa Road	
Fry	Holly M.	2	501	S. Walnut Street	
Fry	Kerri Burton	2	501	S. Walnut Street	
Fry	Ralph B.	4		County Road 404	
Fuchs	Cheryl L.	2	514-5	N.W. Front Street	
Fullman	Benjamin	2	10	N.W. Front Street	
Fullman	Dorothy	3	19	Columbia Street	
Fullman	Sadie	3	21	Columbia Street	
Fullman	Yvonne Denise	4	427	North Street	
Fulton	Andrew Paul	2	15	E. Clarke Avenue	
Furlong	Edward	1	10	W. Bullrush Drive	Meadows at Shawnee
Furlong	Lois M.	1	10	W. Bullrush Drive	Meadows at Shawnee
Furnish	Dorothy P.	2	508	Kings Highway	
Furry	Adam Richard	1	409	Fisher Avenue	
Furry	Kristen Steen	1	409	Fisher Avenue	
Gaffney	Daniel M.	2	307	S. Walnut Street	
Gagne	Roger	2	1	Gagne Lane	
Gagnon	Edward A. Jr.	1	41	Meadow Lark Drive	Meadows at Shawnee
Gallagher	Barbara	2	7	Sunset Lane	
Gallego	Margaret K.	3	803	N. Washington Street	
Garbutt	Ella F.	2	105	Wilbur Street	
Garbutt	John W.	2	105	Wilbur Street	
Garbutt	Thomas William	2	105	Wilbur Street	
Garner	Glenn L.	1	144	Rock Ledge Court	Hearthstone Manor
Garner	Martha E.	1	632	Marshall Street	
Garner	Robert L.	1	632	Marshall Street	
Garrett	Henry J.	3	306	S.E. Front Street	
Geise	Ellis W.	2	7	W. Clarke Avenue	
Geise	Marian M.	2	7	W. Clarke Avenue	
Gerber	Ronald Dale	3	36	General Torbert Drive	Sawmill Village
Gervan	James R.	1	415	Marshall Street	

Gervan	Mary T.	1	415	Marshall Street	
Getz	Eric A.	2	603	Reed Road	
Giannone	Julieann E.	1	3	W. Thrush Drive	Meadows at Shawnee
Giannone	Riccardo Giovanni	1	3	W. Thrush Drive	Meadows at Shawnee
Gibson	Douglas A.	4	704	North Street Ext.	
Gilbert	Carolyn Louise	1	137	Aspen Court	Hearthstone Manor
Gilbert	Donald Wayne	1	137	Aspen Court	Hearthstone Manor
Gilbert	Elizabeth Loveman	1	137	Aspen Court	Hearthstone Manor
Gilbert	Gerri L.	1	3401C	S. Sagamore Drive	Hearthstone Manor
Gilbert	Lisette C.	1	25	E. Green Lane	Orchard Hill
Gilewski	Diane	3	310	S. Rehoboth Boulevard	
Gilewski	Teresa J.	4	2	Archers Way	
Gill	Charles E. Jr.	3	209	McColley Street	
Gill	Dora J.	3	209	McColley Street	
Gillespie	Brenden Patrick	3	508	Mispyllion Street	
Gillespie	David A.	3	505	N. Washington Street	
Gillespie	Harvey D.	3	508	Mispyllion Street	
Gillespie	Laraine J.	3	508	Mispyllion Street	
Gillespie	Margaret A.	3	505	N. Washington Street	
Gillespie	Steven D.	2	1025	S. Walnut Street	
Gillette	Betty J.	1	304	Richard Street	
Gilliss	Andrew Glenn	3	41	Shore Lane	Lighthouse Estates
Ginn	Vivian Fowler	1	20	Clearview Drive	Hearthstone Manor
Givens	Gary F.	2	608	S. Walnut Street	
Gladstone	John R.	1	1	E. Green Lane	Orchard Hill
Gladstone	Sheila M.	1	1	E. Green Lane	Orchard Hill
Glanden	Kandy E.	2	417	S. Walnut Street	
Glanden	Kenneth V.	2	417	S. Walnut Street	
Gleason	Charles O.	3	301	S.E. Second Street	
Gleysteen	Diana M.	2	426	S. Walnut Street	
Gleysteen	Dirk Graham	2	426	S. Walnut Street	
Godwin	Dawn M.	3	811	S.E. Second Street	
Godwin	Milton B.	3	811	S.E. Second Street	
Goldstein	Marsha	1	15	W. Thrush Drive	Meadows at Shawnee
Goldstein	Paul R.	1	15	W. Thrush Drive	Meadows at Shawnee
Gonzalez	Elaise	3	803A	S.E. Second Street	
Good	Christopher Alexander	3	411	East Street	
Good	Joan Silvers	3	411	East Street	
Gooden	Jayne Nicole	1	310	Fisher Avenue	
Gooden	Lora A.	3	909	N. Walnut Street	
Goodman	D. Corrine	1	803	Joshua Drive	Matlinds Estates

Goodman	James P.	1	803	Joshua Drive	Matlinds Estates
Goodwin	Esther S.	2	4	Kings Highway	
Goodwin	Shirley E.	3	204	Charles Street	
Goracci	Marie	1	404	Matthew Circle	Matlinds Estates
Goracci	Robert	1	404	Matthew Circle	Matlinds Estates
Gordon	Pamela Geneen	4	114	Brightway Commons	
Gorrin	Ann R.	2	125	School Place	
Gorrin	Daniel Peter	2	125	School Place	
Gorrin	Paul E.	2	125	School Place	
Gosnell	Elaisa Sanchez	1	16	Little Pond Drive	Meadows at Shawnee
Gosnell	Peter J.	1	16	Little Pond Drive	Meadows at Shawnee
Goswick	Charles E.	1	5	Little Birch Drive	Hearthstone Manor
Gottfried	Benjamin F.	1	14	Royal Court	Orchard Hill
Gottfried	Nancy L.	1	14	Royal Court	Orchard Hill
Govatos	Theodore P.	2	445	Kings Highway	
Grabowski	Henry	2	14	W. Clarke Avenue	
Grabowski	Linda L.	2	14	W. Clarke Avenue	
Graham	Joyce F.	3		Cedar Beach Road	
Gramling	Carolyn E.	1	5	Homestead Boulevard	Hearthstone Manor
Gramling	Keith M.	1	5	Homestead Boulevard	Hearthstone Manor
Gray	Rachel T.	2	104	Kings Highway	
Green	Priscilla J.	2	415	Kings Highway	
Green	Richard A.	2	415	Kings Highway	
Greenage	Paul W.	3	218	N. Walnut Street	
Greenwood	Anna E.	1	139	Hickory Branch Court	Hearthstone Manor
Gregory	Ida Mae	3	104	Brady Drive	
Gregory	Maynard R. Jr.	1	304	Bridgeham Avenue	
Grier	Garrett Layton III	1	203	Matthew Circle	Matlinds Estates
Griffin	Earl B.	1	22	E. Green Lane	Orchard Hill
Griffin	Emma Jane	4	220	North Street	
Griffin	James D.	1	2	Kingston Terrace	Hearthstone Manor
Griffin	Jennie P.	4	419	North Street	
Griffin	Luther J.	4	220	North Street	
Griffin	Rachel G.	1	22	E. Green Lane	Orchard Hill
Griffith	Nila M.	4	402	Ashley Way	
Grimanelis	Gary D.	1	33	Meadow Lark Drive	Meadows at Shawnee
Guerke	Gwen F.	2	709	S. Walnut Street	
Gunning	Emma W.	2	317	S. DuPont Boulevard	
Haack	Audrey H.	2	814	New Street	
Haack	Clifford W.	2	814	New Street	
Hall	David Wayne	1	218	Columbia Street	

Hall	Donald Sherman	2	107	Pine Street	
Hall	Hilda T.	2	610	S. Walnut Street	
Hall	Joyce A.	2	32	Elizabeth Street	
Halstead	Ward B.	4	226	S. Landing Drive	Knotts Landing
Hamer	Patricia E.	1	135	Aspen Court	Hearthstone Manor
Hamer	Thomas H.	1	135	Aspen Court	Hearthstone Manor
Hamilton	Mary M.	3	701	S.E. Front Street	
Hamm	Eleanor M.	4	111	N.W. Fourth Street	
Hammond	Charles T. Jr.	4	608	North Street	
Hammond	Eunice Regina	4	608	North Street	
Hammond	Wyatt F.	3	1111	N. DuPont Boulevard	
Hampton	Patrica Ann	1	102	Marlin Court	Orchard Hill
Hampton	Robert Raymond	1	102	Marlin Court	Orchard Hill
Hangstefer	Priscilla Lynn	1	14	W. Thrush Drive	Meadows at Shawnee
Hardy	Alice Marie	3	203	North Street Apt C	
Hardy	Alice S.	1	604	McColley Street	
Hardy	Justina Marie	3	203	North Street Apt C	
Hardy	Sandra E.	1	521	McColley Street	
Hardy	William A. I.	1	604	McColley Street	
Hardy	William A. II	1	521	McColley Street	
Hare	Lou Ann	3	907	Berry Lane	
Harkins	Ada E.	1	31031	E. Brookmyer Drive	Hearthstone Manor
Harmon	Diana C.	4	304	Truitt Avenue	
Harmon	Theresa Y.	4		Truitt Avenue	
Harrington	Jean F.	4	800	Parson Thorne Apartments	
Harris	Anthony	2	101	Montgomery Street	
Harris	Dorothy S.	2	835	S. DuPont Boulevard	
Harris	Estelle K.	2	610	Lakelawn Drive	
Harris	Fernando O.	2	200	S.E. Front Street	
Harris	John D.	3	25	McColley Street	
Harris	John T.	2	835	S. DuPont Boulevard	
Harris	Ronald Dale	4	309	Church Street	
Harris	Thomas Lee	2	610	Lakelawn Drive	
Harris	Tina Y.	4	106	Brightway Commons	
Harris	William R.	2	835	S. DuPont Boulevard	
Harrison	Beverly Rhodes	1	141	Barksdale Court	Hearthstone Manor
Hart	Darcel D.	1	18	Little Pond Drive	Meadows at Shawnee
Hart	Gloria M.	2	516	N.W. Front Street Apt 2	
Hart	Kevin A.	2	404	S. Washington Street	
Hart	Samuel	1	18	Little Pond Drive	Meadows at Shawnee
Hartford	Brian Arnold	1	177	Hickory Branch Court	Hearthstone Manor

Hartford	Dorothea	1	177	Hickory Branch Court	Hearthstone Manor
Hastings	Bonnie J.	1	312	Fisher Avenue	
Hastings	Elwood E.	3	1009	N. Walnut Street	
Hastings	Granville E. Jr.	1	312	Fisher Avenue	
Hastings	Rorie S.	3	41	Fisher Avenue	
Hatfield	Robert D.	2	506	Caulk Road	
Hauck	John D.	1	5	Hickory Branch Lane	Hearthstone Manor
Haug	Laura Kristin	1	614	Beechwood Avenue	Marshall Commons
Hauser	Charles A.	1	302	McColley Street	
Hauser	Karen Renee	1	302	McColley Street	
Haverkamp	Howard F.	2	5	Donovan Street	
Hawk-Jarman	Jody Jeanette	2	316	Lakelawn Drive	
Hayes	Karolyn S.	2	10	Causey Avenue	
Hayes	Paul D.	2	10	Causey Avenue	
Hazzard	Carla J.	1	703	Lindsay Lane	Matlinds Estates
Hazzard	Dennis S.	2	503	Caulk Road	
Hazzard	Richard M.	1	703	Lindsay Lane	Matlinds Estates
Hazzard	Roy L.	4	108	N. Church Street	
Hazzard	Vivian J.	2	503	Caulk Road	
Heath	Nancy E.	1	4	Fairway Court	Orchard Hill
Heinold	Mary Ann	2	607	Lakelawn Drive	
Heller	Betty M.	3	18	General Torbert Drive	Sawmill Village
Heller	David S.	3	18	General Torbert Drive	Sawmill Village
Hemshrot	Alva W.	1	101	W. Green Lane	Orchard Hill
Hemshrot	Gene A.	1	101	W. Green Lane	Orchard Hill
Henderlong	Shirley A.	3	44	Fisher Avenue	
Henderson	Carol S.	3	8	N.W. Second Street	
Henderson	Deborah S.	4	207	Church Street	
Henderson	Eugene W.	3	8	N.W. Second Street	
Henderson	Judith Ann	1	3401D	S. Sagamore Drive	Hearthstone Manor
Henderson	Walter W.	1	3401D	S. Sagamore Drive	Hearthstone Manor
Hennelly	Michael J.	3	101	N.E. Tenth Street	
Hennelly	Sally Ann	3	101	N.E. Tenth Street	
Henry	Frances E.	4	519	West Street	
Henry	Sophonra	3	107	Brady Drive	
Hepford	Sharon R.	1	139	Aspen Court	Hearthstone Manor
Hepford	Walter J.	1	139	Aspen Court	Hearthstone Manor
Herholdt	Patricia O.	2	603	New Street	
Herholdt	Thomas S.	2	603	New Street	
Heringslake	Rona A.	1	302	Marshall Street	
Herka	Peter J.	1	3703K	S. Sagamore Drive	Hearthstone Manor

Herring	Carri Ann	3	215	Columbia Street	
Herring	Garrett W.	3	215	Columbia Street	
Herring	James B.	2	308	Regent Road	
Herron	Christine Marie	4	10	Rogers Drive	
Herron	Dale Marie	4	106	Ginger Lane	Knotts Landing
Herron	David William	4	106	Ginger Lane	Knotts Landing
Hessler	David C. Sr.	4	120	N. Landing Drive	Knotts Landing
Hessler	Jean F.	4	120	N. Landing Drive	Knotts Landing
Hicks	Brian K.	4	502	Truitt Avenue	
Hicks	Darryl L.	4	502	Truitt Avenue	
Hicks	Ida Mae	4	125	N.W. Second Street	
Hicks	Shirley A.	4	502	Truitt Avenue	
Higgins	James L.	1	20	Meadow Lark Drive	Meadows at Shawnee
Higgins	Karyn J.	1	20	Meadow Lark Drive	Meadows at Shawnee
Hill	Barry	3	1017	S.E. Second Street	
Hill	Mary	3	47	General Torbert Drive	Sawmill Village
Hill	Robert S.	4		Silver Lake Estates	
Hill	William D.	3	906	S.E. Second Street	
Hinex	Larry Jr.	1	26	Meadow Lark Drive	Meadows at Shawnee
Hinton	Carolyn E.	4	100	Brightway Commons	
Hitchens	Virginia Richard	1	314	Marshall Street	
Hobbs	Doris W.	4	112	Truitt Avenue	
Hobbs	Ormond H.	4	112	Truitt Avenue	
Hochstedler	Lois S.	2	428	S. Washington Street	
Hochstedler	Robert Lance	2	428	S. Washington Street	
Hoey	Amy L.	2	802	New Street	
Hoey	Conor Adrian	2	802	New Street	
Hoey	Walter J. III	2	802	New Street	
Holden	Claudia H.	4	100	Drew Street	
Holden	Elroy S.	4	100	Drew Street	
Holland	Ilona	2	505	Seabury Avenue	
Holland	Randy J.	2	505	Seabury Avenue	
Holleger	Hilda M.	3	101	Charles Street	
Holleger	Julia L.	1	3901B	Fullerton Court	Hearthstone Manor
Holleger	Richard J. Jr.	3	101	Charles Street	
Hollingsworth	Robert C.	2	719	S. DuPont Boulevard	
Hollingsworth	Shirley A.	2	719	S. DuPont Boulevard	
Hollis	Alicia	3	611	N. Washington Street	
Holmes	Theresa C.	4	715	N. Church Street	
Hoomans	Claudia A.	2	213	S. Walnut Street	
Hoomans	Richard P.	2	213	S. Walnut Street	

Hooper	Michael Lee	2	7	Mill Street	
Hooper	Rebecca M.	2	7	Mill Street	
Hopkins	Brenda D.	4	3	Lucia Circle	
Hopkins	Dawn M.	2	434	Kings Highway	
Hopkins	Edith Z.	3	18	Marshall Street	
Hopkins	Harmon R.	3	18	Marshall Street	
Hopkins	Steven E.	4	3	Lucia Circle	
Horney	Edward H.	2	3	W. Clarke Avenue	
Horney	Maryvone A.	2	3	W. Clarke Avenue	
Hosbach	Norman A.	2	425	S. Washington Street	
Hoskin	Mary Amelia	1	44	Clearview Drive	Hearthstone Manor
Houser	Doreen L.	3	403	N. Walnut Street	
Houser	Lawrence J. Jr.	3	403	N. Walnut Street	
Howard	Caleb Jr.	4	441	North Street	
Howard	Dena I.	1	114	Rock Ledge Court	Hearthstone Manor
Howard	Ernest J.	3	105	Bridgeham Avenue	
Howard	George C.	2	25	Elizabeth Street	
Howard	Jerald W.	2	707	Seabury Avenue	
Howard	Kevin E.	2	19	Nelson Street	
Howard	Lynn M.	2	19	Nelson Street	
Howard	Maxine R.	2	707	Seabury Avenue	
Howard	Melva L.	3	105	Bridgeham Avenue	
Howell	Bonnie Lee	3	68	Cedar Beach Road	
Howell	Bruce	3	68	Cedar Beach Road	
Howell	Constance L.	2	317	S. Walnut Street	
Howell	Katherine Lynch	4	509	Parson Thorne Apartments	
Hoyer	Michael W.	3	6052	N. Walnut Street	
Hudson	Curtis J.	2	504	Marvel Road	
Hudson	Donald Walter	4	122	N. Landing Drive	Knotts Landing
Hudson	Judith K.	4	122	N. Landing Drive	Knotts Landing
Hudson	Rebecca K.	2	504	Marvel Road	
Hudson	Sheldon Paul	1	2903	S. Heather Drive	Hearthstone Manor
Hudy	Anthony W.	3	811	N. Washington Street	
Hudy	Mary Jo	3	811	N. Washington Street	
Huff	JoAnn H.	1	119	Hickory Branch Court	Hearthstone Manor
Huff	Warren R.	1	119	Hickory Branch Court	Hearthstone Manor
Hugg	Margaret R.	4	708	Parson Thorne Apartments	
Hughes	Frederick A. Jr.	3	206	N.E. Fourth Street	
Hughes	John M.	3	701	S.E. Second Street	
Hughes	Mary Ellen	4	102	Alexa Court	Knotts Landing
Hughes	Nancy M.	1	6	Fairway Court	Orchard Hill

Hughes	Shirley J.	3	206	N.E. Fourth Street	
Hughes	William A.	2	516	N.W. Front Street Apt 6	
Hughes	William S.	1	6	Fairway Court	Orchard Hill
Humes	Alan Wesley	2	513	Caulk Road	
Humes	Benjamin Ryan	3	605	N. Walnut Street	
Humes	Carolyn M.	2	102	Lakelawn Drive	
Humes	Harry E.	2	102	Lakelawn Drive	
Humes	Thomas H.	2	510	Caulk Road	
Hundzinski	Steve Mark	2	409	Marvel Road	
Hunt	Christine A.	1	147	Barksdale Court	Hearthstone Manor
Hunt	Peter J.	1	147	Barksdale Court	Hearthstone Manor
Hunter	Elsie R.	2	816	New Street	
Huot	Gerry Louise	1	1	Fairway Court	Orchard Hill
Huot	Robert Armand	1	1	Fairway Court	Orchard Hill
Hurd	Brenda M.	2	3	Nelson Street	
Hurd	R. Wayne	2	3	Nelson Street	
Hurst	John S.	4	205	S. Landing Drive	Knotts Landing
Hurst	Mary Carol	4	205	S. Landing Drive	Knotts Landing
Hutchman	Jean S.	4	111	Ginger Lane	Knotts Landing
Hutson	Kurt M.	2	6493	Shawnee Road	
Hutson	Sandra Watson	2	6493	Shawnee Road	
Irons	Charles G. Jr.	2	3	Elizabeth Street	
Irons	Sandra F.	2	3	Elizabeth Street	
Irwin	Dorothy H.	2	510	N.W. Front Street Apt 1	
Irwin	Jean V.	2	500	S. DuPont Boulevard, Apt 28	
Irwin	Selma R.	2	8	Pennsylvania Avenue	
Irwin	Willard J. Jr.	2	8	Pennsylvania Avenue	
Isenbarger	Dennis L.	3	810	East Street	
Iturriaga	Joseph C.	2	7	Pennsylvania Avenue	
Jackson	Carol A.	1	151	Hickory Branch Court	Hearthstone Manor
Jackson	Catherine E.	4	406	Ashley Way	
Jackson	John L. Jr.	1	151	Hickory Branch Court	Hearthstone Manor
Jackson	Virginia L.	4	805	N. DuPont Boulevard	
Jackson	Virginia L.	1	306	Marshall Street	
Jackson	William P.	4	805	N. DuPont Boulevard	
Jackson	William P.	1	306	Marshall Street	
James	Agusta G.	2	305	S. Walnut Street	
James	Jason L. Sr.	4	1	Games Drive	
James	Joseph E.	2	305	S. Walnut Street	
James	Pamela T.	4	1	Games Drive	
Jarman	Harry E. III	2	316	Lakelawn Drive	

Jarrell	Joyce Mae	2	420	S. Washington Street	
Jecen	John Anthony	1	11	McCoy Street	
Jefferson	Charles F.	1	608	McColley Street	
Jefferson	Justin C.	3	314	S. Rehoboth Boulevard	
Jefferson	Kim M.	3	314	S. Rehoboth Boulevard	
Jenary	Rose Marie	1	151	Aspen Court	Hearthstone Manor
Jenkins	Clarence E.	3	316	S. Rehoboth Boulevard	
Jenkins	Daniel O.	3	5	Governor Watson Court	Sawmill Village
Jenkins	Darryl R.	1	10	Homestead Boulevard	Hearthstone Manor
Jenkins	Patricia A.	3	5	Governor Watson Court	Sawmill Village
Jenkins	Sharon W.	1	10	Homestead Boulevard	Hearthstone Manor
Jenkins	Tammy S.	3	316	S. Rehoboth Boulevard	
Jensen	Robert J.	3	104	Bridgeham Avenue	
Jenson	Moses M.	4	604	N. Church Street	
Jerread	Gladys A.	2		Milford Manor	
Jester	Alan R.	3	809	N. Walnut Street	
Jester	Allen S. Jr.	3	401	N. Rehoboth Boulevard	
Jester	Barbara P.	2	17	McCoy Street	
Jester	Diane L.	3	415	East Street	
Jester	Donald M	2	17	McCoy Street	
Jewell	Margaret W.	2	705	S. DuPont Boulevard	
Johansson	Patrica C.	1	703	Beechwood Court	Marshall Commons
Johansson	William F.	1	703	Beechwood Court	Marshall Commons
Johns	Edward Andre	1	8	Little Pond Drive	Meadows at Shawnee
Johnson	Carol Ann	1	619	Beechwood Avenue	Marshall Commons
Johnson	Charles E. II	1	4002G	N. Sagamore Drive	Hearthstone Manor
Johnson	Cindy Lynn	1	23	E. Bullrush Drive	Meadows at Shawnee
Johnson	Cynthia A.	2	624	N.W. Front Street	
Johnson	Dorothy S.	4	102	Parson Thorne Apartments	
Johnson	Dwayne Malcolm	1	129	Aspen Court	Hearthstone Manor
Johnson	George W. Jr.	1	23	E. Bullrush Drive	Meadows at Shawnee
Johnson	Grace	3	104	N.E. Tenth Street	
Johnson	Guadalupe M.	2	313	S. Walnut Street	
Johnson	Jeannie N.	4		Air Park Plaza	
Johnson	Jewell Y.	1	600	Beechwood Avenue	Marshall Commons
Johnson	June Elaine	1	645	Beechwood Avenue	Marshall Commons
Johnson	Linda Louise	1	129	Aspen Court	Hearthstone Manor
Johnson	Nathalia E.	3	806	N. Washington Street	
Johnson	Raydia N.	4	200-3	Valley Drive	Valley Run Apts
Johnson	Raymond O.	1	600	Beechwood Avenue	Marshall Commons
Johnson	Richard M.	2	1035	S. Walnut Street	

