

City of Milford



AGENDA

Council Meeting

May 6, 2013

Joseph Ronnie Rogers Council Chambers, Milford City Hall,
201 South Walnut Street, Milford, Delaware

Annual Organizational Meeting 7:00 p.m.

Call to Order - Mayor Joseph Ronnie Rogers

Invocation

Pledge of Allegiance

April 27, 2013 Election Report - City Manager Richard D. Carmean

Swearing In of City Council

-The Honorable William J. Walls, Jr.
Ward 2-Dirk G. Gleysteen
Ward 3-Douglas E. Morrow, Sr.
Ward 4-James O. Starling, Sr.

-*Retired Superior Court Judge William Swain Lee
Ward 1-Bryan W. Shupe

Election of Vice Mayor

Reappointment of City Solicitor

Appointment/Reappointment of Workforce Development Commissioners

Adjourn

Milford, Delaware, Code of Ordinances >> PART I - ADMINISTRATIVE LEGISLATION >> **Chapter 69 - WORKFORCE DEVELOPMENT COMMISSION >>**

Chapter 69 - WORKFORCE DEVELOPMENT COMMISSION [14]

§ 69-1. - Establishment.

§ 69-2. - Membership; appointment; terms of office.

§ 69-3. - Removal.

§ 69-4. - Chairman; officers; vacancies.

§ 69-5. - Meetings and records.

§ 69-6. - Sub and adhoc committees; members.

§ 69-7. - Rules of procedure.

§ 69-8. - Powers and duties.

§ 69-9. - Consultation with outside sources.

§ 69-10. - Recommendations and reports.

§ 69-11. - Contracts.

§ 69-12. - Functions limited.

§ 69-1. - Establishment.

There is hereby established a commission to be known as the "City of Milford Commission of Workforce Development," hereinafter referred to as the "Commission."

[Ord. No. 2012-02, § 1, 2-27-2012]

§ 69-2. - Membership; appointment; terms of office.

The Commission shall be comprised of 11 members, one of said members to be the Mayor or designee, one of said members to be the Milford School District Superintendent or designee and nine of said members to be appointed, all to serve without pay. Recommendations will be forwarded to the Mayor for appointments, subject to confirmation by City Council. All members shall be residents of the Milford School District or employed therein. Following the time of their initial appointment, Commissioners shall be appointed or reappointed at the next annual organizational meeting. Thereafter, terms will be for one year beginning on the date of each subsequent organization meeting.

[Ord. No. 2012-02, § 1, 2-27-2012]

§ 69-3. - Removal.

Members of the Commission may be removed by the majority vote of City Council for substantial neglect of duty, misconduct or a violation of the Code of the City of Milford.

[Ord. No. 2012-02, § 1, 2-27-2012]

§ 69-4. - Chairman; officers; vacancies.

The Commission shall elect a Chairman, Vice-Chairman or any other officers deemed necessary. Any vacancy which may occur on the Commission shall not affect its powers or functions but shall be filled in the same manner in which the original appointment was made.

[Ord. No. 2012-02, § 1, 2-27-2012]

§ 69-5. - Meetings and records.

The Commission shall hold meetings at a fixed and regular time in the Council Chambers at Milford City Hall. Meeting shall be open to the public per 29 Del. Code, [Chapter 100](#) (Freedom of Information Act "FOIA") and 29 Del. Code, [Chapter 5](#) (State Archives). Proper notification must be given and minutes generated. All records of the Commission shall be kept at City Hall in accordance with state law.

[Ord. No. 2012-02, § 1, 2-27-2012]

§ 69-6. - Sub and adhoc committees; members.

Creation and establishment of any advisory group, board or panel must be approved by City Council. Non-Commission members will be appointed as required in [§ 69-2](#). Said groups are subject to the procedural requirements of FOIA.

[Ord. No. 2012-02, § 1, 2-27-2012]

§ 69-7. - Rules of procedure.

Roberts Rules of Order shall apply to the conduct of the Commission meetings.

[Ord. No. 2012-02, § 1, 2-27-2012]

§ 69-8. - Powers and duties.

It shall be the duty of the Commission to:

- A. Create an environment that would give the student an opportunity to develop marketable job skills and a work history to successfully compete in the job market upon graduation from Milford High School.
- B. Participate in the growth of an educational fund to be made available to the student upon graduation.
- C. Help the student learn what is expected of an employee in a business environment.
- D. Give the student an opportunity to acquire a sense of pride in earning an income.
- E. Collaborate with the school district to monitor and evaluate the effectiveness of the program.
- F. Monitor the financial aspects of the program, including but not limited to, donations and disbursements.
- G. Partner with local business and industry to develop a viable network of employment opportunities for the student participants.

[Ord. No. 2012-02, § 1, 2-27-2012]

§ 69-9. - Consultation with outside sources.

In carrying out its duties, the Commission shall collaborate with various groups interested in the problem of concern to the Commission, including but not limited to federal, state and county

governments, public and private organizations and civic groups working in the field of workforce development and jobs programs.

[Ord. No. 2012-02, § 1, 2-27-2012]

§ 69-10. - Recommendations and reports.

The Commission shall present its recommendations to the City Council as deemed necessary. At the first official meeting following the annual organizational meeting of the Council, the Commission shall present a detailed report of its work from the preceding year.

[Ord. No. 2012-02, § 1, 2-27-2012]

§ 69-11. - Contracts.

The Commission is not authorized to enter into any contract or agreement with any public or private organization but shall recommend such course of action to the Mayor and City Council in order to carry out its assigned tasks.

[Ord. No. 2012-02, § 1, 2-27-2012]

§ 69-12. - Functions limited.

The Commission shall not involve itself in activities or functions already assigned by law or decree to other governmental bodies.

[Ord. No. 2012-02, § 1, 2-27-2012]

FOOTNOTE(S):

⁽¹⁴⁾ *Editor's note—Ord. No. 2012-02, § 1, adopted Feb. 27, 2012, enacted provisions which did not specify manner of inclusion. Hence, with the approval of the city, said provisions have been codified herein as §§ 69-1—69-12.*

[\(Back\)](#)

Workforce Development Commission

<u>Name</u>	<u>Representing</u>
Joseph Ronnie Rogers	Mayor, City of Milford
Sylvia Henderson	Milford School District
Katrina Wilson	Milford City Council
Dave Markowitz	Workforce Development Committee
Irv Ambrose	Downtown Milford Inc. Business owners
Grant Curtis	Milford Lions Club/ Service Organizations
Phillip Ruiz	Milford Ministerial Assoc./Churches
VACANT	
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