



## City of Milford

### Public Works Equipment Operator, Senior - Streets

Pay Grade: 5

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**Employment Status:** Full-Time

**FLSA Status:** Non- Exempt

**Experience Required:** A minimum of three (3) years' general construction experience and demonstrated ability to operate both light and heavy equipment. A comparable amount of training and experience may be substituted for the minimum qualifications. Possession and retention of a valid Delaware vehicle operator's license and Class B CDL (Minimum) is required. Valid Medical Examiner's Certificate is required. NIMS (National Incident Management System) ICS-100, ICS-200, ICS-300, and FEMA IS-700 training. Must pass pre-employment testing for substance abuse, criminal background, motor vehicle driver's license history, and a pre-employment physical. Subject to random drug and alcohol testing in accordance with City policy. **Minimum**

**Education Requirements:** High school diploma or equivalent

**Direct Supervisor:** Streets & Utilities Supervisor

**Supervisory Responsibility:** None

**Primary Work Location:** In and out of city limits with possible exposure to extreme environments with reporting and meetings at the Public Works Facility.

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**Job Summary:** The Public Works Equipment Operator, Senior - Streets is responsible for maintaining streets and roadways, as well as the operation and maintenance of sewer and water systems. This role involves performing routine unskilled manual labor and operating various equipment, including refuse collection vehicles, backhoes, tractors, street sweepers, automated refuse collection trucks, and dump trucks as needed.

The Public Works Equipment Operator, Senior - Streets shall be committed to the mission, vision and values of the City and demonstrate such through ethical conduct, community stewardship, individual initiative, and responsive service. The Public Works Equipment Operator, Senior - Streets shall demonstrate leadership, management and technical skills through effective communication and collaboration, proper use of team resources, progressive decision-making, personal accountability and responsibility.

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**Essential Job Functions:** An employee in this position may be called upon to do any or all of the following essential duties:

- **Lead Operator & Team Scheduling:** Serves as lead operator by organizing teams and scheduling daily work assignments, including loading, and unloading materials (gravel, dirt, timber, chemicals, etc.).
- **Supply & Equipment Coordination:** Ensures that work crews have all necessary supplies and equipment readily available for their assignments.
- **Employee Guidance & Training:** Guides and trains current and new Street Division employees on daily tasks and safe operation of equipment and machinery; completes required training documentation and submits weekly reports to the Streets & Utilities Supervisor with recommendations for remedial training.
- **Event Coordination & Equipment Procurement:** Assists the Streets & Utilities Supervisor in coordinating setup for special events and provides input on equipment purchases for the Streets Division.
- **Vehicle & Equipment Inspections:** Performs pre- and post-inspections on vehicles to ensure proper operation and reports any malfunctions to the supervisor and Head Mechanic.
- **Roadway & Grounds Maintenance:** Assists in maintaining City sidewalks, prepares roadways for contractor paving, performs pothole and pavement repairs, and participates in the annual street sweeping and leaf collection programs.
- **Utility & Infrastructure Maintenance:** Assists in the maintenance and construction of the storm water collection system; installs and maintains streets and traffic signs/posts; replaces

Effective Date: July 2025



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meter pits; installs, repairs, and replaces water, sanitary sewer, and stormwater lines; performs tree maintenance by removing hazardous branches and limbs; digs shallow trenches and ditches for water and sewer line maintenance; cleans catch basins and maintenance holes; and performs water valve maintenance.

- **Public Space & Traffic Management:** Responsible for picking up trash and debris on public property and streets; performs various roadway repairs (streets, curbs, gutters, sidewalks); and directs traffic during congestion and emergency events.
- **Fleet & Equipment Maintenance:** Performs basic truck cleaning and maintenance and checks equipment and vehicles (under 26,000 lbs.) for safety and mechanical issues prior to operation.
- **Emergency & On-Call Support:** Works scheduled on-call and after-hours duties for special events and weather-related emergencies; assists other Public Works divisions as directed by the Streets & Utilities Supervisor.

#### **Essential Functions, Qualifications, & Knowledge, Skills, and Abilities (KSA) for Employment:**

An employee in this class must have the following knowledge, skills, and abilities upon application:

##### **Knowledge**

- Heavy and light equipment operation and maintenance.
- Safety standards.
- Operation of backhoe/loader, sewer flusher/vacuum truck, automated refuse truck, leaf vacuum, asphalt sealer, paint machines, dump truck with snowplows, street sweeper, lawn mowers.

##### **Skills**

- Time management.
- Multi-task and work independently.
- Understand and abide by all safety rules.
- Communicate clearly and concisely, both verbally and in writing.

##### **Abilities**

- Physical ability to lift more than 50 pounds.
- High attention to detail.
- Proficient computer skills.
- Effectively oversee complaints from customers.
- Understands and follows specific oral and written instructions.
- Works and operates a motor vehicle in all types of weather.



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**Signatures / Date**

- I have read the job description for my position. I understand and accept the requirements as stated.
- I have read the job description for my position. I would like to have a second review of the job description with my manager and human resources.

Department Director:

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Employee:

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Human Resources Director:

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