Johnson	Steven L.	1	3703L	S. Sagamore Drive	Hearthstone Manor
Johnson	Teresa M.	4	700	Truitt Avenue Ext.	
Johnson	Timothy S.	4		Air Park Plaza	
Johnson	William	4	700	Truitt Avenue Ext.	
Jones	Bessie	1	315	Fisher Avenue	
Jones	Betty R.	1	509	Marshall Street Apt A	
Jones	Helen M.	3		RD 5 Box 79A	
Jones	Jesse A. Jr.	2	5	Elizabeth Street	
Jones	John C.	3		RD 5 Box 79A	
Jones	Jonathan David	2	7	Delaware Avenue	
Jones	June	2	5	Maple Avenue	
Jones	Kathleen Callahan	1	28	Kingston Terrace	Hearthstone Manor
Jones	Lida M.	4	206	North Street	
Jones	Margaret Ann	2	500	S. DuPont Boulevard	
Jones	Margarette C.	3	801	N. Washington Street	
Jones	Paul Sevier Jr.	1	28	Kingston Terrace	Hearthstone Manor
Jopp	Darryl Bennett	1	23	Kingston Terrace	Hearthstone Manor
Joseph	Anita B.	1	179	Hickory Branch Court	Hearthstone Manor
Joseph	John W.	3	921	S.E. Front Street	
Joseph	Ronnie M.	1	179	Hickory Branch Court	Hearthstone Manor
Kalesis	Panagioti	1	3	E. Green Lane	Orchard Hill
Kaleyias	Coula	1	108	Marlin Street	Orchard Hill
Kaleyias	Frank Steve	1	108	Marlin Street	Orchard Hill
Kamalski	Joseph	2	1001	S. DuPont Boulevard	
Kane	Barbara A.	1	137	Barksdale Court	Hearthstone Manor
Kean	David B.	4	5	Linstone Lane Apt 409	Silver Lake Apartments
Keen	Michele Stevens	1	5	W. Thrush Drive	Meadows at Shawnee
Kehler	Harry C. Jr.	4	103	Parson Thorne Apartments	
Kehler	Sarah B.	4	103	Parson Thorne Apartments	
Kellam	Patsy Lea	4	201	Church Street	
Keller	Christian A.	2	502	Caulk Road	
Keller	Nancy M.	2	502	Caulk Road	
Kelly	James Edward	4	205	N.W. Front Street	
Kelly	Raymond H.	4	205	N.W. Front Street	
Kelsey	Margaret C.	1	402	Charles Street	
Kemp	Barbara S.	2	8	Maple Avenue	
Kemp	Ronald J.	2	305	Regent Road	
Kemp	Roy B. Jr.	2	305	Regent Road	
Kemp	Ruth Ann	2	305	Regent Road	
Kemper	Carmen V.	2	13	McCoy Street	
Kendzierski	F. Sigmund	1	401	McColley Street	
Kennedy	Barbara C.	3	902	S.E. Front Street	

Kennedy	Thomas C.	3	902	S.E. Front Street	
Kenney	David B.	1	626	Beechwood Avenue	Marshall Commons
Kenton	David W.	2	200	Lakeview Avenue	
Kenton	Dawn D.	2	200	Lakeview Avenue	
Kenton	Elouise B.	2	309	S. Washington Street	
Kenton	G. Nelson	2	309	S. Washington Street	
Kenton	George Nelson Jr.	2	302	Kent Place	
Kenton	Karen L.	2	302	Kent Place	
Kenton	Mariam E.	4	415A	Silver Lake Estates	
Kersey	Michael C.	1	104	McCoy Street	
Kessler	Nicole Michele	2	308	S. Washington Street	
Keys	John Lloyd III	2	310	Hall Place	
Keys	Mykael E. J.	2	1403	Mispillion Apts.	
Keys	Rachel Burris	2	310	Hall Place	
Kiefer	Carol A.	1	312	Matthew Circle	Matlinds Estates
Kiefer	Jane Mary	1	312	Matthew Circle	Matlinds Estates
Kiefer	John M.	1	312	Matthew Circle	Matlinds Estates
Kieffer	Casey Ann	3	703	N. Washington Street	
Kijewski	Robert John	3	30	Fisher Avenue	
Killen	Frances C.	2		RD 5 Box 314	
Killian	Kevin Patrick	1	44	Meadow Lark Drive	Meadows at Shawnee
Killian	Patricia Marie	1	44	Meadow Lark Drive	Meadows at Shawnee
Kimbrough	Kathy A.	4	308	North Street	
Kimmel	Doris	2	300	Lakelawn Drive	
KimmeY	JoEllen	2	600	New Street	
KimmeY	Ted M.	2	600	New Street	
Kindl	Adam W.	1	5	Royal Drive	Orchard Hill
Kindl	Heather Ellen	1	5	Royal Drive	Orchard Hill
King	Alton Clarence	3	710	N. Washington Street	
King	David	2	5	Clarke Avenue	
King	Deborah Faye	3	710	N. Washington Street	
King	Gary D.	2	10	Sunset Lane	
Kingsley	Joann Ellen	1	3602F	N. Sagamore Drive	Hearthstone Manor
Kinkle	Barbara R.	1	160	Rock Ledge Court	Hearthstone Manor
Kinkle	Carol Ann	1	160	Rock Ledge Court	Hearthstone Manor
Kinney	Russell L.	1	39	Meadow Lark Drive	Meadows at Shawnee
Kinports	Donna Marie	1	32	Clearview Drive	Hearthstone Manor
Kinports	Richard Martin	1	32	Clearview Drive	Hearthstone Manor
Kinzer	Barbara A.	3	203	North Street	
Kirby	Blanche L.	2	821	S. DuPont Boulevard	
Kirby	Robert J. Jr.	2	406	Evergreen Circle	

Kirby	Russell Rudy II	2	206	Cherry Street	
Kirk	Rita Jacqueline	1	105	Delaware Avenue	
Kirlin	Anna Marie	1	708	Lindsay Lane	Matlinds Estates
Kirwan	Jeffrey	2	607	Lakeview Avenue	
Kitzmiller	Arthur L.	2	4	W. Clarke Avenue	
Kitzmmiller	Colleen M.	2	4	W. Clarke Avenue	
Kline	Beverly J.	1	3	Briar Court	Meadows at Shawnee
Kline	Harvey Eugene	1	3	Briar Court	Meadows at Shawnee
Knapp	Nancy Frances	3	805	N. Walnut Street	
Knapp	Robert Lawrence	3	805	N. Walnut Street	
Kniceley	Beatrice V.	1	209	E. Clarke Avenue	
Kniceley	Betty A.	3	17	N.W. Second Street	
Kniceley	Donald E.	3	17	N.W. Second Street	
Knorr	Barclay Alan	1	130	W. Green Lane	Orchard Hill
Knutsen	Dean S.	1	15	Meadow Lark Drive	Meadows at Shawnee
Knutsen	Jenny Andrea	1	15	Meadow Lark Drive	Meadows at Shawnee
Koenig	Jeanne	2	502	S. Walnut Street	
Koenig	John J.	2	502	S. Walnut Street	
Koetz	Jacqueline	1	136	Manor Lane	Marshall Manor
Kopack	Elvira Marie	1	17	W. Bullrush Drive	Meadows at Shawnee
Kopinke	Rena F.	2	38	N. Walnut Street	
Koropka	Stanley J. Jr.	2	611	Marvel Road	
Kotwas	Alexander E.	1	145	Barksdale Court	Hearthstone Manor
Kovach	Olga	3	318	N. Rehoboth Boulevard	
Kovack	Jerry F.	2	17776	Oak Hill Drive	
Kozora	Gary A.	2	704	Lakeview Avenue	
Kramlich	Ellen M.	1	419	Marshall Street	
Kramlich	Essie E.	3	300	S.E. Front Street	
Kramlich	Fred S.	3	300	S.E. Front Street	
Kramlich	John Anthony	1	419	Marshall Street	
Kramlich	John F.	1	419	Marshall Street	
Kufahl	Sharon Annette	2	715	Seabury Avenue	
Kulhanek	Stephanie M.	1	416	Marshall Street	
Kunkel	Kenneth Christopher	1	152	Rock Ledge Court	Hearthstone Manor
Kurtz	Eleanor Frances Burnet-	1	39031	Fullerton Court	Hearthstone Manor
Labajo	Nila B.	1	6	W. Bullrush Drive	Meadows at Shawnee
Labajo	Pike G.	1	6	W. Bullrush Drive	Meadows at Shawnee
Lacaille	Henry E.	1	4402F	Fullerton Court	Hearthstone Manor
Lacaille	Rafaela M.	1	4402F	Fullerton Court	Hearthstone Manor
Lane	Diane H.	2	403	S. Washington Street	
Lane	Janet Virginia	1	6	Crown Circle	Orchard Hill

Lane	Lula M.	3	118	Marshall Street	
Lane	Richard Alan Sr.	1	3	Fairway Court	Orchard Hill
Lane	Rufus G.	1	6	Crown Circle	Orchard Hill
Lane	Shirley J.	1	3	Fairway Court	Orchard Hill
Lane	William J.	1	7	Hickory Branch Lane	Hearthstone Manor
Lank	Diane J.	2	13	Sunset Lane	
Lank	Robert B.	2	13	Sunset Lane	
Lankford	Patricia L.	3	106	N.E. Tenth Street	
Lardner	Janet M.	4	228	S. Landing Drive	Knotts Landing
Lardner	Ring William	4	228	S. Landing Drive	Knotts Landing
Larocca	Vanessa	3	219	N. Walnut Street	
LaRoss	David Ryan	1	503E	Marshall Street	
Larue	Eric Todd	3	207	N.E. Fourth Street	
Lash	Jack R.	3	810	S.E. Second Street	
Lash	Martha H.	3	810	S.E. Second Street	
Laurent	John Emil	3	34	General Torbert Drive	Sawmill Village
Lavallee	Troy Alan	2	425	S. Walnut Street	
Lawhorn	Samuel N.	4	435	North Street	
Lawrence	Nancy J.	2	454	Kings Highway	
Lawrence	Ronald W.	2	454	Kings Highway	
Layfield	Anita L.	2	900	S. DuPont Boulevard	
Layfield	Jehu C.	2	900	S. DuPont Boulevard	
Layton	James Floyd	2	620-624	N.W. Front Street	
Layton	Jane H.	2	113	School Place	
Lear	Mary Jo	1	616	Cedarwood Avenue	Marshall Commons
Lear	Norman J. Sr.	1	616	Cedarwood Avenue	Marshall Commons
Lebengood	Ann M.	1	9	Windy Drive	Meadows at Shawnee
Lebengood	Peter Reed	1	9	Windy Drive	Meadows at Shawnee
Lee	James W.	3	703	S.E. Second Street	
Lee	Jamie Marie	2	409	S. Washington Street	
Lee	Mary S.	3	617A	S.E. Front Street	
Lee	Melissa A.	1	655	Beechwood Avenue	Marshall Commons
Legg	Donald T. Sr.	1	10	Clearview Drive	Hearthstone Manor
Legg	Rosalie D.	1	10	Clearview Drive	Hearthstone Manor
Leggett	Celestine W.	4	704	E. Moyer Circle	
LeGrand	Dana C.	4	411	N. Church Street	
LeGrand	Romonita I.	4	411	N. Church Street	
LeGree	Ellen A.	4	103	Brightway Commons	
Lehr	Darlene R.	1	24	Clearview Drive	Hearthstone Manor
Leithmann	Theodor	4		Silver Hill Apartments A-3	
Lemmon	Hazel	2	403	Crestview Drive	

Lemmon	John P. Jr.	2	403	Crestview Drive	
Lender	Elizabeth J.	4	104	Alexa Court	Knotts Landing
Lender	Robert B.	4	104	Alexa Court	Knotts Landing
Lenet	Elizabeth Ann	4	252	S. Landing Drive	Knotts Landing
Lenet	Howard Alan	4	252	S. Landing Drive	Knotts Landing
Lerch	Jane L.	1	308	Matthew Circle	Matlinds Estates
Lessner	Gabrielle Margaret	1	1	E. Thrush Drive	Meadows at Shawnee
Lessner	Timothy B.	1	1	E. Thrush Drive	Meadows at Shawnee
Leuthauser	Joanne	4	509	Ashley Way	
Leutz	Clara M.	4	5	Linstone Lane Apt 201	Silver Lake Apartments
Leutz	Henry P.	4	5	Linstone Lane Apt 201	Silver Lake Apartments
Levenson	Louis Elliott	1	17	Fairway Street	Orchard Hill
Levin	Harold P.	1	704	Beechwood Court	Marshall Commons
Lewis	Bessie M.	4	103B	Moyer Circle	
Lewis	Caroline A.	3	218	N. Walnut Street	
Lewis	Evelyn Rae	2	423	S. Walnut Street	
Lewis	Lawrence Edward Jr.	4	5	Linstone Lane Apt 202	
Lewis	Leroy	4	103B	Moyer Circle	
Lewis	Linda A.	4	5	Linstone Lane Apt 212	Silver Lake Apartments
Ligon	Christopher J.	3	203	S.E. Front Street	
Limardi	Joseph N.	4	23	Linstone Lane Apt 2	Silver Lake Apartments
Lindale	Nicholas B.	2	11	Mill Street	
Lindale	Sheila D.	2	11	Mill Street	
Littleton	Beatrice L.	4	5	Linstone Lane Apt 414	Silver Lake Apartments
Littmann	Helmut K.	1	3301A	N. Sagamore Drive	Hearthstone Manor
Loeffler	Adam E.	3	1002	S.E. Second Street	
Lofland	Barbara B.	2	711	S. DuPont Boulevard	
Lofland	Joan W.	3	6	Columbia Street	
Lofland	Joseph Sudler	3	6	Columbia Street	
Lofland	Medford R.	2	711	S. DuPont Boulevard	
Lomax	Judith A.	3	110	Bridgeham Avenue	
Long	Deborah Kenton	1	612	McColley Street	
Long	Gary R.	1	201	Matthew Circle	Matlinds Estates
Long	Sydell R.	1	201	Matthew Circle	Matlinds Estates
Lopez	Jose Martin	3	703	S.E. Second Street	
LoPresti	Thomas J.	4	123	N. Landing Drive	Knotts Landing
Lorenz	Bruce R.	2	306B	S. Walnut Street	
Louis	Duvanel Richard	4	401	N. Church Street	
Love	Catherine W.	2	901	Seabury Avenue	
Love	Cynthia B.	4	200	Truitt Avenue	
Love	Michael J.	4	200	Truitt Avenue	

Loveland	Margaret	3	701	S.E. Front Street	
Lucas	Phoebe H.	2	430	S. Walnut Street	
Luchinsky	Alan Lee	1	154	Rock Ledge Court	Hearthstone Manor
Luchinsky	Sharon L.	1	154	Rock Ledge Court	Hearthstone Manor
Luiken	Dharma A.	2	403	Lakeview Avenue	
Luiken	Richard C.	2	403	Lakeview Avenue	
Lurwick	Mary E.	2	102	Pine Street	
Lush	Elizabeth Ann	1	31	E. Green Lane	Orchard Hill
Lush	Mary Ann E.	1	31	E. Green Lane	Orchard Hill
Lush	Richard M.	1	31	E. Green Lane	Orchard Hill
Lynch	John T.	1	119	Rock Ledge Court	Hearthstone Manor
Mack	Dawn L.	2	11	Pennsylvania Avenue	
Macky	Walter B.	2	303	Hall Place	
MacMillan	Donald D.	2	18	W. Clarke Avenue	
MacMillan	Molly R.	2	18	W. Clarke Avenue	
MacMillan	Teri R.	2	18	W. Clarke Avenue	
Mahammitte	Charles V.	1	3202E	Brookmyer Drive	Hearthstone Manor
Mahammitte	Sandra	1	3202E	Brookmyer Drive	Hearthstone Manor
Maire	Kathleen E.	3	701	S.E. Front Street	
Majoch	Kaye M.	2	504	Crestview Drive	
Majoch	Ladislav V.	2	504	Crestview Drive	
Mallamo	Amy G.	2	320	Lakelawn Drive	
Mallamo	Mark S.	2	320	Lakelawn Drive	
Mallamo	Mark Steven II	2	320	Lakelawn Drive	
Mallamo	Tamela D.	2	320	Lakelawn Drive	
Maloney	Cecil W.	2	15	Elizabeth Street	
Maloney	Clara C.	2	15	Elizabeth Street	
Maloney	Gladys D.	1	1006	Lemuel Street	
Maloney	Thomas A.	1	1006	Lemuel Street	
Mancini	Sally Ann	1	145	Barksdale Court	Hearthstone Manor
Manolaki	Katrina	4	106	North Street	
Mantineo	Gail A.	4	218	S. Landing Drive	Knotts Landing
Mantineo	Salvatore Jr.	4	218	S. Landing Drive	Knotts Landing
Manzo	Carlos F.	4	207	N.W. Fourth Street	
Marabello	Daniel	1	1	Windy Drive	Meadows at Shawnee
Marabello	Licina	1	1	Windy Drive	Meadows at Shawnee
Marcavage	Joseph E.	1	22	Clearview Drive	Hearthstone Manor
Marcavage	Josephine M.	1	22	Clearview Drive	Hearthstone Manor
Marcial-Nieves	Querube Khasi	3	101	N.E. Sixth Street	
Marcin	Jo Ann	1	707	Lindsay Lane	Matlinds Estates
Marcouillier	Larry J.	2	106A	Causey Avenue	

Marino	Dorothy	4	102	Ginger Lane	Knotts Landing
Marino	Salvatore J. Jr.	4	102	Ginger Lane	Knotts Landing
Markowitz	David H.	1	8	E. Thrush Drive	Meadows at Shawnee
Markowitz	Gloria K.	1	8	E. Thrush Drive	Meadows at Shawnee
Marleton	Doris H.	4	310	Parson Thorne Apartments	
Marleton	Ernest L.	4	310	Parson Thorne Apartments	
Marsh	Barbara J.	4	303	N.W. Second Street	
Marsh	Frank O.	3		RD 5 Box 76	
Marsh	Steve	4	303	N.W. Second Street	
Marsh	Theresa A.	3		RD 5 Box 76	
Marshall	David W.	4	417	North Street	
Marshall	Donnell M.	2	601	New Street	
Marshall	Lisa M.	2	601	New Street	
Martin	II Willam J.	3	509	Carlisle Lane	
Martin	Ina Ola	3	22	Marshall Street	
Martin	Joseph R.	3	913	S.E. Second Street	
Martin	Katherine L.	3	701	N. Washington Street	
Martin	Ralph A.	3	211	S.E. Front Street	
Marvel	David H. Jr.	2	6525	Shawnee Road	
Marvel	Harvey G. Jr.	2	409	Woodland Drive	
Marvel	Kate	2	409	Woodland Drive	
Marvel	Linda M.	4	4	Archers Way	
Marvel	Patricia Ann	2	6525	Shawnee Road	
Marvel	Randy E.	4	4	Archers Way	
Marvel	Violet C.	2	510	Crestview Drive	
Mason	Carole G.	1	153	Barksdale Court	Hearthstone Manor
Mason	George A.	1	153	Barksdale Court	Hearthstone Manor
Mason	Sheila G.	3	401	N. Washington Street	
Masten	Charles R. Jr.	2	106	Causey Avenue	
Masten	Elizabeth	2	8	Lakelawn Drive	
Masten	Holly Ann	2	704	N. Shore Drive	North Shores
Masten	James J.	2	704	N. Shore Drive	North Shores
Masten	Kathy	2	106	Causey Avenue	
Masten	Lise N.	2	103	Lakelawn Drive	
Masten	Patricia Ann	2	406	Lakeview Avenue	
Masten	Robert	2	8	Lakelawn Drive	
Masten	Robert Wesley	2	103	Lakelawn Drive	
Masten	Stephen T. Sr.	2	406	Lakeview Avenue	
Mathieu	Mary Galligan	2	801	New Street	
Matthews	Tony M.	4	115	Brightway Commons	
Matthews	William B. Jr.	1	26	E. Green Lane	Orchard Hill

Maybee	Suzanne S.	1	408	Bridgeham Avenue	
Mayoral	Angelo	1	3	Lenape Lane	Meadows at Shawnee
Mayoral	Beatriz Medina	1	3	Lenape Lane	Meadows at Shawnee
Mays	John J.	4	615	Parson Thorne Apartments	
McBane	William J. III	3	70	Cedar Beach Road	
McCarthy	Donna Reel	1	4001B	Fullerton Court	Hearthstone Manor
McColley	Irene L.	3	812	East Street	
McColley	Karen K.	3	416	N.E. Tenth Street	
McColley	Lynn A.	3	416	N.E. Tenth Street	
McCollough	Virginia W.	3	106	N.E. Fourth Street	
McCormick	Marsha L.	4	111A	N.W. Third Street	
McCrea	Stacey Lyn	4	105	Brightway Commons	
McDonough	Donald T.	2	601	Reed Road	
McDonough	Stephanie	2	601	Reed Road	
McDuff	John Dix	1	23	E. Green Lane	Orchard Hill
McDuff	Zelda Arlene	1	23	E. Green Lane	Orchard Hill
McDuffie	Leona A. Warfield	3	208	Fisher Avenue	
McFall	James I.	3	406	S.E. Front Street	
McFarland	Jessica Dawn	2	113A	S. Church Street	
McFaul	Mary G.	1	28	Fairway Street	Orchard Hill
McFaul	Wallace F. Jr.	1	28	Fairway Street	Orchard Hill
McGalagly	Gloria Marie	1	13	Little Pond Drive	Meadows at Shawnee
McGalagly	John J.	1	13	Little Pond Drive	Meadows at Shawnee
McGee	Kathy Ann	3	504	S.E. Front Street	
McGee	Mary R.	3	100	N.E. Fourth Street	
McGee	Michael J.	3	504	S.E. Front Street	
McGill	Christopher R.	2	9	Delaware Avenue	
McGill	Corey Christopher	2	9	Delaware Avenue	
McGill	Karla L.	2	9	Delaware Avenue	
McGill	Sarah V.	2	9	Delaware Avenue	
McGrath	Ronald T.	1	3102H	W. Brookmyer Drive	Hearthstone Manor
McGrath	Rosemarie	4	117	Ginger Lane	Knotts Landing
McGrath	Timothy P.	4	117	Ginger Lane	Knotts Landing
McGriffin	James G.	2	200	S.E. Second Street	
McIlvain	Dennis L.	3	331A	S. Rehoboth Boulevard	
McIlvain	JoAnn	3	331A	S. Rehoboth Boulevard	
McKain	Michael D.	1	705	Cedarwood Court	Marshall Commons
McKee	Sherry Irwin	2	17	E. Clarke Avenue	
McKenzie	Dana Hope	2	206	Grier Lane	
McKenzie	John D.	2	206	Grier Lane	
McKenzie	Renate H.	2	206	Grier Lane	

McLeod	Barbara A.	1	6	Kingston Terrace	Hearthstone Manor
McLeod	Robert Harry	1	6	Kingston Terrace	Hearthstone Manor
McMillan	Michael W.	4	711	Parson Thorne Apartments	
McMillian	Douglas	4	118	N.W. Third Street	
McMillian	Jeanne V.	4	118	N.W. Third Street	
McNatt	Dorothy W.	2	431	Kings Highway	
McNatt	Herman S.	2	431	Kings Highway	
McPherson	Jerry H.	1	614	Beechwood Avenue	Marshall Commons
McPherson	Kevin Scott	1	4	E. Green Lane	Orchard Hill
McVeigh	Juanita F.	1	24	Clearview Drive	Hearthstone Manor
McWilliams	Jessie I.	2	839	S. DuPont Boulevard	
McWilliams	John H.	2	839	S. DuPont Boulevard	
Meade	Amanda Lee	2	604	Lakelawn Drive	
Meade	Andrew S.	2	604	Lakelawn Drive	
Meade	Kay Lynn	2	604	Lakelawn Drive	
Meade	Robert J.	2	604	Lakelawn Drive	
Meding	Ann	3	617	N. Washington Street	
Meding	Henry	3	617	N. Washington Street	
Melott	Douglas E.	4	707	East Lane	North Shores
Melott	Ruth Ann	4	707	East Lane	North Shores
Mendez	Abbey M.	3	7	N.E. Sixth Street	
Merchant	Donna L.	2	108	Franklin Street	
Mergner	Christopher Henry	1	1	Delores Court	Orchard Hill
Mergner	Henry H.	4	134	N. Landing Drive	Knotts Landing
Mergner	Leslie A.	1	1	Delores Court	Orchard Hill
Mergner	Louise G.	4	134	N. Landing Drive	Knotts Landing
Merkel	Lee L.	1	7	Homestead Boulevard	Hearthstone Manor
Merkel	Theresa D.	1	7	Homestead Boulevard	Hearthstone Manor
Merrell	James Harry B.	2	506	Mispillion Apts.	
Mesh	Carol J.	1	10	E. Bullrush Drive	Meadows at Shawnee
Mesh	Thaddeus Joseph Jr.	1	10	E. Bullrush Drive	Meadows at Shawnee
Messick	Bryant Alden	2	709	S. DuPont Boulevard	
Messick	Cleo*	1	103	Manor Lane	Marshall Manor
Messick	Faith H.	3	220	N.E. Second Street	
Messick	Harold G.	3	220	N.E. Second Street	
Messick-Coulbourn	Catherine A.	2	512	Crestview Drive	
Messick-Klensch	Lew A.	2	709	S. DuPont Boulevard	
Messick-Klensch	Rachel Frances	2	709	S. DuPont Boulevard	
Meszaros	Christina Graviet	1	21	E. Green Lane	Orchard Hill
Meszaros	Joseph John	1	21	E. Green Lane	Orchard Hill
Metzner	Timothy M.	1	9	Royal Drive	Orchard Hill

Meushaw	Jean Ann	1	12	Clearview Drive	Hearthstone Manor
Meushaw	Ronald Wayne	1	12	Clearview Drive	Hearthstone Manor
Mihaylo	Andrew J.	2	412	S. Walnut Street	
Miles	Louise Jordan	2	207	S. Walnut Street	
Miles	Nancy J.	3	110	East Street	
Miller	Chrisopher Ryan	2	503	Crestview Drive	
Miller	Christine A.	1	707	Lindsay Lane	Matlinds Estates
Miller	Christine Beebe	1	3502E	N. Sagamore Drive	Hearthstone Manor
Miller	Ellen E.	1	8	Big Pond Drive	Meadows at Shawnee
Miller	Marianna Gail	2	28	W. Clarke Avenue	
Miller	Michael Scott	3	45	Fisher Avenue	
Miller	Scott A.	3	45	Fisher Avenue	
Miller	Theresa L.	3	45	Fisher Avenue	
Millman	Pamela M.	1	110	Rock Ledge Court	Hearthstone Manor
Mills	David Douglass	2	210	S. Walnut Street	
Mills	Katherine A.	1	18	W. Bullrush Drive	Meadows At Shawnee
Minor	Carol S.	2	405	Lakeview Avenue	
Mintzer	Betty Lou	3	509	S.E. Front Street	
Mintzer	William	3	509	S.E. Front Street	
Mitchell	Alan J.	3	109	Fisher Avenue	
Mitchell	Helen P.	4	1036	N. Walnut Street	
Mitchell	John E. Sr.	4	1036	N. Walnut Street	
Mitchell	Laura B.	2	215B	S. Walnut Street	
Mitchell	Myra Kay	3	619	S.E. Front Street	
Mitchell	Myra Kay	1	213	Charles Street	
Mitchell	Myra Kay	2	805	Marvel Road	
Mitchell	Randy Clark	1	213	Charles Street	
Mitchell	Randy Clark	3	619	S.E. Front Street	
Mitchell	Randy Clark	2	805	Marvel Road	
Mojica	Benito	4	201	Allen Way Apt 32	
Mollura	Brenda M.	1	3	Little Pond Drive	Meadows at Shawnee
Mollura	John A.	1	3	Little Pond Drive	Meadows at Shawnee
Molster	John Anderson	1	143	Barksdale Court	Hearthstone Manor
Molster	Kathleen Burns	1	143	Barksdale Court	Hearthstone Manor
Montgomery	Eugene C.	1	6	E. Green Lane	Orchard Hill
Moore	Cornelius A.	4	140	Vickers Drive	
Moore	Denise C.	2	6502	Shawnee Road	
Moore	Leroy	4		Silver Lake Estates	
Moorman	Laurie Kobasa	1	637	Beechwood Avenue	Marshall Commons
Moorman	Travis C.	1	637	Beechwood Avenue	Marshall Commons
Morgan	Arthur D.	2	105	Elm Street	

Morgan	Charles E.	2	720	New Street	
Morgan	Jacqueline Marie	1	1000	Lemuel Street	
Morgan	Joan K.	1	25	Kingston Terrace	Hearthstone Manor
Morgan	Myron E.	2	510	S. Walnut Street	
Morgan	Woodrow W.	1	25	Kingston Terrace	Hearthstone Manor
Morole	Margaret L.	1	206	Matthew Circle	Matlinds Estates
Morole	Michelle A.	1	206	Matthew Circle	Matlinds Estates
Morole	Nicholas P.	1	206	Matthew Circle	Matlinds Estates
Morole	Peter A.	1	206	Matthew Circle	Matlinds Estates
Morris	Clarence William	4	606	North Street	
Morris	Debra Lynn	1	9	E. Thrush Drive	Meadows at Shawnee
Morris	Edward S.	1	9	E. Thrush Drive	Meadows at Shawnee
Morris	James C.	3	103	Bridgeham Avenue	
Morris	Jerome S.	4	706	Truitt Avenue Ext.	
Morris	John A.	4	244	S. Landing Drive	Knotts Landing
Morris	John E.	2	34 ½	McCoy Street	
Morris	Judy C.	2	34 ½	McCoy Street	
Morris	Michael P.	4	706	Truitt Avenue Ext.	
Morris	Wendy L.	4	505B	E. Moyer Circle	
Morris	William B.	2	211	S. Walnut Street	
Morrow	Douglas E. Sr.	3	803	N. Walnut Street	
Morrow	Linda Lee	3	803	N. Walnut Street	
Morrow	Robert A.	3	42	General Torbert Drive	Sawmill Village
Morse	John R. Jr.	4	701	North Street	
Moses	Charles	2	106	Lakelawn Drive	
Moses	Dorothy McQuaid	2	106	Lakelawn Drive	
Mosley	Michael L.	3	401A	S.E. Front Street	
Mosley	Tonia Lynn	2	205	S.E. Second Street	
Mossman	Bernadette T.	2	805	S. DuPont Boulevard	
Mott	Linda J.	3	31	General Torbert Drive	Sawmill Village
Muffler	Robert J. Jr.	2	12	N.W. Front Street Apt 202	
Mulholland	Ian P.	2	318	Lakelawn Drive	
Mulholland	Joan M.	2	318	Lakelawn Drive	
Mullan	Gloria Jean	3	501	East Street	
Mullaney	Ann B.	1	1	W. Thrush Drive	Meadows at Shawnee
Mullaney	Joseph A. II	1	1	W. Thrush Drive	Meadows at Shawnee
Mumford	Clifton Daniel	2	723	New Street	
Mumford	Granville Jr.	4	24	N.W. Tenth Street	
Mumford	Katie Ann	2	723	New Street	
Mumford	Wilson A.	4	521	N. West Street Apt A	
Mumma	Patrick J.	1	141	Hickory Branch Court	Hearthstone Manor

Munday	Carol Jean	1	800	Joshua Drive	Matlinds Estates
Munday	Herbert L. Jr.	1	800	Joshua Drive	Matlinds Estates
Mundorf	Cathy Lynne	2	505	S. Walnut Street	
Mundwiler	Christopher S.	3	214B	N. Walnut Street	
Murphy	Jean W.	2	815	New Street	
Murphy	Rosa Marie	1	5	Fairway Street	Orchard Hill
Murphy	Ruth R.	2	405	Lakeview Avenue	
Murphy	Suzanne M.	1	115	Hickory Branch Court	Hearthstone Manor
Murphy	Thomas Dennis	2	400	S. Washington Street	
Murray	Patricia E.	2	516	N.W. Front Street Apt 3	
Musgrove	David Brian	2	420	S. Washington Street	
Myers	Patricia J.	4	27	Linstone Lane Apt 8	Silver Lake Apartments
Myers	Wilma Kaye	2	807	Seabury Avenue	
Nagy	Leigh Ann	2	2	W. Clarke Avenue	
Nagy	Scott M.	2	2	W. Clarke Avenue	
Nakhai	Behnam	1	12	Homestead Boulevard	Hearthstone Manor
Nance	Marlene Walliser	4	112	Ginger Lane	Knotts Landing
Nash	Ann Marie C.	1	21	Fairway Street	Orchard Hill
Nash	Shelby L.	1	405	Charles Street	
Natonick	Jean Marlys	1	157	Aspen Court	Hearthstone Manor
Nelson	Gregory	4	304	Truitt Avenue	
Nelson	Leland Roy	2	108	N.W. Front Street	
Newhouse	Edna A.	3	110	Lovers Lane	
Newhouse	Theodore M.	3	110	Lovers Lane	
Nichols	John H. III	3	13	General Torbert Drive	Sawmill Village
Nieves	Carmen Lydia	3	101	N.E. Sixth Street	
Nixon	Jean F.	3	201	N.E. Fourth Street	
Nixon	Russell Ray	3	201	N.E. Fourth Street	
Noble	George Henry	3	110	N.E. Second Street	
Noll	Daniel M.	1	300	Bridgeham Avenue	
Norman	Henry Jr.	4	430	North Street	
Norris	Richard David	1	171	Hickory Branch Court	Hearthstone Manor
Nosher	Rose Ann	4	203	S. Landing Drive	Knotts Landing
Nosher	Stephanie R.	4	203	S. Landing Drive	Knotts Landing
Nowakowski	Bernard J.	1	504	Matthew Circle	Matlinds Estates
Nowakowski	Brandi M.	1	504	Matthew Circle	Matlinds Estates
Nowell	James Robert Jr.	1	8	Crown Circle	Orchard Hill
Nowell	Melissa Ann	1	8	Crown Circle	Orchard Hill
O'Boyle	Charles M.	1	24	Kingston Terrace	Hearthstone Manor
O'Boyle	Lorraine M.	1	24	Kingston Terrace	Hearthstone Manor
O'Day	Beverly L.	3	919	S.E. Third Street	

O'Day	Louis S.	3	919	S.E. Third Street	
Ochs	Anne M.	1	4	Pond Drive	Orchard Hill
Ochs	Bryan Jason	1	4	Pond Drive	Orchard Hill
Oechsler	Andrew James Stothers	2	127	School Place	
Oechsler	James A. Jr.	2	127	School Place	
Oechsler	Tracy D.	2	127	School Place	
O'Gara	Michael C.	2	112	Sussex Avenue	
O'Gara	Ronda R.	2	112	Sussex Avenue	
Olivera	Dorothy M.	4	106	West Street	
Olivera	Pablo C.	4	106	West Street	
Olson	John L.	4	10	Rogers Drive	
Olson	Kenneth C.	3	9	N.E. Fourth Street	
Olson	Ruth S.	4	10	Rogers Drive	
O'Neill	Deborah	2	612	Lakelawn Drive	
O'Neill	James	2	612	Lakelawn Drive	
O'Neill	Maire Blaise	2	612	Lakelawn Drive	
O'Neill	Robert J.	2	612	Lakelawn Drive	
Orkin	Ellan J.	2	16	Nelson Street	
Orr	Anne Sparks	1	109	Aspen Court	Hearthstone Manor
Orr	Neal K.	1	109	Aspen Court	Hearthstone Manor
Orta	Emanuel	2	305	S. Washington Street	
Orta	Mary Ann	4	104	Brightway Commons	
Osborne	Eugene M.	2	409	S. Washington Street	
Osborne	William E.	2	910	Lakeview Avenue	
Osterholm	Albert V.	2	508	Caulk Road	
Ostroski	Lenora V.	1	3801C	S. Sagamore Drive	Hearthstone Manor
Ostruska	Josef	1	806	Joshua Drive	Matlinds Estates
Ostruska	Margot P.	1	806	Joshua Drive	Matlinds Estates
Otwell	James R.	2	404	N.W. Front Street	
Ouge	Gladys M.	1	54	Meadow Lark Drive	Meadows at Shawnee
Ouge	Joseph M.	1	54	Meadow Lark Drive	Meadows at Shawnee
Owens	Mary Joe Christine	1	4502F	Summer Brook Way	Hearthstone Manor
Owens	William D.	1	4502F	Summer Brook Way	Hearthstone Manor
Pakech	Christopher J.	4	103	Ginger Lane	Knotts Landing
Paladino	James Jerome	1	4	E. Green Lane	Orchard Hill
Paladino	Lisa M.	1	4	E. Green Lane	Orchard Hill
Palermo	Joseph George	1	5	Misty Vale Court	Meadows at Shawnee
Paliwoda	Laura A.	1	17	Homestead Boulevard	Hearthstone Manor
Paliwoda	Theodore T.	1	17	Homestead Boulevard	Hearthstone Manor
Palumbo	Joseph V. III	3	1019	S.E. Second Street	
Palumbo	Roberta M.	3	1019	S.E. Second Street	

Panico	Frank Michael	1	105	Marlin Court	Orchard Hill
Panico	Maureen Theresa	1	105	Marlin Court	Orchard Hill
Paquette	Virginia O.	4	18	S. DuPont Boulevard	
Paradis	Mildred Anne	3	509	S.E. Second Street	
Paradis	Roger Emile	3	509	S.E. Second Street	
Paradis	Theresa J.	3	919	S.E. Second Street	
Parker	Beverly Ennis	1	105	Beaufort Lane	Orchard Hill
Parker	Bonnie S.	2	8	Delaware Avenue	
Parker	Bremante R.	2	1403	Mispillion Apts.	
Parker	Charles	3	119	N. Walnut Street	
Parker	Claude McKinley Jr.	4	401	Truitt Avenue	
Parker	Eva	4	401	Truitt Avenue	
Parker	Gordon Otis Jr.	1	105	Beaufort Lane	Orchard Hill
Parker	Keith Weston	2	8	Delaware Avenue	
Parker	Lillian M.	4	211	N.W. Second Street	
Parker	Maryann	2	501	Lakelawn Drive	
Parker	Ozzie Mae	4	6	Lucia Circle	
Parker	Thomas Edward	2	501	Lakelawn Drive	
Parkhouse	Edward Patrick	1	322	Matthew Circle	Matlinds Estates
Parkhouse	Elise L.	1	322	Matthew Circle	Matlinds Estates
Parks	Dan Barnett	1	8	Little Pond Drive	Meadows at Shawnee
Parnell	Jennifer Ellen	3	113	Lovers Lane	
Parnell	Michael J.	3	113	Lovers Lane	
Parseghian	Edward C.	1	508	Matthew Circle	Matlinds Estates
Parsons	Donna R.	3	216	McColley Street	
Parsons	Lisa K.	3	415	East Street	
Parsons	Ronald David	3	216	McColley Street	
Passwaters	David A. Jr.	2	436	Kings Highway	
Passwaters	Judith Ann	2	436	Kings Highway	
Passwaters	Samuel J. III	1	315	Columbia Street	
Passwaters	Thomas W.	2	600	N.W. Front Street	
Patel	Chunilal M.	1	7	Misty Vale Court	Meadows at Shawnee
Patel	Hiren Chunilal	1	7	Misty Vale Court	Meadows at Shawnee
Patel	Mayuri Kanubhai	1	7	Misty Vale Court	Meadows at Shawnee
Patel	Vinay	1	3	Misty Vale Court	Meadows at Shawnee
Patillo	Janet	4	109	N. Landing Drive	Knotts Landing
Patillo	Robert D. Sr.	4	109	N. Landing Drive	Knotts Landing
Pattillo	Barbara Joslin	4	105	Alexa Court	Knotts Landing
Pavlak	Barbara A.	1	12	Royal Drive	Orchard Hill
Pavlak	Scott T.	1	12	Royal Drive	Orchard Hill
Payne	Ronald V.	4	500	Parson Thorne Apartments	
Payne	Stella A.	2	509	Kings Highway	

Pedersen	Gordon Keir	2	300	Lakeview Avenue	
Pedersen	Huno K.	2	300	Lakeview Avenue	
Pedersen	Mildred K.	2	300	Lakeview Avenue	
Peel	Joseph Jason	2	408	Lakeview Avenue	
Peel	Lisa Ingram	2	408	Lakeview Avenue	
Peifer	Jacquelyn	1	5	Little Birch Drive	Hearthstone Manor
Pelen	Paul Thomas	2	2	Sunset Lane	
Pendelton	Carolyn	2	819	New Street	
Penland	Troy M.	4	303	Truitt Avenue	
Pennell	Sue Ellen	1	111	Hickory Branch Court	Hearthstone Manor
Pennington	Frances	2	506	Crestview Drive	
Pensel	Charles H. Jr.	4	237	S. Landing Drive	Knotts Landing
Pensel	Virginia A.	4	237	S. Landing Drive	Knotts Landing
Perdue	David P.	1	19	Fairway Court	Orchard Hill
Perdue	Deborah L.	1	19	Fairway Court	Orchard Hill
Perez	Danny Garcia	3	29	General Torbert Drive	Sawmill Village
Perez	Janet A.	3	307	Carlisle Lane	
Perez	Lissette Ramona	3	29	General Torbert Drive	Sawmill Village
Perez	Roberto	3	307	Carlisle Lane	
Perry	Edith J.	1	8	Royal Drive	Orchard Hill
Perry	Roger Gayle	1	8	Royal Drive	Orchard Hill
Persia	Patricia Charm	2	129	School Place	
Peters	Michelle A.	1	611	S. Washington Street	
Peterson	Alger L.	1	614	Cedarwood Avenue	Marshall Commons
Peterson	Elizabeth C.	1	614	Cedarwood Avenue	Marshall Commons
Peterson	Jason D.	3	519	N. Washington Street	
Phalen	Paul S.	2	507	Regent Road	
Phelps	Gloria Jean	1	11	Hickory Branch Court	Hearthstone Manor
Phelps	Margie S.	3	400	N.E. Fourth Street	
Phelps	Timothy Edwin Sr.	1	11	Hickory Branch Court	Hearthstone Manor
Phillips	Adam W.	2	414	Evergreen Circle	
Phillips	James	3	10	Salevan Place	
Phillips	Susan S.	2	414	Evergreen Circle	
Phillips	Vernon Joseph Sr.	1	500	Maple Street	Marshall Commons
Phipps	Ty D.	2	405	S. Washington Street	
Piazza	Joe	4	108	Starland Way	Knotts Landing
Piazza	Merle R.	4	108	Starland Way	Knotts Landing
Pierce	Thomas S. Jr.	2	38	N. Walnut Street	
Pikus	S. Allen	2	16	W. Clarke Avenue	
Pileggi	Martha V.	3	607	S.E. Second Street	
Pilla	Elaine M.	4	238	S. Landing Drive	Knotts Landing

Pilla	George R.	4	238	S. Landing Drive	Knotts Landing
Pingue	Elizabeth A.	1	305	Richard Street	
Pink	Gertrude	2	109	S. Church Street	
Piper	Lorraine R.	1	21	W. Bullrush Drive	Meadows at Shawnee
Piper	Stephen M.	1	21	W. Bullrush Drive	Meadows at Shawnee
Plack	Kathryn Jean	1	1000	Lemuel Street	
Plack	William F. Jr.	1	1000	Lemuel Street	
Pletcher	Marianna S.	2	428	S. Walnut Street	
Plummer	Carlton L.	2	802	Seabury Avenue	
Plummer	Shirley E.	2	802	Seabury Avenue	
Polichetti	Anna Marie	1	5	Royal Court	Orchard Hill
Polichetti	Joseph M. Jr.	1	5	Royal Court	Orchard Hill
Polite	Jo H.	3	5	General Torbert Drive	Sawmill Village
Polite	Richard L.	3	5	General Torbert Drive	Sawmill Village
Polk	Kristyn Ilene	2	303	S. Washington Street	
Polk	Rebecca S.	2	303	S. Washington Street	
Pontius	Margaret C.	3	208	Bridgeham Avenue	
Poole	Beverly A.	1	38	Clearview Drive	Hearthstone Manor
Poole	Joseph John	1	38	Clearview Drive	Hearthstone Manor
Pope	Jerrie R.	4	919	Roosa Road	
Porter	Christine Ann	3	509	S.E. Second Street	
Porter	David L.	3	211	McColley Street	
Porter	Hilda Jane	1	11	Little Pond Drive	Meadows at Shawnee
Potter	Purnell G.	3	501	East Street	
Powell	Carol Ann	1	310	Fisher Avenue	
Powell	Derek J.	3	505	S.E. Front Street	
Powell	Dwayne Edward	3	114	East Street	
Powell	Lamont G.	3	19	Columbia Street	
Powell	Mary	4	304B	West Street	
Powell	Peggy Ann	1	4301D	Summer Brook Way	Hearthstone Manor
Powell	William M. Sr.	1	4301D	Summer Brook Way	Hearthstone Manor
Powers	Betty J.	1	14	E. Green Lane	Orchard Hill
Powers	Robert D.	1	14	E. Green Lane	Orchard Hill
Pratzner	Elaine Marie	1	52	Meadow Lark Drive	Meadows at Shawnee
Pratzner	Phillip Russell	1	52	Meadow Lark Drive	Meadows at Shawnee
Predmore	Pamela M.	4	209	N.W. Front Street	
Prettyman	Martha M.	4	510	Parson Thorne Apartments	
Price	Carolyn A.	2	611	Seabury Avenue	
Price	Charles	2	108	S.E. Second Street	
Price	John D.	2	611	Seabury Avenue	
Primos	Andrea L.	4	144	Church Hill Road	

Primos	Noel Eason	4	144	Church Hill Road	
Prince	Richard Alfred	1	3	Windy Drive	Meadows at Shawnee
Prince	Veronica	1	3	Windy Drive	Meadows at Shawnee
Priola	Mike A.	1	3801D	S. Sagamore Drive	Hearthstone Manor
Pritchett	Vickie L.	2	28	W. Clarke Avenue	
Progar	Gary A.	2	11	Causey Avenue	
Progar	Leslie A. W.	2	11	Causey Avenue	
Prouse	Donald M. Jr.	4	7	Archers Way	
Prouse	Judith A.	1	311	Matthew Circle	Matlinds Estates
Prunty	Evangeline A.	1	13	Royal Drive	Orchard Hill
Prunty	Harold E.	1	13	Royal Drive	Orchard Hill
Purcell	James A.	2	102	Kings Highway	
Purnell	Roxie M.	4	109	West Street	
Pusey	Cheryl	3	800	S.E. Second Street	
Pusey	Eric Matthew	3	800	S.E. Second Street	
Pusey	Larry	3	800	S.E. Second Street	
Pyne	Jean B.	3	326	S.E. Second Street	
Quent	Jeanne L.	1	104	Matthew Circle	Matlinds Estates
Quent	Ronad Kenneth	1	104	Matthew Circle	Matlinds Estates
Quetel	Joseph T.	2	318	Hall Place	
Quetel	Melena Elizabeth	2	318	Hall Place	
Raffy	June H.	3	515	N. Walnut Street	
Ralph	Gary D.	3	268B	N. Rehoboth Boulevard	
Rambo	Eric M.	2	23	Elizabeth Street	
Rambo	Tina R.	2	23	Elizabeth Street	
Ramos	Isaura	4	601	North Street	
Ramos	Louis	4	601	North Street	
Ramos	Tony	4	601	North Street	
Ramsey	Jon Eric	1	649	Beechwood Avenue	Marshall Commons
Ramsey	Pamela M.	1	649	Beechwood Avenue	Marshall Commons
Ranney	Roberta A.	1	640	Beechwood Avenue	Marshall Commons
Rapp	Ethel J.	4	506	Parson Thorne Apartments	
Raspberry	Joseph T.	1	29	E. Green Lane	Orchard Hill
Raspberry	Mary Christine	1	29	E. Green Lane	Orchard Hill
Rash	Steven C.	2	514	N.W. Front Street	
Rathbun	Leslie Ann	4	1036	N. Walnut Street	
Rau	Eleanor S.	2	101	Pine Street	
Rawl	Mary Jane	1	17	E. Green Lane	Orchard Hill
Rawl	Michael John	1	17	E. Green Lane	Orchard Hill
Ray	Patricia Ann	1	218	Columbia Street	
Raymond	Melinda	2	219	S. Walnut Street	

Reale	Jeannette F.	2	34	McCoy Street	
Redden	Thomas H.	2	429	S. Walnut Street	
Reed	Carolyn C.	2	307	Woodland Drive	
Reed	Christine Marie	2	607	S. Walnut Street	
Reed	Florence H.	2	103	Kings Highway	
Reed	Helene	2	405	Marvel Road	
Reed	James	2	405	Marvel Road	
Reedy	Myrtle H.	3	37	Fisher Avenue	
Reichelt	Shirley P.	4	5	Linstone Lane Apt 422	Silver Lake Apartments
Reilly	James J.	1	13	E. Green Lane	Orchard Hill
Reilly	Karen M.	2	904	Lakeview Avenue	
Reilly	Peggy C.	1	13	E. Green Lane	Orchard Hill
Renk	Dorothy P.	4	105	Ginger Lane	Knotts Landing
Renk	Ronald E.	4	105	Ginger Lane	Knotts Landing
Retzlaff	Erik Franz	2	101	Lakelawn Drive	
Reyes	Dean G.	2	105	Pine Street	
Reyes	Dean G.	2	105	Pine Street	
Reynolds	Charlie J.	4	107	Allen Way	
Reynolds	Gertrude M.	2	18	Clarke Avenue	
Reynolds	Ralph C.	3	6	General Torbert Drive	Sawmill Village
Reynolds	Sandra L.	2	616	N. W. Front Street	
Reynolds	Suzanne D.	3	6	General Torbert Drive	Sawmill Village
Reynolds	Toshi D.	4	1	Games Drive	
Rhodes	Jerry W.	3	206	Marshall Street	
Rhodes	Linda	3	28	Fisher Avenue	
Rhodes	Rebecca T.	3	206	Marshall Street	
Rhodes	Roy D.	3	28	Fisher Avenue	
Rhodes	Velma M.	4	5	Linstone Lane Apt 24	Silver Lake Apartments
Richards	Brenda L.	1	18	Clearview Drive	Hearthstone Manor
Richards	Dolores D.	1	8	W. Bullrush Drive	Meadows at Shawnee
Richardson	Brynn L.	3	805	S.E. Second Street	
Richardson	Clyde N.	1	123	W. Green Lane	Orchard Hill
Richardson	Dianne J.	1	123	W. Green Lane	Orchard Hill
Richardson	Thomas L.	4	514A	Church Street	
Richmond	Barbara J.	3	8	Governor Tharp Court	Sawmill Village
Riecke	Carolyn S.	4	801	N. DuPont Boulevard	
Riehl	William	1	108	S.E. Fourth Street	
Rienzi	Dorothea H.	1	320	Matthew Circle	Matlinds Estates
Rienzi	Leonard J.	1	320	Matthew Circle	Matlinds Estates
Rini	Beverly A.	4	119	Ginger Lane	Knotts Landing
Rini	Charles	4	119	Ginger Lane	Knotts Landing

