



City of Milford
Public Works Equipment Operator
Pay Grade: G05

Employment Status: Full- Time

FLSA Status: Non- Exempt

Experience Required: Extensive experience in related work and demonstrated ability to operate both light and heavy equipment and/or operation of automated refuse collection equipment. A comparable amount of training and experience may be substituted for the minimum qualifications.

Licenses, Certificates and Other Requirements: Must work scheduled On-Call Duty. Possession and retention of a valid Delaware vehicle operator's license and Class B CDL (Minimum) is required. NIMS (National Incident Management System) ICS-100 and FEMA IS-700 training. Must pass pre-employment testing for substance abuse, criminal background, motor vehicle driver's license history, and a pre-employment physical.

Minimum Education Requirements: High school diploma or equivalent

Direct Supervisor: Streets & Utilities Supervisor and Solid Waste & Facilities Supervisor

Supervisory Responsibility: None

Primary Work Location: In and out of city limits with possible exposure to extreme environments with reporting and meetings at the Public Works Facility.

Job Summary: Responsible for maintaining streets and roadways, maintenance and operation of sewer and water systems; Performs routine unskilled manual labor; Operates various refuse collection equipment and construction equipment including backhoe, tractors, street sweeper, automated refuse collection truck and dump trucks as needed.

This position shall be committed to the mission, vision and values of the City and demonstrate such through ethical conduct, community stewardship, individual initiative and responsive service. This position shall demonstrate leadership, management and technical skills through effective communication and collaboration, proper use of team resources, progressive decision-making, personal accountability and responsibility.

The job description is intended merely to illustrate the duties that may be assigned to persons assigned this title. It should not be interpreted to describe all the duties that may be required of persons holding this position or to limit the nature and extent of assignments a person may be given.

Essential Job Functions: An employee in this position may be called upon to do any or all of the following essential duties:

- A. Operate backhoe/loader, sewer flusher/vacuum truck, automated refuse truck, leaf vacuum, asphalt sealer, paint machines, dump truck with snow plows, street sweeper, mowers tractor, and other equipment as assigned.
- B. Install, repair, and replace water lines, sanitary sewer lines, and stormwater lines and services.
- C. Operate small hand tools, saw, pump, pipe saw, jackhammer, etc.
- D. Maintain operation of sewer manholes, fire hydrants, and water valves.
- E. Load and unload gravel, dirt, timber, chemicals, and other materials, tools and equipment.
- F. Cut grass, trees, and rake leaves.
- G. Dig shallow trenches and ditches.
- H. Clean catch basins and manholes.
- I. Pick up paper and debris on public property and streets.



City of Milford
Public Works Equipment Operator
Pay Grade: G05

- J. Perform various roadway and thoroughfare repairs including streets, curbs, gutters, sidewalks and storm water pond construction.
K. Collect refuse/recycling containers; manual and/or mechanical use of packer; operation of cable connector when disposing of large trash containers; pull and guide large container into position for dumping.
L. Direct traffic during periods of traffic congestion.
M. Wash trucks and maintain trucks and equipment.
N. Check equipment and vehicles for safety and mechanical issues prior to operating.
O. Work scheduled on-call duties and after hours, as needed, for special events and weather-related emergencies.
P. Performs related work as required.

Essential Functions, Qualifications, & Knowledge, Skills, and Abilities (KSA) for Employment:
An employee in this class must have the following knowledge, skills, and abilities upon application:

Knowledge

- Operation of backhoe/loader, sewer flusher/vacuum truck, automated refuse truck, leaf vacuum, asphalt sealer, paint machines, dump truck with snow plows, street sweeper, mowers, etc.
Applicable Federal, State, and local laws, rules, regulations, standards, codes, and/or statutes of assigned areas of responsibility.

Skills

- Time management.
Multi-task and work independently.
Understand and abide by all safety rules.

Abilities

- Exercise independent judgment in accordance with established policies and practices.
Communicate clearly and concisely, both verbally and in writing.
Establish and maintain cooperative and effective working relationships with City employees, various businesses and agencies, and the general public.

Signatures / Date

- I have read the job description for my position. I understand and accept the requirements as stated.
I have read the job description for my positions. I would like to have a second review of the job description with my manager and human resources.

Department Director:

Employee:

Human Resources Administrator:
