



# City of Milford Public Works Equipment Operator – Streets

Pay Grade: 4

---

**Employment Status:** Full-Time

**FLSA Status:** Non- Exempt

**Experience Required:** A minimum of three (3) years' general construction experience and demonstrated ability to operate both light and heavy equipment. A comparable amount of training and experience may be substituted for the minimum qualifications. Possession and retention of a valid Delaware vehicle operator's license and Class B CDL (Minimum) is required. Valid Medical Examiner's Certificate is required. NIMS (National Incident Management System) ICS-100 and FEMA IS-700 training. Must pass pre-employment testing for substance abuse, criminal background, motor vehicle driver's license history, and a pre-employment physical. Subject to random drug and alcohol testing in accordance with City policy.

**Minimum Education Requirements:** High school diploma or equivalent

**Direct Supervisor:** Streets & Utilities Supervisor

**Supervisory Responsibility:** None

**Primary Work Location:** In and out of city limits with possible exposure to extreme environments with reporting and meetings at the Public Works Facility.

---

**Job Summary:** The Public Works Equipment Operator - Streets is responsible for maintaining streets and roadways, as well as the operation and maintenance of sewer and water systems. This role involves performing routine unskilled manual labor and operating various equipment, including backhoes, tractors, street sweepers, automated refuse collection trucks, and dump trucks as needed.

The Public Works Equipment Operator – Streets shall be committed to the mission, vision and values of the City and demonstrate such through ethical conduct, community stewardship, individual initiative, and responsive service. The Public Works Equipment Operator - Streets shall demonstrate leadership, management and technical skills through effective communication and collaboration, proper use of team resources, progressive decision-making, personal accountability and responsibility.

---

**Essential Job Functions:** An employee in this position may be called upon to do any or all of the following essential duties:

- **Operate Heavy Equipment:** Drive and operate vehicles over 26,000 lbs. gross weight, including street sweepers, sidewalk plows, asphalt rollers, air compressors, and concrete mixers.
- **Vehicle Maintenance & Inspections:** Conduct pre/post-trip inspections, report malfunctions, and coordinate repairs with the Head Mechanic.
- **Street & Sidewalk Maintenance:** Repair potholes, prepare roadways for paving, and participate in the annual street sweeping program.
- **Snow & Leaf Removal:** Assist in snow, ice, and leaf collection operations as directed by the Public Works Department.
- **Stormwater & Utility Work:** Maintain and construct stormwater collection systems, replace meter pits, and install/repair water, sewer, and stormwater lines.
- **Traffic & Signage Maintenance:** Install and maintain traffic signs and posts, paint parking lot lines, crosswalks, and service fire hydrants.
- **Tree & Debris Management:** Trim hazardous branches, clean up trash and debris from public property and streets.
- **Safety & Emergency Response:** Direct traffic during congestion and emergencies, work scheduled on-call duties and assist in after-hours special events or weather-related incidents.
- **Equipment Use:** Operate small tools such as pipe saws, jackhammers, and lawn maintenance equipment.



City of Milford  
Public Works Equipment Operator – Streets

Pay Grade: 4

- **Additional Duties:** Assist other Public Works divisions as directed by the Streets & Utilities Supervisor. Perform related tasks as assigned.

**Essential Functions, Qualifications, & Knowledge, Skills, and Abilities (KSA) for Employment:**

An employee in this class must have the following knowledge, skills, and abilities upon application:

**Knowledge**

- Heavy and light equipment operation and maintenance.
- Safety standards.
- Operation of backhoe/loader, sewer flusher/vacuum truck, automated refuse truck, leaf vacuum, asphalt sealer, paint machines, dump truck with snowplows, street sweeper, lawn mowers.

**Skills**

- Time management.
- Multi-task and work independently.
- Understands and abides by all safety rules.
- Communicates clearly and concisely, both verbally and in writing.

**Abilities**

- Physical ability to lift more than 50 pounds.
- High attention to detail.
- Proficient computer skills.
- Effectively oversees complaints from customers.
- Understands and follows specific oral and written instructions.
- Works and operates a motor vehicle in all types of weather.

**Signatures / Date**

- I have read the job description for my position. I understand and accept the requirements as stated.
- I have read the job description for my position. I would like to have a second review of the job description with my manager and human resources.

Department Director:

\_\_\_\_\_

Employee:

\_\_\_\_\_

Human Resources Director:

\_\_\_\_\_