Rinker	Connie L.	1	8	Fairway Court	Orchard Hill
Rinker	William Elwood	1	8	Fairway Street	Orchard Hill
Rittershofer	Priscilla J.	1	20	Kingston Terrace	Hearthstone Manor
Rivera	Michael R.	3	200	N. Walnut Street	
Riviello	Gerald Joseph	1	705	Beechwood Court	Marshall Commons
Riviello	Gerald Joseph	1	705	Beechwood Court	Marshall Commons
Roark	Donald Raymone	1	141	Hickory Branch Court	Hearthstone Manor
Roark	Ruth Virginia	1	141	Hickory Branch Court	Hearthstone Manor
Robbins	Mildred Louise	1	35	Meadow Lark Drive	Meadows at Shawnee
Roberts	Constance Marie	1	101	Marlin Court	Orchard Hill
Roberts	Dana Lee	3	10	N.E. Fifth Street	
Roberts	Harold Everett	2	409	Lakeview Avenue	
Roberts	Janet S.	4	1024	N. Walnut Street	
Roberts	Kathleen L.	1	6	Big Pond Drive	Meadows at Shawnee
Roberts	Mary L.	2	409	Lakeview Avenue	
Roberts	Richard	1	12	Kingston Terrace	Hearthstone Manor
Roberts	Richie D.	4	1024	N. Walnut Street	
Roberts	Wayne H.	1	6	Big Pond Drive	Meadows at Shawnee
Roberts	William D.	1	101	Marlin Court	Orchard Hill
Robertson	Lilly E.	3	803	S.E. Front Street	
Robinson	Barbara L.	2	723	New Street	
Robinson	Carol A.	1	523	S. Washington Street	
Robinson	Cynthia Kay	4	111	Starland Way	Knotts Landing
Robinson	Phyllis	1	314	Bridgeman Avenue	
Robinson	Ray E.	4	111	Starland Way	Knotts Landing
Robinson	Verie L.	4	207	N.W. Fifth Street	
Rockwell	Nancy M.	3	507	N. Washington Street	
Rodenberg	Robert Thomas	1	6	Briar Court	Meadows at Shawnee
Rodenberg	Wanda L.	1	6	Briar Court	Meadows at Shawnee
Rodgers	Douglas Edward	1	8	Briar Court	Meadows at Shawnee
Rodriguez	Alicia S.	3	106	Charles Street	
Rodriguez	Ernesto Jr.	3	106	Charles Street	
Rodriguez-Diaz	Manual	2	422	S. Washington Street	
Roehl	Denise L.	2	605	S. Walnut Street	
Rogers	Ann B.	2	806	S. Walnut Street	
Rogers	Charles J.	1	105	E. Clarke Avenue	
Rogers	Diane C.	2	301	Lakeview Avenue	
Rogers	Grace D.	4	126	N.W. Second Street	
Rogers	Jessica Rae	2	806	S. Walnut Street	
Rogers	John R. Reynolds III	2	301	Lakeview Avenue	
Rogers	Jordan A.	1	418	Fisher Avenue	

Rogers	Joseph R.	2	504	Caulk Road	
Rogers	Joseph R. II	2	806	S. Walnut Street	
Rogers	Julie E.	4	109	Parson Thorne Apartments	
Rogers	Kevin Wayne	1	418	Fisher Avenue	
Rogers	Kyle Clarence	1	418	Fisher Avenue	
Rogers	Lewis W.	1	418	Fisher Avenue	
Rogers	Lucille E.	1	105	E. Clarke Avenue	
Rogers	Perry W.	2	301	Lakeview Avenue	
Rogers	Ruth D.	2	504	Caulk Road	
Rooks	Frances	4	500	Church Street	
Roosa	Glenda Kay	4	903	Roosa Road	
Roosa	J. Heyman III	4	903	Roosa Road	
Roosa	Mildred S.	4	917	Roosa Road	
Rosania	Francis Daniel Jr.	4	113	N.W. Front Street	
Rosenberger	Janet Lee	2	713	New Street	
Rosenberger	Richard Alan	2	713	New Street	
Rosengren	Emily K.	1	630	Beechwood Avenue	Marshall Commons
Rosenquist	Glen T.	1	300	Charles Street	
Rosenquist	Shelby E.	1	300	Charles Street	
Ross	Bessie May	3	204	N.E. Fourth Street	
Ross	James E.	4	411	North Street	
Ross	Oneida S.	1	3403J	N. Sagamore Drive	Hearthstone Manor
Ross	Robert L.	1	3403J	N. Sagamore Drive	Hearthstone Manor
Rottman	Edward A.	1	23	W. Bullrush Drive	Meadows at Shawnee
Rottman	Lewis DeSimone	1	23	W. Bullrush Drive	Meadows at Shawnee
Rowe	Robert Landon	2	603	Marvel Road	
Roxby	Arthur T. III	4	6	N.W. Salevan Place	
Ruffin	Marcealeate S.	4	515	Truitt Avenue	
Ruiz	Christopher Michael	4	105	N. Landing Drive	Knotts Landing
Ruiz	Gervasio Jr.	4	105	N. Landing Drive	Knotts Landing
Ruiz	Phillip Henry	3	413	East Street	
Rumley	I. Helen	4	5	Linstone Lane Apt 419	Silver Lake Apartment
Rupp	Hildegard S.	1	143	Aspen Court	Hearthstone Manor
Rupp	John Joseph	1	9	Big Pond Drive	Meadows at Shawnee
Rupp	Kimberly Mae	1	9	Big Pond Drive	Meadows at Shawnee
Russ	Daneshia Shakia	4	446	North Street	
Russ	Denice E.	4	446	North Street	
Russ	Kathryn Kimmel	2	300	Lakelawn Drive	
Russell	Bonnie D.	2	321	Hall Place	
Russell	Clara W.	2	414	Kings Highway	
Russell	Vanita P.	4	207	N.W. Fifth Street	

Russo	Joan K.	3	513	N. Washington Street	
Ryan	Danahey	1	163	Barksdale Court	Hearthstone Manor
Ryan	Louise S.	2	106	Kings Highway	
Ryan	Patricia N.	1	163	Barksdale Court	Hearthstone Manor
Sabia	Eleanor R.	1	155	Barksdale Court	Hearthstone Manor
Sabia	Mauro A.	1	155	Barksdale Court	Hearthstone Manor
Saccardi	Linda J.	3	901	N. Walnut Street	
Saccardi	Tyler Reed	3	901	N. Walnut Street	
Sacks	Lewis W.	1	9	W. Thrush Drive	Meadows at Shawnee
Saez	Jose Morales	1	4	Pond Drive	Orchard Hill
Saez	Zona C.	1	4	Pond Drive	Orchard Hill
Saldana	Luis A.	4	306	West Street	
Salevan	David A.	2	816	New Street	
Saltar	Eleanor A.	2	24	W. Clarke Avenue	
Salvisky	Florence G.	2	215	S. Walnut Street	
Sanchez	Eva	1	403	McColley Street	
Sanders	Joseph W.	4	400	West Street	
Sanders	Katherine Marie	4	400	West Street	
Sapp	Jane Savin	3	204	McColley Street	
Sapp	John Foster	3	204	McColley Street	
Sarro	Regina	3	26	Cedar Beach Road	
Sauls	Antoinette Yvonne	1	2	E. Thrush Drive	Meadows at Shawnee
Sauls	David R.	1	2	E. Thrush Drive	Meadows at Shawnee
Saunders	Henry S. Jr.	2	501	Lakeview Avenue	
Saupp	John W.	3	36	General Torbert Drive	Sawmill Village
Savage	Cynthia L.	3	403	N. Washington Street	
Savage	Harry R.	3	403	N. Washington Street	
Savage	Samuel Robert	3	403	N. Washington Street	
Savage	Sara Louise	1	125	Hickory Branch Court	Hearthstone Manor
Savage	Stephanie Marie	3	403	N. Washington Street	
Saxon	Dana M.	3	611	S.E. Second Street	
Saxon	Warren R.	3	611	S.E. Second Street	
Sayer	Charlotte Anne	3	203	S.E. Front Street	
Sayer	Priscilla Jane	3	203	S.E. Front Street	
Sbona	Georgiann	1	19	Homestead Boulevard	Hearthstone Manor
Sbona	Samuel Ralph	1	19	Homestead Boulevard	Hearthstone Manor
Schaap	Lucinda	3	1012	S.E. Second Street	
Schaap	Robert	3	1012	S.E. Second Street	
Scheetz	Timothy Edward	1	3601A	N. Sagamore Drive	Hearthstone Manor
Schiedenhelm	Betty Lou	4	140	N. Landing Drive	Knotts Landing
Schlabach	Jay E.	2	303	Woodland Drive	

Schleigh	David William	1	2	W. Thrush Drive	Meadows at Shawnee
Schleigh	Mary Anne	1	2	W. Thrush Drive	Meadows at Shawnee
Schmidt	Carl R. Jr.	1	4	Clearview Drive	Hearthstone Manor
Schmidt	Eric G.	2	416	S. Washington Street	
Schmidt	Olivia L.	1	4	Clearview Drive	Hearthstone Manor
Schwartz	Eileen Lamb	1	145	Hickory Branch Court	Hearthstone Manor
Scott	Aleathea K.	4	454	North Street	
Scott	Cynthia Ann	1	708	Lindsay Lane	Matlinds Estates
Scott	Gloria A.	4	110	N.W. Third Street	
Scott	John C.	3	280	N. Rehoboth Boulevard	
Scott	Virginia B.	3	280	N. Rehoboth Boulevard	
Scotton	Carol V.	3	905	S.E. Front Street	
Scotton	Il Leslie	3	905	S.E. Front Street	
Sender	Carole Louise	1	3601D	S. Sagamore Drive	Hearthstone Manor
Sender	John Bernard Jr.	1	3601D	S. Sagamore Drive	Hearthstone Manor
Sentman	Douglas B.	2	104	Pine Street	
Session	Linda	4	114	Allen Way Apt 21	
Seth	Lolita C.	4	108	Allen Way Apt 11	
Shabi	Olufemi O.	1	12	Big Pond Drive	Meadows at Shawnee
Shafer	Harriett W.	4	135	N. Landing Drive	Knotts Landing
Shafer	Julian R.	4	135	N. Landing Drive	Knotts Landing
Shaffer	Scott E.	4	806	Parson Thorne Apartments	
Shaffer	Sherry A.	1	12	W. Bullrush Drive	Meadows at Shawnee
Shah	Bindesh B.	1	1	W. Bullrush Drive	Meadows at Shawnee
Sharp	Brenda Lee	3	838	N.E. Front Street	
Sharp	Delema E.	1	149	Hickory Branch Court	Hearthstone Manor
Sharp	Della M. (Parker)	4	606	Truitt Avenue Ext.	
Sharp	Donna Marie	3	844	N.E. Front Street	
Sharp	Eugene M. III	2	706	N. Shore Drive	North Shores
Sharp	Kelly Lynn	1	617	Beechwood Avenue	Marshall Commons
Sharp	Marvin C.	3	844	N.E. Front Street	
Sharp	Mary Ann	4	9	Rogers Drive	
Sharp	Michael S.	1	617	Beechwood Avenue	Marshall Commons
Sharp	Rebecca L.	2	706	N. Shore Drive	North Shores
Sharp	Regina A.	4	108	Allen Way Apt 21	
Sharp	Ronald H.	1	305	Marshall Street	
Sharp	Sheila M.	1	305	Marshall Street	
Sharp	William H. Jr.	4	606	Truitt Avenue Ext.	
Shea	Bonnie W.	2	12	Delaware Avenue	
Shea	Elizabeth H.	2	10	Delaware Avenue	
Shea	Gary D.	2	12	Delaware Avenue	

Shea	Kathy J.	3		Cedar Beach Road	
Shea	Kathy J.	1	306	Montgomery Street	
Shea	Michael J.	3		Cedar Beach Road	
Shea	Michael J.	1	306	Montgomery Street	
Sheaffer	John B.	2	432	Kings Highway	
Sheaffer	Mary Lou	2	432	Kings Highway	
Sheffe	Christopher D.	1	11	E. Bullrush Drive	Meadows at Shawnee
Sheffe	Diane Irene	1	11	E. Bullrush Drive	Meadows at Shawnee
Shelborne	Demarcus Daniel	3	10	N.E. Salevan Place	
Shelton	Geraldine E.	4	109	Valley Run	Valley Run Apts
Sherman	Gerald G.	3	912	S.E. Second Street	
Sherwood	Carol C.	2	13	E. Clarke Avenue	
Sherwood	Nancy Gaye	3	805	N. Walnut Street	
Sherwood	Richard M.	2	13	E. Clarke Avenue	
Shields	Columbus N.	1	5	E. Green Lane	Orchard Hill
Shields	John William	1	13	Big Pond Drive	Meadows at Shawnee
Shields	Mary Florena	2	421	S. Washington Street	
Shifflett	Cynthia B.	1	804	Joshua Drive	Matlinds Estates
Shifflett	Willis R.	1	804	Joshua Drive	Matlinds Estates
Shimizu	Helena Bernice	1	39	Little Birch Drive	Hearthstone Manor
Shinas	Panagiotis A.	2	22	W. Clarke Avenue	
Shockley	Brandi Lynn	3	210	N.E. Fourth Street	
Shockley	David A.	3	614	S.E. Front Street	
Shockley	Debbie A.	3	210	N.E. Fourth Street	
Shockley	John D.	3	210	N.E. Fourth Street	
Shockley	Myrna S.	3	614	S.E. Front Street	
Shockley	Tricia A.	1	2903I	Heather Drive	Hearthstone Manor
Short	Scott Douglas	2	7	Nelson Street	
Short	Thomas C.	3	42	Fisher Avenue	
Shorter	Thelma R.	3	509	Carlisle Lane	
Showell	Gregory Levaunt Sr.	3	20	N.E. Tenth Street	
Showell	Linda J. Sharpe	3	20	N.E. Tenth Street	
Shupard	Howard D. Jr.	3	405	N. Washington Street	
Shupard	Rosanne T.	3	405	N. Washington Street	
Shupe	Bryan William	1	12	W. Bullrush Drive	Meadows at Shawnee
Shupe	Sheridan Allayne	1	805	Joshua Drive	Matlinds Estates
Shupe	William J.	1	805	Joshua Drive	Matlinds Estates
Silbereisen	Albert J.	1	301	Marshall Street	
Silveira	Rita Christina	1	3403L	S. Sagamore Drive	Hearthstone Manor
Simmons	Nathaniel P.	2	208	N. W. Front Street	
Simon	Edward L.	1	117	Barksdale Court	Hearthstone Manor

Simon	Patrica A.	1	117	Barksdale Court	Hearthstone Manor
Simpatico	Anupa	2	417	S. Walnut Street	
Simpson	Deborah K.	2	6	W. Clarke Avenue	
Simpson	F. Gary	2	6	W. Clarke Avenue	
Simpson	Olive P.	2	1000	S. Walnut Street	
Sinner	Dorothy Levitsky	2	16	Nelson Street	
Siok	Joseph F.	2	404	S. Walnut Street	
Siok	Leslie G.	2	404	S. Walnut Street	
Sipple	Constance V.	2	603	Seabury Avenue	
Sipple	Larry Robert	2	603	Seabury Avenue	
Sipple	Scott G.	1	4101B	Summer Brook Way	Hearthstone Manor
Sirkis	James R.	3	915	S.E. Third Street	
Sirois	Gerard B.	4	108	N. Landing Drive	Knotts Landing
Sirois	Jeanne A.	4	108	N. Landing Drive	Knotts Landing
Skinner	Danny M.	3	907	N. Walnut Street	
Skinner	Kathryn M.	3	907	N. Walnut Street	
Sleva	Jodie H.	3	801	N. Walnut Street	
Sleva	Morgan T.	3	801	N. Walnut Street	
Sloan	Nancy Banta	1	21	Little Birch Drive	Hearthstone Manor
Sloan	Nancy Banta	1	21	Little Birch Drive	Hearthstone Manor
Sloan	William Douglas	1	21	Little Birch Drive	Hearthstone Manor
Sloan	William Douglas	1	21	Little Birch Drive	Hearthstone Manor
Slonacher	Frances A.	3	1020	S.E. Second Street	
Smith	Ann H.	2	407	S. Walnut Street	
Smith	Bernice	2	615	Seabury Avenue	
Smith	Betty E.	4	600	Parson Thorne Apartments	
Smith	Bobby M.	4	15	Rogers Drive	
Smith	Borden E. II	4	203	Truitt Avenue	
Smith	Brendan O'Malley	1	15	E. Green Lane	Orchard Hill
Smith	Charles G.	3	19	General Torbert Drive	Sawmill Village
Smith	Constance R.	4	604	North Street Ext.	
Smith	Daniel Alan	2	615	Seabury Avenue	
Smith	Daniel Richard	1	15	E. Green Lane	Orchard Hill
Smith	Debra Lynn	3	23	N.W. Second Street	
Smith	Doris A.	3	19	General Torbert Drive	Sawmill Village
Smith	Dorothy S.	4	709	Truitt Avenue Ext.	
Smith	Frank M.	2	407	S. Walnut Street	
Smith	Fred P.	4	600	Parson Thorne Apartments	
Smith	Gary W.	3	211	S.E. Front Street	
Smith	Iva A.	2	111	School Place	
Smith	Jeremiah David	1	211	S. Walnut Street	

Smith	Jessica Lynn	4	10	Rogers Drive	
Smith	Judith Braddock	1	15	E. Green Lane	Orchard Hill
Smith	Kevin Braddock	1	15	E. Green Lane	Orchard Hill
Smith	Leasa Alane	4	604	North Street Ext.	
Smith	Mabel C.	3	708	S.E. Front Street	
Smith	Marion	4	118	Starland Way	Knotts Landing
Smith	Mary A.	2	505	Caulk Road	
Smith	Maude	3	109	McColley Street	
Smith	Melvin E.	4	709	Truitt Avenue Ext.	
Smith	Mina J.	2	921	S. DuPont Boulevard	
Smith	Neil R.	2	111	School Place	
Smith	Norman T.	2	921	S. DuPont Boulevard	
Smith	Paul Phillip	1	18	Meadow Lark Drive	Meadows at Shawnee
Smith	Robert D. III	2	100	Lakelawn Drive	
Smith	Robert Raymond	2	207	S. Walnut Street	
Smith	Rosie L.	4	1	Lucia Circle	
Smith	Roy L.	2	505	Caulk Road	
Smith	Sharon Arnette	4	27	Linstone Lane Apt 3	Silver Lake Apartments
Smith	Shelton Lee Sr.	4	1	Lucia Circle	
Smith	Stephanie S.	2	100	Lakelawn Drive	
Smith	Thelton T.	4	114	Silver Lake Estates	
Smith	Thomas J.	4	118	Starland Way	Knotts Landing
Smith	Verda M.	3	211	S.E. Front Street	
Smith	Wayne E.	2	615	S. DuPont Boulevard	
Smith-Merrell	Victoria	2	506	Mispillion Apts.	
Snead	Frances E.	4	500	Church Street	
Snead	James E.	4	500	Church Street	
Snead	Natasha C.	1	511	McColley Street	
Snook	Iver Vincent	1	107	Marlin Court	Orchard Hill
Snook	Linda G.	1	107	Marlin Court	Orchard Hill
Snyder	Donna J.	3	54	General Torbert Drive	Sawmill Village
Snyder	Mary C.	1	312	Charles Street	
Sobczak	Valentine R.	4	807	Parson Thorne Apartments	
Sobolewski	Leonard S.	4	109	Ginger Lane	Knotts Landing
Sobolewski	Margaret B.	4	109	Ginger Lane	Knotts Landing
Sockrider	David W.	2	112	Old Shawnee Road	
Sockrider	Linda Dianne	2	112	Old Shawnee Road	
Soden	Matthew A.	2	5	Nelson Street	
Soden	Penny D.	2	5	Nelson Street	
Sodergren	C. Robert	3	212	N. Walnut Street	
Sophos	Dorothy	2	3	Delaware Avenue	

Sorden	George C.	4	507	Truitt Avenue	
Sorden	Violet Elaine	4	505	Truitt Avenue	
Sottile	John V.	1	13	Little Birch Drive	Hearthstone Manor
Southard	Alan R.	2	502A	N.W. Front Street	
Spadaccini	Robert F.	2	811	S. DuPont Boulevard	
Spady	David M.	4	104	Brightway Commons	
Spady	Marvin D.	4	104	Brightway Commons	
Spain	Dorothy R.	3	620	N. Washington Street	
Spain	Ralph E.	3	620	N. Washington Street	
Spence	Mary K.	4	607	North Street Ext.	
Spence	Wayne Edward	4	607	North Street Ext.	
Spigone	Elizabeth Anne	3	30	General Torbert Drive	Sawmill Village
Spigone	Joseph Edmund	3	30	General Torbert Drive	Sawmill Village
Spillane	Michael David	1	20	Clearview Drive	Hearthstone Manor
Spina	Alfred M.	1	4	Briar Court	Meadows at Shawnee
Spina	Joyce Marion	1	4	Briar Court	Meadows at Shawnee
Spivey	Arlene Y.	4	108	Brightway Commons	
Spray	Barbara M.	2	107	Elm Street	
Spray	David R.	2	107	Elm Street	
Spurio	Ernest J. Jr.	1	3001D	S. Heather Drive	Hearthstone Manor
Spurio	Joan C.	1	3001D	S. Heather Drive	Hearthstone Manor
Staats	Audrey Geraldine	1	173	Hickory Branch Court	Hearthstone Manor
Staats	Kathryn B.	1	202	Matthew Circle	Matlinds Estates
Staats	Russell T.	1	202	Matthew Circle	Matlinds Estates
Staley	Georgiana M.	4	115	N.W. Front Street	
Staley	Philip Richard	4	115	N.W. Front Street	
Staley	Tommye C.	4	115	N.W. Front Street	
Stalvey	Donna Lynn	4	204	Truitt Avenue	
Stalvey	James W.	4	204	Truitt Avenue	
Stalvey	Jessica Ann	4	204	Truitt Avenue	
Stanko	Charles L.	2	26	N.W. Front Street	
Stanton-Hinex	Angela R.	1	26	Meadow Lark Drive	Meadows at Shawnee
Starkey	Kathleen S.	2	13	W. Clarke Avenue	
Starkey	Robert G.	2	13	W. Clarke Avenue	
Starling	James O. Sr.	4	713	Truitt Avenue Ext.	
Starling	Jeanel D.	4	713	Truitt Avenue Ext.	
Staton	Cecil Oulds	1	10	Misty Vale Court	Meadows at Shawnee
Stayton	Lisa Dawn	2	14	Pennsylvania Avenue	
Steele	Barbara J.	2	402	S. Washington Street	
Steele	Doris I.	4	600	Parson Thorne Apartments	
Steiner	Anthony L.	1	21	Meadow Lark Drive	Meadows at Shawnee

Steiner	Donald L.	2	7	Lakelawn Drive	
Steiner	Linda J.	1	21	Meadow Lark Drive	Meadows at Shawnee
Steiner	Marie	2	7	Lakelawn Drive	
Steinhauer	Karen L.	4	124	N. Landing Drive	Knotts Landing
Steinhauer	Robert A.	4	124	N. Landing Drive	Knotts Landing
Steinhice	Mary Frances	1	117	Aspen Court	Hearthstone Manor
Steinhice	Philip R.	1	117	Aspen Court	Hearthstone Manor
Stenaka	Joan D.	1	629	Beechwood Avenue	Marshall Commons
Stenaka	Leo J.	1	629	Beechwood Avenue	Marshall Commons
Stevens	Angela	1	601	McColley Street	
Stevens	Charlene E.	4	119	Brightway Commons	
Stevens	Cynthia Ann	4	119	Brightway Commons	
Stevens	Michael V.	1	11	E. Green Lane	Orchard Hill
Stevens	Patricia A.	1	11	E. Green Lane	Orchard Hill
Stevenson	David T.	2	507	S. Walnut Street	
Stevenson	Gloria E.	4	404	Moyer Circle West	
Stevenson	Kimberly Hoey	2	507	S. Walnut Street	
Steward	Carrie B.	4	301	Truitt Avenue	
Steward	James E.	4	301	Truitt Avenue	
Stradford	Jeffrey P.	4	609	North Street	
Strahle	Albert	4	500	Parson Thorne Apartments	
Strahle	Dorothy G.	4	500	Parson Thorne Apartments	
Stratman	Elizabeth P.	1	643	S. Marshall Street	
Stratton	Judy L.	2	8	Delaware Avenue	
Stratton	William J.	2	8	Delaware Avenue	
Straub	Ruth B.	2	103	Pine Street	
Stuchlik	M. Susan	4	203	Parson Thorne Apartments	
Sudler	Marion A.	4	700	Truitt Avenue Ext.	
Sullivan	Frances A.	4	5	Truitt Avenue	
Sullivan	Lawrence	1	6	E. Thrush Drive	Meadows at Shawnee
Sullivan	Susan C.	1	6	E. Thrush Drive	Meadows at Shawnee
Sutcliffe	Carol J.	2	5	Sunset Lane	
Sutcliffe	Robert R.	2	5	Sunset Lane	
Swain	Dana Suzanne	3	35	Fisher Avenue	
Swain	G. Walter	3	5899	S. Rehoboth Boulevard	
Swain	Janet R.	3	5899	S. Rehoboth Boulevard	
Swain	Scott Thomas	3	35	Fisher Avenue	
Swain	Susan Kaye	3	35	Fisher Avenue	
Swanson	Wilbur M.	3	218	N. Walnut Street	
Sweeney	Edward J.	1	9	Misty Vale Court	Meadows at Shawnee
Sweeney	Elizabeth A.	1	9	Misty Vale Court	Meadows at Shawnee

Sylvanus	Ross Mills III	1	7	W. Thrush Drive	Meadows at Shawnee
Sylvester	Marianne W.	2	506	Caulk Road	
Symons	Helga	1	202	Beaufort Lane	Orchard Hill
Symons	Irwin Jay	1	202	Beaufort Lane	Orchard Hill
Szczesay	Eileen J.	4	122	Ginger Lane	Knotts Landing
Szczesay	Richard Joseph	4	122	Ginger Lane	Knotts Landing
Tarburton	David G.	4	414	N. Walnut Street	
Tarburton	Joshua D.	4	416	N. Walnut Street	
Tarburton	Lynda Lee	4	414	N. Walnut Street	
Tatman	Donald P.	3	801	N.E. Front Street	
Taylor	Mary I.	4		Silver Lake Estates	
Taylor	Mary W.	2	401	Woodland Drive	
Teagle	Walter	4	409 ½	Church Street	
Temparali	Charles J.	1	2	E. Green Lane	Orchard Hill
Temparali	Patricia Phyllis	1	2	E. Green Lane	Orchard Hill
Thawley	Beverly A.	3	6	N.E. Sixth Street	
Thomas	Cynthia P.	2	609	Lakelawn Drive	
Thomas	Elizabeth S.	1	310	Charles Street	
Thomas	Isiah T.	4	125	N.W. Second Street	
Thomas	Renate	2	609	Lakelawn Drive	
Thomas-Kenney	April R.	1	626	Beechwood Avenue	Marshall Commons
Thompson	Charles P.	2	414B	N.W. Front Street	
Thompson	Gary L.	1	34	Clearview Drive	Hearthstone Manor
Thompson	Winford	4	107	Allen Way Apt 22	
Thoms	Paula A.	1	601	Maple Street	Marshall Commons
Timmons	Raymond W.	2	3	Pennsylvania Avenue	
Tisdell	Kevin C.	3	54	General Torbert Drive	Sawmill Village
Tobin	Anna Patricia	4	201	Parson Thorne Apartments	
Tobler	Ruth Ann	1	3501C	S. Sagamore Drive	Hearthstone Manor
Todd	Joyce R.	3	3	Governor Watson Court	Sawmill Village
Todd	Michael L.	3	3	Governor Watson Court	Sawmill Village
Tonwe	Tutse D.	3	1011	N. Walnut Street	
Torbert	Carol A.	4	706	North Street Ext.	
Torbert	George E.	4	706	North Street Ext.	
Tosques	Vicki A.	2	5	Causey Avenue Apt 4	
Towers	Howard Chester	1	42	Clearview Drive	Hearthstone Manor
Towers	Jane E.	2	2	Lakelawn Drive	
Towers	Myrtle Jean	1	42	Clearview Drive	Hearthstone Manor
Towers	William Edward	2	2	Lakelawn Drive	
Townsend	John R.	1	4003L	N. Sagamore Drive	Hearthstone Manor
Tozier	Delores L.	1	101	Barksdale Court	Hearthstone Manor

Tozier	Richard M.	1	101	Barksdale Court	Hearthstone Manor
Treaster	Edna Irene	1	169	Hickory Branch Court	Hearthstone Manor
Troisi	Carol A.	1	707	Cedarwood Court	Marshall Commons
Troisi	Gilbert Gene	1	707	Cedarwood Court	Marshall Commons
Trotman	Audrey L.	4	110	N.W. Fourth Street	
Truitt	William C.	1	312	Fisher Avenue	
Tschantre	Joyce M.	2	815	Seabury Avenue	
Tschantre	Leon E.	2	815	Seabury Avenue	
Tucker	Atwood Jr.	1	507	Marshall Street	
Tucker	Deborah H.	3	805	S.E. Second Street	
Tucker	Eileen M.	4	112	N. Landing Drive	Knotts Landing
Tucker	Francis	4	112	N. Landing Drive	Knotts Landing
Tucker	Jason K.	4	112	N. Landing Drive	Knotts Landing
Tucker	Mary F.	1	507	Marshall Street	
Tucker	Samuel D.	3	106	Lovers Lane	
Tucker	William Fred	1	706	Cedarwood Court	Marshall Commons
Tunnell	Frances M.	4	708	Truitt Avenue Ext.	
Tunnell	Harvey Jr.	4	708	Truitt Avenue Ext.	
Turner	Cynthia Ann	4	107	Starland Way	Knotts Landing
Turner	George W.	3	103	Charles Street	
Turner	Jane J.	3	103	Charles Street	
Turner	Octavia F.	2	506	S. Walnut Street	
Turner	Paul A.	4	107	Starland Way	Knotts Landing
Turner	Verna L.	1	303	Matthew Circle	Matlinds Estates
Uffner	Martin J.	2	8	E. Clarke Avenue	
Valentine	Dennis R.	2	503	Reed Road	
Valentine	Valerie A.	2	503	Reed Road	
VanAlstine	Robert I.	4	104	Ashley Way	
Vanaman	Charles P.	3	217	McColley Street	
Vanaman	Susan B.	1	700	S.E. Fifth Street	
VandenDries	Jody N.	3	324	S.E. Second Street	
VanGorder	Joan J.	2	301	S. DuPont Boulevard	
VanGorder	Robert F.	2	301	S. DuPont Boulevard	
VanHorn	Anita T.	3	6	Governor Tharp Court	Sawmill Village
VanHorn	Franklin	3	6	Governor Tharp Court	Sawmill Village
Vann	Mary Ann	4	108	Allen Way Apt 31	
Vannicola	J. Louise	4	112	Ashley Way	
VanVorst	Gladys E.	2	14	Elizabeth Street	
VanVorst	Richard E.	2	14	Elizabeth Street	
VanVorst	Robert E.	2	14	Elizabeth Street	
Vaughn	George H.	4	233	S. Landing Drive	Knotts Landing

Vaughn	John C. Sr.	3	503	N.E. Fifth Street	
Vaughn	Nancy F.	3	503	N.E. Fifth Street	
Vaughn	Patricia G.	4	233	S. Landing Drive	Knotts Landing
Vazquez	Cesar M.	1	3201D	W. Brookmeyer Drive	Hearthstone Manor
Vazquez	Linda L.	1	3201D	W. Brookmeyer Drive	Hearthstone Manor
Veals	Thelma Judy	1	8	Briar Court	Meadows at Shawnee
Vehlow	Karen Marcy	1	41	Meadow Lark Drive	Meadows at Shawnee
Vehlow	Richard Herbert	1	41	Meadow Lark Drive	Meadows at Shawnee
Venett	Ashley Rose	2	509	S. Walnut Street	
Venett	Emmett	3	504	N. Washington Street	
Venett	Emmett	2	421	S. Washington Street	
Venett	Emmett	1	304 Charles, 601	McColley Street	
Venett	Patricia M.	3	504	N. Washington Street	
Venett	Patricia M.	2	421	S. Washington Street	
Venett	Patricia M.	1	304 Charles, 601	McColley Street	
Venett	Steven Emmett	2	509	S. Walnut Street	
Veumar	Michael W.	3	27	General Torbert Drive	Sawmill Village
Vican	Anthony J. Jr.	2	602	N.W. Front Street	
Vican	Barbara	2	602	N.W. Front Street	
Vican	Denise Kaye	1	414	Fisher Avenue	
Vican	Richard A.	1	414	Fisher Avenue	
Vicino	Jean	1	8	E. Bullrush Drive	Meadows at Shawnee
Vicino	Michael J.	1	8	E. Bullrush Drive	Meadows at Shawnee
Viggiano	Carl M.	1	3702H	S. Sagamore Drive	Hearthstone Manor
Viggiano	Margaret A.	1	3702H	S. Sagamore Drive	Hearthstone Manor
Vincent	Calvin Lenwood	1	11	Crown Circle	Orchard Hill
Vincent	Patricia Carolyn	1	11	Crown Circle	Orchard Hill
Vinzant	Susan Jane	4	113	N.W. Front Street	
Viohl	Donald L.	3	105	Franklin Street	
Viramontes	Eric Ben Rob T.	2	408	Evergreen Circle	
Viramontes	Felicia B.	2	408	Evergreen Circle	
Viramontes	Robert	2	408	Evergreen Circle	
Viramontes	Rose E.	2	408	Evergreen Circle	
Voelger	Michael L.	1	4401A	Fullerton Court	Hearthstone Manor
Voshell	Joyce A.	2	506	Reed Road	
Voshell	Robert J.	2	506	Reed Road	
Wachel	Georgeana	1	511F	S. Marshall Street	
Waddler	Michele D.	2	501	Lakelawn Drive	
Wadkins	Pearl B.	2	11	W. Clarke Avenue	
Wadkins	William T. Jr.	2	11	W. Clarke Avenue	
Wadkins-Berry	Gaillyn	2	422	S. Walnut Street	

Wagner	Benjamin E.	2	513	S. Walnut Street	
Wagner	Catherine A.	2	513	S. Walnut Street	
Wagner	Genie Drialo	1	316	Matthew Circle	Matlinds Estates
Wagner	John Charles	1	316	Matthew Circle	Matlinds Estates
Walch	Diana L.	2	406	Marvel Road	
Walch	Vernon H.	2	406	Marvel Road	
Waldorf	Anne T.	1	103	Marlin Court	Orchard Hill
Waldorf	Louis J. Jr.	1	103	Marlin Court	Orchard Hill
Walker	David B.	3	37	General Torbert Drive	Sawmill Village
Walker	Paul E. Jr.	4	8	Archers Way	
Walker	Phyllis E.	4	8	Archers Way	
Walker	Ronda D.	3	511	S.E. Front Street	
Wallace	Elizabeth Kelly	1	4402F	Fullerton Court	Hearthstone Manor
Walls	Blanche Jefferson	1	630	Marshall Street	
Walls	Charles A.	1	630	Marshall Street	
Walls	Daniel J.	3	208	Marshall Street	
Walls	George W.	3		RD 1 Box 520	
Walls	Harold Lewis	1	630	Marshall Street	
Walls	James Jay	1	809	S.E. Fifth Street	
Walls	John W.	1	805	S.E. Fifth Street	
Walls	Lauren Marie	1	809	S.E. Fifth Street	
Walls	Patricia G.	1	314	Fisher Avenue	
Walls	Robert O.	1	314	Fisher Avenue	
Walls	Sara E.	3	708	N. Washington Street	
Walls	Shirley M.	1	809	S.E. Fifth Street	
Walls	Tina Sue	1	630	Marshall Street	
Walls-Culotta	Sandra	2	6	E. Clarke Avenue	
Walsh	Florence K.	2	809	Seabury Avenue	
Walters	Darrell Andrew	2	603	Lakeview Avenue	
Walters	Elizabeth Bernadette	1	157	Barksdale Court	Hearthstone Manor
Walters	Kristin M.	2	603	Lakeview Avenue	
Walther	Joan D.	1	3203I	E. Brookmyer Drive	Hearthstone Manor
Waltman	Albert	2	14-22	N.W. Front Street Apt 12	
Waltman	Norma F.	3	919	S.E. Second Street	
Waples	Charlene A.	1	307	Charles Street	
Ward	Carlos Everado Sr.	1	2	Briar Court	Meadows at Shawnee
Ward	Maria Tomasa	1	2	Briar Court	Meadows at Shawnee
Ward	William Michael	3	702	S.E. Second Street	
Warfel	Anthony Brooks	3	61	General Torbert Drive	Sawmill Village
Warfel	Brendon T.	3	960	N.E. Front Street	
Warfel	Cynthia L.	3	960	N.E. Front Street	

Warfel (Davis)	Margaret T.	3	61	General Torbert Drive	Sawmill Village
Warren	Catherine D.	3	503	N.E. Front Street	
Warren	Cecelia M.	2	1031	S. DuPont Boulevard	
Warren	Mary Ann	2	400	Sussex Avenue	
Warren	Myron C.	2	20	W. Clarke Avenue	
Warrington	Caleb Van III	1	109	W. Green Lane	Orchard Hill
Warrington	Carole A.	4	803	N. DuPont Boulevard	
Warrington	Judith R.	1	109	W. Green Lane	Orchard Hill
Waters	Andrea R.	4	615	North Street	
Waters	William Jr.	4	615	North Street	
Watford	Bonnie K.	2	1	Donovan Street	
Watford	Stroman T. Jr.	2	1	Donovan Street	
Watson	Glenn M.	2	709	New Street	
Watson	Katie T.	2	709	New Street	
Watts	Sandra J.	4	308	North Street	
Webb	Aileen R.	3	909	Berry Lane	
Webb	Diane D.	3	5	N.E. Sixth Street	
Webb	Harold L.	3	101	N.E. Eighth Street	
Webb	Jesse C.	3	19858	Beaver Dam Road	
Webb	John D.	3	610	S.E. Second Street	
Webb	Joyce L.	3	19858	Beaver Dam Road	
Webb	Melissa P.	3	101	N.E. Eighth Street	
Webb	Michele Renee	3	805	N. Walnut Street	
Webb	Philip R.	4	248	S. Landing Drive	Knotts Landing
Webb	Thomas E.	3	909	Berry Lane	
Webb	Walter	1	300	McColley Street	
Weber	Bobby	1	112	Marshall Lane	Marshall Manor
Webster	Mary L.	4	108	N. Church Street	
Weeks	Catherine M.	1	3502F	N. Sagamore Drive	Hearthstone Manor
Weeks	Deborah Carol	1	116	W. Green Lane	Orchard Hill
Weeks	Robert E.	1	3502F	N. Sagamore Drive	Hearthstone Manor
Weires	Patricia B.	4	511	Parson Thorne Apartments	
Welch	Linda B.	2	714	New Street	
Welch	Linda Kay	1	4501C	Summer Brook Way	Hearthstone Manor
Weldon	Kathleen V.	2	6494	Shawnee Road	
Wells	Joseph W.	3	52	General Torbert Drive	Sawmill Village
Wells	Michael S.	3	603	N. Walnut Street	
Wells	Pamela Anne	3	603	N. Walnut Street	
Wells	Rita F.	3	52	General Torbert Drive	Sawmill Village
Wescott	Edith I.	4	303	Ashley Way	
West	B. Agnes	1	514	Marshall Street	

West	Esther Catherine	1	606	Montgomery Street	
Western	Lillian M.	2	431	Kings Highway	
Western	Paul W.	3	404	N. Washington Street	
Whalen	Deborah S.	2	800	S. Walnut Street	
Whalen	Edith S.	3	108	Brady Drive	
Whalen	Joseph P.	2	800	S. Walnut Street	
Whaley	Cory M.	1	6	Fairway Court	Orchard Hill
Whaley	Jeremiah K.	4	110	N. Church Street	
Whaley	Latanya J.	4	110	N. Church Street	
Wheatley	Bruce D.	1	11	W. Bullrush Drive	Meadows at Shawnee
Wheatley	Mary Lou	1	11	W. Bullrush Drive	Meadows at Shawnee
Wheelock	Charlotte L.	2	606	S. Walnut Street	
White	Ernestine Helene	1	143	Hickory Branch Court	Hearthstone Manor
White	James	4	514B	N. Church Street	
White	Kathleen E.	2	26	McCoy Street	
White	Michael R.	1	308	Fisher Avenue	
White	Pedro T.	4	105	Brightway Commons	
White	Peter W.	2	5	Delaware Avenue	
White	Wallace A.	4	512	N. Church Street	
Whitney	Wayne B.	1	403	Marshall Street	
Wilcox	Shana Le Ann	4	400	N. Walnut Street	
Wilcutts	Mary L.	2	624	N.W. Front Street	
Wilcutts	Roy	2	624	N.W. Front Street	
Wiley	David A.	3	511	S.E. Front Street	
Wiley	Jennifer E.	2	605	S. Walnut Street	
Wiley	Jessica Leigh	2	202	Lakeview Avenue	
Wiley	Joseph E.	2	202	Lakeview Avenue	
Wiley	Mary E.	3	404	S.E. Front Street	
Wiley	Renate K.	2	202	Lakeview Avenue	
Wilgus	Valentina D.	2	404	Woodland Drive	
Wilkerson	David A.	4	209	Truitt Avenue	
Wilkins	Audie M.	2	308	Hall Place	
Wilkins	Bernice J.	2	418	Kings Highway	
Wilkins	Carol Ann	2	608	New Street	
Wilkins	Clyde Lyons	2	308	Hall Place	
Wilkins	Elizabeth W.	3	912	S.E. Front Street	
Wilkins	Howard C. II	1	410	Bridgeman Avenue	
Wilkins	James M.	4	6	Archers Way	
Wilkins	Jessie L.	1	307	Richard Street	
Wilkins	Julia A.	2	19	W. Clarke Avenue	
Wilkins	Sandra Lee	1	807	S.E. Fourth Street	

Wilkinson	Floyd H. Jr.	1	503	McColley Street	
Wilkinson	Janet	1	503	McColley Street	
Willey	Ruth E.	3	214	Charles Street	
Williams	Ann C.	3	108	Charles Street	
Williams	Ann C.	1	655	Beechwood Avenue	Marshall Commons
Williams	Bernadette J.	2	5	Wilbur Street	
Williams	Betty Lou	2	411	S. Washington Street	
Williams	Carolyn Larson	1	6	Royal Court	Orchard Hill
Williams	Daniel C.	2	5	Wilbur Street	
Williams	Debra Lewis	1	111C	Barksdale Court	Hearthstone Manor
Williams	Donald E.	1	20	E. Bullrush Drive	Meadows at Shawnee
Williams	Grant A.	2	127	School Place	
Williams	James Keith	1	6	Royal Court	Orchard Hill
Williams	Jenny Lynn	2	405	Woodland Drive	
Williams	John R.	4	408	Church Street	
Williams	Loreane R.	2	506	Mispillion Apts.	
Williams	Nolan Stafford	1	111C	Barksdale Court	Hearthstone Manor
Williams	Richard Taylor	2	405	Woodland Drive	
Williams	Tonya R.	2	810	New Street	
Williamson	James Richard	3	209	Lovers Lane	
Williams-Terrell	Maxine	1	20	E. Bullrush Drive	Meadows at Shawnee
Willis	Dawn L.	2	304	Hall Place	
Willis	Doris M.	2	500	S. DuPont Boulevard	
Willis	Hilda B.	2	1001	Mispillion III	
Wilson	Adelaide E.	4	408	North Street	
Wilson	Bonnie L.	3	506	S.E. Front Street	
Wilson	Carlene	2	11	Nelson Street	
Wilson	Charmaine A.	3	5-7-9-11	Cedar Beach Road	
Wilson	George W. III	1	305	Lovers Lane	
Wilson	Joshua M.	2	11	Nelson Street	
Wilson	Katrina J.	4	605	North Street	
Wilson	Michael L.	2	11	Nelson Street	
Wilson	Nakiema Danica	4	200-33	Valley Drive	Valley Run Apts.
Wilson	R. Darrell P.	4	605	North Street	
Wilson	Richard C.	3	5-7-9-11	Cedar Beach Road	
Wilson	Shayla Michele	2	11	Nelson Street	
Wilson	William A.	3	615	N. Washington Street	
Winder	Diane A.	4	201	N. Church Street	
Windsor	Joan Marie	2	11	McCoy Street	
Winkler	Carol Anne	1	4201D	Fullerton Court	Hearthstone Manor
Wintjen	Barbara Jean	4	606	N. Walnut Street	

Witman	Frances L.	3	45	General Torbert Drive	Sawmill Village
Witman	Russell G. III	3	2	Governor Tharp Court	Sawmill Village
Wix	Mary Ellen Thomas	3	809	N. Washington Street	
Woehrle	Patricia Monks	4	800	Parson Thorne Apartments	
Wolf	Mary E.	2	308	Regent Road	
Wolfe	Kenneth W.	3	505	S.E. Front Street	
Wood	Davis H.	2	520	N.W. Front Street	
Wood	Denise Y.	2	520	N.W. Front Street	
Wood	Donna O.	4	106	N. Landing Drive	Knotts Landing
Wood	Josephine H.	1	162	Rock Ledge Court	Hearthstone Manor
Wood	Lois A.	1	510	McColley Street	
Woods	Antonio Lee	4	110	West Street	
Woods	James E.	4	110	West Street	
Wooters	Lois J.	3	709	N. Washington Street	
Worrall	John A.	2	514	N.W. Front Street Apt 5	
Worsley	Donnamarie	1	9	Hickory Branch Lane	Hearthstone Manor
Worsley	Grant Jr.	1	9	Hickory Branch Lane	Hearthstone Manor
Worthy	Bradie	3	217	N.E. Fourth Street	
Worthy	Ivery L.	3	217	N.E. Fourth Street	
Worts	Joseph P. Jr.	1	11	Homestead Boulevard	Hearthstone Manor
Wothers	Mary C.	2	303	Mispillion I	
Wright	Curtis E.	3	40	General Torbert Drive	Sawmill Village
Wright	Irvin W.	4	222	North Street	
Wright	Lois A.	4	222	North Street	
Wright	Manuela Manenti	3	40	General Torbert Drive	Sawmill Village
Wyatt	Kathi Lynn	2	113	School Place	
Wyatt	Lance A.	3	806	S.E. Front Street	
Wyatt	Tiffany	3	213	Marshall Street	
Yeager	Esther R.	1	206	E. Clarke Avenue	
Yevonishon	Ana Jean	1	1	Misty Vale Court	Meadows at Shawnee
Yevonishon	John Michael	1	1	Misty Vale Court	Meadows at Shawnee
Yonker	Janet W.	2	304	Woodland Drive	
Yordy	Michael K.	1	6165	Kirby Road	Meadows at Shawnee
Young	Delores	2	512	N.W. Front Street Apt 3	
Young	Dorothy F.	3	309	North Street	
Young	J. Gardner	4	501	N.W. Front Street	
Young	Lucille I.	4	601	Parson Thorne Apartments	
Young	Mable Ann	4	309	Church Street	
Young	Naomi M.	3	204	Rehoboth Boulevard	
Young	Oscar	3	204	Rehoboth Boulevard	
Young	Roger Graham Sr.	4	131	N. Landing Drive	Knotts Landing

Young	Terrie V.	4	111	Church Street	
Young	Terry L.	2	601	Lakelawn Drive	
Yourey	Kenneth J.	4	101	Ginger Lane	Knotts Landing
Zaferis	Marjorie M.	1	115	Manor Lane	Marshall Commons
Zaferis	Norma M.	3	210	Bridgeham Avenue	
Zang	George W.	3	210	Charles Street	
Zang	Karen R.	3	210	Charles Street	
Zencak	Daniel Lee	2	7	Delaware Avenue	
Zicarelli	Cynthia J.	2	601	S. Walnut Street	
Zicarelli	Frank A.	2	601	S. Walnut Street	
Zieber	Helen T.	4	1	Rogers Drive	
Zimmerman	Joseph C. Jr.	2	306	S. Washington Street	
Zurzolo	Joseph S.	3	919	S.E. Front Street	
Zurzolo	Karen Lynn	3	919	S.E. Front Street	

Milford, Delaware, Code of Ordinances >> PART I - ADMINISTRATIVE LEGISLATION >> **Chapter 57 - PLANNING COMMISSION** >>

Chapter 57 - PLANNING COMMISSION

[HISTORY: Adopted by the City Council of the City of Milford 11-14-1967. Amendments noted where applicable.]
GENERAL REFERENCES

Subdivision of land – See [Ch. 200](#)

Zoning – See [Ch. 230](#)

[§ 57-1. - Establishment.](#)

[§ 57-2. - Membership; terms of office.¹](#)

[§ 57-3. - Removal; vacancies.](#)

[§ 57-4. - Ex officio members.](#)

[§ 57-5. - Salaries and compensation.](#)

[§ 57-6. - Officers; staff; custodian of records.](#)

[§ 57-7. - Rules of procedure; meetings; records.](#)

[§ 57-8. - Powers and duties; reports.](#)

§ 57-1. - Establishment.

There is hereby established, pursuant to 22 Del. C. § 701 et seq., the Milford Planning Commission.

§ 57-2. - Membership; terms of office.¹ [13]

The Commission shall consist of nine members to be appointed by the Council. The term of each member so appointed and confirmed shall be for three years, except that of the members first appointed, three shall be appointed to a term of three years, three shall be appointed to a term of two years and three shall be appointed to a term of one year.

§ 57-3. - Removal; vacancies.

Any member of the Planning Commission may be removed for cause, after a public hearing, by the Mayor with the approval of the City Council. A vacancy occurring otherwise than by expiration of term shall be filled for the unexpired term in the same manner as an original appointment.

§ 57-4. - Ex officio members.

The Mayor and City Manager shall be ex officio members of the Planning Commission and may exercise all of the powers of the regular members; provided, however, that an ex officio member may not hold an office on the Commission and shall have no right to vote on matters coming before the Commission.

§ 57-5. - Salaries and compensation.

All members of the Commission shall serve without compensation but may be reimbursed for actual expenses incurred in connection with their official duties.

§ 57-6. - Officers; staff; custodian of records.

The Commission shall elect annually a Chairman and Secretary from among its own number and may employ experts, clerical help and other assistants. The Commission may appoint a custodian of its Comprehensive Plan and records, who may be the City Manager or other employee of the Council.

§ 57-7. - Rules of procedure; meetings; records.

The Commission shall adopt its own rules of procedure and determine the times of its meetings and methods of notice thereof. All meetings of the Commission at which any official action is taken shall be open to the public, and all records of the Commission shall be public records.

§ 57-8. - Powers and duties; reports.

[Amended 2-13-1968]

The Milford Planning Commission shall have all the powers and authority vested in municipal planning commissions under the provisions of Title 22, Delaware Code, Chapter 7, subject to the same conditions and limitations set forth therein at the effective date of this chapter. The Planning Commission shall report at each monthly meeting of the Council and shall present copies of its minutes of the preceding month.

FOOTNOTE(S):

⁽¹³⁾ 1. Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. I). ([Back](#))

TITLE 22

Municipalities

CHAPTER 7. PLANNING COMMISSION

§ 701. Establishment; membership.

Any incorporated city or town may at any time establish a planning commission under this chapter. A planning commission established hereunder shall consist of not less than 5 nor more than 9 members. Such members shall in cities be appointed by the mayor, subject to confirmation by the city council, and in towns where there is not a mayor shall be elected by the town commissioners. When a planning commission is first established the members thereof shall be appointed or elected for terms of such length and shall be so arranged that the term of at least 1 member shall expire each year and their successor shall be appointed or elected for terms of 2 to 5 years each. Any member of the planning commission so established in a city may be removed for cause after a public hearing by the mayor with the approval of city council; members of the planning commission elected by town commissioners shall be removed by them for cause after a public hearing by a majority vote. A vacancy occurring otherwise than by expiration of term shall be filled for the unexpired term in a city in the same manner as an original appointment and in a town by the town commissioners. Such a planning commission shall elect annually a chairperson and a secretary from among its own number and may employ experts, clerical and other assistants. It may appoint a custodian of its plan and records who may be the city engineer or town clerk.

**CITY OF MILFORD
FUND BALANCES REPORT**

Date: FEBRUARY 2013

Cash Balance - General Fund Bank Balance	\$2,669,117
Cash Balance - Electric Fund Bank Balance	\$4,076,725
Cash Balance - Water Fund Bank Balance	\$1,880,673
Cash Balance - Sewer Fund Bank Balance	\$356,773
Cash Balance - Trash Fund Bank Balance	\$415,902

	General <u>Improvement</u>	Municipal <u>Street Aid</u>	Real Estate <u>Transfer Tax</u>	Solid Waste <u>Reserves</u>
Beginning Cash Balance	320,501	973,430	1,883,286	0
Deposits		4,951	14,849	
Interest Earned this Month	41	127	244	
Disbursements this Month	(5,482)		(41,667)	
Investments				250,000
Ending Cash Balance	\$315,060	\$978,508	\$1,856,712	\$250,000

	GF Capital <u>Reserves</u>	Water Capital <u>Reserves</u>	Sewer Capital <u>Reserves</u>	Electric <u>Reserves</u>
Beginning Cash Balance	2,439,819	4,422,712	3,542,138	11,021,357
Deposits				
Interest Earned this Month	326	581	466	1,457
Disbursements this Month				(1,950)
Investments	250,000			
Ending Cash Balance	\$2,690,145	\$4,423,293	\$3,542,604	\$11,020,864

	Water <u>Impact Fee</u>	Sewer <u>Impact Fee</u>	Electric <u>Impact Fee</u>
Beginning Cash Balance	1,037,908	\$727,858	\$269,760
Deposits	6,735	\$3,558	\$7,300
Interest Earned this Month	121	\$88	\$34
Disbursements this Month			
Investments			
Ending Cash Balance	\$1,044,764	\$731,504	\$277,094

INTEREST THROUGH THE EIGHTH MONTH OF THE FISCAL YEAR:

General Fund	7,303	Water Fund	2,193
GF Capital Reserves	7,804	Water Capital Reserves	12,504
General Improvement Fund	343	Water Impact Fees	629
Municipal Street Aid	993	Sewer Fund	585
Real Estate Transfer Tax	4,153	Sewer Capital Reserves	12,853
Electric Fund	4,699	Sewer Impact Fees	456
Electric Reserves	51,415	Trash Fund	4,233
Electric Impact Fees	177		

TOTAL INTEREST EARNED TO DATE \$110,340

REVENUE REPORT

Page Two

Date: February 2013 ACCOUNT	AMOUNT BUDGETED	MTD	67% of Year Expended	
			YTD	YTD%
Budgeted Fund Balance	163,735	0	163,733	100.00%
General Fund Capital Reserves	373,705	7,808	109,441	29.29%
Property Transfer Tax-Police	500,000	41,666	333,333	66.67%
Real Estate Tax	3,508,380	1,674	3,579,901	102.04%
Business License	35,000	4,300	29,625	84.64%
Rental License	85,000	8,100	87,650	103.12%
Building Permits	60,000	3,973	87,550	145.92%
Planning & Zoning	25,000	4,300	7,700	30.80%
Grasscutting Revenue	5,000	416	3,328	66.56%
Police Revenues	431,454	13,084	261,192	60.54%
Misc. Revenues	262,810	13,533	103,507	39.38%
Transfers From	3,215,480	267,958	2,143,654	66.67%
Total General Fund Revenues	\$8,665,564	\$366,812	\$6,910,614	79.75%
Water Revenues	2,330,000	195,424	1,677,614	72.00%
Sewer Revenues	2,039,708	170,900	1,392,474	68.27%
Kent County Sewer	1,500,000	119,881	982,442	65.50%
Solid Waste Revenues	1,118,252	92,214	738,235	66.02%
Electric Revenues	23,686,500	2,137,366	17,046,380	71.97%
TOTAL REVENUES	\$39,340,024	\$3,082,597	\$28,747,759	73.08%
YTD Enterprise Expense		55,331		
YTD Enterprise Revenue		51,127		
LTD Carlisle Fire Company Building Permit Fund		83,009		

EXPENDITURE REPORT

Page Three

Date: February 2013

67% of Year Expended

ACCOUNT	AMOUNT BUDGETED	MTD	YTD	YTD%	UNEXPENDED BALANCE
City Manager					
Personnel	477,650	\$33,052	315,217	65.99%	162,433
O&M	156,505	\$5,620	64,928	41.49%	91,577
Capital	0	\$0	0		0
Total City Manager	\$634,155	\$38,672	\$380,145	59.95%	254,010
Planning & Zoning					
Personnel	127,535	\$9,517	73,962	57.99%	53,573
O&M	35,550	\$2,060	17,857	50.23%	17,693
Capital	0	\$0	0		0
Total P, C & I	\$163,085	\$11,577	\$91,819	56.30%	71,266
Code Enforcement & Inspections					
Personnel	141,890	\$10,963	86,743	61.13%	55,147
O&M	55,200	\$1,346	23,861	43.23%	31,339
Capital	0	\$0	0		0
Total P, C & I	\$197,090	\$12,309	\$110,604	56.12%	86,486
Council					
Personnel	31,225	\$2,622	16,389	52.49%	14,836
O&M	39,650	\$3,141	20,258	51.09%	19,392
Council Expense	17,000	\$244	12,870	75.71%	4,130
Contributions	369,735	\$0	369,733	100.00%	2
Codification	3,000	\$0	2,642	88.07%	358
Employee Recognition	9,000	\$0	8,885	0.00%	115
Insurance	17,000	\$0	13,418	78.93%	3,582
Capital	18,275	\$0	18,338	100.34%	(63)
Total Council	\$504,885	\$6,007	\$462,533	91.61%	42,352
Finance					
Personnel	330,625	\$25,495	203,697	61.61%	126,928
O&M	51,325	\$2,198	26,317	51.28%	25,008
Capital	16,000	\$0	0		16,000
Total Finance	\$397,950	\$27,693	\$230,014	57.80%	167,936
Information Technology					
Personnel	170,165	\$13,316	106,713	62.71%	63,452
O&M	169,550	\$2,444	61,594	36.33%	107,956
Capital	61,575	\$15,747	44,287	71.92%	17,288
Total Information Technology	\$401,290	\$31,507	\$212,594	52.98%	188,696

EXPENDITURE REPORT**Page Four**

Date: February 2013

67% of Year Expended

ACCOUNT	AMOUNT BUDGETED	MTD	YTD	YTD%	UNEXPENDED BALANCE
Police Department					
Personnel	3,585,375	\$289,987	2,229,418	62.18%	1,355,957
O&M	489,260	\$25,503	349,787	71.49%	139,473
Capital	266,954	\$1,496	212,991	79.79%	53,963
Total Police	\$4,341,589	\$316,986	\$2,792,196	64.31%	1,549,393
Streets & Grounds Division					
Personnel	422,865	\$29,341	228,483	54.03%	194,382
O&M	407,265	\$25,304	223,683	54.92%	183,582
Capital	75,000	\$0	0	0.00%	75,000
Debt Service	46,095	\$0	44,182	95.85%	1,913
Total Streets & Grounds	\$951,225	\$54,645	\$496,348	52.18%	454,877
Parks & Recreation					
Personnel	480,345	\$28,637	300,689	62.60%	179,656
O&M	232,940	\$30,877	169,284	72.67%	63,656
Capital	361,010	\$6,804	172,801	47.87%	188,209
Total Parks & Recreation	\$1,074,295	\$66,318	\$642,774	59.83%	431,521
Total General Fund					
Operating Budget	\$8,665,564	\$565,714	\$5,419,027	62.54%	3,246,537

EXPENDITURE REPORT
Page Five

Date: February 2013

67 % of Year Expended

ACCOUNT	AMOUNT BUDGETED	MTD	YTD	YTD%	UNEXPENDED BALANCE
Water Division					
Personnel	219,350	\$17,361	137,494	62.68%	81,856
O&M	1,185,150	\$80,118	745,770	62.93%	439,380
Capital	80,000	\$0	31,377	39.22%	48,623
Debt Service	845,500	\$344	475,080	56.19%	370,440
Total Water	\$2,330,000	\$97,823	\$1,389,701	59.64%	940,299
Sewer Division					
Personnel	219,350	\$17,360	137,486	62.68%	81,864
O&M	1,092,885	\$74,380	721,240	65.99%	371,645
Capital	35,000	\$0	33,905	0.00%	1,095
Debt Service	692,473	\$0	541,556	78.21%	150,917
Sewer Sub Total	\$2,039,708	\$91,740	\$1,434,187	70.31%	605,521
Kent County Sewer	1,500,000	\$119,683	982,576	65.51%	517,424
Total Sewer	\$3,539,708	\$211,423	\$2,416,763	68.28%	1,122,945
Solid Waste Division					
Personnel	338,610	\$25,686	214,250	63.27%	124,360
O&M	779,642	\$56,368	504,488	64.71%	275,154
Capital	0	\$0	0		0
Total Solid Waste	\$1,118,252	\$82,054	\$718,738	64.27%	399,514
Total Water, Sewer Solid Waste					
	\$6,987,960	\$391,300	\$4,525,202	64.76%	2,462,758
Electric Division					
Personnel	972,700	\$72,835	605,213	62.22%	367,487
O&M	1,801,635	\$112,037	1,018,528	56.53%	783,107
Transfer to General Fund	2,500,000	\$208,334	1,666,667	66.67%	833,333
Capital	266,725	\$0	7,940	2.98%	258,785
Debt Service	645,440	\$0	308,469	47.79%	336,971
Electric Sub Total	\$6,186,500	\$393,208	\$3,606,817	58.30%	2,579,683
Power Purchased	17,500,000	\$1,458,118	12,768,269	72.96%	4,731,731
Total Electric	\$23,686,500	\$1,851,322	\$16,375,086	69.13%	7,311,414
TOTAL OPERATING BUDGET					
	\$39,340,024	\$2,808,336	\$26,319,315	66.90%	13,020,709

INTERSERVICE DEPARTMENTS REPORT

Page Six

Date: February 2013

ACCOUNT	AMOUNT BUDGETED	MTD	67% of Year Expended		UNEXPENDED BALANCE
			YTD	YTD%	
Garage					
Personnel	91,800	5,896	47,760	52.03%	44,040
O&M	65,655	4,474	39,527	60.20%	26,128
Capital	0	0	0		0
Total Garage Expense	\$157,455	10,370	\$87,287	55.44%	70,168
Public Works					
Personnel	275,070	17,545	139,811	50.83%	135,259
O&M	240,550	24,121	124,918	51.93%	115,632
Capital	21,300	0	20,880	98.03%	420
Total Public Works Expense	\$536,920	41,666	\$285,609	53.19%	251,311
Meter Department-Water					
Personnel	123,030	9,146	77,782	63.22%	45,248
O&M	100,145	2,735	44,325	44.26%	55,820
Capital	0	0	0		0
Total Water Meter Expense	\$223,175	11,881	\$122,107	54.71%	101,068
Meter Department-Electric					
Personnel	174,500	13,857	110,454	63.30%	64,046
O&M	97,560	3,772	34,851	35.72%	62,709
Capital	0	0	0		0
Total Electric Meter Expense	\$272,060	17,629	\$145,305	53.41%	126,755
Billing & Collections					
Personnel	445,725	44,051	287,627	64.53%	158,098
O&M	283,830	23,985	184,191	64.89%	99,639
Capital	0	0	0		0
Total Billing & Collections	\$729,555	68,036	\$471,818	64.67%	257,737
City Hall Cost Allocation					
Personnel	0	0	0		0
O&M	54,600	4,169	32,947	60.34%	21,653
Capital	0	0	0		0
Total City Hall Cost Allocation	\$54,600	4,169	\$32,947	60.34%	21,653

ALL COSTS SHOWN ON PAGE 6 ARE ALSO INCLUDED IN THE VARIOUS DEPARTMENTS LISTED ON PAGES 3-5 OF THE EXPENDITURE REPORT WHO UTILIZE THE SERVICES OF THE DEPARTMENTS LISTED ABOVE. INTERSERVICE FUNDS ARE ENTIRELY FUNDED BY OTHER CITY DEPARTMENTS.

MILFORD CITY COUNCIL
MINUTES OF MEETING
March 11, 2013

The Monthly Meeting of Milford City Council was held in the Joseph Ronnie Rogers Council Chambers of Milford City Hall, 201 South Walnut Street, Milford, Delaware on Monday, March 11, 2013.

PRESIDING: Vice Mayor Douglas Morrow, Sr.

IN ATTENDANCE: Councilpersons Steve Johnson, Garrett Grier III, S. Allen Pikus, Dirk Gleysteen, Owen Brooks, Jr., James Starling, Sr. and Katrina Wilson

City Manager Richard Carmean, Police Chief Keith Hudson and City Clerk/
Recorder Terri Hudson

COUNSEL: City Solicitor David Rutt

CALL TO ORDER

Vice Mayor Morrow called the Monthly Meeting to order at 7:00 p.m. He announced that Mayor Rogers is unavailable this evening but will return for the next meeting.

INVOCATION AND PLEDGE

The Pledge of Allegiance followed the invocation given by Councilman Starling.

APPROVAL OF MINUTES

Motion made by Mr. Brooks, seconded by Mr. Starling to approve the minutes of the February 11, February 25 and March 5, 2013 Committee and Council Meeting as presented. Motion carried.

RECOGNITION

Consultant Mark Roberts, Shibumi Consulting Services, LLC

Mr. Roberts introduced himself thanking the city for having him be part of the changes that are underway. Since he has been here the past two weeks, he has observed some challenges and hopes to redirect the staff's focus so there is a clear understanding of the issues that need to be corrected. He is pushing for a true return to customer service and is here to turn that around and get the city back on track to serve their customers.

Mr. Pikus said there have been a number of customers come into his store to inform him there is a much more positive atmosphere.

Mr. Roberts said one of his goals is to bring all the customer-service areas together under one umbrella versus having them separated both physically and virtually. His goal is for a customer to come into the office and we are able to provide everything at one point and prevent them from traveling from city hall to the public work's facility or vice versa.

His future goal is to have the staff cross trained so that a person who comes in for a building permit, can also be assisted with their utility bill. This will provide a single customer-service point of access in order to better serve our customers.

Mr. Carmean said that over the past forty years, the city has periodically brought in consultants to assist with various issues. In some cases, they have been a help and their recommendations implemented. In Mr. Robert's case, the city manager is extremely impressed. Some of the staff is very pleased that Mr. Roberts is showing them what can be done technologically using our current billing to metering software.

Mr. Carmean recalled the city purchasing \$250,000 worth of software several years ago. Unfortunately, the software has never been used to its full potential. He said it was a paper flurry all the time with work being done in triplicate and documents stored for years.

He said the city has a major budgetary problem associated with the rental of PODS needed to store records the past six years. Staff is currently working with State Archives to have the documents and PODS removed. Once this project is completed, the accruing costs will be eliminated.

By consolidating our customer service, a new resident will be able to take care of their trash container, electric service and tax bill all at one time.

He noted that Mr. Roberts will be here four straight weeks with plans to return at least three different weeks over the next few months to ensure things are proceeding as they should.

Mr. Roberts concluded by stating he has been in the business for twenty years and has been on his own for fifteen of those years consulting with cities of all sizes. He emphasized his focus is on the concept of customer service strictly because he does a lot of things behind the scenes to streamline the processes. Changing the rules slightly better affords our customer service representatives and results in the customer service level we can be proud of. He will not discuss a lot of the details he plans to change, though he agreed to discuss the POD issue.

He announced that as of today, there is one POD that is completely empty and another POD will be emptied on Thursday. The end result is one-third will be removed.

Mr. Carmean reported our current POD situation costs the city between \$12,000 and \$13,000 per year.

Boy Scout Troop 186

Assistant Scoutmaster Rick Bennett later addressed council informing them the scouts have been working on the Citizenship in the Community Merit Badge the past two months. One requirement is to visit a city council meeting.

The following scouts were present:

Noah Garlick, M.J. Vaughn, Nick Slonacher, Nick Wright, Jared Maule and Jonathan Herholdt

National Women's History Month

Councilwoman Wilson announced that March is National Women's History Month. She added that she would personally like to commend all the women in our community and the wonderful contributions they have made to the City of Milford. She acknowledged each of the women present this evening.

MONTHLY POLICE REPORT

After presenting the monthly police report on behalf of Chief Hudson, Mr. Pikus moved to accept the police report as submitted, seconded by Ms. Wilson. Motion carried.

CITY MANAGER REPORT

Mr. Carmean presented the following report:

ADMINISTRATION

Mark Roberts, our newly hired Billing Consultant, is finishing up his second week of training and reorganizing our billing process. He is making suggestions and instituting changes that should make positive differences to staff members and customers. I will have him at a future workshop or meeting to speak with the Mayor and Council.

The radios have been installed in all equipment. The new tower will be erected when weather allows though it must be completed by May 1st.

Because there was such a short time frame to complete this project, I am pleased to have it completed.

ELECTRIC

On March 6, 2013, we experienced high winds with rain and snow. This weather caused several outages, but crews responded quickly and power was back on in a reasonable time. The outage was due to branch and limb damage during the storm.

In 2010, our public work's department was planning to purchase an automated phone calling system (similar to the Milford School District's system) to be used in various notification situations. That was never done though the police department did go ahead and purchase a system for their use.

Mr. Carmean noted that even though he was unable to get anyone on board with the idea, both Mr. Roberts and he feel that using the system from the city side to provide information on outages, water main breaks, sewer backups, street closings and similar situations would be a great tool. This would alleviate the hundreds of phone calls we receive during those type situations.

The decorative lights have been installed on the South Washington Street Bridge which make the bridge look complete and more attractive.

STREETS AND SOLID WASTE

Our crews have been distributing the yard waste containers during the last few weeks. These roll-outs are only delivered at customers' request. The pick-up of these cans will begin April 1st. I remind Mayor and Council we will no longer be picking up any debris that doesn't fit into these containers. I anticipate that we all will be getting complaints about not taking large piles of branches and other items that are placed on the curb. I intend to stand firm with customers who will expect us to continue our past practices of no limit on debris.

The city only charges \$23.50 a month. Over the years, our streets and solid waste department has picked up limbs, trunks and associated debris left by their removal by a professional tree service. We can no longer provide that type of service.

There will be a detour on Airport Road beginning in early April. This is necessary because of the construction of a bypass lane at the entrance of the Cascades Development. This detour could be in place for as long as a month.

SEWER AND WATER

The Southeast Water Main Extension has been completed as far as the construction required. Pressure testing of the lines is underway.

We are seeking environmental approval for the water tower and treatment facility to be located on the Wickersham site as well as the mains from the tower to Wilkins Road. Once that is complete, we will seek consent from USDA to begin the project.

Even though we have the approved funding, we are unable to do any work until they approve each phase. I am meeting with DBF Engineers tomorrow morning to determine the status though no problems are expected.

The Washington Street well will be installed in the near future. We had a successful test well on our property behind city hall where the well is to be placed. A line will be installed from the well to our new treatment plant that is to be built at Washington Street.

Mr. Morrow asked if the changes to our solid waste services have been communicated to our customers. Mr. Carmean said the media has been contacted to ensure all citizens have been made properly informed. However, that will not prevent some of our residents from saying they were not advised.

Mr. Pikus asked if we are still picking up heavy items such as sofas and appliances; Mr. Carmean stated that the city provides bulk pickup on Wednesday by appointment only. An additional fee is charged for that service.

Mr. Pikus asked who pays the fee if an apartment building puts out a bulk item. The city manager said it will be the responsibility of the landlord in the case of a vacant unit. However, the tenant is charged if they request the service.

Mr. Pikus referred to a situation when a person moves from a rental and leaves half their furniture on the sidewalk. He asked who would be responsible for the fee if the landlord requested it be picked up; Mr. Carmean confirmed the landlord would be billed in such a case.

Mr. Carmean also noted it is common for people to come into Milford and drop things off on a curb. In those situations, it is not the fault of the property owner and the city absorbs those costs.

Mr. Pikus reported that the city manager had informed him that during some recent outages, our customers were out of electric for no more than forty-five minutes. The city manager then explained that Mr. Pikus always calls him to find out how long the outages were so that he has that information when he goes into Dolce' each morning.

Mr. Gleysteen then reported that he was in Rumpstich Machine Works and spoke with the employee who was asked to look at our boiler problem. He asked if we had received a waiver to get city hall through the heating season; the city manager stated yes, we are going month to month and are all right at this time. He explained we are pursuing the actual replacement cost of the inner unit in addition to an entire unit.

Mr. Carmean said he has not heard back from him and asked if the boiler had been inspected; Mr. Gleysteen confirmed their employee did look at it though he was limited on what he can do without opening it up. He advised Mr. Gleysteen the control panel was installed at the end of the boiler which requires him to dismantle all the controls before he can access and inspect it. His suggestion is that if we decide to repair it, the control panel is mounted on a separate wall or stand.

The city manager recalled that the violation notice from DNREC required an emergency switch be installed outside the doorway itself.

Mr. Carmean will keep city council informed though he hopes the building will not need heating much longer.

Mr. Pikus moved to accept the city manager report, seconded by Mr. Starling. Motion carried.

COMMITTEE AND WARD REPORTS

Task Force for Homelessness/Chair Steve Johnson

Mr. Johnson advised the first task force meeting was held March 5th. In attendance were Dan Bond, Linda Boone, Susan Moore, City Council Members Dirk Gleysteen, Skip Pikus and Katrina Wilson. The city clerk took minutes and provided guidance in relation the FOIA law.

It was decided a subcommittee or working group be established with no more than two members of city council. That group would be responsible for gathering information and developing proposals on how to help the homeless in Milford.

Mr. Johnson announced the working group would meet at the social services annex building on Southwest Front Street. The agendas will be posted by the City of Milford with minutes provided and distributed accordingly.

Once the information is compiled, it will be presented to the task force. Findings will then be reported to city council.

Ms. Hudson announced the meeting is scheduled for March 19th at 7:00 p.m. at the Milford Annex Building (as was posted at city hall and on the city website).

Annexation Committee Report/Chair Katrina Wilson

Chairwoman Wilson reported the annexation committee also met March 5th. She presented the following report on behalf of the committee:

Property Owner:	Louis J. & Shirley L. Renzi
Location:	7296 Cedar Creek Road
Size:	3.00 +/- Acres
Existing Zoning:	AR-1
Proposed Zoning:	C-3
Tax Map and Parcel Number:	3-30-15.00-059.00; 3-30-15.00-059.01

The Annexation Committee of the City of Milford City Council recommends approval of the application, with the following comments:

1. *Annexation is consistent with the “Comprehensive Land Use Plan”.*
2. *Property is contiguous to existing City Limits. It is surrounded on the west and east by areas already zoned C-3 Highway Commercial so this would be either an island of nonconforming zoning or spot zoning. Therefore, it would be advantageous to incorporate this parcel within the C-3 Highway Commercial zoning classification.*
3. *Any changes to the property would be subject to review by the City of Milford Planning Commission and/or City Council.*
4. *Property will be served by City Electric, Sewer and Water. At present, these utilities are not available to the site.*
5. *The City will benefit through additional revenues, including taxes and the sale of water, sewer and electric.*
6. *Upon Council approval, a Municipal Annexation Plan of Services will be submitted to the Office of State Planning for their approval.*

The property should be annexed with the following zoning classification: C-3

Ms. Wilson noted the committee could find no disadvantages to the application. Therefore, they recommend the city begin the process to officially annex the property.

Mr. Gleysteen moved to proceed with the Renzi application as recommended, seconded by Mr. Pikus. Motion carried.

COMMUNICATIONS & CORRESPONDENCE

Nothing new to report.

UNFINISHED BUSINESS

Adoption of Ordinance 2013-1/Chapter 185 Sewers/Sewer Rate Increase

The city manager explained this increase covers the debt payment on the sewer bypass to Kent County. The city will be paying approximately \$12,000 per quarter for the next forty years.

He noted that the seven-cent increase per 1,000 gallons is minimal per customer. It was confirmed the increase is the same for commercial/industry and residential.

Mr. Carmean verified that if the increase is not approved, it would have to be paid from sewer reserves. He emphasized that the city is only paying a portion of the total cost of the bypass project because there are other users who share the line.

Mr. Pikus stated that action on the ordinance was postponed to allow the finance committee time to look into the billing practices and costs. Those issues were satisfied two weeks ago at which time he felt was appropriate to proceed with the increase.

Mr. Gleysteen noted that the amount of money the city has in its reserve accounts. He asked at what point we use those reserves for an emergency. He feels this should have been considered an emergency at the time the problem occurred and

asked why it was not paid from reserves; Mr. Carmean explained that a fairly quick fix was needed at the time. After that, Kent County came up with this proposal as a permanent solution. He agrees that council could have chosen to take the money out of reserves but instead chose the debt service which involved an increase in rates.

Mr. Carmean pointed out he was retired at the time and was not involved. With the low interest rates available to borrow, council decided to pay it back in this manner.

Mr. Gleysteen noted that it will not cost the city \$2.3 million at this time, but instead involves approximately \$50,000 a year for forty years which he feels should be paid from reserves.

Mr. Carmean said he met with Mr. Portmann for three hours today to discuss exactly what Mr. Gleysteen is proposing. Items discussed included a number of major issues the city needs to address. He will be preparing a list of items including paving Airport Road in which the city needs to spend some of its reserves. It is a failing road that is going to need a rather big fix and is one of the items that will be on the list.

There are also sewer and water projects that need to be addressed. There may be a need to use up to \$4 million out of reserves for the new substation. Until that is complete, we are somewhat leery of using those reserves.

Mr. Carmean reiterated that he was not here when council decided not to use reserves to pay for the bypass project.

Mr. Pikus added there is more than \$3.5 million in sewer reserves. He said it can be used a little at a time until it is depleted down to approximately \$1 million which he will not favor due to the repairs needed for capital improvements on our sewer.

Mr. Pikus then moved to adopt Ordinance 2013-1, seconded by Mr. Brooks. Motion carried by the following 7-1 vote:

ORDINANCE 2013-1

NOW, THEREFORE, THE CITY OF MILFORD HEREBY ORDAINS:

Section 1. Chapter 185 of the Code of the City of Milford, entitled Sewers, Article II Rates and Regulations §185-10, Schedule of Rates and Charges, shall be amended by increasing the sewer rate by seven-cents per thousand gallons as was approved by City Council at its April 13, 2009 meeting due to an amendment in the Kent County Sewer User Agreement.

The City of Milford hereby ordains:

Section 2. §185-10 Schedule of rates and charges is hereby amended by removing “which shall be effective July 22, 2010 and” and inserting “Said Fees” and “the” as indicated below:

The Council has the authority to establish sewer rates and charges set forth in the following schedule. Said fees shall be collected from the customers of the sewer system under the operation of the City of Milford. The rates and regulations shall be reviewed on an annual basis and adjusted as necessary. Each user of the wastewater facilities will be notified annually of effective user charge rates either by mail or advertisement in a paper of general circulation within the City of Milford.

Section 3. §185-10(A)(1)(b) Rate Scheduled based on Metered Water Consumption is hereby amended by removing \$2.71 and inserting \$2.78.

A. Rate schedule based on metered water consumption.

(1) City service rate:

(a) Zero to 1,000 gallons: \$10 minimum per month.

(b) Over 1,000 gallons: \$2.78 per 1,000 gallons.

(2) County service rate. This fee is an adjustable sewer charge for sewage treatment performed by the Kent County Disposal District No. 1. It will be adjusted annually to the actual billing and flow documented by Kent County. This rate will be charged to each customer based on total water meter consumption recorded.

Section 4. §185-10(B)(1)(b) Rate Scheduled based on Metered Water Consumption is hereby amended by removing \$2.71 and inserting \$2.78.

B. Rate schedule based on metered sewage flows.

(1) City service rate:

(a) Zero to 1,000 gallons: \$10 minimum per month.

(b) Over 1,000 gallons: \$2.78 per 1,000 gallons.

(2) County service rate. This fee is an adjustable sewer charge for sewer treatment performed by the Kent County Disposal District No. 1. It will be adjusted annually to the actual billing and flow documented by Kent County. This rate will be charged to each customer based on total metered sewage flow recorded up to the average of the four quarters immediately preceding the effective date of this chapter. The rate is set by Kent County.

Section 5. Dates

Adoption: March 11, 2013

Effective: March 21, 2013

Mr. Johnson feels that in some senses this has already been paid by our citizens. He is glad we are doing something to determine why we have reserves and what we can use them for. He does not feel we should continue to deplete the pockets of our citizens all the time through a tax or utility rate increase. He is voting against the increase.

Mr. Grier votes yes because he feels that seven cents is not a lot and his business is a very large sewer consumer.

Mr. Pikus votes yes for the seven-cent increase because our reserves are going to be used for other projects the city is considering.

Mr. Gleysteen votes yes even though we need to consider using city reserves when appropriate. He agrees we need a structured approach. If we can plan in advance to use the reserve funds, that is what should be done.

Mr. Brooks recalled when this occurred and that it was a major problem. It was agreed at that time that the best situation was to borrow the money because of the low interest rate and raise the rates though it is very minimal. He votes yes.

Mr. Starling votes yes.

Ms. Wilson stated that she is glad we had the discussion about our reserves. This ensures council is aware of what we have and when those funds can be used. However, we must consider should there be a catastrophe or major problem with our utilities and we needed these reserves at that point. She, personally, does not want to pay more money, but also understands that we need to take care of our utilities and votes yes.

Mr. Morrow also votes yes. He recalled that the city practically shut down and the larger users did shut down. It created a need to dump sewer into the Mispillion. He does not like increases either and feels this is a small price to pay considering the alternative.

Mr. Carmean said that during the conversation with Mr. Portmann today, they discussed some debt related to electric that can be retired which would save the city over \$300,000 a year. That would have a very positive impact on our rate payers.

Also, he feels that consideration must be given about what we pay in interest versus what we earn on the accounts the money would be taken from.

He is also considering the Smart Metering program which will initially cost a substantial amount of money. However, over the long run, there will be a savings. They have found some steps that can be taken which will reduce the overall costs of the project.

The city manager agrees that council needs to decide how much is needed in reserves. He believes it does not cost our residents a great deal to live in Milford though we are one of the most financially stable cities. In addition, he does not want us to spend the reserves to the point it affects our credit rating.

Mr. Carmean also noted the decrease in electric rates to our large users, commercial and industrial customers. He does not think they are satisfied even though their rates were lowered 12 to 18%. He explained that the city has had a fall off in electric sales so we will not be depositing any money in reserves because we are now below the break-even line. Fortunately, we do have reserves to make up the difference so we will not have to increase our electric rates.

Adoption of Ordinance 2013-2/Chapter 193 Solid Waste/Adds Article III-Extended Absence Provision

The city manager said this ordinance has also been discussed on several occasions. He receives complaints from citizens on a regular basis who are moving to Florida for three plus months and do not want to pay their trash fees during that time. However, the city's budget is predicated each year on the total number of customers. He does not believe this will hurt our bottom line though it creates additional work for our public works employees. The \$35 fee will cover the cost of the employee picking the container up and the storage and re-delivery costs.

Mr. Grier moved to adopt Ordinance 2013-2 as presented, seconded by Mr. Johnson.

ORDINANCE NO. 2013-2

*AN ORDINANCE ADDING A NEW ARTICLE III, ENTITLED
"EXTENDED ABSENCE PROVISION" TO CHAPTER 193 ENTITLED "SOLID WASTE"
OF THE CODE OF THE CITY OF MILFORD, DELAWARE.*

NOW, THEREFORE, THE CITY OF MILFORD HEREBY ORDAINS:

Section 1. That Chapter 193 of Part II (General Legislation) of the Code of the City of Milford, is hereby amended by adding thereto a new Article III to read as follows:

ARTICLE III - Extended Absence Provision

A. Suspension of Temporary Service

- (1) The Public Works Director may suspend trash and recycling (and yard waste when applicable) collection services on an owner-occupied residence only if the home is unoccupied for a minimum of three months.*
- (2) A "Temporarily Suspend Garbage Service Application" must be completed in order to place the service on hold.*
- (3) A "Temporarily Suspend Garbage Service Application" must be received by the Public Works Department at least five business days prior to the start of the suspension period.*
- (4) The Solid Waste Department will collect the trash, recycling and yard waste (if applicable) containers at the start of the suspension and redeliver them on the expected date of return.*
- (5) The residence for which the suspension has been approved shall remain vacant during the suspension period.*
- (6) Service will automatically be reactivated at the end of the approved suspension period, unless a request for an additional period of temporary suspension has been requested and approved by the Public Works Director prior to the automatic reactivation. Failure to request an extension prior to the reactivation date will result in the resumption of the monthly solid waste fee. To continue a suspension of service after reactivation, a new "Temporarily Suspend Garbage Service Application" must be filed with the appropriate fee.*
- (7) When a suspension is active, the customer may not use any other city trash/recycling/yard waste services, including someone else's container or bulk service.*
- (8) No credit will be issued should customer fail to submit and complete the "Temporarily Suspend Garbage Service Application".*
- (9) Partial or retroactive payments of monthly fees are prohibited.*

B. Suspension Fee

(1) At the time of the suspension request, a service fee of \$35 will be charged for the removal, storage and re-delivery of the containers.

(2) Service fee shall be paid at the time the "Temporarily Suspend Garbage Service Application" is submitted to the Public Works Department.

C. Noncompliance, Violations and Penalties.

(1) Noncompliance of this Article will result in the immediate re-activation of the solid waste services.

(2) The account will be billed the full service fees for the entire suspension period and a \$100 account reconciliation fee accessed for noncompliance.

(3) Violations and Penalties set forth in Section 193-7 shall also apply to Article III.

Section 2. Dates.

Adopted: March 11, 2013

Effective: March 21, 2013

City Solicitor Rutt then referenced some minor changes he recommended be made to the ordinance (already implemented); council approved the amendments.

Motion carried by unanimous roll call vote.

NEW BUSINESS

Adoption of Resolution 2013-08/Sale of Masten Park/Marshall & Mispillion Street/Parks and Recreation

Parks and Recreation Director Gary Emory was present reporting that he has purchased a great deal of land over the past thirty plus years. This is the first piece of land he is requesting to sell.

He explained that the land was donated to parks and recreation by Henry Masten in 1985. Originally part of a junkyard, it was turned into a neighborhood park and used for about ten years. Over time and neglect, it became an eyesore and a maintenance problem for his department. As a result, it was shut down and became a storage area. They receive complaints about old tires and equipment that have been stored there.

Recently it was cleaned up and several people have inquired if the city was interested in selling the land. Mr. Emory confirmed the land is no longer needed and hopes the proceeds of the sale can be turned into another recreation facility which would be more useful.

Mr. Rutt explained the first step is to present the resolution to council so that they can determine if there is a buyer so the money can be put to good use in the future.

Mr. Pikus said that originally, this land was part of Henry Masten's junkyard. The site of Fisherhawke Landing was where Mr. Masten stored a lot of equipment. He asked if there may be a potential environmental problem and whether or not DNREC would need to assess it. Mr. Emory said all those issues were addressed when it became a playground. He said he is only mentioning the junkyard because it is included in the deed. This was a vacant lot and the junkyard was across the street.

It was confirmed that if this is sold, a minimum bid should be required.

The city manager asked Mr. Emory to confirm with the finance director whether this money can be used for another project. Mr. Emory stated that Mr. Portmann informed him that if there is a project, get it now and not wait until the new budget year.

He said he would like to put in some bocce ball courts at Bicentennial Park which could be used by our seniors.

The appraisal came back at \$18,000. Mr. Emory reported that City Solicitor Rutt informed him the land would have to go to the highest bidder after being advertised for thirty days.

Mr. Rutt explained that the resolution authorizes the city manager to advertise the bid and establish the terms and conditions. He can handle it through sealed bids, open auction or list it. That would be his decision.

Mr. Pikus moved to adopt Resolution 2013-8, with a minimum bid of \$18,000 with the funds going to parks and recreation, seconded by Mr. Grier:

A RESOLUTION AUTHORIZING THE SALE OF A PARCEL OF REAL PROPERTY CONTAINING .186 ACRES, MORE OR LESS, BEING IDENTIFIED AS SUSSEX COUNTY TAX PARCEL 3-30-7.17-49.

WHEREAS, the City of Milford is the owner of a parcel of real property containing .186 acres, more or less, and identified as Sussex County Tax Parcel 3-30-7.17-49; and

WHEREAS, the land was intended to be utilized by the Parks and Recreation Department; and

WHEREAS, the Parks and Recreation Department has determined that said parcel is not compatible with the department's future plans for park or recreational activities and is, therefore, surplus real property; and

WHEREAS, the Parks and Recreation Department has determined that said parcel could be sold and the proceeds from the sale utilized to fund recreational activities that will benefit the citizens of the City of Milford; and

WHEREAS, the Parks and Recreation Department has had the property appraised, which appraisal value was Eighteen Thousand Dollars (\$18,000.00); and

WHEREAS, the Parks and Recreation Department desires to sell said parcel by receipt of sealed bids after duly advertising the terms of the sale.

NOW, THEREFORE, BE IT RESOLVED, the Office of the City Manager, with authorization from the City Council of the City of Milford, State of Delaware, may advertise and sell Sussex County Tax Parcel 3-30-7.17-49.

BE IT FURTHER RESOLVED that the Office of the City Manager shall advertise the real property sale and establish the terms and conditions under which it may be sold.

BE IT FURTHER RESOLVED that the proceeds from the sale shall be used to enhance the recreational activities available to the citizens of the City of Milford.

Motion carried.

*Approval of API Agreement (Develop Custom Program/Utility Bill File Transfer) & Funding Source
Approval of API Agreement (Software, Professional Services, Annual Maintenance) & Funding Source
Approval of Pinnacle Data Systems Proposal*

Mr. Carmean recalled an agreement was signed last fall with BillTrust to outsource our billing duties. At the time, their references were satisfied with their services which included several municipalities in Delaware. However, he said that we have not had a good experience with them and they still are not handling the bulk mailing. Another issue was the difficulty of utilizing our software initially.

As a result of these problems, he basically fired BillTrust. He noted that we only have approximately \$1,600 tied up in their company.

Mr. Carmean then directed the IT staff to consider other companies. They came up with API who is familiar with our software.

He referenced the \$21,000 contract which covers the initial set up. It creates a new bill which is one of the things the city manager has wanted for sometime.

Another advantage is the API software is able to communicate with Pinnacle, who will now handle our mailings. It will allow our employees to pull up an exact duplicate of the bill sent out. Through govNOW, our customers will be able to pull up a copy of their bill and receive e-mail notifications of when their bill is ready, when it is due, past due, etc.

Mr. Carmean explained there is a plan to market the new program with the intent to persuade most of our customers to go paperless and instead pay through our website.

He noted that the number of customers paying on line in Milford is a higher percentage than average. Over twenty percent pay on line though they still are sent a paper bill and return envelope which costs the city money.

IT Manager Wes Banasan explained the \$3,000 API contract covers the cost of writing a program that will allow our billing staff to take only one step to transfer the billing data to Pinnacle, thus eliminating the multiple steps previously required.

Mr. Carmean said the \$21,801 contract covers installation of the software, analysis and configuration, training sessions, monitoring and coaching. It also includes the 'optispool unlimited overlay tool' which allows the design of the bill to be changed at no additional cost.

Mr. Banasan added that the extra license will permit bill printing for taxes in the near future.

Mr. Carmean explained that the city also bills for other services including grasscutting, stormwater (business park), etc. Those type billing services can now be added in a much simpler manner.

The API price was discounted from \$29,700 to \$21,801. In addition, the cost of the mailings through Pinnacle will be half of our contract with BillTrust.

The four trips to Dover each month will no longer be needed and the \$20,000 stuffing machine will not have to be replaced (though it is near the end of its life). All the supplies needed for this purpose can be eliminated.

Mr. Brooks asked if we can still accommodate adding flyers to the bills. Mr. Carmean answered yes, noting we can also add more information to the message areas. That can be accomplished by the city printing the flyers and mailing them or e-mailing them to be printed.

Mr. Roberts added that he has gone through this process with clients all over the country. There are three benefits that come out of this. Number one, the reduced man-hour cost that is currently devoted to mailing and stuffing city bills. Presently, it involves two full man-hour days. Second, whenever something needs to be changed on the bill, it is no longer the city's headache. It is someone else's responsibility. Someone else will also make sure the bills are delivered. This is all done at a reasonable cost and the services are done by professionals. This leaves our staff to focus on the customer service duties they were hired to do.

He said the last point he wanted to make is that anytime something needs to be added, we simply send them what is needed and the professionals will also handle that. Each time an extra mailing is added to an envelope, there is a change in postage costs and additional man hours needed to get them stuffed properly.

Mr. Roberts emphasized the result is a win-win situation for the city especially with API and Pinnacle who are considered primary/preferred partners with the software that is producing the utility bills. He noted that BillTrust was not a preferred partner with our software vendor.

Mr. Pikus asked if there is an extra charge for a document to be added; Mr. Roberts said there are extra fees involved though it is much lower than what we are currently paying. Presently, city staff is having to manage the outsourcing and the single, one off-printing job is much more expensive. He said their costs are always going to be lower. In addition, we no longer have to add in the manpower costs.

Mr. Pikus said, for example, if someone requests a document be included in the electric bill and city council approves it, customer service would have the ability to pass that charge onto them.

Mr. Roberts explained that even with the eleemosynary services, there are ways to charge that off. It could be managed if it was a nonprofit organization. The cost is a fixed fee and all that is necessary is to count them and provide the total. However, the dollar amount will be very low.

This will also take a burden off the staff, both on the IT side and other areas of the city. The task of driving back and forth to Dover is absolutely ridiculous and is unacceptable in his opinion.

Mr. Carmean pointed out there is also some heavy lifting involved in handling these bills. Currently, we are using a meter technician to run the machine, load the bills and take them to Dover. He does not want to hire another meter tech to handle the bills, so eliminating this duty will be a big advantage.

Mr. Roberts confirmed he is very familiar with both API and Pinnacle and has worked with both on a number of occasions. They are both good companies and well vetted by our software vendor Sungard.

He reiterated that we can leverage this relationship to the other billings and mailings such as taxes. This will provide a number of options if our staff does not have to spend all day Friday stuffing bills.

It was confirmed that these companies offer the ability to review any added documents included in the bills by the customers who will be paying on-line. Mr. Roberts explained the preferred way is to have a notice or advertisement embedded into the e-gov system itself versus attaching it to each bill.

Mr. Pikus moved to approve the API Agreement (Custom Program) for \$3,000 to be paid out of electric reserves, seconded by Mr. Grier. Motion carried.

Ms. Wilson moved to approve API Agreement (Software, Services, Maintenance Agreement) for \$21,800 to be paid out of electric reserves, seconded by Mr. Starling. Motion carried.

Mr. Carmean noted that the maintenance agreement is \$1,888 per year which is very reasonable.

Ms. Wilson moved to approve the Pinnacle Data Systems Proposal to be paid from electric reserves, seconded by Mr. Starling. Motion carried.

MONTHLY FINANCE REPORT

Finance Committee Chairman Pikus reported that through the seventh month of Fiscal Year 2012-2013 with 58% of the fiscal year having passed, 65.3% of revenues have been received and 59.8% of the operating budget expended.

He noted the transfers out of the general fund reserves which were previously approved by city council.

Mr. Pikus noted that construction activity has increased and we are well above budget in our building permit revenue account at 139%.

He also reported that all but \$96,000 of taxes have been received though that is not in the report.

Mr. Brooks noted that the rental permits and business licenses have caught up in the January report as was expected.

Mr. Gleysteen asked which account reflects our impact fees; Mr. Carmean said it is broken out into the sewer and water revenue accounts. Mr. Grier asked if they reflect the impact fees and rate payments. Mr. Carmean explained the permitting breaks down all the impact fees. It is done at that time and separated later into the different account.

The city manager said he will provide council with a financial breakdown of the impact fees that the city has taken in.

Mr. Gleysteen moved to accept the January 2013 Finance Report, seconded by Mr. Grier. Motion carried.

ADJOURN

With no further business, Mr. Pikus moved to adjourn the Monthly Council Meeting, seconded by Mr. Starling. Motion carried.

The Council Meeting adjourned at 8:17 p.m.

Respectfully submitted,

Terri K. Hudson, MMC
City Clerk/Recorder

MILFORD CITY COUNCIL
MINUTES OF MEETING
March 25, 2013

A Meeting of Milford City Council was held in the Joseph Ronnie Rogers Council Chambers at Milford City Hall on Monday, March 25, 2013.

PRESIDING: Mayor Joseph Ronnie Rogers

IN ATTENDANCE: Councilpersons Steve Johnson, Garrett Grier III, Dirk Gleysteen, Owen Brooks, Jr., Douglas Morrow, Sr. and Katrina Wilson

City Manager Richard Carmean, Police Chief Keith Hudson and City Clerk/
Recorder Terri Hudson

COUNSEL: City Solicitor David Rutt

CALL TO ORDER

Mayor Rogers called the Council Meeting to order at 7:01 p.m.

INVOCATION AND PLEDGE

The Pledge of Allegiance followed the invocation given by Councilman Johnson.

RECOGNITION

No special guests in attendance.

COMMUNICATIONS & CORRESPONDENCE

All items included in packet.

UNFINISHED BUSINESS

FY 2012-2013 Budget Adjustment/Legal Expenses/Police Department

Chief Hudson requested a \$15,000 increase in the police department's legal expense account with the hope this will be sufficient to carry them through the end of this fiscal year.

The amount budgeted annually is \$10,000. However, an additional \$15,000 must be requested when a claim is filed because the city's deductible is \$25,000.

Mr. Morrow moved that \$15,000 be transferred from general fund reserve to increase the police department's legal expense account, seconded by Mr. Brooks. Motion carried.

Appointment of City of Milford Election Board

When asked why an election board is required when no election will be held this year, Ms. Hudson advised that the municipal state law requires an election board be appointed to oversee all election activity, including pre-election and post-election issues (including deadline matters). Because there was a resignation in our current board, new member Carole Mason needed to be appointed, along with returning board members Joanne Leuthauser and Phyllis Fox.

Ms. Hudson recalled that last year, a complaint was made regarding some pre-election activity which required the election board to convene, consider the complaint and make a decision. This could again occur even though there is no election.

Mr. Brooks moved and Mr. Grier seconded that the following residents be appointed as the City of Milford Election Board:

Joanne Leuthauser 509 Ashley Way
Phyllis Fox 200 E. Clarke Avenue
Carole Mason 153 Barksdale Court, Hearthstone Manor

Motion carried.

Ms. Wilson arrived at this time.

Adoption of Resolution 2013-09/Spring Clean-Up Week

Mr. Morrow moved to adopt the following resolution, seconded by Mr. Brooks:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Milford, in Council met:

WHEREAS, it is desirous to promote the general cleaning of the City of Milford and improve its overall beauty to the maximum enjoyment and benefit of all citizens and visitors; and

WHEREAS, we are fortunate to live in a community so abundantly blessed with natural assets that we have a continuing responsibility to preserve our environment by keeping it clean, healthy and in order by organizing and carrying out clean-up and fix-up projects which will enhance, restore and maintain the beauty of all properties; and

WHEREAS, all maintenance and clean-up debris, including large and bulk items, shall be placed for curbside pickup in order to exemplify cleanliness and beauty.

NOW, THEREFORE, I, Joseph R. Rogers, Mayor of the City of Milford, by the power vested in me, do hereby proclaim the week of April 22, 2013 to April 26, 2013 "Spring Clean-Up Week" in the City of Milford; in the case of inclement weather, "Spring Clean-Up Week" will be extended through May 3, 2013.

IN WITNESS WHEREOF, I hereunto set my hand and caused the Seal of the City of Milford to be affixed this 25th day of March 2013.

Motion carried.

Mr. Brooks confirmed that because the city is closed on Friday, those scheduled trash customers will have their trash picked up on Thursday.

Adoption of Resolution 2013-10/USDA Loan

Mr. Carmean recalled that when he was hired back as city manager, the city received a letter from the USDA stating that if we did not proceed, they would rescind the loan. Some money has since been spent so the USDA is now allowing the bond close out.

Mr. Grier moved to adopt Resolution 2013-10, seconded by Mr. Johnson:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILFORD, DELAWARE Authorizing and Providing for the Incurrence of Indebtedness for the Purpose of Providing a Portion of the Cost of Acquiring, Constructing, Enlarging, Improving, and/or Extending its:

*SOUTHEAST MILFORD WATER EXPANSION FACILITY TO
SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE*

WHEREAS, it is necessary for the City of Milford (herein after called Association) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of \$5,000,000 (Five Million Dollars) pursuant to the provisions of the City Charter; and

WHEREAS, the Association intends to obtain assistance from the United States Department of Agriculture, (herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning, financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event that no other acceptable purchaser for such bonds is found by the Association.

NOW THEREFORE, in consideration of the premises THE CITY OF MILFORD HEREBY RESOLVES:

- 1. To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.*
- 2. To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time it shall appear to the Government that the Association is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U.S.C. 1983(c)).*
- 3. To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of \$10,000.*
- 4. To indemnify the Government for any payments made or losses suffered by the Government on behalf of the Association. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legally permissible source.*
- 5. That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the Association (payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the Association, and default under any such instrument may be construed by the Government to constitute default hereunder.*
- 6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so, without the prior written consent of the Government.*
- 7. Not to defease the bonds, or to borrow money, enter into any contractor agreement, or otherwise incur any liabilities for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.*
- 8. To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.*
- 9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.*
- 10. To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to make prepayments on the loan. Revenue cannot be used to pay any expenses which are not directly incurred for the facility financed by USDA. No free service or use of the facility will be permitted.*

11. *To acquire and maintain such insurance and fidelity bond coverage as may be required by the Government.*
12. *To establish and maintain such books and records relating to the operation of the facility and its financial affairs and to provide for required audit thereof as required by the Government, to provide the Government a copy of each such audit without its request, and to forward to the Government such additional information and reports as it may from time to time require.*
13. *To provide the Government at all reasonable times access to all books and records relating to the facility and access to the property of the system so that the Government may ascertain that the Association is complying with the provisions hereof and of the instruments incident to the making or insuring of the loan.*
14. *That if the Government requires that a reserve account be established, disbursements from that account(s) may be used when necessary for payments due on the bond if sufficient funds are not otherwise available and prior approval of the Government is obtained. Also, with the prior written approval of the Government, funds may be withdrawn and used for such things as emergency maintenance, extensions to facilities and replacement of short lived assets.*
15. *To provide adequate service to all persons within the service area who can feasibly and legally be served and to obtain USDA's concurrence prior to refusing new or adequate services to such persons. Upon failure to provide services which are feasible and legal, such person shall have a direct right of action against the Association or public body.*
16. *To comply with the measures identified in the Government's environmental impact analysis for this facility for the purpose of avoiding or reducing the adverse environmental impacts of the facility's construction or operation.*
17. *To accept a grant in an amount not to exceed \$ -0- under the terms offered by the Government; that the Mayor and City Council of the Association are hereby authorized and empowered to take all action necessary or appropriate in the execution of all written instruments as may be required in regard to or as evidence of such grant; and to operate the facility under the terms offered in said grant agreement(s).*

The provisions hereof and the provisions of all instruments incident to the making or the insuring of the loan, unless otherwise specifically provided by the terms of such instrument, shall be binding upon the Association as long as the bonds are held or insured by the Government or assignee. The provisions of sections 6 through 17 hereof may be provided for in more specific detail in the bond resolution or ordinance; to the extent that the provisions contained in such bond resolution or ordinance should be found to be inconsistent with the provisions hereof, these provisions shall be construed as controlling between the Association and the Government or assignee.

The vote was: Yeas-7 Nays-0 Absent-1

IN WITNESS WHEREOF, the City Council of the City of Milford has duly adopted this resolution and caused it to be executed by the officers below in duplicate on this 25th day of March 2013.

Motion carried.

Preliminary Major Subdivision Extension-CCM-Koelig, LLC on behalf of Wickersham Subdivision

City Manager Carmean confirmed it is the fifth extension though he is aware that at least once, they were unable to get their recordation because the city could not confirm we could extend utilities to the site. He explained that Sussex County is very stringent about recordation without verifying the city is able to serve the development. Now that the Southeast Milford project is underway and we have received the funding, the applicant presented the application to the planning commission for another extension.

Mr. Carmean confirmed that Wickersham will pursue recordation once this extension is approved; Mr. Rutt stated he would hope so.

The city manager also pointed out this site will be the location of our tower. The Wickersham developers have agreed to engineer the sewer main, sewer pumping station and other services going to this location.

Though DBF Engineer Randy Duplechain has been working on the Water Tower Agreement with Wickersham and the transfer of property, it has not been finalized as of this date. Mr. Carmean believes it will be a separate agreement because

a transfer of property will be involved. The city worked with Nelson Hall to obtain easements and right-of-ways in order to get to this property. They would not get services if they did not follow through though he has no reason to believe that will occur.

Mr. Grier asked who is going to pay to extend the sewer to this area and how close it will end in relation to this property; Mr. Carmean said the sewer will either come out at West Shores and tie in from the main at Hearthstone, come down Wilkins Road and go down Route 30 to the property and back to their property.

Mr. Grier asked if they would be splitting the costs; Mr. Carmean explained that Wickersham will pay the entire bill. However, there are other lands owned by Milford Housing and Wilson Contracting who will share in the costs at the time they request services.

Mr. Brooks moved to approve the Preliminary Major Subdivision Extension of CCM-Koelig, LLC on behalf of Wickersham Subdivision, seconded by Mr. Wilson. Motion carried.

EXECUTIVE SESSION

Pursuant to 29 Del. C. §10004(b)(9) Personnel matters in which the names, competency and abilities of individual employees or students are discussed.

Mr. Grier moved to go into Executive Session reference personnel matters, seconded by Mr. Johnson. Motion carried.

Mayor Rogers recessed the Council Meeting at 7:15 p.m. for the purpose of an Executive Session as is permitted by Delaware's Freedom of Information Act.

Open Session

Council returned to open session at 7:49 p.m.

Executive Session Matter

No action required.

ADJOURN

With no further business, Ms. Wilson moved to adjourn the Council Meeting, seconded by Mr. Gleysteen. Motion carried.

Meeting adjourned at 7:50 p.m.

Respectfully submitted,

Terri K. Hudson, MMC
City Clerk/Recorder

MILFORD CITY COUNCIL
MINUTES OF MEETING
March 5, 2013

A Meeting of the Task Force for Homelessness of Milford City Council was held in the Joseph Ronnie Rogers Council Chambers of Milford City Hall, 201 South Walnut Street, Milford, Delaware on Tuesday, March 5, 2013.

PRESIDING: Chairman Dan Bond

IN ATTENDANCE: Committee Members Suzanne Moore, Linda Boone

Council Members Katrina Wilson, Steve Johnson, Dirk Gleysteen
S. Allen Pikus, Councilman

City Clerk/Recorder Terri Hudson

Chairman Bond called the meeting to order at 6:32 p.m.

Mr. Bond recalled that a task force was requested by the Circle of Light whose effort was to do more for the homeless than they were able to do alone. Circle of Light began several years and was able to fill some small gaps in the system for helping the homeless though it has not been able to provide housing. There are other areas they have been unable to tap and are hoping this task force will assist in accomplishing.

Mr. Bond explained that is the reason Circle of Light came to the city and asked for the task force. They are pleased to expand the membership to any group interested in the homeless issue.

Mr. Bond said the intent of the task force is to provide more concrete ideas as to what the community at large can do to assist the homeless in Milford. In particular, they would like to focus on women with children though the task force will determine how broad an effort they want to make it.

He informed those present that Reverend Deacon Dorothy Vuono asked him to chair this task force though he feels that needs to be decided at this meeting. Mr. Bond did advise that he is occasionally out of the country traveling and therefore feels it would be appropriate for a co-chair to be appointed.

Mr. Bond feels the task force needs to run very efficiently, not take a lot of time with its work and should come to conclusions quickly. He feels that over the next two months, this can be accomplished which will result in some recommendations for the community. That will be communicated to city council with the possibility of the city assisting in this endeavor. However, the task force may also decide it is not the city's responsibility and instead reach out to the community. That is an issue that is open at this point.

Mr. Bond recommended in his e-mail that the group meet on a weekly basis. He personally feels that the majority of the work should be done outside of the meetings. His opinion is the meetings will provide a time to organize the information and come to conclusions. He does not see the group meeting for hours debating issues. They will decide what information is needed, how to get it, gather and compile it so it is useful. That will then be provided to this task force. In this manner, the meetings can remain relatively short though he feels they should occur frequently over the next couple months.

Mr. Pikus asked where they want to meet because it will be very difficult to use city hall on a weekly basis. Ms. Moore suggested the meetings be held at the Milford Annex Building (State of Delaware Social Services).

City Clerk Hudson emphasized that because these meetings will fall under FOIA due to their relationship to council and intent with regard to the city, there are meeting requirements that will need to be adhered to. Currently, the community affairs committee has been assigned to work with this group. In addition, the information being compiled is being brought back to council for some type of action. Agendas will need to be prepared and minutes taken; meetings will need to be open to the public.

Mr. Pikus emphasized the need for the committee to meet at the annex or a church. He took the liberty of contacting the Towns of Laurel, Seaford and Georgetown. Each has a homeless group in their town. Their towns were catalysts though they did not fund the program. The Lions Club, Rotary Club and other civic organizations did. The group meets in offices and people's homes and occasionally reports to their town councils.

Mr. Pikus suggested that is how it should be handled in Milford and recommended a liaison be assigned. In particular, he spoke with the person who works in the town office at Laurel. She reported that the town did not get involved though they did help them with fundraising. They had dances, bake sales, car shows and a number of events to raise funds. But they only provide occasional reports to council.

Ms. Hudson explained that moving the meeting to another location does not eliminate the FOIA requirements. The intent of the meeting and the relationship to city council is the reason it falls under FOIA. In addition to the fact that the Community Affairs Committee has been assigned to work with the task force, Circle of Light came to council in a public meeting and asked that council members be appointed to work with the group. The intent is that the group work together to compile ideas and goals and eventually return to council to ask for assistance of some sort. As a result, there needs to be some type of transparency so the public is able to see how the group, which includes members of city council, got to the point of making the decisions it did.

Ms. Wilson suggests that a working group be established. That group would meet on a weekly basis to address the points Mr. Bond discussed. Once they have come to a conclusion, the group would submit those results to the task force. The task force, in turn, would take the information back to city council.

Ms. Wilson said that she worked with Mr. Bond and Pastor Kevin Bowers in a similar manner and compared it to a subcommittee of the Circle of Light. That subcommittee then grew with the addition of Suzanne Moore and Linda Boone. She feels they could act as a subcommittee or advisory committee by doing the legwork and putting those things together. They could then submit their information to the task force which would include the council members present here tonight. At that point, they would act as the liaisons and take the information to city council.

Ms. Wilson said that Mr. Pikus stated that weekly council meetings are not good for him. But the other five people are willing to meet and hash out these items until it is ready to be presented to council. She agrees the group should meet frequently in order to be prepared for the presentation within that two-month time frame.

The subcommittee can then finalize the results, forward it to the task force subcommittee, get their input and present it to city council.

Mr. Johnson recommended the task force meet before city council and invite city council. He said all the information can be provided to council in advance of the meeting.

It was also noted that as of May 6th, Mr. Johnson will no longer be in office and the mayor will need to appoint a new chair for the Community Affairs Committee.

Mr. Bond then provided the overview. He said the group present this evening will be the official task force though a working group will meet more frequently. The working group will provide the information to be presented to the task force.

Mr. Bond then reviewed the proposed agenda:

Survey of Current Support Services for the Homeless in the Milford Area

1. *State Services*
2. *People's Place*
3. *Home of the Brave*
4. *Circle of Light*

5. *Milford School System*
6. *Churches in the Milford Area*

Assessment of Extent of Homelessness in the Milford Area

Assessment of the Needs of the Homeless in the Milford Area

Analysis of the Unmet Needs and Costs of Financing Services to Meet these Needs

Assessment of Potential Resources That Can be mobilized to Address Unmet Needs

Preparation of Proposal on Steps to be taken to Address Unmet Needs

Mr. Bond said these are major topics the task force needs to address and what will need to eventually be presented to city council.

Mr. Bond said he is also aware of a number of groups that actively provide services to the homeless.

When asked if anyone was aware of any other groups, Mr. Pikus said both the Lions and Rotary Clubs are involved and give donations on a regular basis. Mr. Bond asked if they provide actual services to the homeless; Mr. Pikus said he is a member of the Rotary Club and they have never done that. However, the other towns tell him these service clubs assist in this manner. Right now, the Rotary Club does not.

Ms. Wilson noted that the Lions Club provides a number of donations as they do for Circle of Lights though they do not provide actual services to the homeless. Ms. Moore agreed that both clubs are willing to assist financially whenever possible.

Mr. Bond said the active organizations should be asked to prepare a formal statement outlining the services they do provide to determine what is being provide and what is needed.

He then explained the first task is an information gathering of what Milford is doing to help the homeless. The second task is to get an assessment of the amount of homeless there within the city. Once the resources are identified, Mr. Bond said we will need to mobilize in order to determine the number of homeless and nature of services they will need.

It was noted that Craig Warrington is the liaison in the school system and is a great source of information.

Mr. Johnson asked the definition of homeless; Ms. Moore said the HUD definition must be used. She said there is four criteria—literally homeless, fleeing or attempting to flee from domestic violence, going to be homeless (imminent risk) within fourteen days and homeless under other federal statutes (unaccompanied youth (under 25) or families with children and youth who do not otherwise qualify as homeless under this definition and are defined as homeless under another federal statute, have not had permanent housing during the past 60 days, have experience persistent instability, and can be expected to continue in such status for an extended period of time (living in someone else's home).

When asked how many churches are involved, Ms. Moore stated that can vary. For the most part, Avenue Methodist, St. Paul's United Methodist, Slaughter Neck, Wesley Chapel and Calvary Baptist Churches assist. Ms. Moore is planning to contact additional churches with the hopes of obtaining more aid.

Mr. Pikus suggested someone meet with the Milford Ministerium and inform them that only a few churches in Milford are working on this. Ms. Moore emphasized that a lot of their client base goes to these local churches for help. Some of the churches have already spent money before they get a call from social services asking for help.

Mr. Pikus recommended that a meeting be set up at the annex with this group and the Milford Ministerium at which time

they can be asked what they can do to help. Ms. Moore said she needs to determine how many churches are involved in the Ministerium.

Ms. Wilson reported that Circle of Light has met with the Milford Ministerium and received some assistance. At the time, the focus was on the Cold Weather Shelter. Unfortunately, that program was eliminated because the support faded over time.

Mr. Pikus noted there are a number of churches in town and though donations are down, he feels there must be members who could work with the leaders of the Ministerium to come up with some solutions. If each of the churches helps a little bit, he believes it will go a long way.

Mr. Bond feels we need to be prepared with specific requests at the time we meet. Ms. Wilson said when this group is ready to meet with the Ministerium, she will contact her pastor who is very active in the group.

Mr. Pikus said that from the conversations he had with each of these towns, they suggested this task force work with the local churches. From that, there is a good possibility that someone may have an old building that may need some work and could be fixed up by a group of volunteers. It could end up being a home to help the homeless.

Mr. Bond pointed out the first items on the agenda address the information that is needed. He said we need to define what is being done, what is not being done and how big the problem is. The working group will need to assign people to gather information, bring that back to the working group to package and then provide it to the task force.

He noted the remaining agenda items speak to the solutions.

Mr. Bond stated that once the imminent needs are determined, the costs will need to be determined. Financing will be a major component. Once that is accomplished, trying to assess whether the resources are adequate or what is needed will need to be determined. City council participation will be needed at that point so that ideas about financing and other types of support can be established.

At that time, a proposal will need to be prepared and the presentation made to city council.

Mr. Bond feels this can be accomplished by assigning specific work to individuals to be brought back to the working group. He said the working group needs to determine how often they will meet; he then asked how frequently the task force wants to meet. He does not want the task force to wait until the end of the process because the working group needs feedback from the task force during the process.

When asked if this will work, Ms. Hudson stressed that all of these meetings will fall under FOIA. Because this is one group reporting to another, whose information will eventually come back to city council for some type of action, agendas and minutes will need to be taken. In that manner, there will be a record of how all decisions were made and we will conform with Delaware law.

Mr. Bond asked who will have access to the minutes; Ms. Hudson explained the public will have access to all records related to these groups and will be made aware (by posting) of the meetings seven days in advance, just as city council or planning commission is required to do.

The agendas will need to be posted at city hall though the meetings can be held at the annex. However, the agenda must state the location and address of the meeting site. The public has the right to observe the activities and decisions of the working group and therefore can attend the meetings. Someone will need to be assigned the task of taking minutes and they will need to be provided to city hall and become part of the city's records. In addition, the minutes will need to be approved by the group at each meeting.

Mr. Bond reported the Circle of Light has been taking minutes at each meeting and approving them. Therefore, they can

continue with the same process. The only difference will be the creation of an agenda will include the items planned for discussion or action.

Ms. Hudson stated that once the agenda is presented, she will add it to our website which is the city's normal procedure.

Mr. Bond asked for suggestions on when the next task force will meet. Mr. Gleysteen stated he is unavailable until after 6:30 p.m.

Mr. Johnson noted there is a target date of two months at which time a final report will be submitted to city council. When the working group is close to having the information ready for the task force, he suggests the task force meet two weeks before they plan to present the information to council. Therefore, the information would be provided approximately six weeks from this meeting date. Mr. Bond suggests having an interim meeting because he feels the task force will have answers to some potential questions the working group has because of the additional council representation.

Mr. Pikus noted that topics such as this can be discussed for hours at workshop sessions. Mr. Bond does not feel a meeting should last longer than one hour. Mr. Pikus pointed out that if this is done at a workshop, there are typically other sessions that night.

Mr. Bond feels the work group will be providing a lot of written information to the task force. That will result in an hour long meeting for feedback. He does not want to wait until all conclusions have been gathered. Instead, he prefers having it at the point the information has been gathered about what is being done, when the extent of homelessness has been determined and the gaps identified. At that time, it should be presented to the task force. In that manner, he believes that more recommendations could be offered to solve these problems. The task force would then meet again before it is presented to city council. He recommends a minimum of two more meetings of the task force over the next two months.

It was agreed the working group would inform the task force once they were prepared to meet. Mr. Johnson added it should be no longer than a month which will allow sufficient time to prepare.

Mr. Bond agreed and informed Ms. Hudson he will contact her when they are ready to provide the information. Ms. Hudson thanked everyone for their cooperation and encouraged the working group to provide her with copies of their minutes so that the task force and city council can be kept informed. In addition, she will upload the minutes on the city's website so they are available to the public. Ms. Wilson noted that is a good way for anyone wishing to participate in the endeavor to stay informed as well.

With no further business, Mr. Pikus moved to adjourn the meeting, seconded by Mr. Johnson. Motion carried.

The meeting was adjourned at 7:28 p.m.

Respectfully submitted,

Terri K. Hudson, MMC
City Clerk/Recorder

TASK FORCE ON HOMELESSNESS IN MILFORD, DELAWARE

WORKING GROUP MEETING MINUTES OF MARCH 19, 2013

Meeting held at the Delaware Social Services Annex, Milford.

Call to order by chair, Dan Bond at 7:15 PM.

Present: Dan Bond (Circle of Light), Linda Boone (Home of the Brave), Kevin Bowers (Circle of Light), Suzanne Moore (DE State Services), Shay Scott (Connections), and Katrina Wilson (City Council/churches).

Absent: Aimee DeBenedictis (Peoples Place), Craig Warrington (Milford Schools).

Linda Boone volunteered to record minutes.

Dan distributed an updated list of the Task Force members with contact information.

Dan had requested that organizations provide an outline of resources used to provide services to homeless individuals such as:

- Services
- Manpower/staffing/volunteers
- Facilities
- Funding/budgets
- Future plans/changes

Data is still needed from all the organizations in order to compile a clearer picture of resources.

Discussion led to suggestion to invite a Milford Police representative to participate in the working group.

It was agreed that the product deliverable for the Task Force to present to the Milford City Council, should include:

- Scope of the situation
- Resources currently available
- Gaps in resources
- Suggested plan of action

The current Delaware Homeless Planning Council discussions occurring to develop a plan to end homelessness in Delaware; the “Housing First” model adopted by the Federal government; and, the centralized intake process mandated by the HEARTH Act were discussed and those that can were encouraged to attend the Dover sessions.

Flowcharting the homeless service process was suggested in order to easily communicate the scope of the situation to others.

**WORKING GROUP MEETING
MINUTES OF MARCH 19, 2013
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Homeless school age children is a very hot topic of concern within the City and this population may create a priority for resources.

The next meeting was scheduled for April 2 in the same location.

The meeting adjourned at approximately 8:45 PM.

Linda Boone
Recorder

TASK FORCE ON HOMELESSNESS IN MILFORD, DELAWARE

WORKING GROUP MEETING MINUTES OF APRIL 2, 2013

Meeting held at the Delaware Social Services Annex, Milford.

Call to order by chair, Dan Bond at 7:05 PM.

Present: Dan Bond (Circle of Light), Linda Boone (Home of the Brave), Kevin Bowers (Circle of Light), Suzanne Moore (DE State Services), Claudia Palmer, Michael Carlisle, Wanda Carlisle, Fred Carlisle, Jim Purcell, Kim Dubois, Tina Kilgre.

Linda Boone volunteered to record minutes.

Dan provided information about the Task Force and Working Group being established through the Milford City Council and the guidelines for meetings. He also shared the role of the Delaware Homeless Planning Council organization and how they may assist our group work. Housing First model was explained and how it might impact potential solutions.

Dan distributed a synopsis of services available thru organizations that had responded to initial request. He also requested that organizations provide an outline of resources used to provide services to homeless individuals such as:

- Services
- Manpower/staffing/volunteers
- Facilities
- Funding/budgets
- Future plans/changes

Fred Carlisle offered to have a discussion with the Milford Police Department community officer to participate in the working group. Fred works at the police department.

A discussion of gaps in current resources available for homeless individuals was discussed. Michael Carlisle spends time on the streets talking and providing services to the homeless and has data logs of numbers of individuals and services needed. He volunteered to share the information.

Several potential solutions ideas were discussed but it was determined gaps needed to be identified first and the numbers needing services.

Dan requested organizations provide for the next meeting:

- List of perceived gaps
- Numbers of individuals currently served and those turned down for services
- Potential solutions

**WORKING GROUP MEETING
MINUTES OF APRIL 2, 2013
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Michael Carlisle announced his plans to open a one night feeding program and needed assistance to find a location in downtown area. Kevin Bowers was going to pursue with some of the downtown churches.

The next meeting was scheduled for April 16 in the same location. The plan is to meet every two weeks for 60-90 minutes.

The meeting adjourned at approximately 8:25 PM.

Linda Boone
Recorder